

## TULARE COUNTY ASSOCIATION OF GOVERNMENTS

2020/2021 Overall Work Plan



# Title page



## CONTENTS

<b>INTRODUCTION</b>	<b>1</b>
TULARE COUNTY ASSOCIATION OF GOVERNMENTS DESIGNATIONS	1
DESCRIPTION OF REGION	1
ORGANIZATION OF TCAG	2
<b>TCAG</b>	<b>4</b>
<b>ORGANIZATIONAL CHART</b>	<b>4</b>
BOARD OF GOVERNORS	5
<b>COMMITTEES</b>	<b>5</b>
TRANSPORTATION POLICY ADVISORY COMMITTEE	5
TULARE COUNTY TRANSPORTATION AUTHORITY AND	5
ABANDONED VEHICLE ABATEMENT (AVA) AUTHORITY	5
TECHNICAL ADVISORY COMMITTEE	6
SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL	6
TRANSPORTATION FORECASTING MODEL TECHNICAL ADVISORY COMMITTEE (TFMTAC)	7
RAIL ADVISORY COMMITTEE	7
MEASURE R CITIZENS' OVERSIGHT COMMITTEE	8
ACTIVE TRANSPORTATION ADVISORY COMMITTEE	8
CONGESTION MANAGEMENT PROCESS STEERING COMMITTEE	9
SUSTAINABLE CORRIDOR COMMITTEES	9
<b>CERTIFICATION PROCEDURE AND CRITERIA</b>	<b>11</b>
<b>TCAG FUNDING PRIORITIES</b>	<b>12</b>
<b>STATE AND FEDERAL FUNDING PRIORITIES</b>	<b>13</b>
<b>WORK ELEMENT: 601.01 TRANSIT ADMINISTRATION &amp; PROJECT IMPLEMENTATION</b>	<b>14</b>
<b>WORK ELEMENT: 601.02 TCAG ADMINISTRATION</b>	<b>18</b>
<b>WORK ELEMENT: 601.04 OFFICE EXPENSES AND FIXED ASSETS</b>	<b>22</b>
<b>WORK ELEMENT: 601.06 OVERALL WORK PROGRAM AND BUDGET</b>	<b>24</b>
<b>WORK ELEMENT: 601.08 ADVOCACY</b>	<b>28</b>
<b>WORK ELEMENT: 601.09 PERFORMANCE MEASURES</b>	<b>32</b>
<b>WORK ELEMENT: 602.01 REGIONAL TRANSPORTATION PLAN</b>	<b>36</b>
<b>WORK ELEMENT: 602.02 TRAFFIC FORECASTING / MODEL DEVELOPMENT</b>	<b>40</b>
<b>WORK ELEMENT: 602.03 ACTIVE TRANSPORTATION PLANNING</b>	<b>44</b>
<b>WORK ELEMENT: 602.04 TRANSIT PLANNING AND COORDINATION</b>	<b>48</b>
<b>WORK ELEMENT: 602.04-0045 CITY OF TULARE 2020 SHORT RANGE TRANSIT PLAN (SRTP)</b>	<b>52</b>



