

**Tulare County Regional Transit Agency**  
**AGENDA**  
**July 17, 2023**  
**4:00 pm**  
**Tulare County Regional Transit Agency**  
**210 N. Church Street, Suite B**  
**Visalia, CA 93291**

NOTE: This meeting will allow the public to participate in the meeting via Zoom using the following link:

[https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=202120220AB361](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361)

**Zoom Meeting | Direct Link:** <https://bit.ly/2Zt4BQY>

**Toll Free Call in:** (888) 475-4499 | **Meeting ID:** 744 710 0343 | **Passcode:** 82243742

**Call in only instructions:** Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.

*In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Association of Governments ("TCAG") office at 559-623-0450 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.*

- I. CALL TO ORDER, WELCOME, AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT**

**NOTICE TO THE PUBLIC**  
**PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCRTA but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

**IV. CLOSED SESSION ITEMS:**

It is the intention of the Board of Directors to meet in closed session concerning:

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to Litigation (Government Code Section 54956.9(d)(2))

Number of Potential Cases: 1

**RECONVENE OPEN SESSION**

**V. REPORTS:**

This is the time for all committee reports; executive committee reports; and staff informational items:

**A.** Ad Hoc Sustainability Committee

**B.** Ad Hoc Executive Director Search Committee

**C.** Safety Committee (TCRTA staff)

**VI. PRESENTATIONS:**

**A.** None

**VII. CONSENT CALENDAR ITEMS:**

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action and Discussion Items.

**Request Approval of the Consent Calendar Items VII-A-B.**

**A.** Approve minutes of June 23, 2023 (Pages 01-14)

**B.** Receive and File Financial Statement as of June 30, 2023 (Pages 15-16)

**VIII. ACTION / DISCUSSION ITEMS:**

**A.** Adoption of Resolution Approving Amendment No. 4 to the FY 2022/2023 Budget and Capital Improvement Program (Pages 17-24)

**B.** Approve Continuance of Ad Hoc Sustainability Committee (Page 25)

**C.** Discussion: Transit Center Updates (Pages 26-28)

**D.** Discussion: Regional T-Pass Sales/Agency Partnerships (Page 29)

**IX. OTHER BUSINESS:**

**A.** Director's Report

**B.** Requests from Board Members for Future Agenda Items

**X. ADJOURN:**

The next regularly scheduled Tulare County Regional Transit Agency (TCRTA) Board meeting will be **August 21, 2023, and will take place at 4:00 pm** at the Tulare County Regional Transit Agency (TCRTA), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.

## **TULARE COUNTY REGIONAL TRANSIT AGENCY**

<b>BOARD OF DIRECTORS</b>	<b>ALTERNATE</b>	<b>AGENCY</b>
Kuldip Thusu	Maribel Reynosa	City of Dinuba
Vicki Riddle	Frankie Alves	City of Exeter
Greg Gomez – Vice Chair	Armando Hinojosa	City of Farmersville
Hipolito Cerros	Rosaena Sanchez	City of Lindsay
Donald Weyhrauch	Raymond Beltran	City of Porterville
Jose Sigala – Chair	Terry Sayre	City of Tulare
Rudy Mendoza	Jose Martinez	City of Woodlake
Eddie Valero	Amy Shuklian	County of Tulare
Wendi Correa	Vacant	Tule River Tribe of California

### **EX OFFICIO MEMBERS**

Georgina Landecho, CalVans  
Kellie Carrillo, TCAG Public Transit Representative

### **TCRTA STAFF**

Albert Barragan, TCRTA Interim Executive Director  
\*Leslie Davis, TCRTA Interim Finance Director/TCAG Finance Director  
Angela Rose, TCRTA EH Fiscal Manager  
Jennie Miller, TCRTA Transit Manager  
Teresa Ortega, TCRTA Transit Analyst  
Clayton Landis, TCRTA Transit Analyst  
Olivia Forte, TCRTA Transit Analyst  
\*Thomas Degn, County Counsel  
\*Brideget Moore, TGAG Staff Analyst III  
\*Servando Quintanilla Jr., TCAG Staff Analyst I  
  
\*TCRTA is receiving support from the Tulare County Association of Governments and County of Tulare

TCRTA  
210 N. Church Street, Suite B  
Visalia, CA 93291  
Phone: (559) 623-0450  
Fax: (559) 733-6720  
[www.tularecog.org](http://www.tularecog.org)

**Tulare County Regional Transit Agency  
Board Meeting Minutes  
June 23, 2023, 4:00 p.m.**

---

**Members Present:** \*Thusu, Riddle, Gomez, Cerros, Weyhrauch, Sigala,  
Mendoza & Valero  
**Members Absent:** Correa, Landecho, & Carrillo  
**Alternates:**  
**Ex Officio Present:**  
**Staff Present:** Albert Barragan, Teresa Ortega, Jennie Miller, Olivia Forte,  
Servando Quintanilla, Brideget Moore and Maria Garza  
**Counsel Present:** Jeffery Kuhn

\*Board member attended online due to emergency or just cause.

---

**I. CALL TO ORDER:**

Chair Sigala called the meeting to order at 4:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Chair Sigala.

**III. PUBLIC COMMENT:**

None

**IV. CLOSED SESSION ITEMS:**

It is the intention of the Board of Directors to meet in closed session concerning:

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**Significant Exposure to Litigation (Government Code Section 54956.9(d)(2))**

**Number of Potential Cases: 2**

**V. REPORTS:**

This is the time for all committee reports; executive committee reports; and staff informational items:

**A. Ad-Hoc Sustainability Committee (May 24, 2023 & June 6, 2023)**

Mr. Sigala gave an update on the Ad-Hoc Sustainability Committee and thanked staff for their participation and summarized budget expenditures. Mr. Mendoza stated that he is feeling better about budget matters for TCRTA.

**B. Ad-Hoc Executive Director Search Committee**

Mr. Valero gave an update on the Ad-Hoc Executive Director and noted that he and Mr. Thusu have met with Lupe Garza the Tulare County HR&D Director and went over the details and time frames for the TCRTA Director search.

**VI. PRESENTATIONS:**

**A. None**

**VII. INFORMATIONAL ITEMS:**

**A. Transit Center Development Updates (Exeter, Farmersville, Lindsay)**

Mr. Gomez stated that the City of Farmersville would have a groundbreaking event on July 21 for their transit center. Ms. Riddle stated that City of Exeter had created an informal ad hoc committee with then TCRTA Director Rich Tree

to go over plans for an Exeter transit center. Mr. Cerros stated that City of Lindsay is looking forward to getting a transit center and had already secured 5 million and location is ready to develop.

