

AGENDA
Tulare County Regional Transit Agency

August 15, 2022

Board Meeting 6:00 pm
Tulare County Regional Transit Agency
210 N. Church Street, Suite B
Visalia, CA 93291

ADDENDUM

NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to Assembly Bill 361, available at:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361

Zoom Meeting | Direct Link: <https://bit.ly/2Zt4BQY>

Toll Free Call in: (888) 475-4499 | **Meeting ID:** 744 710 0343 | **Passcode:** 82243742

Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Association of Governments ("TCAG") office at 559-623-0450 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

VIII. ACTION AND INFORMATION ITEMS:

- C. Approve Amendment No. 1 to the 2022 Budget and Capital Improvement Program

(Pages 1-8)

TULARE COUNTY REGIONAL TRANSIT AGENCY

BOARD OF DIRECTORS	ALTERNATE	AGENCY
Kuldip Thusu	Armando Longoria	City of Dinuba
Steve Garver	Dave Hails	City of Exeter
Greg Gomez – Vice Chair	Tina Hernandez	City of Farmersville
Ramona Caudillo	Hipolito Cerros	City of Lindsay
Milt Stowe	Vacant	City of Porterville
Jose Sigala – Chair	Terry Sayre	City of Tulare
Rudy Mendoza	Jose Martinez	City of Woodlake
Eddie Valero	Amy Shuklian	County of Tulare

EX OFFICIO MEMBERS

Georgina Landecho, CalVans

Kellie Carrillo, TCAG Public Transit Representative

TCRTA STAFF

OFFICE INFORMATION

Rich Tree, Executive Director

Leslie Davis, Finance Director (TCAG)

Albert Barragan, Transit Manager (County)

Teresa Ortega, Transit Analyst – Grants (County)

Jennie Miller, Associate Planner (TCAG)

Servando Quintanilla Jr., Administrative Clerk II (TCAG)

*The TCRTA is temporarily receiving support from the Tulare County Association of Governments and County of Tulare

TCRTA
210 N. Church Street, Suite B
Visalia, CA 93291
Phone: (559) 623-0450
Fax: (559) 733-6720
www.tularecog.org

Tulare County Regional Transit Agency

AGENDA ITEM VIII-C

August 15, 2022

Prepared by Leslie Davis, Finance Director

SUBJECT:

Action: Approve Amendment No. 1 to the 2022 Budget and Capital Improvement Program

BACKGROUND:

At the regular scheduled Board meeting of June 22, 2022, the Board of Directors adopted the Fiscal Year 2022-2023 Budget and Capital Improvement Program. The adopted 2022 Budget and Capital Improvement Program totaled \$32.1 million, consisting of \$18.7 million for the Operating Budget and \$13.3 million for the Capital Improvement Program.

DISCUSSION:

Since the adoption of the 2022 Budget and Capital Improvement Program, the Agency has been awarded \$36.7 million in state and federal projects that must be incorporated. The recent grant awards are listed below:

1. Federal Transit Administration (FTA) - Areas of Persistent Poverty Program (AoPP) funding in the amount of \$315,000 in planning funding.
2. Federal Transit Administration (FTA) - Section 5307 American Rescue Plan (ARP) funding in the amount of \$739,290 to support the City of Porterville's transit service.
3. Federal Transit Administration (FTA) - Section 5339a Buses and Bus Facilities funding in the amount of \$1,912,500 to replace three buses with zero-emission buses.
4. California Transit and Intercity Rail Capital Program (TIRCP) funding in the amount of \$33,769,154 to build two transit centers; purchase zero-emission buses and vans, fareboxes; and project management. Of which, TCRTA will receive \$8,624,877, KCAPTA will receive \$23,552,277, and Visalia Transit will receive \$1,592,000.

The proposed Amendment No. 1 to the Fiscal Year 2022 Budget and Capital Improvement Program increases from \$32.1 million to \$50.1 million, consisting of \$20,138,712 for the Operating Budget and \$30,047,330 for the Capital Improvement Program.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors approve Resolution # 2022-020 approving Amendment No.1 to the Fiscal Year 2022-2023 Budget and Capital Improvement Program.

