



Tulare County Transportation Authority

210 N. Church Street, Suite B
Visalia, California 93291
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Tulare County Transportation Authority	Date: Monday, April 19, 2021 Time: 1:00 p.m. Place: Tulare County Board of Supervisors 2800 W. Burrel Avenue Visalia, CA 93291
Technical Advisory Committee	Date: Thursday, April 15, 2021 Time: 1:30 p.m. Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), available at https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf</p> <p>Zoom Meeting Direct Link: https://bit.ly/2Zt4BQY Toll Free Call in: 1(888) 475-4499 Meeting ID: 744 710 0343 Passcode: 82243742 Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting.

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

I. CALL TO ORDER & WELCOME

II. PUBLIC COMMENTS-TIMED ITEM

<p style="text-align: center;">NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD</p> <p>At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.</p>
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Convene as the Tulare County Transportation Authority

All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

- A. Action: Minutes of March 15, 2021 Authority Meeting (Pages 01-02)
- B. Action: Minutes of March 11, 2021 Technical Advisory Committee Meeting (Pages 03)

IV. AUTHORITY ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 2 (Pages 05-08)
- B. Information: TCTA and Member Agency Measure R Audit Year Ending June 30, 2020 (Pages 09)
- C. Information: Measure R Revenues for March 2021 (Pages 11-12)

V. OTHER BUSINESS

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

VI. ADJOURN

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, May 17, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.** The Technical Advisory Committee (TAC) will meet on **Thursday, May 13, 2021 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

TULARE COUNTY TRANSPORTATION AUTHORITY

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Dave Hails
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Phil Cox	City of Visalia	Brian Poochigian
Rudy Mendoza	City of Woodlake	Florencio Guerra Jr

***No Alternate (Required to be an elected official)**

TCAG STAFF

Ted Smalley, Executive Director
 Ben Kimball, Deputy Executive Director
 Ben Giuliani, Executive Officer- LAFCO
 Leslie Davis, Finance Director
 Elizabeth Forte, Principal Regional Planner
 Roberto Brady, Principal Regional Planner
 Derek Winning, Senior Regional Planner
 Gabriel Gutierrez, Senior Regional Planner
 Kasia Poleszczuk, Associate Regional Planner
 Steven Ingoldsby, Associate Regional Planner
 Giancarlo Bruno, Regional Planner
 Sheela Bhongir, Regional Planner
 Gail Miller, Associate Regional Planner-EH
 Barbara Pilegard, Associate Regional Planner-EH
 Maria Garza, Associate Regional Planner-EH
 Michele Boling, TCAG Accountant III
 Brideget Moore, TCAG Staff Services Analyst III
 Amie Kane, TCAG Administrative Clerk II
 Servando Quintanilla, TCAG Administrative Clerk
 Holly Gallo, Office Assistant III

Office Address

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AGENDA ITEM: III-A
TULARE COUNTY ASSOCIATION OF GOVERNMENTS
TULARE COUNTY TRANSPORTATION AUTHORITY

Executive Minutes March 15, 2021

Board Members	Alternates	Member/Alternate	Agency
Larry Micari	*	M	Tulare County-Dist. 1
Pete Vander Poel, Chair	*	M	Tulare County-Dist. 2
Amy Shuklian	*	M	Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer	A	City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Ramona Caudillo	Hipolito Cerros	M	City of Lindsay
Martha A. Flores, Vice-Chair	Milt Stowe	M	City of Porterville
Terry Sayre	Jose Sigala	M	City of Tulare
Phil Cox	Brian Poochigian	M	City of Visalia
Rudy Mendoza	Emmanuel Llamas		City of Woodlake

Counsel and TCAG Staff Present (X)

- Jeff Kuhn, Tulare Co. Deputy Counsel
- Ted Smalley, Executive Director
- Benjamin Kimball, Deputy Executive Director
- Benjamin Giuliani, Executive Officer-LAFCO
- Leslie Davis, Finance Director
- Elizabeth Forte, Principal Regional Planner
- Roberto Brady, Principal Regional Planner
- Derek Winning, Senior Regional Planner
- Gabriel Gutierrez, Senior Regional Planner
- Kasia Poleszczuk, Associate Regional Planner