**VIII. CONSENT CALENDAR ITEMS:**

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action and Discussion Items.

**Request Approval of the Consent Calendar Items VIII-A-D.**

- A. Approve minutes of May 15, 2023**
- B. Receive and File Financial Statement as of May 31, 2023**
- C. Adoption of Resolution Approving the Public Transportation Agency Safety Plan (PTASP)**
- D. Adoption of Resolution Approving the Zero-Emission Bus (ZEB) Rollout Plan**

Upon motion by Member Gomez and seconded by Member Weyhrauch the Tulare County Regional Transit Agency unanimously approved Items A and B as presented. Upon motion by Member Weyhrauch and seconded by Member Gomez the Tulare County Regional Transit Agency unanimously approved Items C as presented. Upon motion by Member Gomez and seconded by Member Weyhrauch the Tulare County Regional Transit Agency unanimously approved Items D as presented.

**IX. ACTION / DISCUSSION ITEMS:**

**A. Consideration of City of Porterville's Request to Withdraw from JPA**

Mr. Sigala opened Item A for discussion. Mr. Weyhrauch provided updates on the consideration of the City of Porterville's request to withdraw from JPA. No action was taken on this item.

**B. Adoption of Resolution Approving the Fiscal Year 2023/2024 Operating Budget and Capital Improvement Program**

Ms. Hafner gave a presentation on TCRTA FY23/24 Operating and Capital Budget and discussed revenues, expenses, capital budget, expense trends, operating budget overview. Ms. Davis gave an update on the Tulare County Regional Transit Agency's (TCRTA) draft Fiscal Year (FY) 2023/2024 Operating Budget and Capital Improvement Program and this budget reflected TCRTA's second year operating as a consolidated agency, and includes services in Dinuba, Lindsay, Porterville Tulare, Woodlake and Tulare County.

Upon motion by Member Mendoza and seconded by Member Valero the Tulare County Regional Transit Agency unanimously approved Items B as presented.

**C. Approve Contract Extension with Uber for On-Demand Software Service and Authorize Staff to Prepare a Request for Proposals**

Ms. Miller discussed the on-demand service model that had been provided in Porterville since 2020 under the service name transPORT which uses Uber's operations management platform (Routematch software) to schedule and dispatch trips to riders. TCRTA assumed this service in July of 2022, and had since extended the service area to include the City of Lindsay, with plans to expand countywide in the coming fiscal year. TCRTA currently provides on-

Item VII-A

demand service Monday through Saturday from 6:00 am to 10:00 pm, and Sunday from 8:00 am to 8:00 pm, providing riders significantly greater access to their community, employment, and healthcare. In 2022, Uber provided notice that they would no longer be investing in the software product that is being used to operate TCRTA's on-demand service and informed staff that the current agreement will expire on June 30, 2023. However, Uber has agreed to extend the current Agreement until December 31, 2023, at no additional cost, to allow the Agency sufficient time to procure another vendor. Per the original contract with Uber, TCRTA can cancel the agreement without cause by providing a 30-day notice, should the Agency choose to begin service with another vendor prior to January 1, 2024. Any disruption or cancellation of current services will affect those riders who rely on this service for their daily transportation needs. Ms. Miller noted that the recommendation would be to authorize the Executive Director to execute Amendment No. 3 to the Agreement with Uber to extend services until December 31, 2023; and authorize staff to prepare and advertise a Request for Proposals for a vendor to provide an on-demand transit operations management software platform.

Upon motion by Member Gomez and seconded by Member Weyhrauch the Tulare County Regional Transit Agency unanimously approved Items C as presented.

**D. Adoption of Resolution Approving the Scope of Work from Ellen Moy, Moy & Associates, and Payment for Services Rendered**

Ms. Rose noted that Tulare County Resource Management Agency (RMA) had an agreement with Ellen Moy to assist with Transit planning and technical issues. With the transition of certain staff and duties from RMA to TCRTA, TCRTA staff believed that the work requested and performed by Ellen Moy was covered under the existing agreement with RMA. Upon reviewing the agreement with RMA when the invoice was presented, it was found that the existing scope of work does not include work performed for TCRTA. Ellen Moy had presented us with a scope of work retroactive to January 1, 2023, which describes the services she provided on behalf of TCRTA. It is staffs recommendation that TCRTA Board of Directors find that they had the authority to approve the scope of work with Ellen Moy retroactive to January 1, 2023, and approve the payment to Ellen Moy in the amount of \$46,003 for work performed.

Upon motion by Member Mendoza and seconded by Member Riddle the Tulare County Regional Transit Agency unanimously approved Items D as presented.

**E. Adoption of Resolution Approving Amendment No. 3 to the FY 2022/2023 Budget and Capital Improvement Program**

Ms. Davis explained that TCRTA would work with the City of Dinuba to have their vendor, BCS Consulting – Cory Brooks, provide the installation of a plug-in outside of the City of Dinuba's Transit Center building. The plug-in would provide staff with the ability to pull ridership and fare revenue data daily from the fareboxes. A quote for services is provided in the amount of \$4,000 and additional transit funding contribution is provided by the City of Dinuba. Mr. Barragan stated that these services would greatly approve data services for TCRTA.

Upon motion by Member Valero and seconded by Member Gomez the Tulare County Regional Transit Agency unanimously approved Items E as presented.

**F. Approve Special Transportation Services for City of Porterville Freedom Fest**

Ms. Forte discussed that in the past, Porterville Transit assisted with bus service to and from the Freedom Fest from the Porterville Fairgrounds. With the formation of the Tulare County Regional Transit Agency, the City of Porterville had asked for assistance in transporting individuals to and from the Porterville Fairgrounds to the Porterville Sports Complex. This year, Porterville had requested the service of one transit bus from 4:30 pm to 10:30 pm and four transit buses from 8:45 pm to 10:45 pm. The later buses would facilitate the transportation of individuals to the fairgrounds when the event closes. It is requested that the Board approve the use of buses for this event at no cost to the individuals utilizing this service. The recommendation would be for the TCRTA Board of Directors to approve the use of one bus from 4:30 pm to 10:45 pm and four transit buses from 8:45 pm to 10:45 pm for shuttle services to/from the Freedom Fest and the fiscal impact would be approximately \$1,200.

Upon motion by Member Gomez and seconded by Member Thusu the Tulare County Regional Transit Agency unanimously approved Items F as presented.

**X. OTHER BUSINESS:**

**A. Director's Report**

Mr. Barragan gave an update he would like to thank staff on their hard work, second TCRTA is working on Zero emission bus plan, third TCRTA is working with Tule River Tribe for bus services, fourth TCRTA is working with the City of Visalia for Micro Transit and would be putting out an RFP soon for Micro Transit services.

