



Tulare County Transportation Authority

210 N. Church Street, Suite B
Visalia, California 93291
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www.tularecog.org

Tulare County Transportation Authority	Date: Monday, January 25, 2020 Time: 1:00 p.m. Place: Tulare County Human Resources & Development 2500 W. Burrell Avenue Visalia, CA 93291
Technical Advisory Committee	Date: Thursday, January 21, 2020 Time: 1:30 p.m. Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291

NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

Zoom Meeting | Direct Link: <https://bit.ly/2Zt4BQY>
Toll Free Call in: 1(888) 475-4499 | **Meeting ID:** 744 710 0343 | **Passcode:** 82243742
Call in only instructions:
Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting.

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

I. CALL TO ORDER & WELCOME

II. PUBLIC COMMENTS-TIMED ITEM

NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

Convene as the Tulare County Transportation Authority

All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

Dinuba

Exeter

Farmersville

Lindsay

Porterville

Tulare

Visalia

Woodlake

County of Tulare

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

- A. Action: Minutes of December 14, 2020 Authority Meeting (Pages 01-02)
- B. Action: Minutes of December 10, 2020 Technical Advisory Committee Meeting (Pages 03-04)

IV. AUTHORITY ACTION/DISCUSSION ITEMS

- A. Information: Measure R Revenues for November and December 2020 (Pages 05-06)
- B. Information: Conflict of Interest Code (Form 700) Due April 1, 2021 (Pages 07-10)

V. OTHER BUSINESS

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

VI. ADJOURN

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, February 22, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291**. The Technical Advisory Committee (TAC) will meet on **Thursday, February 18, 2021 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

TULARE COUNTY TRANSPORTATION AUTHORITY

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Dave Hails
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Phil Cox	City of Visalia	Brian Poochigian
Rudy Mendoza	City of Woodlake	Emmanuel Llamas

***No Alternate (Required to be an elected official)**

TCAG STAFF

Ted Smalley, Executive Director
Ben Kimball, Deputy Executive Director
Ben Giuliani, Executive Officer- LAFCO
Leslie Davis, Finance Director
Elizabeth Forte, Principal Regional Planner
Roberto Brady, Principal Regional Planner
Derek Winning, Senior Regional Planner
Gabriel Gutierrez, Senior Regional Planner
Kasia Poleszczuk, Associate Regional Planner
Steven Ingoldsby, Associate Regional Planner
Giancarlo Bruno, Regional Planner
Gail Miller, Associate Regional Planner-EH
Barbara Pilegard, Associate Regional Planner-EH
Maria Garza, Associate Regional Planner-EH
Michele Boling, TCAG Accountant III
Brideget Moore, TCAG Staff Services Analyst III
Amie Kane, TCAG Administrative Clerk II
Servando Quintanilla, TCAG Administrative Clerk
Holly Gallo, Office Assistant III

Office Address

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AGENDA ITEM: III-A
TULARE COUNTY ASSOCIATION OF GOVERNMENTS
TULARE COUNTY TRANSPORTATION AUTHORITY

Executive Minutes December 14, 2020

Board Members	Alternates	Member/Alternate	Agency
Kuyler Crocker (<i>Chair</i>)	*	M	Tulare County-Dist. 1
Pete Vander Poel	*	M	Tulare County-Dist. 2
Amy Shuklian	*		Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer		City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Pamela Kimball	Brian Watson	M	City of Lindsay
Martha A. Flores	Milt Stowe	M	City of Porterville
Terry Sayre	Carlton Jones	M	City of Tulare
Bob Link (<i>Vice-Chair</i>)	Phil Cox		City of Visalia
Rudy Mendoza	Francis Ortiz	M	City of Woodlake

Counsel and TCAG Staff Present (X)