WORK ELEMENT:	602.06 SPECIAL TRANSPORTATION PROJECT STUDIES .....	56
WORK ELEMENT:	602.07 SPECIAL TRANSPORTATION PROJECT STUDIES (NON-FEDERAL).....	58
WORK ELEMENT:	602.10-1121 SUSTAINABLE COMMUNITIES PLANNING GRANTS-ENVIRONMENTAL JUSTICE AND HEALTH IMPACT ASSESSMENTS (FY20/21) .....	60
WORK ELEMENT:	602.10-1221 SUSTAINABLE COMMUNITIES PLANNING GRANTS-SUSTAINABLE COMMUNITIES STRATEGY (FY20/21) .....	64
WORK ELEMENT:	602.10-3020 SUSTAINABLE COMMUNITIES PLANNING GRANTS-SUSTAINABILITY MODEL ENHANCEMENTS (FY19/20).....	66
WORK ELEMENT:	602.10-5020 SUSTAINABLE COMMUNITIES PLANNING GRANTS-MULTIMODAL DATA COLLECTION FOR SHORT & LONG TERM PLANNING (FY 19/20) .....	70
WORK ELEMENT:	602.10-6000 SUSTAINABLE COMMUNITIES PLANNING GRANTS-MULTIMODAL OUTREACH & SAFETY PROGRAM (FY 18/19) .....	74
WORK ELEMENT:	602.10-7020 SUSTAINABLE COMMUNITIES PLANNING GRANT -COMPLETE STREETS (FY 19/20) 78	
WORK ELEMENT:	602.10-7120 SUSTAINABLE COMMUNITIES PLANNING GRANT -REGIONAL ACTIVE TRANSPORTATION PLAN UPDATE 2020 (FY19/20).....	80
WORK ELEMENT:	603.02 INTELLIGENT TRANSPORTATION SYSTEMS (ITS) .....	84
WORK ELEMENT:	604.01 TRANSPORTATION IMPROVEMENT PROGRAM .....	88
WORK ELEMENT:	605.01 CONGESTION MANAGEMENT PROCESS (CMP).....	92
WORK ELEMENT:	610.01 AIR QUALITY PLANNING AND ANALYSIS.....	96
WORK ELEMENT:	620.01 VALLEYWIDE COORDINATION .....	100
WORK ELEMENT:	620.02 GOODS MOVEMENT .....	104
WORK ELEMENT:	650.01 PUBLIC INFORMATION AND PARTICIPATION .....	106
WORK ELEMENT:	670.01 ENVIRONMENTAL INFORMATION .....	110
WORK ELEMENT:	670.05 LOCAL COORDINATION AND PROJECT IMPLEMENTATION.....	114
WORK ELEMENT:	670.07 ABANDONED VEHICLE ABATEMENT .....	118
WORK ELEMENT:	670.10 REGIONAL HOUSING .....	122
WORK ELEMENT:	680.02 FILM PROMOTION .....	124
SUBCATEGORY:	680 EXTRA ACTIVITIES .....	128
WORK ELEMENT:	680.03 2020 CENSUS COMPLETE COUNT OUTREACH .....	128

WORK ELEMENT: 700.01 MEASURE R ADMINISTRATION AND PLANNING.....	132
WORK ELEMENT: 700.02 MEASURE R: SANTA FE TRAIL CONNECTION .....	136
WORK ELEMENT: 800.01 LAFCO .....	138
PRODUCT TIMETABLE.....	141
PL FUNDS AVAILABLE .....	142
SECTION 5303 .....	143
REVENUES AND EXPENDITURES .....	144
EXPENDITURES BY FUNDING SOURCE .....	146
APPENDIX .....	148
GLOSSARY OF TERMS AND DEFINITIONS .....	194

## INTRODUCTION

### **Tulare County Association of Governments Designations**

The Tulare County Association of Governments (TCAG) has prepared a federally funded Overall Work Program each year since FHWA designation as a Metropolitan Planning Organization (MPO) following the 1980 census. Additionally, the Visalia Urban Area's designation as a Large UZA as a result of the 2010 Census caused TCAG to be designated as a Transportation Management Area (TMA). Therefore, TCAG has a new level of planning requirements including the development of a Congestion Management Process and Program. This work program will continue the comprehensive transportation planning required of each MPO in the United States.

### **Description of Region**

Tulare County, comprised of 4,824 square miles, is located in the southern portion of the San Joaquin Valley. The Valley is between the Coast Range on the west and the Sierra Nevada Range on the east. The Valley extends from Sacramento on the north, to the Tehachapi Range on the south. The San Joaquin Valley is one of the richest farmlands in the world.

Tulare County has approximately one third of its land area in the Valley. The remaining portion is in the Sierra Nevada Range. This offers an abundance of scenic and recreational opportunities for residents and visitors. The land in the Valley produces a wide variety of agricultural products. Tulare County ranks first in the nation in total agricultural income.

