



Tulare County Transportation Authority

210 N. Church Street, Suite B  
Visalia, California 93291  
Phone (559) 623-0450  
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www.tularecog.org

Tulare County Transportation Authority	Date: <b>Monday, June 22, 2020</b> Time: <b>1:00 p.m.</b> Place: Tulare County Board of Supervisors 2800 W. Burrel Avenue Visalia, CA 93291
Technical Advisory Committee	Date: <b>Thursday, June 18, 2020</b> Time: <b>1:30 p.m.</b> Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to the Governor’s Executive Order N-25-20 (March 12, 2020), available at <a href="https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf">https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf</a></p> <p>The call-in number for this meeting is: 877-858-5743   Passcode: 609873</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting.

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

**I. CALL TO ORDER & WELCOME**

**II. PUBLIC COMMENTS-TIMED ITEM**

<p><b>NOTICE TO THE PUBLIC</b> <b>PUBLIC COMMENT PERIOD</b></p> <p>At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.</p>
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**Convene as the Tulare County Transportation Authority**

*All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.*

**III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**

**Request approval of the Authority Consent Calendar Action Items III-A through III-B.**

A. Action: Minutes of May 18, 2020 Authority Meeting **(Pages 01-02)**

B. Action: Minutes of May 14, 2020 Technical Advisory Committee Meeting

**(Pages 03-04)**

#### **IV. AUTHORITY ACTION/DISCUSSION ITEMS**

A. Information: Member Agency Measure R Audit Year Ending for June 30, 2019

**(Pages 05)**

B. Information: Measure R Update for May 2020

**(Pages 06-07)**

#### **V. OTHER BUSINESS**

A. Information: Item from Staff

B. Information: Item from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

#### **VI. ADJOURN**

The next scheduled Tulare County Association of Governments (TCAG) meeting will be held on **Monday, August 17, 2020 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291**. The Technical Advisory Committee (TAC) will meet on **Thursday, August 13, 2020 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

TULARE COUNTY TRANSPORTATION AUTHORITY

<b>BOARD OF GOVERNORS</b>	<b>AGENCY</b>	<b>ALTERNATE</b>
Kuyler Crocker – Chair	Tulare County-District 1	*
Pete Vander Poel	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Dave Hails
Paul Boyer	City of Farmersville	Ruben Macareno
Pamela Kimball	City of Lindsay	Brian Watson
Martha A. Flores	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Carlton Jones
Bob Link – Vice-Chair	City of Visalia	Phil Cox
Rudy Mendoza	City of Woodlake	Frances Ortiz

**\*No Alternate (Required to be an elected official)**

**TCAG STAFF**

Ted Smalley, Executive Director  
 Ben Kimball, Deputy Executive Director  
 Ben Giuliani, Executive Officer- LAFCO  
 Leslie Davis, Finance Director  
 Elizabeth Forte, Principal Regional Planner  
 Roberto Brady, Principal Regional Planner  
 Mark Hays, Senior Regional Planner  
 Derek Winning, Senior Regional Planner  
 Gabriel Gutierrez, Senior Regional Planner  
 Kasia Poleszczuk, Associate Regional Planner  
 Steven Ingoldsby, Associate Regional Planner  
 Giancarlo Bruno, Regional Planner  
 Gail Miller, Associate Regional Planner-EH  
 Barbara Pilegard, Associate Regional Planner-EH  
 Maria Garza, Associate Regional Planner-EH  
 Michele Boling, Accountant II  
 Brideget Moore, Staff Services Analyst III  
 Amie Kane, Administrative Clerk II  
 Servando Quintanilla, Administrative Clerk  
 Olivia Forte, Intern Apprentice-EH

**Office Address**

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 210 N. Church, Suite B  
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**AGENDA ITEM: III-A**  
**TULARE COUNTY ASSOCIATION OF GOVERNMENTS**  
**TULARE COUNTY TRANSPORTATION AUTHORITY**

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**Executive Minutes May 18, 2020**

Board Members	Alternates	Member/Alternate	Agency
Kuyler Crocker ( <i>Chair</i> )	*	M	Tulare County-Dist. 1
Pete Vander Poel	*	M	Tulare County-Dist. 2
Amy Shuklian	*	M	Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer	M	City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Pamela Kimball	Brian Watson	M	City of Lindsay
Martha A. Flores	Milt Stowe	M	City of Porterville
Terry Sayre	Carlton Jones	M	City of Tulare
Bob Link ( <i>Vice-Chair</i> )	Phil Cox	A	City of Visalia
Rudy Mendoza	Francis Ortiz	M	City of Woodlake

