



Tulare County Transportation Authority

210 N. Church Street, Suite B
Visalia, California 93291
Phone (559) 623-0450
Fax (559) 733-6720
www.tularecog.org

Tulare County Transportation Authority	Date: Monday, March 15, 2021 Time: 1:00 p.m. Place: Tulare County Board of Supervisors 2800 W. Burrel Avenue Visalia, CA 93291
Technical Advisory Committee	Date: Thursday, March 11, 2021 Time: 1:30 p.m. Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), available at https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf</p> <p>Zoom Meeting Direct Link: https://bit.ly/2Zt4BQY Toll Free Call in: 1(888) 475-4499 Meeting ID: 744 710 0343 Passcode: 82243742 Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting.

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

I. CALL TO ORDER & WELCOME

II. PUBLIC COMMENTS-TIMED ITEM

<p style="text-align: center;">NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD</p> <p>At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.</p>
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Convene as the Tulare County Transportation Authority

All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

- A. Action: Minutes of February 22, 2021 Authority Meeting (Pages 1-2)
- B. Action: Minutes of February 18, 2021 Technical Advisory Committee Meeting (Pages 3-4)

IV. AUTHORITY ACTION/DISCUSSION ITEMS

- A. Information: Member Agency Measure R Audit Year Ending June 30, 2020 (Pages 5-6)
- B. Information: Measure R Revenues for February 2021 (Pages 7-8)

V. OTHER BUSINESS

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

VI. ADJOURN

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, April 19, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291**. The Technical Advisory Committee (TAC) will meet on **Thursday, April 15, 2021 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

TULARE COUNTY TRANSPORTATION AUTHORITY

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Dave Hails
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Phil Cox	City of Visalia	Brian Poochigian
Rudy Mendoza	City of Woodlake	Florencio Guerra Jr

***No Alternate (Required to be an elected official)**

TCAG STAFF

Ted Smalley, Executive Director
 Ben Kimball, Deputy Executive Director
 Ben Giuliani, Executive Officer- LAFCO
 Leslie Davis, Finance Director
 Elizabeth Forte, Principal Regional Planner
 Roberto Brady, Principal Regional Planner
 Derek Winning, Senior Regional Planner
 Gabriel Gutierrez, Senior Regional Planner
 Kasia Poleszczuk, Associate Regional Planner
 Steven Ingoldsby, Associate Regional Planner
 Giancarlo Bruno, Regional Planner
 Sheela Bhongir, Regional Planner
 Gail Miller, Associate Regional Planner-EH
 Barbara Pilegard, Associate Regional Planner-EH
 Maria Garza, Associate Regional Planner-EH
 Michele Boling, TCAG Accountant III
 Brideget Moore, TCAG Staff Services Analyst III
 Amie Kane, TCAG Administrative Clerk II
 Servando Quintanilla, TCAG Administrative Clerk
 Holly Gallo, Office Assistant III

Office Address

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AGENDA ITEM: III-A
TULARE COUNTY ASSOCIATION OF GOVERNMENTS
TULARE COUNTY TRANSPORTATION AUTHORITY

Executive Minutes February 22, 2021

Board Members	Alternates	Member/Alternate	Agency
Larry Micari	*	M	Tulare County-Dist. 1
Pete Vander Poel, Chair	*	M	Tulare County-Dist. 2
Amy Shuklian	*	M	Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer	M/A	City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Ramona Caudillo	Hipolito Cerros	M	City of Lindsay
Martha A. Flores, Vice-Chair	Milt Stowe	M	City of Porterville
Terry Sayre	Jose Sigala	A	City of Tulare
Phil Cox	Brian Poochigian	M	City of Visalia
Rudy Mendoza	Emmanuel Llamas	M	City of Woodlake

Counsel and TCAG Staff Present (X)

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| <p><u> X </u> Jeff Kuhn, Tulare Co. Deputy Counsel</p> <p><u> X </u> Ted Smalley, Executive Director</p> <p><u> X </u> Benjamin Kimball, Deputy Executive Director</p> <p><u> </u> Benjamin Giuliani , Executive Officer-LAFCO</p> <p><u> X </u> Leslie Davis, Finance Director</p> <p><u> X </u> Elizabeth Forte, Principal Regional Planner</p> <p><u> X </u> Roberto Brady, Principal Regional Planner</p> <p><u> </u> Derek Winning, Senior Regional Planner</p> <p><u> X </u> Gabriel Gutierrez, Senior Regional Planner</p> <p><u> </u> Kasia Poleszczuk, Associate Regional Planner</p> | <p><u> X </u> Steven Ingoldsby, Associate Regional Planner</p> <p><u> X </u> Giancarlo Bruno, Regional Planner</p> <p><u> X </u> Sheela Bhongir, Regional Planner</p> <p><u> </u> Gail Miller, Associate Regional Planner/EH</p> <p><u> </u> Maria Garza, Associate Regional Planner/EH</p> <p><u> </u> Barbara Pilegard, Associate Regional Planner/EH</p> <p><u> </u> Michele Boling, Accountant III</p> <p><u> X </u> Brideget Moore, Staff Services Analyst III</p> <p><u> X </u> Amie Kane, TCAG Administrative Clerk II</p> <p><u> X </u> Servando Quintanilla, TCAG Administrative Clerk</p> <p><u> X </u> Holly Gallo, Office Assistant III</p> |
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I. CALL TO ORDER & WELCOME

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 2:17 p.m. on February 22, 2021 at the Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.