The population of Tulare County is concentrated in the Valley. There are eight incorporated cities accounting for 70 percent of the total county's approximate population of 479,112.

Tulare County contains approximately 4,900 miles of maintained roadway as follows:

- 3,035 miles county roads (fifth largest in the state);
- 972 miles of city streets;
- 352 miles of State Highways;
- 4 miles of State Parks and recreation;
- 23 miles of U.S. Bureau of Indian Affairs;
- 31 miles of State Forestry Service;
- 29 miles maintained by the Army Corps of Engineers;
- 355 miles U.S. Forest Service; and
- 93 miles National Park Service.

There are seven (7) general aviation airports and 301 miles of rail lines in the county.

The entire San Joaquin Valley continues to undergo significant changes from its rural past. The previous decade saw considerable population increases in the south Valley. The Tulare County region is predicted to be one of the fastest growing regions in California in future years and integrated planning processes are vital to its success.

State Highways play an important role in Tulare County's transportation system. Highway traffic in Tulare County is generally composed of goods movement, farm-to-market, commuter, business, and recreational trips. With urbanization continuing to take place in the county, an increasing percentage of commuter and business trips are developing. The need for an integrated multi-mode system is critical for Tulare County.



The existing State Highway System in Tulare County was originally completed in the 1950s and 60s. Over the past ten years, TCAG has continued to work with Caltrans to improve the State Highway System. Improvements have occurred or are planned for SR-198, SR-63, SR-99, SR-65, SR-245, SR-137 and SR-190. Improvements are, or will be, funded with local, regional, and interregional funds. Caltrans prepares Transportation Concept Reports (TCR) and Congestion System Management Plans (CSMP) for highways on the state highway system. TCAG will continue to work with Caltrans to provide timely improvements to the Regional Road system of Tulare County. Caltrans and TCAG also partner on corridor planning studies to ensure project selection and priority selection make the best use of transportation funding regardless of source.

Necessary funding for Tulare County projects is also aided by the 2006 ½-cent transportation sales tax measure (Measure R) that passed on November 7, 2006 by the residents of Tulare County. The sales tax is expected to generate over \$652 million in transportation funds over its life span. Measure R funds are expended on Regional Projects, Local Programs, Transit/Bike/Environmental Projects and Administration/Planning. Measure R serves as a boost to all the regional transportation needs throughout the County.

TCAG continues to work with the California Transportation Commission, the California Department of Transportation, Federal Highway Administration, and Federal Transit Administration to develop multi-modal planning that includes the development of Tulare County's Congestion Management Program (CMP). TCAG participates in the systems planning and State Transportation Improvement Program (STIP) preparation process. This activity will continue in Work Elements 604.01 Transportation Improvement Program (RTIP & FTIP), 602.01 Regional Transportation Plan (RTP), 650.01 Public Information and Participation, and 620.01 Valleywide Coordination. The evaluation of unmet transit needs and collaboration with the Social Services Transportation Advisory Council (SSTAC) continue to be conducted under Work Element 602.04 Transit Planning and Coordination. The development of the CMP has a dedicated Work Element (605.01).

## **Organization of TCAG**

The Tulare County Association of Governments (TCAG) was formed by a joint powers agreement in 1971. The eight incorporated cities and the County of Tulare executed the agreement. The purpose of this formation was to:

- 1) Assist local jurisdictions in obtaining federal assistance by providing advice, counsel, and professional direction.
- 2) Review and coordinate applications for programs utilizing federal funding; and
- 3) Provide a clearinghouse for the coordination and review of all state funded projects.

In 1982, TCAG was designated the Metropolitan Planning Organization for Tulare County. The designation gives TCAG the responsibility for the "continuous, cooperative and comprehensive (3-Cs) planning process" in the Visalia Urbanized Area. This, along with responsibilities as Tulare County's Council of Governments, Transportation Authority, and the Regional Transportation Planning Agency, provides TCAG with a unique opportunity to represent the region in many different forums. Member agencies of TCAG include the cities of Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, Visalia, Woodlake, and Tulare County.