<u>X</u> Jeff Kuhn, Tulare Co. Deputy Counsel	<u>X</u> Steven Ingoldsby, Associate Regional Planner
<u>X</u> Ted Smalley, Executive Director	<u>X</u> Giancarlo Bruno, Regional Planner
<u>X</u> Benjamin Kimball, Deputy Executive Director	<u>X</u> Gail Miller, Associate Regional Planner/EH
<u> </u> Benjamin Giuliani, Executive Officer-LAFCO	<u> </u> Maria Garza, Associate Regional Planner/EH
<u>X</u> Leslie Davis, Finance Director	<u> </u> Barbara Pilegard, Associate Regional Planner/EH
<u>X</u> Elizabeth Forte, Principal Regional Planner	<u> </u> Michele Boling, Accountant III
<u>X</u> Roberto Brady, Principal Regional Planner	<u>X</u> Brideget Moore, Staff Services Analyst III
<u>X</u> Derek Winning, Senior Regional Planner	<u> </u> Amie Kane, TCAG Administrative Clerk II
<u>X</u> Gabriel Gutierrez, Senior Regional Planner	<u>X</u> Servando Quintanilla, TCAG Administrative Clerk
<u>X</u> Kasia Poleszczuk, Associate Regional Planner	<u>X</u> Holly Gallo, Office Assistant III

I. CALL TO ORDER & WELCOME

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 1:58 p.m. on December 14, 2020 at the Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.

II. PUBLIC COMMENTS

Public comments opened/closed at 1:59 p.m. No public comments received.

III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-C.

A. Action: Minutes of October 19, 2020 Authority Meeting

B. Action: Minutes of October 15, 2020 Technical Advisory Committee Meeting

C. Action: Approve the 2021 Tulare County Transportation Authority (TCTA), and Technical Advisory Committee (TAC) Meeting Calendar and Reconfirm the Cancellation Policy

Upon a motion by Member Valero, and seconded by Member Flores, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-C. Absent: Shuklian, Reynosa, and Link.

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Action: Approve Sustainable Corridors Committees (SCCs) Strategic Priorities, Mighty 190 Corridor Priorities, and Authorization to Develop a Multi-year Funding Program

Ms. Poleszczuk presented the background and main duties of the SCCs; highlighted the corridors beatification goals, top priority projects, and project funding. Ms. Poleszczuk explained that approval of the SCC's strategic priorities, corridor 190 project priorities, and development of a multi-year funding program were being requested.

Upon a motion by Member Valero, and seconded by Member Townsend, the Tulare County Transportation Authority unanimously approved Item IV-A as presented. Absent: Shuklian, Reynosa, and Link.

B. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan Amendment No. 1 – Regional Funding Table

Ms. Davis described the proposed amendment to the 2020 Measure R Strategic Work Plan being requested by the city of Dinuba. Ms. Davis explained that the city of Dinuba would begin to design the right of way acquisition for the Alta/Kamm Roundabout which the proposed cost amounted to \$297,744; the city of Dinuba was requesting assistance to pay for the design in the amount of \$150,000.

Upon a motion by Member Valero, and seconded by Member Kimball, the Tulare County Transportation Authority unanimously approved amendment No. 1 to the 2020 Measure R Strategic Work Plan. Absent: Shuklian, Reynosa, and Link.

C. Action: Adoption of Resolution: SB 1 Local Partnership Program (LPP) Formulaic Program Project Nomination

Mr. Gutierrez stated that this was the third cycle of LPP funding made available by SB 1 and discussed the details regarding the programming of projects for the cycle. Mr. Gutierrez outlined the Avenue 280 widening projects located between Santa Fe and Lovers Lane in the city of Visalia and requested approval for the allocation of funds for the project.

Upon a motion by Member Boyer, and seconded by Member Townsend, the Tulare County Transportation Authority unanimously approved the LPP formulaic program project nomination as presented. Absent: Shuklian, Reynosa, and Link.

D. Information: Measure R Revenues for October and November 2020

Ms. Davis shared that the Measure R revenues for October were \$3,669,963 compared to \$3,259,423 for the same period the previous year. The year to date amount was \$13,918,359 compared to \$12,023,224 for the same period the previous year and represented a 16% increase. The allocation for the Month of November was \$3,463,430 compared to \$2,979,449 for the same period the previous year and the year to date amount was reported as \$17,381,789 and continued to look strong.

V. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

There were no items reported or comments noted for Other Business Items V-A through V-D.

VI. ADJOURN

The Tulare County Transportation Authority adjourned at 2:22 p.m.

Item III-B
TCTA Technical Advisory Committee Meeting
Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291
December 10, 2020 – Summary Meeting Minutes

ATTENDANCE LIST

City of Dinuba	<i>Absent</i>
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	Lisa Dutra-Wallis
City of Lindsay	Michael Camarena
County of Tulare	Johnson Vang
City of Porterville	Javier Sanchez
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Benjamin Kimball
Caltrans	Lorena Mendibles

Others Present:

TCAG Staff Present: Gail Miller, Benjamin Giuliani, Steven Ingoldsby, Gabriel Gutierrez, Leslie Davis, Ted Smalley, Elizabeth Forte, Kasia Poleszczuk, Brideget Moore Holly Gallo, and Servando Quintanilla Jr Recording.

SUMMARY MEETING MINUTES

(Minutes reflect agenda items discussed only)

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- I. CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:04 p.m.
- All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for December 14, 2020.
- III. AUTHORITY ACTION/DISCUSSION ITEMS**
- C. Action: Approve the 2021 Tulare County Transportation Authority (TCTA), and Technical Advisory Committee (TAC) Meeting Calendar and Reconfirm the Cancellation Policy**
- Ms. Davis stated that the item was the schedule for the next year for TCTA and TAC.
- IV. AUTHORITY ACTION/DISCUSSION ITEMS**
- A. Action: Approve Sustainable Corridors Committees (SCCs) Strategic Priorities, Mighty 190 Corridor Priorities, and Authorization to Develop a Multi-year Funding Program**
- Ms. Poleszczuk gave an update to the SCCs with an outline list of strategies, as a necessary first step, to enhance visual appeal of the state highways: 65, 99, 190 and 198 in Tulare County. At the TCAG Board meeting in July of 2020, the TCAG Board approved 2 million in funding for implementation of beautification strategies for corridor highways and with the help of Caltrans to select what areas of need.
- B. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan Amendment No. 1 – Regional Funding Table**
- Ms. Davis stated that Amendment No. 1 to the 2020 Measure R Strategic Work Plan for the city of Dinuba would begin the design and ROW acquisition for the Alta/Kamm Roundabout and would need assistance in the amount of \$150,000.
- C. Action: Adoption of Resolution: SB 1 Local Partnership Program Formulaic Program Project Nomination**

Mr. Gutierrez detailed that staff would be seeking the Authority approval to program SB1 Local Partnership formula funds on the city of Visalia Caldwell widening project.

D. Information: Measure R Revenues for October 2020

Ms. Davis gave an update on the allocation for the month of October for \$3,669,963 compared to \$3,259,423 for the same period the previous year and the 20/21 fiscal year to date amount was \$13,918,359 compared to \$12,023,224 for the same period the previous year, representing a 16 % increase for the fiscal year.

VI. ADJOURN

The TCTA Technical Advisory Committee adjourned at 2:14 p.m.

The next scheduled Tulare County Association of Governments (TCAG) meeting will be held on **Monday, January 25, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.** The Technical Advisory Committee (TAC) will meet on **Thursday, January 21, 2021, 2020 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-A

January 25, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Measure R Revenues for November and December 2020

BACKGROUND:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119 and amended on December 14, 2020 with Resolution No. 2020-120

DISCUSSION:

Status of Measure R Revenues

Fiscal Year 2020/2021 - Measure R allocations have been received, payment request and distribution made through December 2020. The allocation for the month of November is \$3,463,431 compared to \$2,979,449 for the same period last year. The allocation for the month of December is \$2,826,188 compared to the \$2,741,976 for the same period last year. The 20/21 fiscal year to date amount is \$20,207,977 compared to \$17,744,649 for the same period last year, representing a 14 % increase for the fiscal year.