**B. Requests from Board Members for Future Agenda Items**

Ms. Riddle would like to see future items on City of Exeter transit and micro transit services. Mr. Weyhrauch would like to see specifics on revenues and expenses and shuttle services.

**IX. ADJOURN**

The meeting adjourned at 6:02 p.m. Chair Sigala confirmed the next scheduled meeting of the Tulare County Regional Transit Agency (TCRTA) Board of Directors will be held on **July 28, 2023 and will take place at 4:00 p.m.** at the Tulare County Regional Transit Agency (TCRTA), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.

# Item VII-A

## TCRTA FY 23/24 Operating & Capital Budget June 23, 2023





# Introduction

- ▶ Susan Hafner, Interim Consultant---Trend Overview
- ▶ Leslie Davis, TCAG Finance Director---Operations Budget Review
- ▶ Angela Rose, EH Fiscal Manager---Operations Budget Review

# FY 23/24 Initiatives/Objectives

- ▶ 1. Financial Sustainability
- ▶ 2. Zero-Emission Infrastructure and Fleet Procurement
- ▶ 3. On-Demand Service
- ▶ 4. Safety
- ▶ 5. Regional Fare Collection
- ▶ 6. System Rebranding
- ▶ 7. Improving Quality of Service
- ▶ 8. Legislative Advocacy
- ▶ 9. Cross Valley Corridor

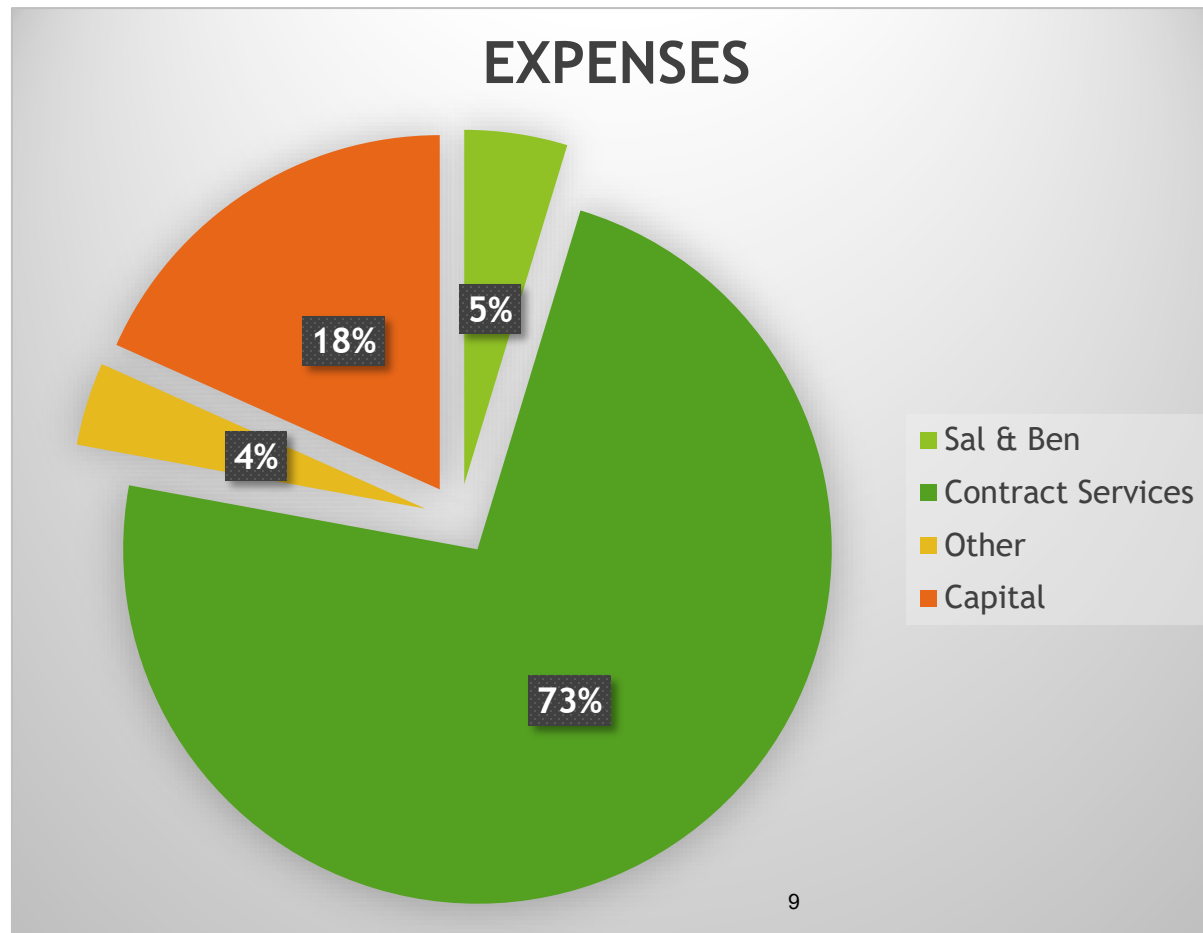
# Revenues

The FY 23/24 budget assumes \$23,341,041 of revenues, consisting of passenger and advertising revenues, state and local sales tax revenues, and federal grant revenues.

It is important to note that this is a 27% decrease from last year primarily due to a smaller Capital budget request this year within the multi-year Capital Improvement Plan.

# Expenses

FY 23/24 budget \$23.3 million of Expenses that include both Capital and Operating expenses.



