



Tulare County Transportation Authority

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Visalia, California 93291
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www.tularecog.org

Tulare County Transportation Authority	Date: Monday, May 17, 2021 Time: 1:00 p.m. Place: Tulare County Board of Supervisors 2800 W. Burrel Avenue Visalia, CA 93291
Technical Advisory Committee	Date: Thursday, May 13, 2021 Time: 1:30 p.m. Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf</p> <p>Zoom Meeting Direct Link: https://bit.ly/2Zt4BQY Toll Free Call in: 1(888) 475-4499 Meeting ID: 744 710 0343 Passcode: 82243742 Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting.

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

I. CALL TO ORDER & WELCOME

II. PUBLIC COMMENTS-TIMED ITEM

NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

Convene as the Tulare County Transportation Authority

All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-C.

- A. Action: Minutes of April 19, 2021 Authority Meeting (Pages 01-02)
- B. Action: Minutes of April 15, 2021 Technical Advisory Committee Meeting (Pages 03-04)
- C. Action: Cancel the July 2021 Technical Advisory Committee (TAC) and Tulare County Transportation Authority (TCTA) Meetings and Reschedule the June Meeting (Pages 06)

IV. AUTHORITY ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Approve the Measure R Funding for Litter Abatement Pilot (LAP) Program for the City of Porterville (Pages 08-11)
- B. Action: Adoption of Resolution: Tulare County Transportation Authority (TCTA) Fiscal Audit Consultant Selection (Pages 12-15)
- C. Action: Adoption of Resolution: Approve the Selection of a Financial Consultant for Measure R (Pages 16-19)
- D. Information: Member Agency Measure R Audit Year Ending June 30, 2020 (Pages 20)
- E. Information: Measure R Revenues for April 2021 (Pages 22-23)

V. OTHER BUSINESS

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

VI. ADJOURN

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, June 21, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291**. The Technical Advisory Committee (TAC) will meet on **Thursday, June 17, 2021 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

TULARE COUNTY TRANSPORTATION AUTHORITY

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Dave Hails
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Phil Cox	City of Visalia	Brian Poochigian
Rudy Mendoza	City of Woodlake	Florencio Guerra Jr

***No Alternate (Required to be an elected official)**

TCAG STAFF

Ted Smalley, Executive Director
Ben Kimball, Deputy Executive Director
Ben Giuliani, Executive Officer- LAFCO
Leslie Davis, Finance Director
Elizabeth Forte, Principal Regional Planner
Roberto Brady, Principal Regional Planner
Derek Winning, Senior Regional Planner
Gabriel Gutierrez, Senior Regional Planner
Kasia Poleszczuk, Associate Regional Planner
Steven Ingoldsby, Associate Regional Planner
Giancarlo Bruno, Regional Planner
Sheela Bhongir, Regional Planner
Gail Miller, Associate Regional Planner-EH
Barbara Pilegard, Associate Regional Planner-EH
Maria Garza, Associate Regional Planner-EH
Michele Boling, TCAG Accountant III
Brideget Moore, TCAG Staff Services Analyst III
Amie Kane, TCAG Administrative Clerk II
Servando Quintanilla, TCAG Administrative Clerk
Holly Gallo, Office Assistant III

Office Address

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AGENDA ITEM: III-A
TULARE COUNTY ASSOCIATION OF GOVERNMENTS
TULARE COUNTY TRANSPORTATION AUTHORITY

Executive Minutes April 19, 2021

Board Members	Alternates	Member/Alternate	Agency
Larry Micari	*	M	Tulare County-Dist. 1
Pete Vander Poel, Chair	*	M	Tulare County-Dist. 2
Amy Shuklian	*	M	Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer	A	City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Ramona Caudillo	Hipolito Cerros	M	City of Lindsay
Martha A. Flores, Vice-Chair	Milt Stowe	M	City of Porterville
Terry Sayre	Jose Sigala	M	City of Tulare
Phil Cox	Brian Poochigian	A	City of Visalia
Rudy Mendoza	Emmanuel Llamas		City of Woodlake

Counsel and TCAG Staff Present (X)

X Jeff Kuhn, Tulare Co. Deputy Counsel
X Ted Smalley, Executive Director
X Benjamin Kimball, Deputy Executive Director
X Benjamin Giuliani, Executive Officer-LAFCO
X Leslie Davis, Finance Director
X Elizabeth Forte, Principal Regional Planner
X Roberto Brady, Principal Regional Planner
 Derek Winning, Senior Regional Planner
 Gabriel Gutierrez, Senior Regional Planner
X Kasia Poleszczuk, Associate Regional Planner

