



Tulare County Transportation Authority

210 N. Church Street, Suite B  
Visalia, California 93291  
Phone (559) 623-0450  
Fax (559) 733-6720  
www.tularecog.org

Tulare County Transportation Authority	Date: <b>Monday, March 21, 2022</b> Time: <b>1:00 p.m.</b> Place: Lamp Liter Inn 3300 W. Mineral King Avenue Visalia, CA 93291
Technical Advisory Committee	Date: <b>Thursday March 17, 2022</b> Time: <b>1:30 p.m.</b> Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to Assembly Bill 361, available at <a href="https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361">https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361</a></p> <p><b>Zoom Meeting   Direct Link:</b> <a href="https://bit.ly/2Zt4BQY">https://bit.ly/2Zt4BQY</a>  <b>Toll Free Call in:</b> 1(888) 475-4499   <b>Meeting ID:</b> 744 710 0343   <b>Passcode:</b> 82243742  <b>Call in only instructions:</b>  Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting. If information is needed in another language, contact (559) 623-0450. Si se necesita esta información en español, llame (559) 623-0450. Kung ang kailangang impormasyon ay sa Tagalog, tawagan ang (559) 623-0450

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

**I. CALL TO ORDER & WELCOME**

**II. PUBLIC COMMENTS-TIMED ITEM**

<p><b>NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD</b></p> <p>At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.</p>
--

***Convene as the Tulare County Transportation Authority***

***All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.***

### **III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**

#### **Request approval of the Authority Consent Calendar Action Items III-A through III-C.**

- A. Action: Minutes of February 28, 2022 Authority Meeting (Pages 01 - 02)
- B. Action: Minutes of February 24, 2022 Technical Advisory Committee Meeting (Pages 03 - 04)
- C. Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings (Pages 05 - 06)

### **IV. AUTHORITY ACTION/DISCUSSION ITEMS**

- A. Information: Measure R Update and Revenues for February 2022 (Pages 07 - 08)
- B. Information: Member Agency Measure R Audit Year Ending June 30,2021 (Page 09)

### **V. OTHER BUSINESS**

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

### **VI. ADJOURN**

The next scheduled Tulare County Transportation Authority (TCTA) Board meeting will be held on **Monday, April 18, 2022 at 1:00 p.m.** at the **Tulare Ag Auditorium, 4437 S. Laspina, Tulare, CA 93274.** The Technical Advisory Committee will meet on **Thursday, April 14, 2022 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

TULARE COUNTY TRANSPORTATION AUTHORITY

<b>BOARD OF GOVERNORS</b>	<b>AGENCY</b>	<b>ALTERNATE</b>
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Steve Garver
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Brian Poochigian	City of Visalia	<i>Vacant</i>
Rudy Mendoza	City of Woodlake	Florencio Guerra Jr

**\*No Alternate (Required to be an elected official)**

=====

**TCAG STAFF**

Ted Smalley, Executive Director  
 Ben Kimball, Deputy Executive Director  
 Ben Giuliani, Executive Officer- LAFCO  
 Leslie Davis, Finance Director  
 Elizabeth Forte, Principal Regional Planner  
 Roberto Brady, Principal Regional Planner  
 Derek Winning, Senior Regional Planner  
 Gabriel Gutierrez, Senior Regional Planner  
 Kasia Poleszczuk, Senior Regional Planner  
 Steven Ingoldsby, Senior Regional Planner  
 Giancarlo Bruno, Regional Planner  
 Sheela Bhongir, Regional Planner  
 Gail Miller, Associate Regional Planner-EH  
 Maria Garza, Associate Regional Planner-EH  
 Jennifer Miller, Associate Regional Planner-EH  
 Michele Boling, TCAG Accountant III  
 Brideget Moore, TCAG Staff Services Analyst III  
 Amie Kane, TCAG Administrative Clerk II  
 Servando Quintanilla, TCAG Administrative Clerk  
 Holly Gallo, Office Assistant III

**Office Address**

Tulare County Association of Governments  
 210 N. Church, Suite B  
 Visalia, CA 93291  
 P: (559) 623-0450  
 F: (559) 733-6720  
[www.tularecog.org](http://www.tularecog.org)  
[www.tcmeasurer.com](http://www.tcmeasurer.com)