The Board of Governors directs TCAG. This group is composed of one representative from each of the eight cities, five members of the Tulare County Board of Supervisors, three members-at-large, and one representative of transit within Tulare County. These seventeen members act as the Council of Governments, the Regional Transportation Planning Agency, and the Metropolitan Planning Organization. These members, plus the District Director of Caltrans, sit as the Policy Advisory Committee. This body offers advice on issues that will be presented to the Board of Governors. The TCAG Board, less the at-large TCAG Board members, transit provider representative, and Caltrans representative, also directs the Tulare County Transportation Authority and Abandoned Vehicle Abatement (AVA) Authority.

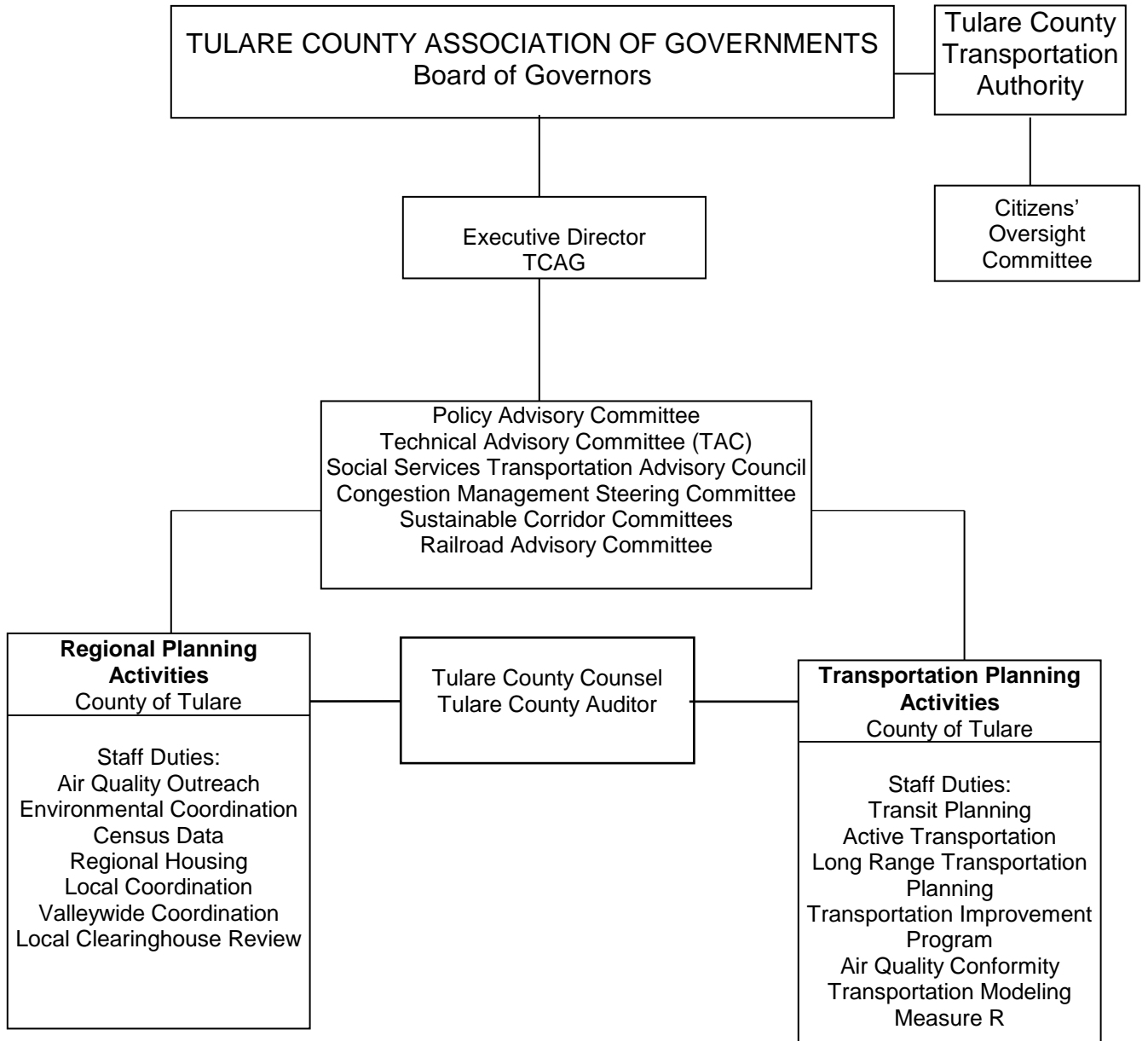
TCAG's Technical Advisory Committee is comprised of each City's City Manager, the County Administrative Officer (or their designees) and a representative from the Tule River Tribal Council.