**Counsel and TCAG Staff Present (X)**

- Jeff Kuhn, Tulare Co. Deputy Counsel
- Ted Smalley, Executive Director
- Benjamin Kimball, Deputy Executive Director
- Benjamin Giuliani, Executive Officer-LAFCO
- Leslie Davis, Finance Director
- Elizabeth Forte, Principal Regional Planner
- Roberto Brady, Principal Regional Planner
- Mark Hays, Senior Regional Planner
- Derek Winning, Senior Regional Planner
- Gabriel Gutierrez, Senior Regional Planner

- Kasia Poleszczuk, Associate Regional Planner
- Steven Ingoldsby, Associate Regional Planner
- Giancarlo Bruno, Regional Planner
- Gail Miller, Associate Regional Planner/EH
- Maria Garza, Associate Regional Planner/EH
- Barbara Pilegard, Associate Regional Planner/EH
- Michele Boling, Accountant III
- Brideget Moore, Staff Services Analyst III
- Amie Kane, TCAG Administrative Clerk II
- Servando Quintanilla, TCAG Administrative Clerk
- Olivia Forte, Intern Apprentice/EH

**I. CALL TO ORDER & WELCOME**

The Tulare County Transportation Authority was called to order by Chair Crocker at 1:59 p.m. on May 18, 2020 at the Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.

**II. PUBLIC COMMENTS**

Public comments opened/closed at 2:00 p.m. No public comments received.

**III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS**

Request approval of the Authority Consent Calendar Action Items III-A through III-C.

**A. Action: Minutes of April 20, 2020 Authority Meeting**

**B. Action: Minutes of April 16, 2020 Technical Advisory Committee Meeting**

**C. Action: Reschedule the June Meetings and Cancel the July 2020 Technical Advisory Committee (TAC) and Tulare County Transportation Authority (TCTA) Board Meeting**

Upon a motion by Member Flores, and seconded by Member Townsend, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-C. Absent: None.

**IV. AUTHORITY ACTION/DISCUSSION ITEMS**

**A. Action: Adoption of Resolution: Approving Submission of the Measure R Expenditure Plan Draft Amendment No. 5 to Member Agencies for Consideration and Approval**

Ms. Davis provided an overview of the proposed amendment. Mr. Smalley added a summary of the five requests received from the cities of Visalia, Farmersville, Exeter, and County of Tulare.

Upon a motion by Member Cox, and seconded by Member Shuklian, the Tulare County Transportation Authority unanimously approved Item IV-A as presented. Absent: None.

**B. Action: Adoption of Resolution: Approve Measure R Transit Funding Suspension for FY 2020/2021 to all eligible Member Agencies**

Ms. Davis explained that sales tax had been dropping due to the COVID-19 pandemic and that the significant transit funding would be available to member agencies through the CARES Act, signed on March 27, 2020. Ms. Davis stated that staff recommend that the Measure R transit-funding payments to all eligible member agencies would be suspended for the 2020/2021 fiscal year in light of the CARES Act funding that is being made available. Member Cox's asked about the possibility of repaying funds in the future, possibly even over the course of several years. Mr. Smalley responded that an annual review of revenues could take place to plan for possible repayment.

Upon a motion by Member Cox, and seconded by Member Valero, the Tulare County Transportation Authority unanimously approved Item IV-B. Absent: None.

**C. Information: Measure R Revenue for April 2020**

Ms. Davis shared that the Measure R Revenue for April was \$2,303,672 compared to \$2,303,672 for the same period the previous year. The year to date amount was \$29,136,969 compared to \$28,355,589 for the same period the previous year and represented a 2.8% increase. Ms. Davis shared that due to COVID-19 she expected to see a decline in Measure R tax revenues by May 2020.

**V. OTHER BUSINESS**

**A. Information: Items from Staff**

**B. Information: Items from Board Members**

**C. Information: Other Items**

**D. Request from Board Members for Future Agenda Items**

There were no items reported or comments noted for Other Business Items V-A through V-D.

**VI. ADJOURN**

The Tulare County Transportation Authority adjourned at 2:22 p.m.

**Item III-B**  
**TCTA Technical Advisory Committee Meeting**  
**Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291**  
**May 14, 2020 – Summary Meeting Minutes**

**ATTENDANCE LIST**

City of Dinuba	George Avila
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	Lisa Wallis-Dutra
City of Lindsay	<i>Absent</i>
County of Tulare	Herman Beltran
City of Porterville	Javier Sanchez
City of Tulare	Michael Miller
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Benjamin Kimball
Caltrans	Jamaica Gentry

**Others Present:**

**TCAG Staff Present:** Leslie Davis, Michele Boling, Roberto Brady, Gail Miller, Benjamin Giuliani, Ted Smalley, and Servando Quintanilla Jr Recording.

