

Tulare County Regional Transit Agency
AGENDA
October 16, 2023
4:00 pm
Tulare County Regional Transit Agency
210 N. Church Street, Suite B
Visalia, CA 93291

NOTE: This meeting will allow the public to participate in the meeting via Zoom using the following link:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361

Zoom Meeting | Direct Link: <https://bit.ly/2Zt4BQY>

Toll Free Call in: (888) 475-4499 | **Meeting ID:** 744 710 0343 | **Passcode:** 82243742

Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Association of Governments ("TCAG") office at 559-623-0450 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

- I. CALL TO ORDER, WELCOME, AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT**

NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCRTA but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

IV. CLOSED SESSION ITEMS:

It is the intention of the Board of Directors to meet in closed session concerning:

- A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
CONSIDERATION AND POSSIBLE APPOINTMENT
(Government Code Section 54957)
FOR THE POSITION OF EXECUTIVE DIRECTOR
ADDITIONAL TOPICS: POTENTIAL SALARY AND BENEFITS
FOR EXECUTIVE DIRECTOR POSITION**
The Board may meet in a continuous closed session to deliberate
on possible appointment from pool of three remaining candidates.

RECONVENE OPEN SESSION

V. REPORTS:

This is the time for all committee reports and executive committee reports:

- A. Ad Hoc Sustainability Committee**
- B. Ad Hoc Executive Director Search Committee**
- C. PTASP Safety Committee (TCRTA staff)**

VI. PRESENTATIONS:

None

VII. INFORMATIONAL ITEMS:

Due to time constraints, Monthly Ridership Trends for August and September will be provided at the November Board meeting.

VIII. CONSENT CALENDAR ITEMS:

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action and Discussion Items.

Request Approval of the Consent Calendar Items VIII-A-B.

- A. Approve minutes of September 18, 2023** (Pages 01-03)
- B. Receive and File Financial Statement as of September 30, 2023, and
Re-Issued FY2021-2022 Audit** (Pages 04-06)

IX. ACTION / DISCUSSION ITEMS:

- A. Approve Extension of Professional Services Agreement with Susan Hafner,
Multimodal Solutions** (Pages 07-13)
- B. Approve Special Transportation Services for Master Plan on Aging Fair**
(Pages 14-15)

X. ADJOURN:

The next regularly scheduled Tulare County Regional Transit Agency (TCRTA) Board meeting will be **Wednesday, November 15, 2023, and will take place at 4:00 pm** at the Tulare County Regional Transit Agency (TCRTA), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.

TULARE COUNTY REGIONAL TRANSIT AGENCY

BOARD OF DIRECTORS	ALTERNATE	AGENCY
Kuldip Thusu	Maribel Reynosa	City of Dinuba
Vicki Riddle	Frankie Alves	City of Exeter
Greg Gomez – Vice Chair	Armando Hinojosa	City of Farmersville
Hipolito Cerros	Rosaena Sanchez	City of Lindsay
Donald Weyhrauch	Raymond Beltran	City of Porterville
Jose Sigala – Chair	Terry Sayre	City of Tulare
Rudy Mendoza	Jose Martinez	City of Woodlake
Eddie Valero	Amy Shuklian	County of Tulare
Vacant	Vacant	Tule River Tribe of California

EX OFFICIO MEMBERS

Georgina Landecho, CalVans
Kellie Carrillo, TCAG Public Transit Representative

TCRTA STAFF

Albert Barragan, TCRTA Interim Executive Director
*Leslie Davis, TCRTA Interim Finance Director/TCAG Finance Director
*Michele Boling, TCAG Accountant III
Angela Rose, TCRTA EH Fiscal Manager
Jennie Miller, TCRTA Transit Manager
Teresa Ortega, TCRTA Transit Analyst
Clayton Landis, TCRTA Transit Analyst
Olivia Forte, TCRTA Transit Analyst
*Thomas Degn, County Counsel
*Brideget Moore, TCAG Staff Analyst III
*Servando Quintanilla Jr., TCAG Staff Analyst II

*TCRTA is receiving support from the Tulare County Association of Governments and County of Tulare

TCRTA
210 N. Church Street, Suite B
Visalia, CA 93291
Phone: (559) 623-0450
Fax: (559) 733-6720
www.tularecog.org

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**Tulare County Regional Transit Agency
Board Meeting Minutes
September 18, 2023, 4:00 p.m.**

Members Present: Reynosa, Riddle, Cerros, Weyhrauch, Sigala, & Valero
Members Absent: Thusu, Gomez, Mendoza, & Carrillo
Non-Voting Alternates:
Ex Officio Present: *Landecho
Staff Present: Albert Barragan, Angela Rose, Jennie Miller, Teresa Ortega, Clay Landis, Olivia Forte, Servando Quintanilla, Brideget Moore, Tara Adams, and Maria Garza
Counsel Present: Thomas Degn

*Board member attended online or due to emergency or just cause.