- Steven Ingoldsby, Associate Regional Planner
- Giancarlo Bruno, Regional Planner
- Sheela Bhongir, Regional Planner
- Gail Miller, Associate Regional Planner/EH
- Maria Garza, Associate Regional Planner/EH
- Barbara Pilegard, Associate Regional Planner/EH
- Michele Boling, Accountant III
- Brideget Moore, Staff Services Analyst III
- Amie Kane, TCAG Administrative Clerk II
- Servando Quintanilla, TCAG Administrative Clerk
- Holly Gallo, Office Assistant III

I. CALL TO ORDER & WELCOME

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 2:32 p.m. on February 22, 2021 at the Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291.

II. PUBLIC COMMENTS

Public comments opened/closed at 2:32 p.m. No public comments received.

III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

A. Action: Minutes of February 22, 2021 Authority Meeting

B. Action: Minutes of February 18, 2021 Technical Advisory Committee Meeting

Upon a motion by Member Valero, and second by Member Townsend, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-B.

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Information: Member Agency Measure R Audit Year Ending June 30, 2020

Ms. Davis stated that there were no findings and that the cities would continue working to have audits completed by the end of March 2021.

B. Information: Measure R Revenues for January 2021

Ms. Davis shared that the Measure R revenues for February were \$4,368,834 compared to \$3,821,730 for the same period the previous year. The year to date amount was \$27,637,160 compared to \$24,389,967 for the same period the previous year and represented a 13% increase and Ms. Davis explained that revenues continued to be strong.

V. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

There were no items reported or comments noted for Other Business Items V-A through V-D.

VI. ADJOURN

The Tulare County Transportation Authority adjourned at 2:35 p.m.

DRAFT

Item III-B
TCTA Technical Advisory Committee Meeting
Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291
March 11, 2021 – Summary Meeting Minutes
ATTENDANCE LIST

City of Dinuba	George Avila
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	Lisa Wallis-Dutra
City of Lindsay	Michael Camarena
County of Tulare	Karla Arteaga
City of Porterville	<i>Absent</i>
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Ben Kimball
Caltrans	Lorena Mendibles

Others Present:

TCAG Staff Present: Steven Ingoldsby, Ted Smalley, Elizabeth Forte, Roberto Brady, Ben Giuliani, Giancarlo Bruno, Brideget Moore, Holly Gallo, and Servando Quintanilla Jr Recording.

SUMMARY MEETING MINUTES

(Minutes reflect agenda items discussed only)

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- I. CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:06 p.m. All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for March 11, 2021.
- IV. AUTHORITY ACTION/DISCUSSION ITEMS**
- A. Information: Member Agency Measure R Audit Year Ending June 30, 2020**
Ms. Davis reported that the TCTA audit went well and had no issues.
- B. Information: Measure R Revenues for February 2021**
Ms. Davis reported the fiscal year 2020/2021 Measure R allocations had been received, and the allocation for the month of February was \$4,368,834 compared to the \$3,821,730 for the same period the previous year and the 20/21 fiscal year to date amount was \$27,637,160 compared to \$24,389,967 for the same period the previous year, representing a 13 % increase for the fiscal year.
- VI. ADJOURN**
The TCTA Technical Advisory Committee adjourned at 2:11 p.m.

The next scheduled Tulare County Association of Governments (TCAG) meeting will be held on **Monday, April 19, 2021 at 1:00 p.m.** at the **Tulare County Board of Supervisors, 2800 W. Burrel Avenue, Visalia, CA 93291**. The Technical Advisory Committee (TAC) will meet on **Thursday, April 15, 2021, 2020 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-A

April 19, 2021

Prepared by Leslie Davis and Ted Smalley, TCAG Staff

SUBJECT:

Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 2

BACKGROUND:

The Measure R Expenditure Plan serves as a guide for the use of transportation funds that will be generated through the Tulare County half-cent transportation sales tax through 2037. The Expenditure Plan was developed by the Tulare County Association of Governments and its nine member agencies (Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, Visalia, Woodlake, and the County of Tulare) and approved by the voters in November 2006. The Expenditure Plan represents diverse community interests and addresses major regional transportation needs in Tulare County through the year 2037. The Plan provides a detailed blueprint that will allow for the leveraging of state and federal funds through the revenues that are received through Measure R. The Plan provides funds for regional road improvements, public transit, rehabilitation of existing roads, and other transportation programs that will improve mobility and air quality within the County and each of the cities.