**TCRTA STAFF**

Richard Tree, Executive Director - TCRTA

*This page intentionally left blank.*

**AGENDA ITEM: III-A**  
**TULARE COUNTY ASSOCIATION OF GOVERNMENTS**  
**TULARE COUNTY TRANSPORTATION AUTHORITY**  
 \*\*\*\*\*

**Executive Minutes February 28, 2022**

Board Members	Alternates	Member/Alternate	Agency
Larry Micari	*		Tulare County-Dist. 1
Pete Vander Poel, Chair	*	M	Tulare County-Dist. 2
Amy Shuklian	*		Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer		City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Ramona Caudillo	Hipolito Cerros	M	City of Lindsay
Martha A. Flores, Vice-Chair	Milt Stowe	M	City of Porterville
Terry Sayre	Jose Sigala	M	City of Tulare
Brian Poochigian	<i>Vacant</i>	M	City of Visalia
Rudy Mendoza	Emmanuel Llamas		City of Woodlake

**Counsel and TCAG Staff Present (X)**

- |   |  |
|---|--|
| <p><input checked="" type="checkbox"/> Jeff Kuhn, Tulare Co. Deputy Counsel</p> <p><input checked="" type="checkbox"/> Ted Smalley, Executive Director</p> <p><input checked="" type="checkbox"/> Benjamin Kimball, Deputy Executive Director</p> <p><input checked="" type="checkbox"/> Benjamin Giuliani, Executive Officer-LAFCO</p> <p><input type="checkbox"/> Leslie Davis, Finance Director</p> <p><input checked="" type="checkbox"/> Elizabeth Forte, Principal Regional Planner</p> <p><input checked="" type="checkbox"/> Roberto Brady, Principal Regional Planner</p> <p><input type="checkbox"/> Derek Winning, Senior Regional Planner</p> <p><input type="checkbox"/> Gabriel Gutierrez, Senior Regional Planner</p> <p><input checked="" type="checkbox"/> Kasia Poleszczuk, Associate Regional Planner</p> <p><input type="checkbox"/> Jennie Miller, Associate Regional Planner EH</p> | <p><input type="checkbox"/> Steven Ingoldsby, Associate Regional Planner</p> <p><input checked="" type="checkbox"/> Giancarlo Bruno, Regional Planner</p> <p><input checked="" type="checkbox"/> Sheela Bhongir, Regional Planner</p> <p><input type="checkbox"/> Gail Miller, Associate Regional Planner/EH</p> <p><input type="checkbox"/> Maria Garza, Associate Regional Planner/EH</p> <p><input type="checkbox"/> Barbara Pilegard, Associate Regional Planner/EH</p> <p><input type="checkbox"/> Michele Boling, Accountant III</p> <p><input checked="" type="checkbox"/> Brideget Moore, Staff Services Analyst III</p> <p><input checked="" type="checkbox"/> Amie Kane, TCAG Administrative Clerk II</p> <p><input checked="" type="checkbox"/> Servando Quintanilla, TCAG Administrative Clerk II</p> <p><input checked="" type="checkbox"/> Holly Gallo, Office Assistant III</p> |
|---|--|

**I. CALL TO ORDER & WELCOME**

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 1:46 p.m. on February 28, 2022 at the Tulare County Human Resources & Development offices, 2500 W. Burrel Avenue, Visalia, CA 93291.

**II. PUBLIC COMMENTS**

Public comments opened/closed at 1:46 p.m. No public comments received.

**III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS**

Request approval of the Authority Consent Calendar Action Items III-A through III-D.

**A. Action: Minutes of January 24, 2022 Authority Meeting**

**B. Action: Minutes of January 20, 2022 Technical Advisory Committee Meeting**

**C. Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings**

**D. Action: Adoption of Resolution: Approve the Measure R Additional Funding for Litter Abatement Pilot (LAP) Program for the City of Porterville**

Upon a motion by Member Valero, and second by Member Townsend, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-D. Absent: Micari, Shuklian, Reynosa, and Mendoza.