X Steven Ingoldsby, Associate Regional Planner
X Giancarlo Bruno, Regional Planner
X Sheela Bhongir, Regional Planner
 Gail Miller, Associate Regional Planner/EH
 Maria Garza, Associate Regional Planner/EH
X Barbara Pilegard, Associate Regional Planner/EH
 Michele Boling, Accountant III
X Brideget Moore, Staff Services Analyst III
X Amie Kane, TCAG Administrative Clerk II
X Servando Quintanilla, TCAG Administrative Clerk II
X Holly Gallo, Office Assistant III

I. CALL TO ORDER & WELCOME

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 2:53 p.m. on April 19, 2021 at the Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.

II. PUBLIC COMMENTS

Public comments opened/closed at 2:53 p.m. No public comments received.

III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

A. Action: Minutes of March 15, 2021 Authority Meeting

B. Action: Minutes of March 11, 2021 Technical Advisory Committee Meeting

Upon a motion by Member Valero, and second by Member Shuklian, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-B. Absent: Mendoza

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 2

Ms. Davis explained that 2 million was amended into the expenditure plan with a previous resolution and described the proposed amendment to the 2020 Measure R Strategic Work Plan and highlighted the projects to be funded.

Upon a motion by Member Valero, and seconded by Member Micari, the Tulare County Transportation Authority unanimously approved amendment No. 2 to the 2020 Measure R Strategic Work Plan. Absent: Shuklian, and Mendoza.

B. Information: TCTA and Member Agency Measure R Audit Year Ending June 30, 2020

Ms. Davis stated that the information was simply for the Measure R portion of the audit and there was nothing additional to share from the earlier report given during the TCAG meeting.

C. Information: Measure R Revenues for March 2021

Ms. Davis shared that the Measure R revenues for March were \$2,783,293 compared to \$2,443,330 for the same period the previous year. The year-to-date amount was \$30,420,453 compared to \$26,833,297 for the same period the previous year and represented a 13.4% increase.

V. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

There were no items reported or comments noted for Other Business Items V-A through V-D.

VI. ADJOURN

The Tulare County Transportation Authority adjourned at 3:02 p.m.

Item III-B
TCTA Technical Advisory Committee Meeting
Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291
April 15, 2021 – Summary Meeting Minutes
ATTENDANCE LIST

City of Dinuba	<i>Absent</i>
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	<i>Absent</i>
City of Lindsay	Neyba Amezcua
County of Tulare	Hernan Beltran
City of Porterville	<i>Absent</i>
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Ben Kimball
Caltrans	Lorena Mendibles

Others Present:

TCAG Staff Present: Steven Ingoldsby, Ted Smalley, Elizabeth Forte, Roberto Brady, Giancarlo Bruno, Kasia Poleszczuk, Brideget Moore, Holly Gallo, and Servando Quintanilla Jr Recording.

SUMMARY MEETING MINUTES

(Minutes reflect agenda items discussed only)

-
- I. CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:14 p.m.
All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for April 19, 2021.
- IV. AUTHORITY ACTION/DISCUSSION ITEMS**
- A. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 2**
Ms. Davis stated that the item was amended into the Expenditure plan with resolution No. 2020-111 under the environmental section for the Sustainable Corridor Program and County of Tulare had been awarded funding through the Highway Bridge Program and outlined several bridge construction projects as well as maintenance and repairs and cost savings of \$1,196,000 on the Caldwell Ave (Ave 280 seg 1) would be put on the final Betty Drive Mitigation Project (Road 64) and Measure R Member agencies were extended the opportunity to take a local advance in the amount of up to 3 or 5 times their annual allocation, and Measure R members agencies were authorized to use partial funding for security and maintenance on their existing bike trails.
- B. Information: TCTA and Member Agency Measure R Audit Year Ending June 30, 2020**
Ms. Davis stated that the item was a repeat from TCAG Item VIII-M.
- C. Information: Measure R Revenues for March 2021**
Ms. Davis gave an update on the Fiscal Year 2020/2021 and Measure R allocations. All had been received, payment requested and distribution made through February 2021. The allocation for the month of March was \$2,783,293 compared to the \$2,443,330 for the same period last year and the 20/21 fiscal year to date amount was \$30,420,453 compared to \$26,833,297 for the same period last year, representing a 13.4% increase for the fiscal year.