II. PUBLIC COMMENTS

Public comments opened/closed at 2:18 p.m. No public comments received.

III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

A. Action: Minutes of January 25, 2021 Authority Meeting

B. Action: Minutes of January 21, 2021 Technical Advisory Committee Meeting

Upon a motion by Member Valero, and seconded by Member Shuklian, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-B.

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Information: Measure R Revenues for January 2021

Ms. Davis shared that the Measure R revenues for January were \$3,060,349 compared to \$2,823,588 for the same period the previous year. The year to date amount was \$23,268,326 compared to \$20,568,237 for the same period the previous year and represented a 13% increase.

Ms. Davis reminded cities and the County that funding equivalent to the annual local allocation for 3 years is available for a non-interest loan for local projects.

V. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

There were no items reported or comments noted for Other Business Items V-A through V-D.

VI. ADJOURN

The Tulare County Transportation Authority adjourned at 2:21 p.m.

DRAFT

Item III-B

TCTA Technical Advisory Committee Meeting

Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291

February 18, 2021 – Summary Meeting Minutes

ATTENDANCE LIST

City of Dinuba	<i>Absent</i>
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	Lisa Durta-Wallis
City of Lindsay	Michael Camarena
County of Tulare	<i>Absent</i>
City of Porterville	<i>Absent</i>
City of Tulare	<i>Absent</i>
City of Visalia	<i>Absent</i>
Tule River Indian Reservation	<i>Absent</i>
TCAG	Ben Kimball
Caltrans	David Deel

Others Present:

TCAG Staff Present: Steven Ingoldsby, Gabriel Gutierrez, Ted Smalley, Elizabeth Forte, Roberto Brady, Giancarlo Bruno, Holly Gallo, and Servando Quintanilla Jr Recording.

SUMMARY MEETING MINUTES

(Minutes reflect agenda items discussed only)

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- I. **CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:04 p.m. All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for February 22, 2021.

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Information: Measure R Revenues for January 2021

Ms. Bowling gave an update on Fiscal Year 2020/2021 with Measure R allocations had been received, payment request and distribution made through January 2021 and the allocation for the month of January was \$3,060,349 compared to the \$2,823,588 for the same period last year. The 20/21 fiscal year to date amount was \$23,268,326 compared to \$20,568,237 for the same period last year, representing a 13 % increase for the fiscal year.

VI. ADJOURN

The TCTA Technical Advisory Committee adjourned at 2:08 p.m.

The next scheduled Tulare County Association of Governments (TCAG) meeting will be held on **Monday, March 15, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.** The Technical Advisory Committee (TAC) will meet on **Thursday, March 11, 2021, at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-A

March 15, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: TCTA and Member Agency Measure R Audit Year Ending June 30, 2020

BACKGROUND:

The Member Agencies audit was completed for the year ending June 30, 2020 and issued February of 2020. The audited financial statements of the governmental activities and the major funds of the Member Agencies can be found at <http://www.tularecog.org/budget/>. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States.

The Member Agency audit by Brown Armstrong Certified Public Accounts did not identify any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

DISCUSSION:

Member Agencies: The City of Porterville and City of Tulare, City of Lindsay, City of Dinuba, City of Exeter, City of Farmersville, City of Woodlake, County of Tulare, and the City of Visalia Measure R audits have not been completed.

ATTACHMENT:

None

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-B

March 15, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Measure R Revenues for February 2021

BACKGROUND:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119 and amended on December 14, 2020 with Resolution No. 2020-120

DISCUSSION:

Status of Measure R Revenues

Fiscal Year 2020/2021 - Measure R allocations have been received, payment request and distribution made through February 2021. The allocation for the month of February is \$4,368,834 compared to the \$3,821,730 for the same period last year. The 20/21 fiscal year to date amount is \$27,637,160 compared to \$24,389,967 for the same period last year, representing a 13 % increase for the fiscal year.

See attached revenue chart covering fiscal years 2016/2017, 2017/2018, 2018/2019, 2019/2020 and 2020/2021 year to date.

ATTACHMENT:

1. Annual Revenue Comparison through February of Each Fiscal Year

Work Element: 700.01 Measure R Implementation

Attachment 1