See attached revenue chart covering fiscal years 2016/2017, 2017/2018, 2018/2019, 2019/2020 and 2020/2021 year to date.

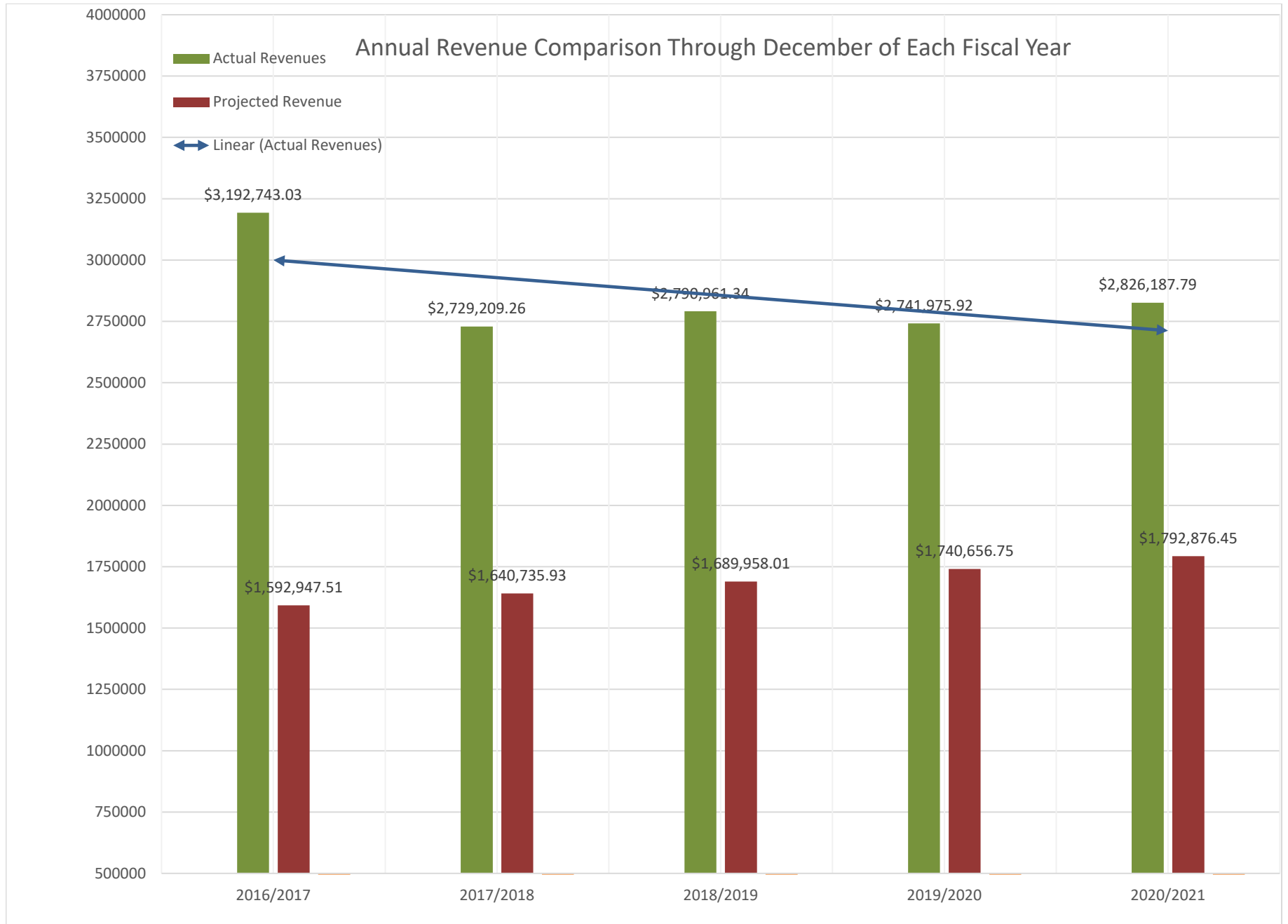
Additionally, TCAG staff would like to remind the cities and the County that funding equivalent to your City/County annual local allocation for 3 years is available for a non-interest loan for local projects. Contact our office for additional information and process.