I. CALL TO ORDER:

Chair Sigala called the meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE:

Led by Chair Sigala.

III. PUBLIC COMMENT:

None

IV. CLOSED SESSION ITEMS:

None

V. REPORTS:

This is the time for all committee reports and executive committee reports:

A. Ad Hoc Sustainability Committee

Mr. Sigala stated that because of scheduling conflicts committee did not meet.

B. Ad Hoc Executive Director Search Committee

Mr. Valero thanked Tulare County Human Resources & Development staff for their assistance during the Executive Director search and gave an update on the Executive Director search.

C. PTASP Safety Committee (TCRTA staff)

Ms. Forte discussed safety opportunities with management and personnel and addressed safety items such as wheelchair securement, pedestrian awareness, current route hazards and that the next safety meeting would be on September 20, 2023.

VI. PRESENTATIONS:

None

VII. INFORMATIONAL ITEMS:

A. Financial Analysis Separated by Member Agency Update

No update given.

B. Monthly Ridership Trends

Ms. Miller gave an update on ridership patterns for 2023.

VIII. CONSENT CALENDAR ITEMS:

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action and Discussion Items.

A. Approve minutes of July 17, 2023

B. Receive and File Financial Statement as of July 31, 2023, and Fiscal Year 2021-2022 Audit

Upon corrections to Item VIII-A a motion by Member Valero and seconded by Member Riddle the Tulare County Regional Transit Agency approved consent calendar items as presented.

IX. ACTION / DISCUSSION ITEMS:

A. Adoption of Resolution Approving the Fiscal Year 2023-2024 SB1 State of Good Repair Project List

Ms. Ortega discussed Senate Bill 1 known as the Road Repair and Accountability Act of 2017. Senate Bill 1 would provide over \$50 billion in new transportation funding over the next decade to repair highways, bridges, and local roads, to make strategic investments in congested commute and freight corridors, and to improve transit service. Staff recommends that the Tulare County Regional Transit Agency Board of Directors approve Resolution 2023-016 approving the FY 2023-2024 State of Good Repair Project List and authorize the Executive Director to apply for and submit the grant application and the fiscal impact of the State of Good Repair Program is 100% grant funded and no local match is required. Funding for the expenditure is included in the Fiscal Year 2023-2024 Budget and Capital Improvement Program.

Upon motion by Member Weyhrauch and seconded by Member Riddle the Tulare County Regional Transit Agency unanimously approved Items A as presented.

B. Adoption of Resolution Approving Selection of On-Demand Software Vendor

Ms. Miller discussed that on August 3, 2023, TCRTA released RFP #2023-01: Microtransit, Paratransit, and Non-Emergency Medical Transport Software, seeking a qualified vendor to provide a platform that supplies an on-demand environment for managing and supporting one or all TCRTA and City of Visalia (Visalia Transit) operations. Six (6) proposals were received that met the RFP requirements. All 6 proposals were initially scored for content, quality, and qualifications. The top 3 scoring vendors were then invited to participate in a virtual interview/demonstration of their software. A cost analysis was then performed for the top 2 vendors. Proposal scoring was based on 100 points (as outlined in the RFP). Following are the proposal scoring results for the top 2 vendors: Via Transportation 95.47 The Routing Company 93.67. Based on evaluation criteria and scoring, staff recommend that the Tulare County Regional Transit Agency Board of Directors authorize the Executive Director to execute an Agreement with Via Transportation to provide an on-demand transit operations management software platform for a 3-year contract term. Funds to continue existing on-demand operations have been budgeted in the FY 2023/2024 Operating Budget. Funding for years 2-3 of the contract term

will be included in future operating budgets. The total cost of the project will not exceed \$731,260.

Upon motion by Member Valero and seconded by Member Reynosa the Tulare County Regional Transit Agency approved Items B as presented.

