

AGENDA
Tulare County Regional Transit Agency
Finance Committee
May 13, 2021, 3:00 p.m.

NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at: <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

Zoom Meeting | Direct Link:

<https://us02web.zoom.us/j/86088775988?pwd=eWFJU0JCWFUwMThSS3FnMU5pQXI5QT09>

Toll Free Call in: (888) 475-4499 | **Meeting ID:** 860 8877 5988 | **Passcode:** 920816

Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Association of Governments ("TCAG") office at 559-623-0450 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

- 1. CALL TO ORDER, WELCOME AND ROLL CALL**
- 2. PUBLIC COMMENTS**

NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCRTA Policy Committee but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

- 3. COMMITTEE TOPICS**
 - a. Fiscal Year 2021-2022 Budget**
- 4. ADJOURN**

The next scheduled meeting of the Tulare County Regional Transit Agency (TCRTA) Finance Committee will be held on Monday, June 7 2021 at 1:00 p.m.

Tulare County Regional Transit Agency
FY 2021-2022 Draft Budget

Account	Combined Budget
Public Transit Passenger Fares	\$347,521
Advertising	\$40,000
Other Revenue	\$152
Federal Funds (5307,5311,5339)	\$2,108,750
State Funds(LTF,SGR,STA,LCTOP)(incl Exeter & Farmersville LCTOP)	\$2,580,000
Measure R Transit Funds	\$287,500
Measure R Revenues (Other financing sources)	\$357,669
TCAG Reserve Revenues (Other financing sources)	\$100,000
Fresno County - Dinuba Connection	\$51,000
Lease Revenue (Dinuba/MV)	\$16,958
PTMISEA Dinuba (Shelters)	\$51,455
Grants Other (SB1 Formula Planning Grant)	\$110,000
Interest Income	\$300
Total Revenues	\$6,051,305
Salaries and Employee Benefits	\$162,718
Benefits (i.e. Health Insurance, life Insurance, Unemp Ins)	\$48,815
Workers' Comp Ins	\$8,280
Communications (IT & Telephone)	\$45,160
Advertising (Outreach)	\$57,808
Office Expense (supplies)	\$4,820
Office Expense (Comp Equip under \$5,000)	\$3,500
Office Expense (Printing & copies)	\$399
Operating Supplies	\$1,040
Courier / Mail	\$622
Publications/Dues and Legal Notices	\$11,355
Utilities	\$14,979
Transporation, Travel & Training	\$9,000
Software & Licensing	\$14,692
Rent	\$18,744
Rents & Leases	\$58,930
Insurance	\$13,230
Special Dept Expense (TCAG, RMA & Porterville Staff)	\$150,000
Professional and Specialized Expense	\$203,810
Contractual Services	\$4,492,366
Maintenance-Bldg & Improvements (TCAG)	\$46
Repair & Maintenance Facility	\$18,852
Repair & Maintenance Fleet	\$107,234
Improvements - Bus Shelters <small>(footnote 1)</small>	\$51,455
Transit Buses/Trolley (Dinuba grant match)	\$135,000
Equipment Replacement/Agency Reserves	\$418,450
Total Expenses	\$6,051,305
Net	\$0