#### **IV. AUTHORITY ACTION/DISCUSSION ITEMS**

##### **A. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 6**

Mr. Smalley provided a brief background and outlined the proposed amendment to the Measure R Strategic Work Plan. Mr. Smalley explained that in partnership with Visalia Transit and the Tulare County Regional Transit Agency the financial assistance from Measure R Transit, regional fare collection systems would be deployed on all fixed route buses throughout Tulare County.

Upon a motion by Member Townsend, and second by Member Boyer, the Tulare County Transportation Authority unanimously approved amendment 6 to the 2020 Measure R Strategic Work Plan as presented. Absent: Micari, Shuklian, Reynosa, and Mendoza.

##### **B. Information: Measure R Revenues for January 2022**

Mr. Smalley reported that the Measure R allocations for January were \$3,593,087. The 21/22 fiscal year to date amount was \$28,078,425 compared to \$23,268,326 for the same period last year, representing a 21% increase for the fiscal year.

Mr. Smalley stated that although revenue continues to show increases that the projected cost increases for projects offsets these gains in revenue.

##### **C. Information: TCTA and Member Agency Measure R Audit Year End June 30, 2021**

Mr. Smalley stated that similarly to the item reported during the TCAG meeting this was simply an informational item that the yearend audits were clean, meaning they had no negative findings or instances of noncompliance.

#### **V. OTHER BUSINESS**

##### **A. Information: Items from Staff**

##### **B. Information: Items from Board Members**

##### **C. Information: Other Items**

##### **D. Request from Board Members for Future Agenda Items**

There were no items reported or comments noted for Other Business Items V-A through V-D.

#### **VI. ADJOURN**

The Tulare County Transportation Authority adjourned at 1:50 p.m.

**Item III-B**  
**TCTA Technical Advisory Committee Meeting**  
**Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291**  
**February 24, 2022 – Summary Meeting Minutes**  
**ATTENDANCE LIST**

City of Dinuba	George Avila
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	<i>Absent</i>
City of Lindsay	<i>Absent</i>
County of Tulare	Karla Arteaga
City of Porterville	Javier Sanchez
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Benjamin Kimball
Caltrans	Lorena Mendibles

**Others Present:** Michael Kane, City of Porterville

**TCAG Staff Present:** Ted Smalley, Steven Ingoldsby, Giancarlo Bruno, Roberto Brady, Gail Miller, Leslie Davis, Sheela Bhongir, Brideget Moore, Holly Gallo and Servando Quintanilla Jr. Recording.

**SUMMARY MEETING MINUTES**

(Minutes reflect agenda items discussed only)

- 
- I. **CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:00 p.m. All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for February 28, 2022.
- III. **AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**
- C. **Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings**  
 Mr. Kimball stated that the item was a repeat from the TCAG meeting.
- D. **Action: Adoption of Resolution: Approve the Measure R Additional Funding for Litter Abatement Pilot (LAP) Program for the City of Porterville**  
 Ms. Davis stated that the item was an additional Measure R funding allocation for the LAP to the City of Porterville to purchase equipment for its first year.
- IV. **AUTHORITY ACTION/DISCUSSION ITEMS**
- A. **Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No.6**  
 Ms. Davis detailed that the item was Amendment No. 6 that would approve the funding of \$2,000,000 for the purpose of procuring a regional fare collection system that would be deployed on all fixed route buses in Tulare County.
- B. **Information: Measure R Update and Revenues for January 2022**  
 Ms. Davis gave an update on the allocation stating that for the month of January, there was \$3,593,087, and the 21/22 fiscal year to date amount was \$28,078,425 compared to \$23,268,326 for the same period last year representing a 21% increase for the 21/22 fiscal year.

**C. Information: TCTA and Member Agency Measure R Audit Year End June 30,2021**

Ms. Davis stated that TCTA and member agency audits had been completed and did not have any material weaknesses or instances of non-compliance for the year-ended June 30, 2021.