# Capital Budget

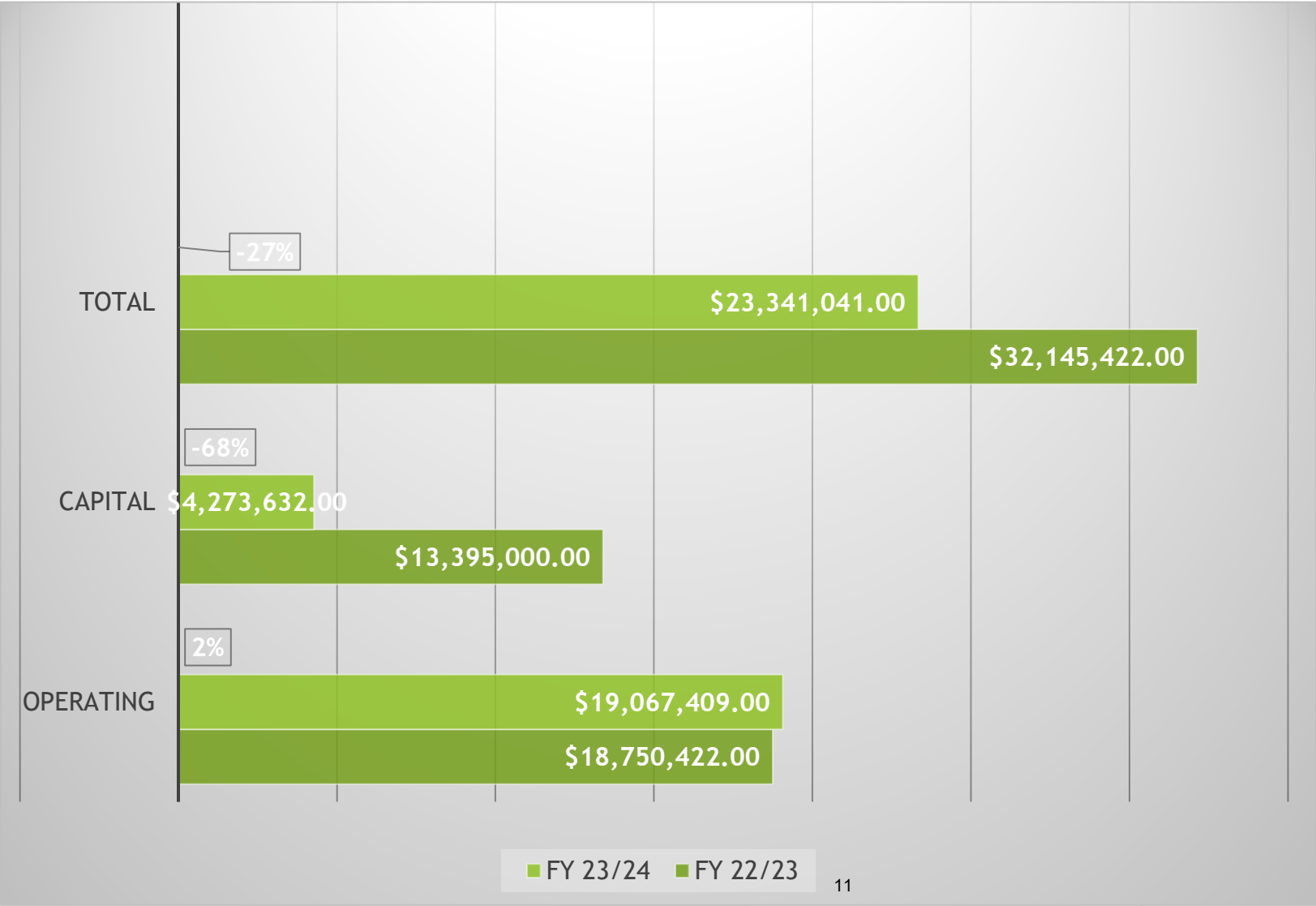
\*Capital Budget includes all capital program activities associated with bus acquisition, bus capital improvements, facility construction, and other capital improvements such as information technology improvements.

\*The Board approves a capital project as part of the annual budget adoption; it authorizes the schedule and total expenditures over the life of the project.

\*There are 7 proposed capital projects for FY 23/24. The newly proposed Life of Project budgets for capital projects in FY 23/24 is a total of \$4,273,632 million.

\*These projects include Charging Stations Phase 2, Bus Stop Shelters, Website Development, Fleet Rebranding, Fare collection equipment and Battery Electric Vehicles for On Demand Fleet Expansion.

# EXPENSE TRENDS



# Operating Budget Overview

Questions?



Thank you!

# Tulare County Regional Transit Agency

## **AGENDA ITEM VII-B**

**July 17, 2023**

**Prepared by Leslie Davis, Finance Director**

### **SUBJECT:**

**Action:** Revenue Status and Preliminary Financial Statement as of  
June 30, 2023

### **BACKGROUND:**

The following Preliminary Financial Statement as of June 30, 2023, provides year-to-date Revenues and Expenses compared to the Fiscal Year 2022-2023 Budget.

### **DISCUSSION:**

The Agency has received CRRSSA funding in the amount of \$1,627,230 and LCTOP funding of \$1,045,911, STA and LTF funding of \$8,667,638, FTA and ARPA funding of \$4,802,875. Another major source of income this fiscal year is Measure R in the amount of \$1,047,500.

This statement is preliminary as the fiscal year is closing and other accruals are pending.

### **RECOMMENDATION:**

That the Tulare County Regional Transit Agency Board of Directors receive and file the Preliminary Financial Statement as of June 30, 2023.

### **FISCAL IMPACT:**

None

### **ATTACHMENT:**

1. Preliminary Financial Statement as of June 30, 2023

TCRTA  
Profit Loss Statement  
Preliminary June 30,2023

Attachment 1

	22/23 Budget Operations	Actuals to 6-30-2023	22/23 Budget Cap	Actuals to 6-30-2023
<b>Revenues</b>				
4801 Interest		20,924.00		
5054 State-Other	5,899,168	10,957,026	12,620,190	
5220 Other Revenue		1,409,991	2,781,585	
5700 Fed-Other	11,417,699	5,002,875	9,411,955	
5835 Other Revenue	1,362,845	1,713,676	6,233,600	
5873 Public Transit Passenger Fares	459,000	244,405		
	19,138,712	19,348,898	31,047,330	0
<b>Expenses</b>				
6001 Salaries	804,989	426,418		
Total Salaries & Benefits	804,989	426,418	0	0
7000 Services & Supplies	1,160	257		
7005 Communications(IT,Telephone,Radio)	107,890	41,413		
7010 Insurance (Liab&Auto)	265,133	138,588		
7024 Maint-Repairs (Facilities)	202,739			
7024 Maint-Blds ( TCAG Only)	50	82		
7036 Office Expense	186,940	81,859		
7040 Courier	700			
7043 Professional & Spec	17,205,438	15,209,955		
7059 Pubs & Legal Notices	1,000	715		
7062 Rent & Lease	11,000	42,373		
7066 Spec Dept Exp	172,673	190,228		
7073 Training	7,000	22,136		
7081 Utilities	172,000	67,375		
8345 Buses/Vans			31,047,330	998,110
	18,333,723	15,794,979	31,047,330	998,110
Total Budget	19,138,712	16,221,398	31,047,330	998,110
Net Profit(loss)	0	3,127,500	0	(998,110)

## Tulare County Regional Transit Agency

### **AGENDA ITEM VIII-A**

**July 17, 2023**

**Prepared by Leslie Davis, Finance Director**

#### **SUBJECT:**

**Action:** Adoption of Resolution Approving Amendment No. 4 to the FY 2022-2023 Budget and Capital Improvement Program

#### **BACKGROUND:**

At the regular scheduled Board meeting of June 22, 2022, the Board of Directors adopted the Fiscal Year 2022-2023 Budget and Capital Improvement Program with Resolution No. 2022-011. The adopted 2022 Budget and Capital Improvement Program totaled \$32.1 million, consisting of \$18.7 million for the Operating Budget and \$13.3 million for the Capital Improvement Program.