1. Dinuba Bus Shelters

Woodlake		Tulare City		Dinuba		TCRTA Admin only		TCRTA Combined Proposed 21-22	
Account	Projected 21 22 Budget	Account	Projected 21 22 Budget	Account	Projected 21 22 Budget	Account	Projected 21-22 Budget	Account	Combined Budget
Dail a Ride,tokens	\$13,000	Dinuba Connection Fare Box/Fare Box Receipts/Ticket Sales/TCAT Receipts	\$275,000	Dinuba Connection Fare Box/Fare Box Receipts/Ticket Sales/TCAT Receipts	\$59,521			Public Transit Passenger Fares	\$347,521
		Bus Advertising	\$38,000	Bus Advertising	\$2,000			Advertising	\$40,000
		Misc Revenue (Vend, Lease, misc.)		Misc Revenue (Vend, Lease, misc.)	\$152			Other Revenue	\$152
5311	\$100,000	5307, 5339	\$1,474,000	53,115,339	\$534,750			Federal Funds (5307,5311,5339)	\$2,108,750
STA,STA-SGR	\$94,000	STAF,STA-SGR,TDA,LCTOP	\$2,069,000	STAF,STA-SGR,TDA,LCTOP	\$395,000	State Funds(LTF,SGR,STA,LCTOP)(incl Exeter & Farmersville LCTOP)	\$22,000	State Funds(LTF,SGR,STA,LCTOP)(incl Exeter & Farmersville LCTOP)	\$2,580,000
		Measure R	\$170,000	Measure R	\$117,500			Measure R Transit Funds	\$287,500
						Measure R Revenues (Other financing sources)	\$357,669	Measure R Revenues (Other financing sources)	\$357,669
						TCAG Reserve Revenues (Other financing sources)	\$100,000	TCAG Reserve Revenues (Other financing sources)	\$100,000
				Fresno County (D/R route)	\$51,000			Fresno County - Dinuba Connection	\$51,000
				Transit Center Lease w/MV	\$16,958			Lease Revenue (Dinuba/MV)	\$16,958
								Capital Revenues from Tulare (TBD)	\$0
				PTMISEA	\$51,455			PTMISEA Dinuba (Shelters)	\$51,455
						Grants Other (SB1 Formula Planning Grant)	\$110,000	Grants Other (SB1 Formula Planning Grant)	\$110,000
Interest Income	\$100			Interest	\$200			Interest Income	\$300
Total Revenues	\$207,100		\$4,026,000		\$1,228,536		\$589,669		\$6,051,305
						Salaries and Employee Benefits	\$162,718	Salaries and Employee Benefits	\$162,718
						Benefits (i.e. Health Ins, life Ins, Unemp Ins)	\$48,815	Benefits (i.e. Health Ins, life Ins, Unemp Ins)	\$48,815
						Workers' Comp Ins	\$8,280	Workers' Comp Ins	\$8,280
Communications (Dispatch)	\$1,000	Communications (Dispatch)	\$29,768			Communications (IT & Telephone)	\$14,392	Communications (IT & Telephone)	\$45,160
		Advertising (Outreach)	\$6,500	Advertising (Outreach)	\$1,308	Advertising (Outreach)	\$50,000	Advertising (Outreach)	\$57,808
Office Supplies	\$500			Office Supplies	\$2,520	Office Expense (supplies)	\$1,800	Office Expense (supplies)	\$4,820
						Office Expense (Comp Equip under \$5,000)	\$3,500	Office Expense (Comp Equip under \$5,000)	\$3,500
						Office Expense (Printing & copies)	\$399	Office Expense (Printing & copies)	\$399
				Operating Supplies	\$1,040			Operating Supplies	\$1,040
						Courier / Mail	\$622	Courier / Mail	\$622
		Dues & Subscriptions	\$650	Dues & Subscriptions	\$1,700	Publications/Dues and Legal Notices	\$9,005	Publications/Dues and Legal Notices	\$11,355
				Utilities	\$13,300	Utilities	\$1,679	Utilities	\$14,979
						Transporation & Travel	\$9,000	Transporation & Travel	\$9,000
		Software & Licensing	\$14,692					Software & Licensing	\$14,692
						Rent	\$18,744	Rent	\$18,744
		Rents & Leases	\$53,030	Lease for transit center, Incl security,utilities	\$5,900			Rents & Leases	\$58,930
				Alloc Costs Risk Mgmt,liab ins, fire ins, auto ins	\$12,561	Insurance	\$669	Insurance	\$13,230
						Special Dept Expense (TCAG, RMA & Porterville Staff)	\$150,000	Special Dept Exp(TCAG, RMA & Porterville Staff)	\$150,000
		Professional & Technical	\$78,000	Professional & Technical	\$15,810	Professional and Specialized Expense	\$110,000	Professional and Specialized Expense	\$203,810
Contractual Services	\$143,458	Contractual Services	\$3,493,050	Contractual Services	\$855,858			Contractual Services	\$4,492,366
						Maintenance-Bldg & Improvements (TCAG)	\$46	Maintenance-Bldg & Improvements (TCAG)	\$46
				Repair & Maintenance Facility	\$18,852			Repair & Maintenance Facility	\$18,852
		Repair & Maintenance Fleet	\$23,600	Vehicle Maintenance (Parts) (labor)	\$83,634			Repair & Maintenance Fleet	\$107,234
				Improvements - Bus Shelter (15 shelters)	\$51,455			Improvements - Bus Shelters ^(footnote 1)	\$51,455
				Transit Buses/Trolley (matches 5339)	\$135,000			Transit Buses/Trolley (Dinuba grant match)	\$135,000
Equipment replacement /Reserves	\$62,142	Equipment replacement /Reserves	\$326,710	Equipment Replacement/Agency Reserves	\$29,598			Equipment Replacement/Agency Reserves	\$418,450
TOTAL EXPENDITURES	\$207,100	TOTAL EXPENDITURES	\$4,026,000	TOTAL EXPENDITURES	\$1,228,536		\$589,669		\$6,051,305
Net	\$0		\$0		\$0		(\$0)		\$0