C. Approve Board Committee Structure

Mr. Hafner discussed that most transit board of directors use a standing committee structure. Depending on the size of the transit agency, the number of committees in existence can vary. In California, these meetings should be noticed with minutes taken and posted in accordance with the Brown Act requirements. As the Agency continues to evolve, it is timely for the Board to consider whether to implement a standing committee structure. Outlined below are alternatives for the Board's consideration. Alternative 1: Create three standing committees and recruit membership interest in serving on them. The ad hoc Executive Director Search Committee remains for the process. The three standing committees proposed are: Executive Committee, Sustainability & Budget Committee, and Operations Committee. The role of the Executive Committee is to provide input and direction on emerging policies, plans, and issues, in advance, for Board consideration. The Executive Committee shall have the authority to create ad hoc subcommittees for the purpose of carrying out its duties and responsibilities. The role of the Sustainability & Budget Committee is to review financial sustainability, regulatory compliance, budget, and grant strategies. Operations Committee. The role of the Operations Committee is to review ridership, zero emission bus implementation, system design, performance, and service quality. Alternative 2: Maintain existing ad hoc committees and reconsider after the new Executive Director has been hired. Alternative 3: Initiate a Transit Advisory Committee consisting of riders that would meet quarterly. This committee would consist of riders from the TCRTA system to gain riders input on planned transit service and input regarding service quality. Ms. Hafner's recommendation would be that the Tulare County Regional Transit Agency Board of Directors review committee alternatives and provide direction to staff. The Draft Board Handbook would be returned for the Board's approval at a future meeting. The Board selected Alternative 1 with the inclusion of Alternative 3.

Upon motion by Member Sigala and seconded by Member Cerros the Tulare County Regional Transit Agency approved Items C as presented.

X. OTHER BUSINESS:

A. Director's Report

Mr. Barragan thanked the City of Visalia for their support, CALACT deadline for reservations would be coming up, TCRTA is in the process of receiving ten electric vans.

B. Requests from Board Members for Future Agenda Items

None

XI. ADJOURN

The meeting adjourned at 5:03 p.m. Chair Sigala confirmed the next scheduled meeting of the Tulare County Regional Transit Agency (TCRTA) Board of Directors will be held on **October 16, 2023 and will take place at 4:00 p.m.** at the Tulare County Regional Transit Agency (TCRTA), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.

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Tulare County Regional Transit Agency

AGENDA ITEM VIII-B

October 16, 2023

Prepared by Leslie Davis, Interim Finance Director

SUBJECT:

Action: Preliminary Financial Statement as of September 30, 2023, and Re-Issued Audit for FY 2021-2022

BACKGROUND:

The following Preliminary Financial Statement as of September 30, 2023, provides year-to-date Revenues and Expenses compared to the Fiscal Year 2023-2024 Budget.

Additionally, the FY2021-2022 Audited Financial Statements for TCRTA were issued and presented at the August 21, 2023, Board Meeting. Review by staff of the fixed assets discovered duplications between agencies. TCRTA and member agencies worked together with the outside auditor to assure proper reporting and posting was attained. Thus, resulting in a re-issued Audit for FY 2021-2022.

DISCUSSION:

This Financial Statement for September 30, 2023, is preliminary as the fiscal year 2022-2023 is closing and other accruals are pending.

Tulare County Regional Transit Agency (TCRTA) audit was completed for the year ending June 30, 2022, and re-issued September 25, 2023. The audited financial statements of the governmental activities and the major funds of the Tulare County Regional Transit Agency (TCRTA) can be found at:

<https://tularecog.org/tcag/tcrt/audits-financial-documents/fy-2022-2023-tcrt-a-financial-statements/>

The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States.

The TCRTA audit by Brown Armstrong Certified Public Accounts did not identify any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Tulare County Regional Transit Agency (TCRTA) audit is complete and did not have any material weaknesses or instances of non-compliance for the year-ended June 30, 2022.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors receive and file the Preliminary Financial Statement as of September 30, 2023.