The Measure R Strategic Work Plan is the master plan for the delivery of Measure R projects in the upcoming five-year period. The 2020 plan was approved with Resolution No. 2020-119 at the October 1, 2020 Board meeting and Amendment No.1 was approved with Resolution No. 2020-120 on December 14, 2020. It details the revenue projections and possible financing tools needed to deliver Measure R projects. It takes into consideration the Measure R Expenditure Plan and the Measure R Policies and Procedures and gathers them into one document that will produce Measure R projects in a timely and efficient manner. The Strategic Work Plan is updated every two years and amended when there are financial changes that affect the member agencies.

DISCUSSION:

An amount of \$2 million was amended into the Expenditure plan with resolution No. 2020-111 under the environmental section for the Sustainable Corridor Program. At this point the City of Porterville is moving forward to engage in a collaborative effort to coordinate trash pick-up and other minor sustainable corridor projects with several partners. It is expected that other member agencies will be pursuing this goal as well. A preliminary amount of \$500k per year over the next 4 years is budgeted until final costs are determined.

The County of Tulare has been awarded funding through the Highway Bridge Program and outlined several bridge construction projects as well as maintenance and repairs in the amount of \$ 8,004,400 over the next 5 years. TCAG has been authorized to loan regional funding at approximately, \$1 million annually, to assist with the advanced construction.

Cost savings of \$1,196,000 on the Caldwell Ave (Ave 280 seg 1) will be put on the final Betty Drive Mitigation Project (Road 64).

The Measure R Member agencies were extended the opportunity to take a local advance in the amount of up to 3 or 5 times their annual allocation for roads projects that are ready for funding. It is expected that we will have agreements in place next month.

The Measure R members agencies were authorized to use partial funding for security and maintenance on their existing bike trails for the total amount of \$275,000 annually. The breakdown consists of \$100,000 allocated to City of Visalia and City of Porterville and \$25,000 to all other member agencies. The amount of \$275,000 annual is amended into the 2020 Bike Strategic Work Plan and is available if requested. It is expected the total annual funding will begin this fiscal year. This is an allowance of costs; no new funding is provided.

RECOMMENDATIONS:

Authorize expenditure plan Amendment No. 2 to include the County of Tulare Highway Bridge Program construction advances, transfer of funding from Caldwell Ave (Ave 280 Seg1) project to the final Betty Drive Mitigation (Rd 64) project, local advances for all member agencies with agreements in place, and the authorized use of partial funding for security and maintenance on existing bike trails from the bike and pedestrian funding to all member agencies with agreements.

FISCAL IMPACT:

Fiscal impact is unlikely significant. The bridge advance construction period is expected to be minimal between the bidding process and the actual construction.

ATTACHMENTS:

1. Resolution authorizing the 2020 Strategic Work Plan Amendment No. 2 as outlined above under recommendation.

BEFORE THE
TULARE COUNTY TRANSPORTATION AUTHORITY
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

APPROVE AMENDMENT NO. 2 TO THE)
2020 STRATEGIC WORK PLAN) Resolution No.