ATTACHMENT:

1. Annual Revenue Comparison through December of Each Fiscal Year

Work Element: 700.01 Measure R Implementation

Attachment 1



Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-B

January 25, 2021

Prepared by Amie Kane, TCAG Staff

SUBJECT:

Information: Conflict of Interest Code (Form 700) Due April 1, 2021

BACKGROUND:

The Tulare County Transportation Authority is required to adopt and maintain a conflict of interest code. This code outlines who must disclose information on an annual basis, and what type of information must be disclosed.

DISCUSSION:

The Political Reform Act requires certain officials and employees who serve in positions designated in an agency's conflict of interest code to file a Statement of Economic Interest (Form 700). Appendix A of this staff report provides a listing of positions that are designated to provide a Form 700 by April 1, 2021. Appendix B lists the disclosure categories for those designated positions. The Form 700 is available in an interactive version on the Fair Political Practices Commission website: www.fppc.ca.gov.

ATTACHMENTS:

1. Appendix A- Designated Employees
2. Appendix B- Disclosure Categories
3. Form 700- 2020/2021 Statement of Economic Interests (**Under Separate Cover**)

**APPENDIX A
(DESIGNATED EMPLOYEES)**

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORIES</u>
Members of TCAG Board	1, 2, 3
Alternate Members of TCAG Board	1, 2, 3
Executive Director	1, 2, 3
Deputy Executive Director	1, 2, 3
Fiscal Manager Finance Director(?)	1, 2, 3
Principal Planner	1, 2, 3
LAFCo Executive Officer	1, 2, 3
Consultant*	1

* Consultants are included as designated employees and shall disclose pursuant to the broadest disclosure category, subject to the following limitation:

The executive director/executive officer of this local agency may determine in writing whether a particular consultant is a “designated employee” or whether the consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements required by this code. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the executive director/executive officer is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

2020 CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

1. Full Disclosure:

All interests in real property located entirely or partly within this Agency's jurisdiction or boundaries, or within two miles of this Agency's jurisdiction or boundaries or of any land owned or used by this Agency. Such interests include any leasehold, ownership interest or option to acquire such interest in real property.

All investments, business positions, and sources of income, including gifts, loans and travel payments.

(Intended for board members and high-level decision-making employees with broad duties)

2. Full Disclosure {excluding interests in real property}:

All investments, business positions, and sources of income, including gifts, loans and travel payments.

3. Interests in Real Property {only}:

All interests in real property located entirely or partly within this Agency's jurisdiction or boundaries, or within two miles of this Agency's jurisdiction or boundaries or of any land owned or used by this Agency. Such interests include any leasehold, ownership interest or option to acquire such interest in real property.

4. General Contracting {two options}:

- A. All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that provide, or have provided in the last two years, leased facilities, goods, supplies, materials, equipment, vehicles, machinery, services, or the like, including training or consulting services, of the type utilized by the County.

(Intended for employees whose duties and decisions involve contracting and purchasing for the entire County)

- B. All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that provide, or have provided in the last two years, leased facilities, goods, supplies, materials, equipment, vehicles, machinery, services, or the like, including training or consulting services, of the type utilized by the employee's department or agency.

(Intended for employees whose duties and decisions involve contracting and purchasing for a specific department or agency of the County)

5. Regulatory, Permit or Licensing Duties:

All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the employee's department or agency, or the County.

6. Grant/Service Providers/Agencies that Oversee Programs (two options):

- A. All investments, business positions, and sources of income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the specific department or agency of the County.

(Intended for employees whose duties and decisions involve awards of monies or grants to organizations or individual/s)

- B. All investments, business positions, and sources of income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to offer or provide consulting, rehabilitative or educational services concerning the prevention, treatment or rehabilitation of persons.

(Intended for employees who a/so approves programs for rehabilitative services)