On August 15, 2022, with Resolution No. 2022-020, Amendment No. 1 increased the Fiscal Year 2022-2023 Budget and Capital Improvement Program from \$32.1 million to \$50.1 million, consisting of \$20,138,712 for the Operating Budget and \$30,047,330 for the Capital Improvement Program.

On April 21, 2023, Board meeting, Amendment No. 2 was approved with Resolution No. 2023-005 to include County of Tulare and City of Dinuba costs and/or invoices in the amount of \$582,651.60 and \$260,000.00 respectively and the corresponding revenues to cover said expenses.

On June 23, 2023, Board meeting, Amendment No. 3 was approved with Resolution No. 2023-012 and Resolution No. 2023-011 to include \$4,000 for the City of Dinuba installation of a bus plug-in to the outside of the Transit Center building and \$46,003 for professional services performed by Ellen Moy.

#### **DISCUSSION:**

A final invoice payment to MV Transportation for close out services in the Fiscal Year 2021/2022 for the City of Tulare Contract resulted in the amount of \$289,957 and upon approval of the board will be amended into the budget.

A request for delineation of general ledger accounts in the FY 2023/2024 approved budget for Professional & Specialized 7043, Special Department Expense 7066, State funding 5054 and Federal funding 5700 were requested at the last board meeting and are included as an attachment to this agenda item.

Finally, TCRTA, would like to acknowledge the approval of the capital budget that was approved in the Final budget of FY 2022/2023 with Resolution No. 2022-011 on June 22, 2022, in the amount of \$13,395,953 and amended with Resolution No. 2022-020 to incorporate the TIRCP grant of \$ 16,651,377. The capital budget covered multiple years and will continue to be part of the FY 2023/2024 budget.

**RECOMMENDATION:**

Upon Board approval, staff recommends Amendment No. 4 include the payment to MV Transportation.

**FISCAL IMPACT:**

Approving Amendment No. 4 will require additional transit funding contributions from the City of Tulare.

**ATTACHMENT:**

1. Draft Resolution 2023-013
2. MV Transportation Invoice
3. Delineation of GL accounts 7043, 7066, 5054 and 5700
4. Capital Budget covering FY 2022-2023

**RESOLUTION: 2023-013**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY  
ADOPTING AMENDMENT NO. 4 TO THE FISCAL YEAR 2022-2023 BUDGET  
AND CAPITAL IMPROVEMENT PROGRAM**

**WHEREAS**, the Joint Powers Agreement, dated August 11, 2020, by and among the County of Tulare and the Cities of Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, and Woodlake (each, a “Party” or “Member Agency”) hereafter called Tulare County Regional Transit Agency “TCRTA”; and

**WHEREAS**, the purpose of the formation and operation of TCRTA is to own, operate, and administer a public transportation system within the jurisdictions of and on behalf of the Member Agencies; and

**WHEREAS**, TCRTA has prepared a comprehensive Fiscal Year 2022-2023 Budget and Capital Improvement Program reflecting anticipated revenues and expenditures; and

**WHEREAS**, the Board of Directors of the Tulare County Regional Transit Agency approved Resolution 2022-011 adopting the Annual Budget for the Fiscal Year 2022 (July 1, 2022, to June 30, 2023) at its regularly scheduled meeting of June 22, 2022; and

**WHEREAS**, the Board of Directors of the Tulare County Regional Transit Agency approved Resolution 2022-020 Amendment No. 1 to the Annual Budget for the Fiscal Year 2022 (July 1, 2022, to June 30, 2023) to include increase from \$32.1 million to \$50.1 million, consisting of \$20,138,712 for the Operating Budget and \$30,047,330 for the Capital Improvement Program; and

**WHEREAS**, the Board of Directors of the Tulare County Regional Transit Agency approved Resolution 2023-005, Amendment No. 2 to the Fiscal Year 2022-2023 Budget and Capital Improvement Program NTE \$842,652 for invoices payable to County of Tulare and City of Dinuba pending review and validation by Finance Director and/or Executive Director that all documentation and agreements are in place to make said payments; and

**WHEREAS**, the Board of Directors of the Tulare County Regional Transit Agency approved Resolution 2023-12 and 2023-11, Amendment No. 3 to the Fiscal Year 2022-2023 Budget to include \$4,000 for the City of Dinuba installation of a bus plug-in to the

**RESOLUTION: 2023-013**

outside of the Transit Center building and \$46,003 for professional services performed by Ellen Moy; and

**WHEREAS**, A final invoice payment to MV Transportation for close out services in the Fiscal Year 2021-2022 for the City of Tulare Contract resulted in the amount of \$289,957 upon approval of the board will be amended into the budget as Amendment No. 4.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY**, does hereby approve the Tulare County Regional Transit Agency's Amendment No. 4 to the Fiscal Year 2022-2023 Budget and Capital Improvement Program in the amount of \$ 289,957.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of July 2023 by the **Board of Directors of the Tulare County Regional Transit Agency**.

**THE FOREGOING RESOLUTION** was adopted upon motion of \_\_\_\_\_ and seconded by \_\_\_\_\_ at meeting thereof held on the 17<sup>th</sup> day of July 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed \_\_\_\_\_

Jose Sigala  
Board Chair

ATTEST:

I HEREBY CERTIFY that the foregoing Resolution 2023-013 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 17<sup>th</sup> day of July 2023.