VI. ADJOURN

The TCAG Technical Advisory Committee adjourned at 2:14 p.m.

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, June 21, 2021, 2021 at 1:00 p.m.**, at the **Tulare County Board of Supervisors 2800 W. Burrel Ave, Visalia, CA 93291**. The Technical Advisory Committee will meet on **Thursday, June 17, 2021 at 1:30 p.m. at the Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

DRAFT

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM III-C

May 17, 2021

Prepared by Amie Kane, TCAG Staff

SUBJECT:

Action: Cancel the July 2021 Technical Advisory Committee (TAC) and Tulare County Transportation Authority (TCTA) Meeting and Reschedule the June Meeting

BACKGROUND:

The 2021 Revised Tulare County Association of Governments (TCAG), Tulare County Transportation Authority (TCTA), and Technical Advisory Committee (TAC) meeting schedule was approved by the Governing Board on December 14, 2020. Generally, the TCAG Board meeting is held on the third Monday of each month, with some exceptions. The TAC meeting is held the Thursday prior to the TCAG Board meeting. Due to occasional conflicts, meetings are subject to change with notice. The Chair, in consultation with the Executive Director, may cancel or reschedule a meeting.

DISCUSSION:

TCAG Staff in consultation with the TCAG Chair is requesting to move the TAC meeting scheduled for June 17, 2021 to June 24, 2021; and the TCAG Board and TCTA Meeting scheduled for June 21, 2021 to June 28, 2021.

TCAG staff in consultation with the TCAG Chair is requesting to cancel the TAC meeting scheduled for July 16, 2021 and the TCAG and TCTA Meeting scheduled for July 20, 2021.

The August meetings would be held as originally scheduled. The TAC meeting on August 15, 2021 and TCTA meeting on August 19, 2021.

RECOMMENDATION:

Approve the cancellation of the July 2021 Technical Advisory Committee (TAC) and the Tulare County Association of Governments (TCAG) Board Meeting and rescheduling of the June 2021 TCAG Board and TAC meetings.

FISCAL IMPACT:

None

ATTACHMENTS:

None

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AGENDA ITEM IV-A

May 17, 2021

Prepared by Kasia Poleszczuk and Leslie Davis, TCAG Staff

SUBJECT:

Action: Adoption of Resolution: Approve the Measure R Funding for Litter Abatement Pilot (LAP) Program for the City of Porterville

BACKGROUND:

Highway litter is a growing societal concern that plagues the traveling public. A growing litter issue is indicative that current resources are not enough to keep up with the volume of litter being generated. Caltrans has experienced a dramatic increase in the volume of trash placed on the State Highway System (SHS) caused by variety of factors external to Caltrans operations.

Over the last couple years, Tulare County Association of Governments (TCAG), its Sustainable Corridors Committees (SCCs), Caltrans, and member agencies, have been examining methods that could increase litter removal along the region's highways. At the February, 2018 meeting, staff presented to the TCAG Board a conceptual framework for the region's Sustainable Corridors Program Litter Abatement Program (LAP), as a strategy that could help address the regions litter problem. The Board has authorized staff to coordinate with Caltrans and member agencies to develop LAPs that could ultimately be adopted and implemented.

DISCUSSION:

The City of Porterville is the first city that is moving forward with the LAP program. It will service two State highways (SR-190 and SR-65) within the city limits on a 30-day cycle. The cost is based upon one crew (7-9 people) to complete two cleaning cycles per month. The program is done in partnership with Caltrans District 6 and the TCAG/TCTA. Funding for this project comes from the City of Porterville and Measure "R". Caltrans has also committed to matching local funds on a one-for-one basis (over 3 years), essentially providing 50% of the necessary funding. Porterville's portion of the Measure R SR190 corridor improvement component provides another 25% of the funding, with the City providing directly the remaining 25%. No funding will come from the Measure R Sustainable Communities component for this effort. This new FY2021/22 program for the City of Porterville provides a total of \$162,000 in funding, with \$80,000 from Caltrans, \$42,000 from TCTA and \$40,000 from the City of Porterville. This three-year LAP is founded on the principle that litter is a "cross-jurisdictional problem," and therefore a variety of funding sources (state/regional/local) should be applied to address the situation.