FISCAL IMPACT:

Amendment No.1 is balanced and fully funded. Approving Amendment No. 1 will ensure that the projects can proceed as proposed.

ATTACHMENT:

1. Amendment No. 1 2022 Budget
2. Amendment No. 1 2022 Capital Improvement Program Page 1
3. Amendment No. 1 2022 Capital Improvement Program Page 2
4. Resolution # 2022-020

Acct Line	Account	FY 22-23	TCRTA	Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	County	Woodlake
5220	Other Revenue - SCE	\$800,000								\$800,000	
5220	Other Revenue - SJVAPCD	\$400,000								\$400,000	
5220	Other Revenue - AHSC	\$1,581,585				\$1,581,585					
5054	State Funds STA	\$3,328,956		\$255,012	\$96,822	\$96,822	\$116,618	\$643,123	\$693,687	\$1,353,796	\$73,076
5054	State Funds LTF	\$3,661,302		\$255,254				\$1,968,680	\$1,086,868	\$350,500	
5054	State Funds LCTOP	\$902,580		\$19,013			\$1,000	\$94,133	\$89,625	\$698,309	\$500
5054	State Funds TIRCP	\$9,145,877	\$325,000			\$242,877	\$4,289,000			\$4,289,000	
5054	PTMISEA Dinuba Fare System	\$51,455		\$51,455							
5054	Grants Other (SGR/SB1 Capital)	\$1,429,188		\$42,003	\$15,947	\$15,919	\$19,537	\$105,926	\$114,255	\$1,103,566	\$12,035
5700	Federal Funds 5307 (ARPA)	\$739,290						\$739,290			
5700	Federal Funds 5307 (FTA Claims)	\$7,835,719	\$315,000					\$5,568,642	\$1,952,077		
5700	Federal Funds 5311 Cares Act Funding	\$2,533,398		\$754,148						\$1,668,994	\$110,256
5700	Federal Funds 5311 (Operating)	\$1,258,194		\$306,591						\$896,845	\$54,758
5700	Federal Funds 5339 (Dinuba)	\$243,455		\$243,455							
5700	Federal Funds 5339a	\$1,912,500								\$1,912,500	
5700	CMAQ (STBGP)	\$3,086,000							\$3,086,000		
5700	CMAQ (Micro Transit)	\$1,471,098		\$254,542	\$167,606	\$167,606	\$248,850		\$305,133		\$327,361
5700	CMAQ (Capital)	\$1,750,000								\$1,750,000	
5835	HVIP	\$3,012,000				\$405,000			\$675,000	\$1,932,000	
5835	Advertising	\$130,000		\$2,000				\$38,000	\$40,000	\$50,000	
5835	Measure R Transit Funds	\$3,320,000		\$117,500			\$2,220,000	\$170,000	\$170,000	\$590,000	\$52,500
5835	Measure R Revenues (Other financing sources)	\$4,445	\$4,445								
5835	MR Innovation & Tech Funds	\$1,000,000	\$1,000,000								
5835	Public Transit Passenger Fares (Micro Transit)	\$130,000		\$15,000	\$10,000	\$10,000	\$10,000	\$50,000	\$25,000		\$10,000
5873	Public Transit Passenger Fares (Regular)	\$459,000		\$64,000			\$2,000	\$130,000	\$130,000	\$130,000	\$3,000
	Total Revenues	\$50,186,042	\$1,644,445	\$2,379,973	\$290,375	\$2,519,809	\$6,907,005	\$9,507,794	\$8,367,645	\$17,925,510	\$643,486
7000	Operating Supplies	\$1,160		\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145
7005	Communications (IT & Telephone)	\$63,115	\$40,000							\$23,115	
7005	Communications (Radios)	\$44,775		\$6,000				\$7,120	\$6,972	\$24,683	
7010	Insurance	\$13,000	\$13,000								
7010	Insurance (Vehicle)	\$252,133						\$252,133			
7021	Repair & Maintenance Facility	\$202,739		\$26,000				\$13,247	\$48,000	\$115,492	
7024	Maintenance-Bldg. & Improvements (TCAG)	\$50	\$50								
7036	Office Expense (supplies & svcs)	\$13,740	\$13,740								
7036	Office Furniture (4 new positions)	\$53,000	\$53,000								
7036	Office Expense (Comp Equip)	\$118,700	\$6,768							\$111,932	
7036	Office Expense (Printing & copies)	\$1,500	\$1,500								
7040	Courier / Mail	\$700	\$700								
7043	Safety and Security	\$100,000	\$100,000								
7043	Professional and Specialized Expense	\$712,216	\$646,885					\$48,000		\$17,331	
7043	Contractual Services	\$12,064,346		\$1,374,390			\$42,753	\$4,362,440	\$3,162,387	\$2,944,656	\$177,720
7043	Contractual Services (Maintenance portion only)	\$2,452,298		\$82,014			\$2,609	\$1,200,000	\$547,675	\$600,000	\$20,000
7043	Contractual Services (Micro Transit)	\$1,526,078		\$269,542	\$177,606	\$177,606	\$258,850		\$305,113		\$337,361
7043	Transfer Agreements (Visalia)	\$350,500								\$350,500	
7059	Publications/Dues/Memberships/ Legal Notices	\$1,000	\$1,000								
7062	Rent	\$11,000	\$11,000								
7066	Salaries and Employee Benefits (TCAG Staff Support)	\$45,000	\$45,000								
7066	Salaries and Benefits TCRTA Staff	\$804,989	\$804,989								
7066	Workers' Comp Ins	\$3,306	\$3,306								
7066	Advertising (Outreach)	\$35,000		\$3,000	\$500	\$500		\$10,000	\$9,000	\$11,500	\$500
7066	Special Dept Expense (RMA, County Counsel & Porterville Staff)	\$89,367	\$5,000	\$1,000				\$45,000	\$1,000	\$37,367	
7073	Transpiration, Travel & Training	\$7,000	\$7,000								
7081	Utilities	\$172,000	\$2,000	\$40,000				\$40,000	\$40,000	\$50,000	
8345	Capital Improvement Program	\$30,047,330		\$489,043	\$78,809	\$2,308,243	\$6,558,228	\$3,340,926	\$4,025,255	\$13,161,276	\$85,550
	Total Expenses	\$50,186,042	\$1,644,445	\$2,379,973	\$290,375	\$2,519,809	\$6,907,005	\$9,507,794	\$8,367,645	\$17,925,510	\$643,486