Signed \_\_\_\_\_

Albert Barragan  
Executive Director

**MV Transportation Invoice****Invoice Nbr: 122532**

PO Box 883135

Los Angeles, CA 90088-3135

P: 712-847-2561 F:712-847-2561

**Customer**

Number: 9001

Name: Tulare County Regional Transit Agency (TCRTA)

Date: 02/07/2023

Address: 210 N. Church St. Ste. B

Terms: 30

City: Visalia

Due Date: 03/09/2023

State: CA

Zip: 93291

Contact: Richard Tree

Maintenance Close Out Costs Labor/Travel	\$ 56,979
Vacation Sick Time Payout	\$ 141,076
Vehicle Defects and Major Repairs/Parts	\$ 91,902
USD Total	\$ 289,957



## TCRTA backup Details for Account Nos. 5054,5700,7043 and 7066

### FY 2023/24

### Budget

5054 State-Other	
5311 County, Dinuba, Woodlake Exp 12-31-2023	1,245,737
5311 County, Dinuba, Woodlake FY 2023 not executed	1,245,737
5311(f) Tule Tribe Reservation FY 2023 not executed	245,249
Match to come from LTF,STA	5,701,173
LTF,STA	466,803
Total	<u>8,904,699</u>
5700 Fed-Other	
5307 CMAQ TCRTA no executed	2,150,394
5307 AOPP TCRTA not executed	300,000
5307 Tulare not executed	1,952,077
5307 Porterville not executed	4,222,739
Total	<u>8,625,210</u>
7043 Professional & Specialized & Contractual Services	
IT costs	75,000
Brown Armstrong Audit	25,000
Susan Hafner Contract	60,000
Professional & Tech ( Dinuba Estimate)	2,550
Contractual Services ( Dinuba Estimate)	8,703
Security Services ( Dinuba Estimate)	3,068
A T & T Tosi Box Lock 500 ( County - CNG station monitoring)	520
Voyager Fleet Systems Inc ( County CNG	25,745
Motorpool ( Fuel for gasoline buses/washes County)	205,288
Fuel (County )-voyager,trillium	88,000
Fuel ( Dinuba estimate)	91,442
Fuel ( Tulare City)	159,712
Trillium Acquisition CA LLC ( county, CNG)	69,213
Trillium Solutions, Inc ( County, website support)	21,500
Ellen Moy (County, TCRTA will take over) Transit Consultant	50,000
Bishop Peak Technologies Inc ( County) Cradlepoint & Softare subscription for buses	23,500
SCG The Gas Company TMOF Fueling Station	312,115
Kaltoft Company (County Bus Advertising)	3,318
Fleet Services ( TCRTA potentially fuel and repairs)	100,000
City of Porterville (Fuel for buses, County)	2,731
Elite Alarm, Inc (County) TMOF	240
Tule Tribe Expense for 5311(f)	245,249
Genfare smartcards (County)	51,456
Porterville Vehicle Maint	812,284
Vehicle Parts ( Dinuba Estimate)	37,778
Transdev	13,880,354
On Demand	730,112
Total	<u>17,084,878</u>
7066 Special Department Expense	
Reimb TCAG for staff time	84,000
Reim Porterville staff Time	51,210
Reim RMA for staff Time	35,000
Reim Dinuba For Staff Time (Dinuba Est)	113,382
Total	<u>283,592</u>

**TULARE COUNTY REGIONAL TRANSIT AGENCY**  
**CAPITAL IMPROVEMENT PROGRAM**  
**3-YEAR BUDGET**  
**Amendment No. 1**  
**Approved 8/15/2022**

<b>2022</b>											
		Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	County	Woodlake	Tlts	Fund Type
<b>Transit Facilities, Centers, and Bus Stop Improvements</b>											
Porterville Transit Center	Federal	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	FTA 5307
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
	Local	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	LTF
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000.00</b>
Lindsay Transit Center	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	State	\$ -	\$ -	\$ -	\$ 4,289,000	\$ -	\$ -	\$ -	\$ -	\$ 4,289,000	TIRCP
	Local	\$ -	\$ -	\$ -	\$ 2,220,000	\$ -	\$ -	\$ -	\$ -	\$ 2,220,000	Measure R
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,509,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,509,000</b>	<b>\$ 6,509,000.00</b>
South Yard	Federal	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ -	\$ -	\$ 2,400,000	FTA 5307
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Local	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	LTF
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000.00</b>
Central Yard & Call Center	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ -	\$ 800,000	SCE
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000	SJVAPCD
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000.00</b>
Bus Stop & Amenities	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Local	\$ 20,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 170,000	LTF
	<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 170,000</b>	<b>\$ 170,000.00</b>
Website Improvements	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Local	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 40,000	STA
	Local	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 40,000	LTF
	<b>Total</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000.00</b>

**TULARE COUNTY REGIONAL TRANSIT AGENCY**  
**CAPITAL IMPROVEMENT PROGRAM**  
**3-YEAR BUDGET**  
**Amendment No. 1**  
**Approved 8/15/2022**

<b>2022</b>											
		Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	County	Woodlake		Fund Type
<b>Transit Fleet/Support Equipment/Support Vehicle Replacement &amp; Expansion</b>											
<b>On-Demand Fleet (Expansion)</b>	Federal	\$ 229,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,500	FTA 5339
	State	\$ 42,033	\$ 15,947	\$ 15,919	\$ 19,537	\$ 105,926	\$ 114,255	\$ 222,980	\$ 12,035	\$ 548,632	SGR/SB1
	Local	\$ -	\$ 52,862	\$ 52,862	\$ -	\$ -	\$ -	\$ 68,796	\$ 63,515	\$ 238,035	STA
	Local	\$ 40,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,500	LTF
	<b>Total</b>	<b>\$ 312,033</b>	<b>\$ 68,809</b>	<b>\$ 68,781</b>	<b>\$ 19,537</b>	<b>\$ 105,926</b>	<b>\$ 114,255</b>	<b>\$ 291,776</b>	<b>\$ 75,550</b>	<b>\$ 1,056,667</b>	<b>\$ 1,056,667.00</b>
<b>On-Demand Fleet (Expansion) (ZEB)</b>	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,732,036	\$ -	\$ -	\$ 2,732,036	CMAQ (STBGP)
	State	\$ -	\$ -	\$ 242,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242,877	TIRCP
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,964	\$ -	\$ -	\$ 353,964	Toll Credits
	State	\$ -	\$ -	\$ 405,000	\$ -	\$ -	\$ 675,000	\$ -	\$ -	\$ 1,080,000	HVIP
	Local	\$ -	\$ -	\$ 1,581,585	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,581,585	AHSC
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,229,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,761,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,990,462</b>	<b>\$ 5,990,462.00</b>
<b>Central Yard Fleet (Replacement) (ZEB)</b>	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,912,500	\$ -	\$ 1,912,500	5339(a)
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000	\$ -	\$ 1,750,000	CMAQ
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,289,000	\$ -	\$ 4,289,000	TIRCP
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -	\$ 1,100,000	LCTOP/SGR
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,932,000	\$ -	\$ 1,932,000	HVIP
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 336,000	\$ -	\$ 336,000	SGR/SB1 (OLD)
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,319,500</b>	<b>\$ -</b>	<b>\$ 11,319,500</b>	<b>\$ 11,319,500.00</b>
<b>Fare Collection System</b>	Federal	\$ 13,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,955	
	State	\$ 51,455	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,455	PTMISEA
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -	\$ 170,000	LCTOP
	Local	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600	
	<b>Total</b>	<b>\$ 67,010</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 170,000</b>	<b>\$ -</b>	<b>\$ 237,010</b>	<b>\$ 237,010.00</b>
<b>2-Way Radio System</b>	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FTA 5307/11
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	STA
	Local	\$ 10,000	\$ -	\$ -	\$ -	\$ 80,000	\$ 20,000	\$ -	\$ -	\$ 110,000	LTF
	<b>Total</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ 20,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ 160,000.00</b>
<b>Non-Revenue Vehicles (BEV)</b>	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ 70,000	STA
	Local	\$ 70,000	\$ -	\$ -	\$ 19,691	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ 229,691	LTF
	<b>Total</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,691</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ 299,691</b>	<b>\$ 299,691.00</b>
<b>Total</b>		<b>\$ 489,043</b>	<b>\$ 78,809</b>	<b>\$ 2,308,243</b>	<b>\$ 6,558,228</b>	<b>\$ 3,340,926</b>	<b>\$ 4,025,255</b>	<b>\$ 13,161,276</b>	<b>\$ 85,550</b>	<b>\$ 30,047,330</b>	<b>\$ 30,047,330.00</b>