**SUMMARY MEETING MINUTES**

(Minutes reflect agenda items discussed only)

- I. CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 1:31 p.m.

All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for May 14, 2020.

**III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**

- C. Action: Reschedule the June Meetings and Cancel the July 2020 Technical Advisory Committee (TAC) and Tulare County Transportation Authority (TCTA) Board Meeting**  
 Mr. Quintanilla detailed that the item was to reschedule the June meetings and cancel the July 2020 Technical Advisory Committee (TAC) and Tulare County Transportation Authority (TCTA) Board Meeting.

**IV. AUTHORITY ACTION/DISCUSSION ITEMS**

- A. Action: Adoption of Resolution: Approving Submission of the Measure R Expenditure Plan Draft Amendment No. 5 to Member Agencies for Consideration and Approval**  
 Ms. Davis stated that the item was a resolution for approval of the Measure R Expenditure Plan Draft Amendment No. 5 to member agencies. Mr. Smalley also discussed the Measure R Expenditure Plan Amendment No.5 request for projects.
- B. Action: Adoption of Resolution: Approve Measure R Transit Funding Suspension for FY 2020/2021 to all eligible Member Agencies**  
 Ms. Davis stated that with significant transit funding from the CARE act that the item would suspend transit funding for just the FY 2020/2021.
- C. Information: Measure R Revenue for April 2020**  
 Ms. Davis reported the allocation for the month of April was \$2,303,672 compared to \$2,279,037 for the same period last year with the year to date amount being \$29,136,969 compared to \$28,355,589 for the same period last year, representing a 2.8% increase for

the fiscal year. Ms. Davis also proposed a delay on the strategic work plan to ensure incorporation of the Bond, Amendments, and Covid-19 effects.

**VI. ADJOURN**

The TCTA Technical Advisory Committee adjourned at 1:43 p.m.

The next scheduled Tulare County Association of Governments (TCAG) meeting will be held on **Monday, June 22, 2020 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.** The Technical Advisory Committee (TAC) will meet on **Thursday, June 18, 2020 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

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Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

**AGENDA ITEM IV-A**

June 22, 2020

Prepared by Leslie Davis, TCAG Staff

**SUBJECT:**

**Information:** Member Agency Measure R Audit Year Ending June 30, 2019

**BACKGROUND:**

Member Agency audits are due December 31<sup>st</sup> each year. An extension through March 31<sup>st</sup> is permitted, and extensions were authorized for audits due this year. Audits due this year are for the period of July 1, 2018 through June 30, 2019. The audits are conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States. The audited financial statements of the governmental activities and the major funds of the Member Agencies can be found at <http://www.tularecog.org/budget/>.

**DISCUSSION:**

Member Agency, city of Dinuba, Measure R audit is complete as of June 4, 2020. There are no findings or material weaknesses.

**ATTACHMENT:**

None

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Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

**AGENDA ITEM IV-B**

June 22, 2020

Prepared by Leslie Davis, TCAG Staff

**SUBJECT:**

**Information:** Measure R Update for May 2020

**BACKGROUND:**

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2018 Strategic Work Plan was approved by the Authority on June 18, 2018 with Resolution No. 2018-102. The Work Plan serves as a guide for the delivery of Measure R projects in the upcoming five-year period. The 2018 Strategic Work Plan was amended on March 18, 2019 with Resolution No. 2019-104 and on April 15, 2019 with Resolution No. 2019-105.

**DISCUSSION:**

**Status of Measure R Revenues**

Fiscal Year 2019/2020 - Measure R allocations have been received, payment request and distribution made through May 2020. The allocation for the month of May is \$2,672,016 compared to \$2,495,227 for the same period last year. The year to date amount is \$31,808,984 compared to \$30,850,816 for the same period last year, representing a 3.1 % increase/decrease for the fiscal year. See attached revenue chart covering fiscal years 2015/2016, 2016/2017, 2017/2018, 2018/2019 and 2019/2020 year to date.

An update of the Measure R bonding efforts and Measure R Amendment Five will be given verbally at the meeting.

**ATTACHMENT:**

1. Annual Revenue Comparison through May of Each Fiscal Year  
Work Element: 700.01 Measure R Implementation

Attachment 1