FISCAL IMPACT:

None

ATTACHMENT:

1. Preliminary Financial Statement as of September 30, 2023

TCTRA - Operating budget
Revenue and expenditures FY 2023/2024
As of September 2023

Revenues			
	Budget	September Revenue	Year to Date Revenue
4801 Interest	0	51,926.17	51,926.17
5054 State-Other	8,904,699		0.00
5220 Fed-Other	0		0.00
5700 Fed-Other	8,625,210	57,936.00	57,936.00
5835 Other Revenue	1,087,500	92,383.09	262,492.11
5841 Outlawed Warrants	0		0.00
5873 Public Transit Passenger Fares	450,000	49,088.00	70,738.00
	19,067,409	251,333.26	443,092.28
Expenditures			
	Budget	September Expenditures	Year to Date Expenditures
6001 Salaries & Benefits	1,096,498.00	25,919.44	131,692.44
Total Salaries & Benefits	1,096,498.00	25,919.44	131,692.44
7000 Services & Supplies	1,470.00		0.00
7005 Communications	47,553.00	7,068.94	8,777.94
7010 Insurance	159,356.00	0.00	684.56
7024 Maint-Blds	73,295.00	7,572.09	17,171.55
7036 Office Expense	19,793.00	5,293.01	6,705.01
7040 Courier	5,680.00		0.00
7043 Professional & Spec	17,084,878.00	97,565.33	1,402,168.33
7062 Rent & Lease	31,415.00	0.00	2,727.00
7066 Spec Dept Exp	283,592.00	10,534.71	10,534.71
7073 Training	5,850.00	0.00	0.00
7074 Transportation & Travel	17,930.00		0.00
7081 Utilities	240,099.00	41,376.65	90,267.65
	17,970,911.00	169,410.73	1,539,036.75
Total	19,067,409.00	195,330.17	1,670,729.19
Net Revenues over (Expenditures)	0.00	56,003.09	(1,227,636.91)

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Tulare County Regional Transit Agency

AGENDA ITEM IX-A

October 16, 2023

Prepared by Jennie Miller, Transit Manager

SUBJECT:

Action: Adoption of Resolution Approving the Extension of Professional Services Agreement with Susan Hafner, Multimodal Solutions, for Interim Support Services

BACKGROUND:

The Executive Director position became vacant effective April 21, 2023. Therefore, the Agency and the interim Executive Director required the support of a transit consultant to lead and coordinate its transit services, provide transition assistance with the new Executive Director, and assist with Board of Directors meetings.

At the Board meeting of April 21, 2023, the Board of Directors approved a draft sole source policy for professional services which allowed the Agency to expedite an agreement due to the urgency of the matter.

Statements of interest/qualifications were received from three transit consultants. At the Board meeting of May 15, 2023, the Board of Directors authorized the Interim Director to execute an agreement for services with Susan Hafner, Multimodal Solutions.

DISCUSSION:

At the Board meeting of May 15, 2023, the Board of Directors authorized the Interim Director to execute an agreement for services with Susan Hafner, Multimodal Solutions. This agreement expires on November 15, 2023, and the recruitment and hiring of a permanent Executive Director is ongoing.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors authorize the TCRTA Interim Director to execute an extension agreement with Susan Hafner, Multimodal Solutions, for interim support services for an amount not to exceed \$80,000, plus documented travel expenses accordance with the TCRTA Policy, with an effective date of November 16, 2023, and concluding May 15, 2024.

FISCAL IMPACT:

Funding for support services would come from staff salary savings.

ATTACHMENT:

1. Resolution 2023-018
2. Draft Professional Services Agreement

RESOLUTION: 2023-018

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY
APPROVING AN EXTENSION TO THE PROFESSIONAL SERVICES AGREEMENT
WITH SUSAN HAFNER, MULTIMODAL SOLUTIONS,
FOR INTERIM SUPPORT SERVICES**

WHEREAS, the Joint Powers Agreement, dated August 11, 2020, by and among the County of Tulare and the Cities of Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, and Woodlake (each, a “Party” or “Member Agency”) hereafter called Tulare County Regional Transit Agency “TCRTA”; and

WHEREAS, the purpose of the formation and operation of TCRTA is to own, operate, and administer a public transportation system within the jurisdictions of and on behalf of the Member Agencies; and

WHEREAS, TCRTA has adopted a sole source policy for professional services which allows the Agency to expedite an agreement due to the urgency of the situation; and

WHEREAS, an experienced consulting firm is needed to support the Interim Executive Director and the Agency during the period of recruitment and hiring of a permanent Executive Director; and

WHEREAS, the recruitment and hiring of a permanent Executive Director is ongoing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, that the agreement with Susan Hafner, Multimodal Solutions, for on-call services to assist in day-to-day transit operations, programming, and planning be extended for an amount not to exceed \$80,000, plus documented travel expenses; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute said agreement under these terms.

PASSED AND ADOPTED this 16th day of October 2023 by the Board of Directors of the Tulare County Regional Transit Agency.