**TULARE COUNTY REGIONAL TRANSIT AGENCY
CAPITAL IMPROVEMENT PROGRAM
3-YEAR BUDGET
Amendment No. 1
Approved 8/15/2022**

Attachment 2

2022										Fund Type						
		Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	County	Woodlake							
Transit Facilities, Centers, and Bus Stop Improvements																
Porterville Transit Center	Federal	\$	-	\$	-	\$	-	\$	20,000	\$	-	\$	-	FTA 5307		
	State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-			
	Local	\$	-	\$	-	\$	-	\$	5,000	\$	-	\$	-		LTF	
	Total	\$	-	\$	-	\$	-	\$	25,000	\$	-	\$	-		\$	25,000
Lindsay Transit Center	Federal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	TIRCP Measure R		
	State	\$	-	\$	-	\$	4,289,000	\$	-	\$	-	\$	-			
	Local	\$	-	\$	-	\$	2,220,000	\$	-	\$	-	\$	-			
	Total	\$	-	\$	-	\$	6,509,000	\$	-	\$	-	\$	-		\$	6,509,000
South Yard	Federal	\$	-	\$	-	\$	-	\$	2,400,000	\$	-	\$	-	FTA 5307		
	State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-			
	Local	\$	-	\$	-	\$	-	\$	600,000	\$	-	\$	-		LTF	
	Total	\$	-	\$	-	\$	-	\$	3,000,000	\$	-	\$	-		\$	3,000,000
Central Yard & Call Center	Federal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	SCE SJVAPCD		
	State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-			
	Local	\$	-	\$	-	\$	-	\$	-	\$	800,000	\$	-			
	Local	\$	-	\$	-	\$	-	\$	-	\$	400,000	\$	-			
	Total	\$	-	\$	-	\$	-	\$	-	\$	1,200,000	\$	-		\$	1,200,000
Bus Stop & Amenities	Federal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	LTF		
	State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-			
	Local	\$	20,000	\$	-	\$	-	\$	50,000	\$	50,000	\$	50,000		\$	-
	Total	\$	20,000	\$	-	\$	-	\$	50,000	\$	50,000	\$	50,000		\$	-
Website Improvements	Federal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	STA LTF		
	State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-			
	Local	\$	-	\$	10,000	\$	10,000	\$	-	\$	-	\$	-		\$	10,000
	Local	\$	10,000	\$	-	\$	-	\$	10,000	\$	10,000	\$	10,000		\$	-
	Total	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	10,000		\$	10,000