## Tulare County Regional Transit Agency

### **AGENDA ITEM VIII-B**

**July 17, 2023**

**Prepared by Angela Rose, EH Fiscal Manager**

#### **SUBJECT:**

**Action:** Approve Continuance of Ad Hoc Sustainability Committee

#### **DISCUSSION:**

The Tulare County Regional Transit Agency (TCRTA) Board of Directors approved the formation of an Ad Hoc Committee on Sustainability on October 17, 2022, with an end date of July 1, 2023. This Ad Hoc Committee has not completed its final actions and requests continuance. The duration will be until the committee completes the final action or a new Board is elected, whichever comes first.

Approval by the Board of Directors approving the continuance retroactive to July 1, 2023, is requested.

#### **RECOMMENDATION:**

That the Tulare County Regional Transit Agency Board of Directors approve the continuance of the Ad Hoc Committee on Sustainability.

#### **FISCAL IMPACT:**

None

#### **ATTACHMENT:**

None

*This page intentionally left blank.*

## Tulare County Regional Transit Agency

### **AGENDA ITEM VIII-C**

**July 17, 2023**

**Prepared by Jennie Miller, Transit Manager**

### **SUBJECT:**

**Discussion:** Transit Center Updates (Exeter, Farmersville, and Lindsay)

### **BACKGROUND:**

The Tulare County Regional Transit Agency (TCRTA) is assisting member agencies with the design of Transit Centers in the Cities of Exeter, Farmersville, and Lindsay. The development of these Transit Centers will facilitate existing bus services and provide future service connections to the planned passenger rail service along the Cross Valley Corridor (CVC).

### **DISCUSSION:**

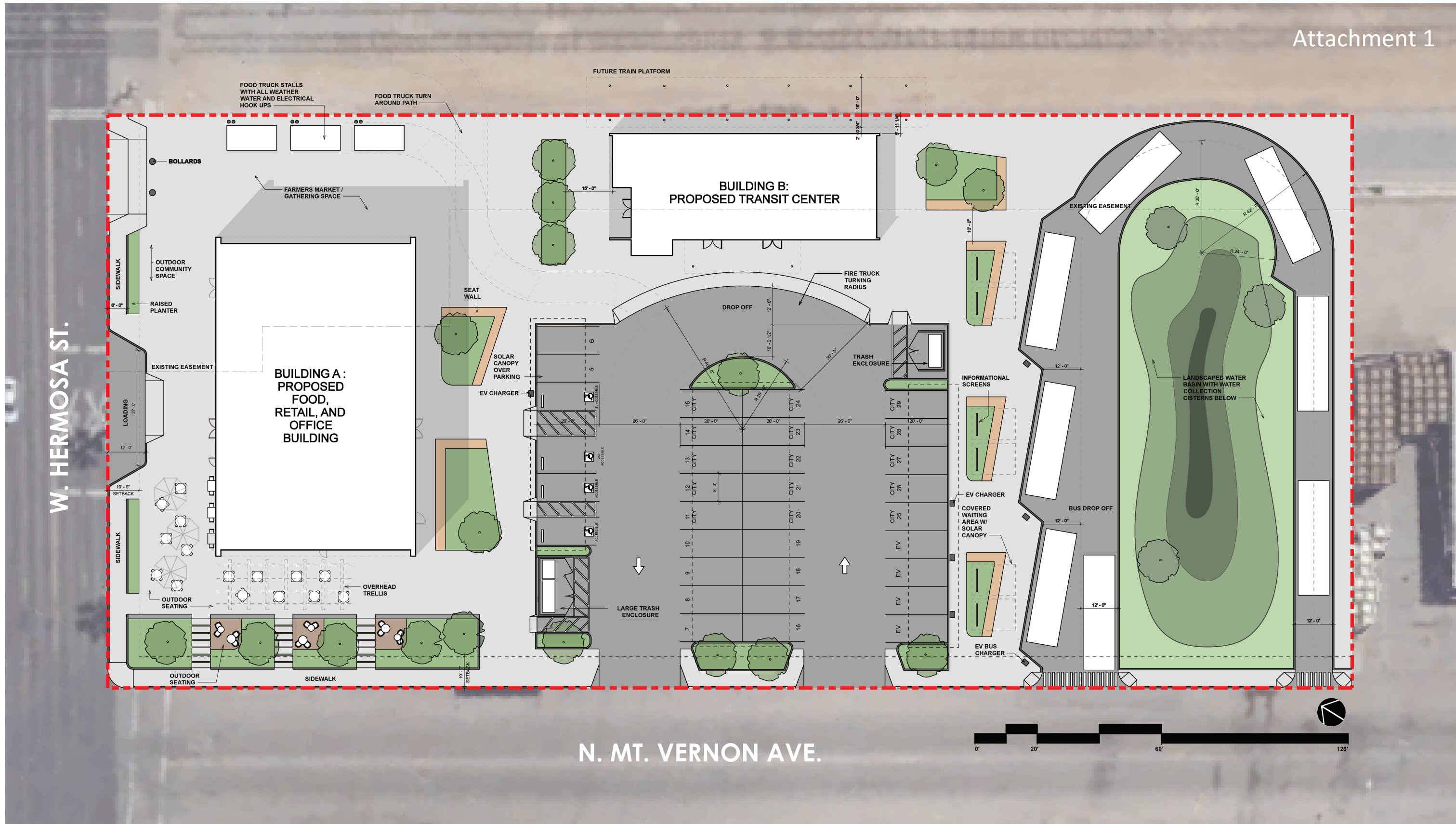
**Exeter Transit Center** – The City has preliminary plans for a Transit Hub to be located across the street from City Hall. The Exeter Transit Center is currently unfunded; however, staff will work with TCAG to pursue funding opportunities from the San Joaquin Valley Air Pollution Control District (SJVAPCD) and other sources.