**VI. ADJOURN**

The TCTA Technical Advisory Committee adjourned at 2:05 p.m. The next scheduled Tulare County Transportation Authority (TCTA) Board meeting will be held on **Monday, April 18, 2022 at 1:00 p.m.** at the **Tulare Ag Auditorium, 4437 S. Laspina, Tulare, CA 93274.** The Technical Advisory Committee will meet on **Thursday, April 14, 2022 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

DRAFT



Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

**AGENDA ITEM III-C**

**March 21, 2022**

**Prepared by Jeff Kuhn, Chief Deputy County Counsel**

**SUBJECT:**

**Action:** Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings

**BACKGROUND:**

In response to the COVID-19 pandemic, the Governor suspended part of the Brown Act concerning the requirements for allowing Governing Board members to remotely participate in Board meetings. The suspended provisions require that (1) Governing Board meeting agendas allowing remote Board Member participation list each of the specific locations from which Board members will be remotely participating, (2) such agendas be posted at each such location, and (3) members of the general public must be allowed to remotely participate in the meeting from each of the listed locations. The suspension was done to promote social distancing and so to help limit the spread of COVID-19.

**DISCUSSION:**

The Governor's suspension of these Brown Act provisions expired as of September 30 and was replaced by new AB 361, an urgency statute that became effective as of September 30. Under AB 361, Governing Boards can continue to allow remote Board members participation in Brown Act public meetings if several conditions are met:

1. The meeting is held during a declared State of Emergency (Like the Governor's COVID-19 pandemic State of Emergency that's still in effect in California);
2. The Governing Board adopts findings to the effect that allowing remote meeting participation by Governing Board members promotes social distancing, which in turn helps prevent the spread of COVID-19;
3. The Governing Board confirms these conditions continue to be met every 30 days.

The Tulare County Association of Governments Board of Governors passed a resolution adopting a policy of remote attendance pursuant to AB 361 on October 18, 2021.

**RECOMMENDATION:**

Reaffirm the decision to continue allowing the option to participate in its governing board meetings remotely through the use of the teleconferencing provisions of AB 361.

**FISCAL IMPACT:**

None

**ATTACHMENT:**

None

Work Element 601.02 TCAG Administration

*This page intentionally left blank.*

Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

**AGENDA ITEM IV-A**

**March 21, 2022**

**Prepared by Leslie Davis, TCAG Staff**

**SUBJECT:**

**Information:** Measure R Revenues for February 2022

**BACKGROUND:**

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119, amended on December 14, 2020 with Resolution No. 2020-120, amended on April 19, 2021 with Resolution No. 2021-100, amended August 26, 2021 with Resolution No. 2021-106. September 20, 2021 with Resolution No. 2021-107, October 18, 2021 with Resolution No. 2021-112 and February 28, 2022 with Resolution No. 2022-103.

**DISCUSSION**

**Status of Measure R Revenues**

Fiscal Year 2021-2022 Measure R allocations have been received, payment request and distribution made through February 2022. The allocation for the month of February is \$5,276,497. The 21/22 fiscal year to date amount is \$33,354,923 compared to \$27,637,160 for the same period last year representing a 21% increase for the 21/22 fiscal year.