TULARE COUNTY REGIONAL TRANSIT AGENCY
CAPITAL IMPROVEMENT PROGRAM
3-YEAR BUDGET
Amendment No. 1
Approved 8/15/2022

Attachment 3

2022											
		Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	County	Woodlake	Fund Type	
Transit Fleet/Support Equipment/Support Vehicle Replacement & Expansion											
On-Demand Fleet (Expansion)	Federal	\$ 229,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		FTA 5339
	State	\$ 42,033	\$ 15,947	\$ 15,919	\$ 19,537	\$ 105,926	\$ 114,255	\$ 222,980	\$ 12,035		SGR/SB1
	Local	\$ -	\$ 52,862	\$ 52,862	\$ -	\$ -	\$ -	\$ 68,796	\$ 63,515		STA
	Local	\$ 40,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		LTF
	Total	\$ 312,033	\$ 68,809	\$ 68,781	\$ 19,537	\$ 105,926	\$ 114,255	\$ 291,776	\$ 75,550		\$ 1,056,667
On-Demand Fleet (Expansion) (ZEB)	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,732,036	\$ -	\$ -		CMAQ (STBGP)
	State	\$ -	\$ -	\$ 242,877	\$ -	\$ -	\$ -	\$ -	\$ -		TIRCP
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,964	\$ -	\$ -		Toll Credits
	State	\$ -	\$ -	\$ 405,000	\$ -	\$ -	\$ 675,000	\$ -	\$ -		HVIP
	Local	\$ -	\$ -	\$ 1,581,585	\$ -	\$ -	\$ -	\$ -	\$ -		AHSC
	Total	\$ -	\$ -	\$ 2,229,462	\$ -	\$ -	\$ 3,761,000	\$ -	\$ -		\$ 5,990,462
Central Yard Fleet (Replacement) (ZEB)	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,912,500	\$ -		5339(a)
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000	\$ -		CMAQ
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,289,000	\$ -		TIRCP
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -		LCTOP/SGR
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,932,000	\$ -		HVIP
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 336,000	\$ -		SGR/SB1 (OLD)
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,319,500	\$ -		\$ 11,319,500
Fare Collection System	Federal	\$ 13,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	State	\$ 51,455	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		PTMISEA
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -		LCTOP
	Local	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total	\$ 67,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -	\$ 237,010
2-Way Radio System	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		FTA 5307/11
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -		STA
	Local	\$ 10,000	\$ -	\$ -	\$ -	\$ 80,000	\$ 20,000	\$ -	\$ -		LTF
	Total	\$ 10,000	\$ -	\$ -	\$ -	\$ 80,000	\$ 20,000	\$ 50,000	\$ -		\$ 160,000
Non-Revenue Vehicles (BEV)	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -		STA
	Local	\$ 70,000	\$ -	\$ -	\$ 19,691	\$ 70,000	\$ 70,000	\$ -	\$ -		LTF
	Total	\$ 70,000	\$ -	\$ -	\$ 19,691	\$ 70,000	\$ 70,000	\$ 70,000	\$ -		\$ 299,691
Total		\$ 489,043	\$ 78,809	\$ 2,308,243	\$ 6,558,228	\$ 3,340,926	\$ 4,025,255	\$ 13,161,276	\$ 85,550		\$ 30,047,330