WHEREAS, on November 7, 2006, the citizens of Tulare County approved Measure R and the Measure R Expenditure Plan; and

WHEREAS, on April 16, 2007, the Measure R Policies and Procedures were adopted; and

WHEREAS, the Measure R Expenditure Plan serves as a guide for the use of transportation funds that will be generated through the Tulare County half-cent transportation sales tax over the next thirty years; and

WHEREAS, the member agencies approved the Measure R Expenditure Plan Amendment No. 5 by their respective Boards during the months of July and August 2020; and

WHEREAS, the Measure R Expenditure Plan Amendment No. 5 was approved by the Board on August 17, 2020 with Resolution No. 2020-111 and is effective October 1, 2020; and

WHEREAS, the 2020 Strategic Work Plan was approved on October 19, 2020 with Resolution No. 2020-119; and

WHEREAS, an amount of \$2 million was amended into the Expenditure plan with resolution No. 2020-111 under the environmental section the for the Sustainable Corridor Program. The preliminary amount of \$500k per year over the next 4 years until final costs are determined; and

WHEREAS, the County of Tulare has been awarded funding through the Highway Bridge Program and outlined several bridge construction projects as well as maintenance and repairs. TCAG has been authorized to loan regional funding at approximately, \$1 million annually, to assist with the advanced construction; and

WHEREAS, Cost savings of \$1,196,000 on the Caldwell Ave (Ave 280 seg 1) will be put on the final Betty Drive Mitigation Project (Road 64); and

WHEREAS, the Measure R Member agencies were extended the opportunity to take a local advance in the amount of up to 3 or 5 times their annual allocation for road projects that are ready for funding. It is expected that agreements will be in place next month; and

WHEREAS, the Measure R member agencies were authorized to use funding for security and maintenance on their existing bike trails. The amount of \$275,000 annually is amended into the 2020 Bike Strategic Work Plan and is available if requested. It is

expected the total annual funding will begin this fiscal year. This is an allowance of cost; no new funding is provided.

NOW, THEREFORE, BE IT RESOLVED that the Transportation Authority of the County of Tulare authorizes Amendment No. 2 to the 2020 Strategic Work Plan to include the County of Tulare Highway Bridge Program construction advances, transfer of funding from Caldwell Ave (Ave 280 Seg 1) project to the final Betty Drive Mitigation (Rd 64) project, local advances for all member agencies with agreements in place, and the authorized use partial funding for security and maintenance on existing bike trails from the bike and pedestrian funds to all member agencies with agreements.

The foregoing Resolution was adopted upon motion of Member _____, seconded by Member _____, at a regular meeting held on the 19th day of April 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY TRANSPORTATION AUTHORITY

Pete Vander Poel III
Chair, TCTA

Ted Smalley
Executive Director, TCTA

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-B

April 19, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: TCTA and Member Agency Measure R Audit Year Ending June 30, 2020

BACKGROUND:

The Member Agencies audit was completed for the year ending June 30, 2020 and issued February 26, 2021. The audited financial statements of the governmental activities and the major funds of the Member Agencies can be found at <https://tularecog.org/tcag/finance/budgets/> The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States.

The Member Agency audit by Brown Armstrong Certified Public Accounts did not identify any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

DISCUSSION:

Tulare County Transportation Authority, Measure R (TCTA) audit is complete and did not have any material weaknesses or findings for the year-ended June 30, 2020.

Member Agencies: The City of Tulare, City of Lindsay, City of Exeter, City of Farmersville, City of Woodlake, and the City of Visalia TDA audits are completed and did not have any material weaknesses or findings.

Member Agencies: The City of Porterville, City of Dinuba and County of Tulare audits are not completed but are expected by mid April.

ATTACHMENT:

None

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-C

April 19, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Measure R Revenues for March 2021

BACKGROUND:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119 and amended on December 14, 2020 with Resolution No. 2020-120

DISCUSSION:

Status of Measure R Revenues

Fiscal Year 2020/2021 - Measure R allocations have been received, payment request and distribution made through February 2021. The allocation for the month of March is \$2,783,293. compared to the \$2,443,330 for the same period last year. The 20/21 fiscal year to date amount is \$30,420,453 compared to \$26,833,297 for the same period last year, representing a 13.4% increase for the fiscal year.

See attached revenue chart covering fiscal years 2016/2017, 2017/2018, 2018/2019, 2019/2020 and 2020/2021 year to date.

ATTACHMENT:

1. Annual Revenue Comparison through March of Each Fiscal Year

Work Element: 700.01 Measure R Implementation

Attachment 1