RESOLUTION: 2023-018

THE FOREGOING RESOLUTION was adopted upon motion of _____ and seconded by _____ at meeting thereof held on the 16th day of October 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____

Jose Sigala
Board Chair

ATTEST:

I HEREBY CERTIFY that the foregoing Resolution 2023-018 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 16th day of October 2023.

Signed _____

Albert Barragan
Interim Executive Director

**TULARE COUNTY REGIONAL TRANSIT AGENCY
SERVICES AGREEMENT
For Interim Support Services**

THIS AGREEMENT ("Agreement") is entered into as of November 16, 2023, between the **TULARE COUNTY REGIONAL TRANSIT AGENCY**, a joint powers authority established under the laws of the State of California ("TCRTA"), and Susan Hafner, Multimodal Solutions, ("CONTRACTOR"). TCRTA and CONTRACTOR are each a "Party" and together are the "Parties" to this Agreement, which is made with reference to the following:

A. WHEREAS, TCRTA desires professional services to support the Interim Executive Director and the Agency during the period of recruitment and hiring of a permanent Executive Director and that recruitment is ongoing; and

B. WHEREAS, the TCRTA Board of Directors approved retaining Susan Hafner, Multimodal Solutions for on-call services to assist in day-to-day transit operations, programming, and planning for an amount not to exceed \$80,000 on May 15, 2023; and

B. WHEREAS, the TCRTA Board of Directors approved an extension to the agreement with Susan Hafner, Multimodal Solutions for on-call services to assist in day-to-day transit operations, programming, and planning for an amount not to exceed \$80,000, plus documented travel expenses on October 16, 2023, and TCRTA staff was authorized to prepare and negotiate an agreement with CONTRACTOR.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. TERM: This Agreement becomes effective as of November 16, 2023, and expires at 11:59 PM on May 15, 2024, with a NTE amount of \$ 80,000, plus documented travel expenses, unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this Agreement.

2. SERVICES: See attached **Exhibit A**

3. PAYMENT FOR SERVICES & BUDGET: This will be a 'Time-and-Materials' contract, with a not-to-exceed amount of \$80,000, plus documented travel expenses, at an hourly rate of \$160.00 all inclusive, unless amended.

4. INSURANCE: Before approval of this Agreement by TCRTA, CONTRACTOR must file with the TCRTA evidence of the required insurance as set forth in the attached **Exhibit B**.

5. SCHEDULE & DELIVERABLES: All work performed under this agreement shall be performed and authorized at the request of TCRTA staff for on-call services.

6. PROJECT STAFF: Susan Hafner shall be the Project Manager performing the service under this Agreement, with subcontractor SBLB, LLC, consisting of Team Members Robert Babbitt, Timothy Lett, Kirk Scott, and Ken Fischer. The Project Manager and Team Members shall not be replaced without prior written approval from the interim Executive Director of TCRTA.

**TULARE COUNTY REGIONAL TRANSIT AGENCY
SERVICES AGREEMENT
For Interim Support Services**

7. GENERAL AGREEMENT TERMS AND CONDITIONS: TCRTA'S "General Agreement Terms and Conditions" are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein. TCRTA'S "General Agreement Terms and Conditions" are in the attached **Exhibit C**.

8. ADDITIONAL EXHIBITS: CONTRACTOR shall comply with the terms and conditions of the Exhibits listed below and identified with a checked box, which are by this reference made a part of this Agreement.

<input type="checkbox"/>	Exhibit F	Additional terms and conditions for all federally funded contracts.
<input type="checkbox"/>	NA	Additional terms and conditions specific to Federal Transit Administration (FTA)-funded contracts.
<input type="checkbox"/>	Exhibit D	Disadvantaged Business Enterprise (DBE) Participation

9. NOTICES: (a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission, or sent by first class mail, postage prepaid and addressed as follows:

TCRTA:

Attn: Albert Barragan
Interim Executive Director
210 N. Church Street, Suite B
Visalia, CA 93291
Phone No.: (559) 623-0450
Fax No.: (559) 733-6720

CONTRACTOR:

Attn: Susan Hafner
Multimodal Solutions
7304 Eads Avenue
La Jolla, CA 92037

Phone No.: (619) 417-2444

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

10. SUBCONTRACTING: If this box is checked ☒, CONTRACTOR has indicated it will utilize subcontractors to provide certain services related to this Agreement. CONTRACTOR has selected the following subcontractors ("Subcontractors") to provide the goods or services related to this Agreement: SBLB, LLC.