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY
ADOPTING AMENDMENT NO. 1 TO THE FISCAL YEAR 2022 BUDGET
AND CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, the Joint Powers Agreement, dated August 11, 2020, by and among the County of Tulare and the Cities of Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, and Woodlake (each, a “Party” or “Member Agency”) hereafter called Tulare County Regional Transit Agency “TCRTA”; and

WHEREAS, the purpose of the formation and operation of TCRTA is to own, operate, and administer a public transportation system within the jurisdictions of and on behalf of the Member Agencies; and

WHEREAS, TCRTA has prepared a comprehensive Fiscal Year 2022 Budget and Capital Improvement Program reflecting anticipated revenues and expenditures; and

WHEREAS, the Board of Directors of the Tulare County Regional Transit Agency approved Resolution 2022-011 adopting the Annual Budget for the Fiscal Year 2022 (July 1, 2022 to June 30, 2023) at its regularly scheduled meeting of June 22, 2022; and

WHEREAS, TCRTA has been awarded \$36.7 million in additional state and federal funding; and

WHEREAS, TCRTA desires to adopt Amendment No. 1 to the Fiscal Year 2022-2023 Budget and Capital Improvement Program increasing the Operating Budget to \$20,138,712 and increasing the Capital Improvement Program to \$30,047,330.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, does hereby approve the Tulare County Regional Transit Agency’s Amendment No. 1 to the Fiscal Year 2022 Budget and Capital Improvement Program attached hereto as Exhibit 1, effective August 15, 2022; and

BE IT FURTHER RESOLVED that, said Annual Budget includes appropriations of monies expected to be available in the General Fund, Capital Fund, and existing and anticipated Federal, State, and local grants, for expenditures in the amounts and for the purposes set forth in said budget; and

RESOLUTION: 2022-020

BE IT FURTHER RESOLVED that, said Annual Budget includes funds dedicated to paying for capital improvements; and

BE IT FURTHER RESOLVED that the Executive Director or the Executive Director's designee is authorized to execute and file applications to the FTA and Caltrans funding for FY 2022 financial assistance; and

BE IT FURTHER RESOLVED that the Executive Director or the Executive Director's designee is authorized to execute agreements with transit operators to provide service or receive transfer payments, such transfer payments being paid or received by TCRTA to facilitate the coordination of transit service and to furnish incentives for providing enhanced transfer services between TCRTA and other transit operators; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to make expenditures and incur liabilities against said funds within the limits set forth in said budget and the provisions of this Resolution, and to act on behalf of TCRTA in connection with contracts arising thereunder, by following the procedures provided by law, and by Board of Directors' Resolutions and Board Rules, except that no contractual obligations shall be assumed by TCRTA in excess of its ability to pay, and provided further that all expenditures shall be in conformance with statutory and other restrictions placed on the use of said funds; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to act on behalf of TCRTA, and to make expenditures and incur liabilities against all funds of TCRTA as provided for in contracts which have been authorized by the Board of Directors of the Tulare County Regional Transit Agency and that the Board's authorizations of such contracts also include the necessary appropriations for such contracts and change orders authorized by Rules approved by the Board, subject, however, to compliance with such specific appropriation resolutions as may be adopted by the Board from time to time; and

BE IT FURTHER RESOLVED that the Executive Director or the Executive Director's designee is authorized to issue free or discounted promotional rides in FY 2022 for purposes of building ridership on the system, consistent with ridership recovery guidelines.

PASSED AND ADOPTED this 15th day of August 2022 by the **Board of Directors of the Tulare County Regional Transit Agency.**

RESOLUTION: 2022-020

THE FOREGOING RESOLUTION was passed and adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 15th day of August 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed_____

Jose Sigala
Board Chair

ATTEST:

I HEREBY CERTIFY that the foregoing Resolution 2022-020 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 15th day of August 2022.

Signed_____

Richard Tree
Executive Director