

Tulare County Regional Transit Agency

SPECIAL MEETING

AGENDA

March 22, 2023

6:00 pm

Tulare County Regional Transit Agency

210 N. Church Street, Suite B

Visalia, CA 93291

NOTE: This meeting will allow the public to participate in the meeting via Zoom using the following link:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361

Zoom Meeting | Direct Link: <https://bit.ly/2Zt4BQY>

Toll Free Call in: (888) 475-4499 | **Meeting ID:** 744 710 0343 | **Passcode:** 82243742

Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Association of Governments ("TCAG") office at 559-623-0450 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

- I. CALL TO ORDER, WELCOME, AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT**

**NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCRTA but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

IV. ACTION ITEMS:

- A. Action: Reaffirm Formation of the Executive Committee (Pages 01-03)
- B. Action: Approve Formation of an Ad Hoc Committee for Executive Director Search (Page 05)

V. CLOSED SESSION ITEMS:

It is the intention of the Board of Directors to meet in closed session concerning:

- A. Government Code Section 54957 – Public Employee Appointment/Employment Consideration and Possible Appointment.
For The Position Of: Executive Director

VI. ADJOURN:

The next scheduled Tulare County Regional Transit Agency (TCRTA) Board meeting date will be **March 29, 2023, and will take place at 6:00 pm** at the Tulare County Regional Transit Agency (TCRTA), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.

TULARE COUNTY REGIONAL TRANSIT AGENCY

BOARD OF DIRECTORS	ALTERNATE	AGENCY
Kuldip Thusu	Maribel Reynosa	City of Dinuba
Vicki Riddle	Frankie Alves	City of Exeter
Greg Gomez – Vice Chair	Armando Hinojosa	City of Farmersville
Hipolito Cerros	Rosaena Sanchez	City of Lindsay
Donald Weyhrauch	Raymond Beltran	City of Porterville
Jose Sigala – Chair	Terry Sayre	City of Tulare
Rudy Mendoza	Jose Martinez	City of Woodlake
Eddie Valero	Amy Shuklian	County of Tulare
Wendi Correa	Vacant	Tule River Tribe of California

EX OFFICIO MEMBERS

Georgina Landecho, CalVans
Kellie Carrillo, TCAG Public Transit Representative

TCRTA STAFF

Rich Tree, TCRTA Executive Director
Albert Barragan, TCRTA Transit Manager
Vacant, TCRTA Finance Manager
Teresa Ortega, TCRTA Transit Analyst
Jennie Miller, TCRTA Transit Analyst
Clayton Landis, TCRTA Transit Analyst
Olivia Forte, TCRTA Transit Coordinator
*Patrick Beck, County Counsel
*Leslie Davis, TCAG Finance Director (TCAG)
*Servando Quintanilla Jr., TCAG Analyst I (TCAG)
*TCRTA is receiving support from the Tulare County Association of Governments and
County of Tulare

TCRTA
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www.tularecog.org

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Tulare County Regional Transit Agency

AGENDA ITEM IV-A

March 22, 2023

Prepared by Richard Tree, Executive Director

SUBJECT:

Action: Reaffirm Formation of the Executive Committee

BACKGROUND:

The TCRTA Bylaws allow the creation of standing and ad hoc committees at its discretion. Standing committees may consider TCRTA related issues, on a continuing basis, assigned to it by the Board. Ad Hoc committees have specific duties and purpose and shall be considered dissolved when its final action has been made.

DISCUSSION:

At the Board of Directors meeting of March 28, 2022, the Board of Directors approved the formation of a standing Executive Committee on government affairs, human resources, budget and fiscal policy, funding and purchasing, administrative policy, ADA policy, marketing, ridership, service performance, and planning.

The Directors selected to serve on the Executive Committee is Chair Sigala, Vice-Chair Gomez, Director Thusu, and Director Cerros.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors:

1. Reaffirm the formation of the Executive Committee; and
2. Confirm or make changes to the Directors serving on the Executive Committee.

FISCAL IMPACT:

None

ATTACHMENT:

1. Staff Report – March 28, 2022 – Approve the Creation of A Board Executive Committee and Reorganization of the Technical Advisory Committee.

Tulare County Regional Transit Agency

AGENDA ITEM VI-D**March 28, 2022****Prepared by Richard Tree, TCRTA Staff****SUBJECT:**

ACTION: Approve the Creation of a Board Executive Committee and Reorganization of the Technical Advisory Committee

BACKGROUND:

At the Board meeting of August 1, 2020, the TCRTA Bylaws allow the creating of standing and ad hoc committees at its discretion. Standing committees may consider TCRTA related issues, on a continuing basis, assigned to it by the Board. Ad Hoc committees have specific duties and purpose and shall be considered dissolved when its final action has been made.

At the Board meeting of October 19, 2020, the Board of Directors established the following committees: an Ad hoc – Executive Director Search, Technical Operations, Policy, and Finance.

At the Board meeting of August 16, 2021, the Board of Directors dissolved the Ad hoc – Executive Director’s Search committee, and consolidated the Technical Operations, Policy, and Finance subcommittees into a Technical Advisory Committee (TAC). The Technical Advisory Committee is currently comprised of Directors.

DISCUSSION:

To involve member agencies in the discussion of local transit needs, service planning, and projects, staff is recommending reorganizing the Technical Advisory Committee to be comprised of a representative from each member agency and a representative of the Tulare County Association of Governments. Like the Tulare County Association of Government’s Technical Advisory Committee, the Technical Advisory Committee would meet the Thursday before the monthly Tulare County Regional Transit Agency board meeting.

To involve members of the Board of Directors on government affairs, human resources, budget and fiscal policy, funding and purchasing, administrative policy, ADA policy, marketing, ridership, service performance, and planning, etc. staff is recommending the creation of a Board Executive Committee to be comprised of four (4) members of the Board of Directors. If approved, the day and time of regular scheduled Board Executive Committee meetings will be established at the first meeting.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors:

1. Approve the creation of a Board Executive Committee and assign four (4) members of the Board of Directors that will meet on a day and time to be determined at the first meeting; and

2. Approve the Technical Advisory Committee reorganization to be comprised of a representative from each member agency, a representative from the Tulare County Association of Governments, and meet the Thursday before the monthly board meeting.

FISCAL IMPACT:

None

ATTACHMENT:

None

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Tulare County Regional Transit Agency

AGENDA ITEM IV-B

March 22, 2023

Prepared by Richard Tree, Executive Director

SUBJECT:

Action: Approve Ad Hoc Committee for Executive Director Recruitment

BACKGROUND:

The TCRTA Bylaws allow the creation of standing and ad hoc committees at its discretion. Standing committees may consider TCRTA related issues, on a continuing basis, assigned to it by the Board. Ad Hoc committees have specific duties and purpose and shall be considered dissolved when its final action has been made.

DISCUSSION:

Staff is proposing that an Ad Hoc Committee be formed specifically for an Executive Director recruitment.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors:

1. Approve the formation of an Ad Hoc Committee for Executive Director recruitment; and
2. Select Directors to serve on the Ad Hoc Committee.

FISCAL IMPACT:

None

ATTACHMENT:

None