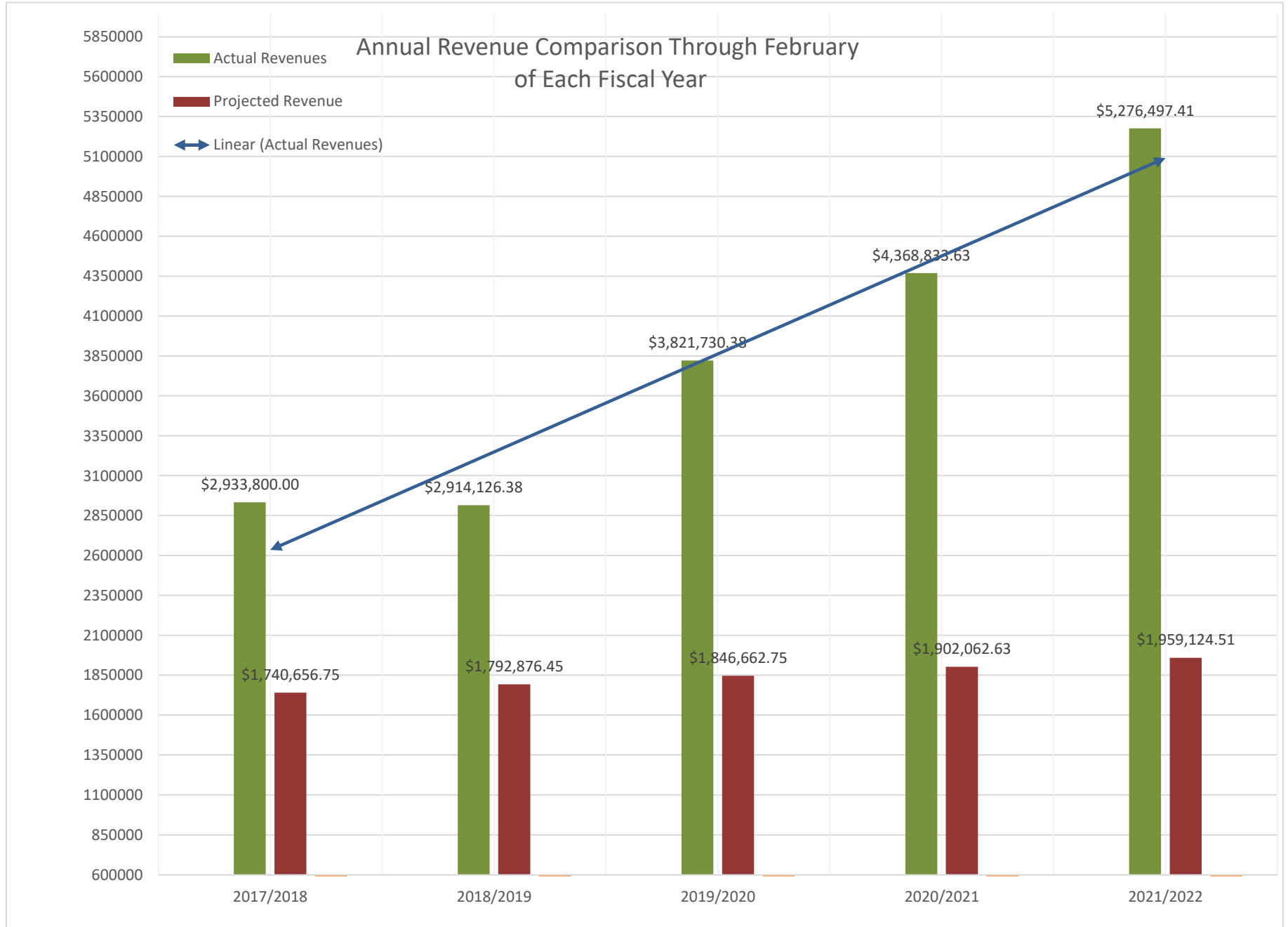
See attached revenue chart covering fiscal years 2017/2018, 2018/2019, 2019/2020, 2020/2021 and 2021/2022 year to date.

**ATTACHMENT:**

Annual Revenue Comparison through February of Each Fiscal Year

Work Element: 700.01 Measure R Implementation

Attachment 1



Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

**AGENDA ITEM IV-B**

**March 21, 2022**

**Prepared by Leslie Davis, TCAG Staff**

**SUBJECT:**

**Information:** Member Agency Measure R Audit Year Ending June 30, 2021

**BACKGROUND:**

The Member Agencies audit was completed for the year ending June 30, 2021 and issued February 9, 2022. The audited financial statements of the governmental activities and the major funds of the Member Agencies can be found at:

<https://tularecog.org/tcag/finance/audits/fy-20202021/tcta-fy-20-21-audit-financial-statements/>

The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States.

The Member Agency audit by Brown Armstrong Certified Public Accounts did not identify any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Tulare County Association of Governments (TCAG) audit is complete and did not have any material weaknesses or instances of non-compliance for the year-ended June 30, 2021. The required communication with the Board of Directors (SAS 114) from Brown Armstrong CPA was attached and presented on February 28, 2022.

**DISCUSSION:**

Member Agencies: The City of Porterville and City of Tulare, City of Lindsay, City of Dinuba, City of Exeter, City of Farmersville, City of Woodlake, County of Tulare, and the City of Visalia Measure R audits have not been completed.

**ATTACHMENT:**

None