**Farmersville Transit Center** – The Farmersville Transit Center groundbreaking ceremony will take place on Friday, July 21<sup>st</sup>. The Transit Center is partially funded by Affordable Housing and Sustainable Communities (AHSC) and Measure R funds. Staff will work with TCAG to pursue additional funding to complete the public-facing charging station component of the project's second phase.

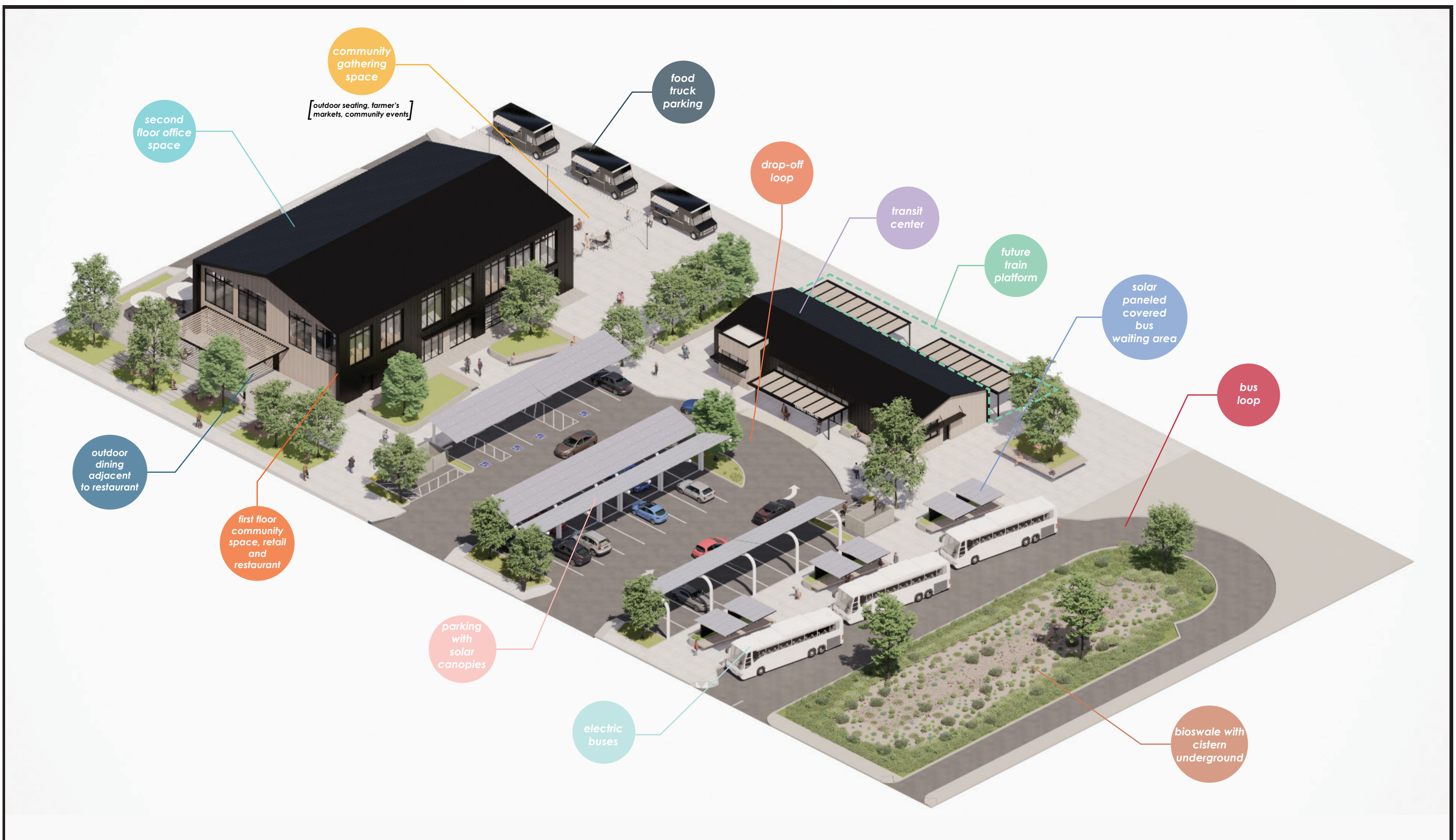
**Lindsay Transit Center** – A site plan and blueprints have been completed for the Lindsay Transit Center. The Transit Center is partially funded by Transit and Intercity Rail Capital Program (TIRCP) and Measure R funds. Staff will work with TCAG to pursue additional funding to complete the commercial component of the project's second phase.

### **ATTACHMENT:**

1. Lindsay Transit Center Site Plan









*This page intentionally left blank.*

## Tulare County Regional Transit Agency

### **AGENDA ITEM VIII-D**

**July 17, 2023**

**Prepared by Teresa Ortega, Transit Analyst**

### **SUBJECT:**

**Discussion:** Regional T-Pass Sales/Agency Partnerships

### **BACKGROUND:**

During the June 23, 2023, TCRTA Board of Directors meeting, the Board requested that staff try to partner with health centers to sell fare media which will generate revenue for TCRTA. Staff will provide information on the T-Pass Sales and Partnerships that they have already established.

### **DISCUSSION:**

The Tulare County Regional Pass (T-Pass) was implemented in April of 2007 through the annual Unmet Needs process. This pass, currently valued at \$55 per month (discounted to \$30 if purchased on the 16th of the month or later), allows for unlimited travel on fixed route services provided by TCRTA and Visalia Transit. The T-Pass can be purchased at several locations throughout Tulare County, including the Dinuba, Porterville, Tulare, and Visalia Transit Centers.

The T-Pass administration was previously managed by the County of Tulare (since 2007), but TCRTA staff now oversees the program. Staff have continued the partnerships with social service agencies to continue to sell fare media. Health and Human Services of Tulare County accounts for more than half of all T-Pass sales. TCRTA staff partners with local colleges, charter schools, law enforcement, and health centers to continue to sell fare media.

Revenue generated through sales of the regional pass is distributed to Visalia Transit based on ridership and sales. In FY 2022-2023 TCRTA had T-Pass sales of over \$240,000 and City of Visalia has sold over \$185,000.

### **ATTACHMENT:**

None