To maximize the Caltrans match, the LAP program will be limited to state highways only. With that in mind, the two-year LAP program will look as follow:

Three Year Litter Abatement Demonstration Program				
Source of Funding	Year 1	Year 2	Year 3	TOTAL
Measure R SR 190 additional project funding	\$42,000	\$42,000	\$42,000	\$126,000
Local Agency Match	\$40,000	\$40,000	\$40,000	\$120,000
Caltrans	\$80,000	\$80,000	\$80,000	\$240,000
Total Litter Program	\$162,000	\$162,000	\$162,000	\$486,000

RECOMMENDATIONS:

Staff is recommending that the Board approve that the Measure R funds be utilized for the City of Porterville LAP.

FISCAL IMPACT:

There are no anticipated costs to TCAG. \$42,000 LAP for the FY 21/22 funding is coming from the City of Porterville SR 190 corridor improvement funding is already in the expenditure plan.

ATTACHMENTS:

1. Resolution approving funding for the Porterville LAP agreement with Caltrans

BEFORE THE
TULARE COUNTY TRANSPORTATION AUTHORITY
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

ADOPTION OF MEASURE R FUNDING FOR)
LITTER ABATEMENT PILOT PROGRAM)
FOR THE CITY OF PORTERVILLE)

Resolution No. 2021-xxx

WHEREAS, a growing litter issue is indicative that current resources are not enough to keep up with the volume of litter being generated; and

WHEREAS, at the February, 2018 meeting, the TCAG Board authorized staff to coordinate with Caltrans and member agencies to develop Litter Abatement Programs (LAPs); and

WHEREAS, the City of Porterville is moving forward with the 3 year LAP program that will cost \$162,000 annually and will service two State highways (SR-190 and SR-65) within the city limits on a 30-day cycle; and

WHEREAS, funding for this project comes from the City of Porterville general fund and the City of Porterville Measure R SR 190 corridor improvement funding within the strategic work plan; and

WHEREAS, Caltrans has also committed to matching local funds on a one-for-one basis (over 3 years), providing 50% of funding; and

WHEREAS, the FY2021/22 LAP for the City of Porterville provides a total of \$162,000 in funding, with \$80,000 from Caltrans, \$42,000 from TCTA Measure R SR190 corridor improvement funds and \$40,000 from the City of Porterville.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED that the TCAG Board of Governors does hereby approve the Measure R funds be utilized for the City of Porterville Litter Abatement Program.

The foregoing Resolution was adopted upon motion of Member _____,
seconded by Member _____, at a regular meeting held on the 17th day of May 2021,
by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY ASSOCIATION OF GOVERNMENTS

Pete Vander Poel III
Chair, TCAG

Ted Smalley
Executive Director, TCAG

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-B

May 17, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Action: Adoption of Resolution: Tulare County Transit Authority (TCTA) Fiscal Audit Consultant Selection

BACKGROUND:

On March 18, 2021, Tulare County Association of Governments (TCAG) staff sent out a Request for Proposal (RFP) to 50 firms for the preparation of the TCAG Fiscal Audits. The RFP identified \$45,000 as budgeted for the fiscal audit and \$6,000 for additional services as approved. Two (2) proposals were received. The proposals were from: Brown Armstrong CPA's of Bakersfield, and Price, Paige & Company, of Clovis.

DISCUSSION:

TCAG staff evaluated and scored the proposals based on the adopted scoring criteria including understanding of the work to be done, experience with similar kinds of work, quality of staff, capability of developing innovative or advanced techniques, local preference, and demonstration of Disadvantaged Business Enterprise (DBE) intent.

The audits will be performed for FY 2020/21, FY 2021/22 and FY 2022/23 and include Measure R audits for nine (9) member agencies as applicable. The firms showed understanding of the work to be done and have sufficient experience with similar audits. The firms had good references, qualified staff and were under budget. The firm that scored the highest based on the TCAG adopted procurement procedures is Brown Armstrong CPA's. This firm has the best understanding of how TCAG functions and has prior experiences with other Council of Governments (COG's) and Transportation Agencies. The results, based on the proposal scoring, along with the recommended budget is provided below:

		Brown Armstrong	Price Paige & Co
The Proposal	Max Score		
- Comprehension of the Project	10	10	8
- Thoroughness of Proposal	10	9.5	8.5
- Meeting the RFP Objectives	25	24.5	23
- Project Delivery Time	5	5	5
Consultant Qualifications			
- Qualifications and Experience	25	24.5	22.5
- References	15	15	15
- DBE Participation Level	5	0	0
Cost	5	5	4.5
Local Firm	5	0	0
Totals	105	94	87
Proposal Budget	TCAG	\$68,070.00	\$85,950.00
	TCTA	\$31,780.00	\$44,970.00
Total Budget		\$99,850.00	\$130,920.00

RECOMMENDATIONS:

Based on the average scoring, Brown Armstrong CPA's is recommended by TCAG staff to conduct the fiscal audits for FY 2020/21, FY 2021/22 and FY 2022/23 at a cost not to exceed \$31,780 a year. Contract extension will be permitted on an annual basis for up to three years following, upon agreement by the TCAG Executive Director and Consultant. If needed, TCAG may also request additional services that fall within the scope of the contract that are not outlined within the Request for Proposal (RFP). Any additional services requested by TCAG will be paid up to an additional amount of \$6,000 per year with prior written approval of TCAG.

FISCAL IMPACT:

The audit budget was already approved in the FY 21/22 Overall Work Program (OWP). Funding is Measure R.

ATTACHMENT:

1. Resolution approving a TCTA fiscal audit consultant

BEFORE THE
TULARE COUNTY TRANSPORTATION AUTHORITY
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

SELECTION OF BROWN ARMSTRONG FOR)
PREPARATION OF THE TULARE COUNTY)
ASSOCIATION OF GOVERNMENTS (TCAG))
FISCAL AUDIT FOR FY 20/21,21/22,22/23)

Resolution No. 2021-xxx

WHEREAS, on March 18, 2021, the Tulare County Association of Governments (TCAG) requested proposals for consultant services to prepare fiscal audits of the agency and selected funds under its jurisdiction for fiscal years 2020/21, FY 2021/22 and FY 2022/23; and

WHEREAS, two (2) qualified consulting firms submitted proposals to TCAG; and

WHEREAS , all proposals were evaluated and scored in accordance with the adopted scoring criteria as presented in the Request for Proposals (RFP); and

WHEREAS, it has been recommended to the TCAG Board of Governors by staff that Brown Armstrong CPA's, be awarded a contract to provide three years of auditing services for Tulare County Association of Governments for the amount not to exceed \$31,780 a year. Contract extension will be permitted on an annual basis for up to three years following, upon agreement by the TCAG Executive Director and Consultant. If needed, TCAG may also request additional services that fall within the scope of the contract that are not outlined within the Request for Proposal (RFP). Any additional services requested by TCAG will be paid up to an additional amount of \$6,000 per year with prior written approval of TCAG; and

WHEREAS, TCAG staff is authorized to prepare and negotiate a contract with Brown Armstrong CPA's for preparation of the TCAG Fiscal Audit.

NOW, THEREFORE, BE IT RESOLVED, that the TCAG staff is authorized to prepare and negotiate a contract with Brown Armstrong CPA's.

The foregoing Resolution was adopted upon motion of Member _____, seconded by Member _____, at a regular meeting held on the 17th day of May 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY TRANSPORTATION AUTHORITY

Pete Vander Poel III
Chair, TCAG

Ted Smalley
Executive Director, TCAG

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-C

May 17, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Action: Adoption of Resolution: Approve the Selection of a Financial Consultant for Measure R

BACKGROUND:

On November 23, 2009, the TCAG Board authorized and approved the amendment to the 2009/10 Overall Work Program (OWP) to allow for an increase to W.E. 700.01 (Measure R Implementation) for the hiring of a financial consultant to assist with the strategic planning of Measure R financing for both short term and long term. A Request for Proposals was released on March 18, 2021, and the deadline for the proposals to be submitted April 22, 2021; One (1) proposal was submitted.

DISCUSSION:

KNN Public Finance was the only firm to submit a proposal. This financial consultant provided information and recommendations to the Measure R Finance Committee and TCTA Board on important financing and/or bonding available to assist in project completion. KNN secured an "AA" rating with Standard & Poor, successfully procuring bond financing in July of 2014 and bond financing in October of 2020 to bring about cash flow for important construction projects within the next 5 years. KNN continues to meet deadlines and produce excellent products. Based on performance and product delivery it is recommended to continue business with KNN Public Finance

RECOMMENDATIONS:

Authorize the Director, to sign, on behalf of the Association, a contract with KNN Public Finance for Professional Financial Advisor Services based on past performance and product delivery at a cost not to exceed \$40,000 a year. Contract extension will be permitted on an annual basis for up to three years following, upon agreement by the TCAG Executive Director and Consultant. If needed, TCTA may also request additional services that fall within the scope of the contract that are not outlined within the Request for Proposal (RFP). Any additional services requested by TCTA will be paid up to an additional amount of \$10,000 per year with prior written approval of TCTA.