1. Dinuba Bus Shelters

Tulare County Regional Transit Agency
FY 2021-2022 Draft Administration Distribution

		8%	3%	3%	4%	17%	20%	2%	42%
		26517	10997	11327	13090	59571	69246	8054	143677
Account	TCRTA Portion	Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	Woodlake	County
Measure R Revenues (Other financing sources)	\$379,669	\$29,396	\$12,191	\$12,557	\$14,511	\$66,040	\$76,765	\$8,929	\$159,279
TCAG Reserve Revenues (Other financing sources)	\$100,000	\$7,743	\$3,211	\$3,307	\$3,822	\$17,394	\$20,219	\$2,352	\$41,952
Total Revenues	\$479,669	\$37,139	\$15,402	\$15,864	\$18,334	\$83,434	\$96,985	\$11,280	\$201,231
Salaries and Employee Benefits	\$162,718	\$12,599	\$5,225	\$5,382	\$6,219	\$28,303	\$32,900	\$3,827	\$68,264
Benefits (i.e. Health Insurance, life Insurance, Unemp Ins)	\$48,815	\$3,780	\$1,567	\$1,614	\$1,866	\$8,491	\$9,870	\$1,148	\$20,479
Workers' Comp Ins	\$8,280	\$641	\$266	\$274	\$316	\$1,440	\$1,674	\$195	\$3,474
Communications (IT & Telephone)	\$14,392	\$1,114	\$462	\$476	\$550	\$2,503	\$2,910	\$338	\$6,038
Office Expense (supplies)	\$1,800	\$139	\$58	\$60	\$69	\$313	\$364	\$42	\$755
Office Expense (Comp Equip under \$5,000)	\$3,500	\$271	\$112	\$116	\$134	\$609	\$708	\$82	\$1,468
Office Expense (Printing & copies)	\$399	\$31	\$13	\$13	\$15	\$69	\$81	\$9	\$167
Courier / Mail	\$622	\$48	\$20	\$21	\$24	\$108	\$126	\$15	\$261
Publications/Dues and Legal Notices	\$9,005	\$697	\$289	\$298	\$344	\$1,566	\$1,821	\$212	\$3,778
Utilities	\$1,679	\$130	\$54	\$56	\$64	\$292	\$339	\$39	\$704
Transporation,Travel & Training	\$9,000	\$697	\$289	\$298	\$344	\$1,565	\$1,820	\$212	\$3,776
Rent	\$18,744	\$1,451	\$602	\$620	\$716	\$3,260	\$3,790	\$441	\$7,863
Insurance (Liability)	\$669	\$52	\$21	\$22	\$26	\$116	\$135	\$16	\$281
Special Dept Expense (TCAG, RMA & Porterville Staff)	\$90,000	\$6,968	\$2,890	\$2,977	\$3,440	\$15,655	\$18,197	\$2,117	\$37,757
Professional and Specialized Expense	\$110,000	\$8,517	\$3,532	\$3,638	\$4,204	\$19,133	\$22,241	\$2,587	\$46,147
Maintenance-Bldg & Improvements (TCAG)	\$46	\$4	\$1	\$2	\$2	\$8	\$9	\$1	\$19
Total Expenses	\$479,669	\$37,139	\$15,402	\$15,864	\$18,334	\$83,434	\$96,985	\$11,280	\$201,231