**TULARE COUNTY REGIONAL TRANSIT AGENCY
SERVICES AGREEMENT
For Interim Support Services**

CONTRACTOR will supervise all Subcontractors and ensure that Subcontractors comply with all applicable laws and regulations. CONTRACTOR will include all applicable provisions of this Agreement in its contracts with Subcontractors and ensure compliance with those provisions. No other subcontractors shall be utilized without prior written approval from the interim Executive Director of TCRTA.

11. AUTHORITY: CONTRACTOR represents and warrants to TCRTA that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind CONTRACTOR to its terms. CONTRACTOR acknowledges that TCRTA has relied upon this representation and warranty in entering into this Agreement.

12. COUNTERPARTS: The Parties may sign this Agreement in counterparts, each of which is an original and all of which taken together form one single document.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]

**TULARE COUNTY REGIONAL TRANSIT AGENCY
SERVICES AGREEMENT
For Interim Support Services**

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

Susan Hafner, Multimodal Solutions

Date: _____

By _____

Print Name _____

Title _____

Date: _____

By _____

Print Name _____

Title _____

TULARE COUNTY REGIONAL TRANSIT AGENCY

Date: _____

By _____

Jose Sigala
Chairman, Board of Directors

ATTEST: Albert Barragan
Interim Executive Director

By _____

Date: _____

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Tulare County Regional Transit Agency

AGENDA ITEM IX-B

October 16, 2023

Prepared by Olivia Forte, Transit Analyst

SUBJECT:

Action: Approve Special Transportation Service Request for Master Plan on Aging Fair

BACKGROUND:

Community Services and Employment Training (CSET) is hosting the Master Plan on Aging Fair at the Wyndham hotel in Visalia on Thursday, October 19th, 2023. CSET celebrates and invites the senior community as well as experts and other community members to participate in this public forum to learn about and discuss community resources for the aging population. The event runs from 9:00 A.M. to 1:00 P.M.

DISCUSSION:

CSET has requested the service of TCRTA buses to transport seniors from six senior centers in Tulare County to and from the Wyndham hotel in Visalia on the day of the event. These buses would perform a one-time pick-up route for the beginning of the event and a one-time drop-off route for the end of the event in two designated areas of the county: 1) Lindsay, Porterville, and Earlimart and 2) Cutler, Woodlake, and Farmersville. CSET has emphasized the necessity of this request as approximately 60 of their attendees are expected to require accessible transportation services that may be difficult to otherwise accommodate.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors approve the Agency's use of buses to provide limited service to the Master Plan on Aging Fair on October 19th, 2023.

FISCAL IMPACT:

An estimated 60 seniors would be provided service to the Master Plan on Aging Fair. The cost to provide service would be approximately \$983.84.

ATTACHMENTS:

1. CSET Senior Centers of Tulare County Flyer



SENIOR CENTER TULARE COUNTY

- Hot Meals •Nutrition Education
- Activities •Resources

Attachment 1

**SENIORS
60
YEARS
OR OLDER**

ACTIVITIES

Computer access,
Bingo, Crafts, Outings,
Puzzles & More!

Activities vary by site

SOCIALIZE

Meet new friends and
enjoy a hot meal
together!

*Monthly menus
available*

TULARE COUNTY CENTERS

CUTLER/OROSI

12691 Ave 408,
Cutler, CA

559-528-6108

Mon, Wed-Fri
8:30 am-1:30 pm

LUNCH: 11:30 AM

EARLIMART

712 E. Washington,
Earlimart, CA

661-849-2232

Monday-Friday
8:30 am-1:30 pm

LUNCH: 12:00 PM

FARMERSVILLE

623 N. Avery Ave.,
Farmersville, CA

559-667-2702

Monday-Friday
9:00 am-1:00 pm

LUNCH: 11:30 AM

LINDSAY

911 N. Parkside
Lindsay, CA

559-562-5859

Monday-Friday
8:30 am-1:30 pm

LUNCH: 11:30 AM

PORTERVILLE

280 N. Fourth St.,
Porterville, CA

559-782-4725

Monday-Friday
8:00 am-5:00 pm

LUNCH: 12:00 PM

WOODLAKE

145 N. Magnolia
St., Woodlake, CA

559-564-3251

Monday-Friday
8:30 am-1:30 pm

LUNCH: 12:00 PM

CALL TODAY 1-800-321-2462