FISCAL IMPACT:

The FY 2021-22 OWP has a \$15,000 budget for the delivery of professional financial advisory services. The budget will be increased by \$25,000 to include dissemination agency and continuing disclosure consulting services as it pertains to the bonds.

ATTACHMENTS:

1. Resolution authorizing the selection KNN Public Finance to perform professional financial advisory services for Measure R.

BEFORE THE
TULARE COUNTY TRANSPORTATION AUTHORITY
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

SELECTION OF FINANCIAL CONSULTANT)
FOR MEASURE R)

Resolution No.: 2021-xxx

WHEREAS, on November 7, 2006, the citizens of Tulare County approved Measure R and the Measure R Expenditure Plan; and

WHEREAS, the Measure R Expenditure Plan allocates 1% of its funding to Measure R planning and administration; and

WHEREAS, the TCAG Board on November 23, 2009 approved the funding for a Measure R financial consultant; and

WHEREAS, the a Request for Proposal was released on March 18, 2021 for a deadline submission date of April 22, 2021; and

WHEREAS, One (1) proposal was submitted by KNN Public Finance; and

WHEREAS, it has been recommended to the Tulare County Transportation Authority by staff that, KNN Public Finance be awarded a contract to provide professional financial advisory services for Measure R in the amount of \$40,000 a year. Contract extension will be permitted on an annual basis for up to three years following, upon agreement by the TCAG Executive Director and Consultant. If needed, TCTA may also request additional services that fall within the scope of the contract that are not outlined within the Request for Proposal (RFP). Any additional services requested by TCTA will be paid up to an additional amount of \$10,000 per year with prior written approval of TCTA.

NOW, THEREFORE, BE IT RESOLVED that the TCTA Director is hereby authorized to sign, on behalf of the TCTA, a contract with KNN Public Finance to provide professional financial advisory services for Measure R.

The foregoing Resolution was adopted upon motion of Member _____, seconded by Member _____, at a regular meeting held on the 17th day of May, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY TRANSPORTATION AUTHORITY

Pete Vander Poel III
Chair, TCTA

Ted Smalley
Executive Director, TCTA

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-D

May 17, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Member Agency Measure R Audit Year Ending June 30, 2020

BACKGROUND:

The Member Agencies audit was completed for the year ending June 30, 2020 and issued February 26, 2021. The audited financial statements of the governmental activities and the major funds of the Member Agencies can be found at <https://tularecog.org/tcag/finance/budgets/> The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States.

The Member Agency audit by Brown Armstrong Certified Public Accounts did not identify any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

DISCUSSION:

Tulare County Transportation Authority, Measure R (TCTA) audit is complete and did not have any material weaknesses or findings for the year-ended June 30, 2020.

Member Agencies: The City of Tulare, City of Lindsay, City of Exeter, City of Farmersville, City of Woodlake, City of Visalia, City of Porterville, City of Dinuba and County of Tulare audits are completed and did not have any material weaknesses or findings.

ATTACHMENT:

None

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-E

May 17, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Measure R Revenues for April 2021

BACKGROUND:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119, amended on December 14, 2020 with Resolution No. 2020-120, and amended on April 19, 2021 with Resolution No. 2021-100.

DISCUSSION:

Status of Measure R Revenues

Fiscal Year 2020/2021 - Measure R allocations have been received, payment request and distribution made through March 2021. The allocation for the month of April is \$3,446,800. compared to the \$2,303,672 for the same period last year. The 20/21 fiscal year to date amount is \$33,867,253 compared to \$29,136,969 for the same period last year, representing a 16% increase for the fiscal year.

See attached revenue chart covering fiscal years 2016/2017, 2017/2018, 2018/2019, 2019/2020 and 2020/2021 year to date.

ATTACHMENT:

1. Annual Revenue Comparison through April of Each Fiscal Year

Attachment 1