TCAG has two primary functions:

- (1) The Regional Planning function is responsible for general regional planning at the county and San Joaquin Valley levels, environmental review, air quality outreach activities, preparation of the Regional Housing Needs Assessment (RHNA) and other regional activities. Many of these activities are not reimbursable with federal planning funds. Project and programmatic advocacy is included.
- (2) The Transportation Planning function is responsible for the comprehensive transportation planning process in the region. This function includes the Regional Transportation Plan (RTP), Federal Transportation Improvement Program (FTIP), transit and active transportation planning, Congestion Management Program (CMP), transportation demand modeling, Intelligent Transportation Systems (ITS) planning, Air Quality Conformity Findings, and more.

The County of Tulare provides TCAG staff. TCAG also receives support services from other County Departments, such as the Auditor, County Counsel, Information Technology (IT), and Human Resources and Development. These departments provide support on an as-needed basis.

## TCAG Organizational Chart





## **Board of Governors**

Maribel Reynosa	City of Dinuba
Jeremy Petty	City of Exeter
Paul Boyer	City of Farmersville
Pamela Kimball	City of Lindsay
Martha A Flores	City of Porterville
Terry Sayre	City of Tulare
Bob Link, Vice Chair	City of Visalia
Rudy Mendoza	City of Woodlake
Greg Gomez	Public Transit Provider Representative
Tyrone Holscher	Member-at-large
Walter Stammer, Jr	Member-at-large
Wanda Ishida	Member-at-large
Kuyler Crocker, Chair	Supervisor, District 1
Pete Vander Poel	Supervisor, District 2
Amy Shuklian	Supervisor, District 3
Eddie Valero	Supervisor, District 4
Dennis Townsend	Supervisor, District 5
Sharri Bender-Ehlert	Caltrans (ex-officio)

## **Committees**

### **Transportation Policy Advisory Committee**

Board of Governors  
Caltrans Director, District 6

### **Tulare County Transportation Authority and Abandoned Vehicle Abatement (AVA) Authority**

Elected Officials of the TCAG Policy Advisory Committee

At-large members, the transit representative, and the Caltrans representative are not members of the Tulare County Transportation Authority or Abandoned Vehicle Abatement (AVA) Authority.

## Technical Advisory Committee

The Technical Advisory Committee makes recommendations to the Board of Governors. This committee is comprised of representatives from each of the eight cities, the Tulare County Resource Management Agency, Caltrans, the Tule River Tribal Council, and TCAG staff. This committee meets once a month prior to TCAG meetings to review upcoming agenda items and to discuss outstanding issues of regional significance.

Ted Smalley	Executive Director, TCAG
Jason Britt	County of Tulare
Luis Patlan	City of Dinuba
Adam Ennis	City of Exeter
Jennifer Gomez	City of Farmersville
Mike Camarena	City of Lindsay
John Lollis	City of Porterville
Rob Hunt	City of Tulare
Randy Groom	City of Visalia
Ramon Lara	City of Woodlake
Michael Navarro	Caltrans, District 6
Don Walton	Tule River Tribal Council

## Social Service Transportation Advisory Council

The Social Service Transportation Advisory Council is another committee of TCAG responsible for the annual review of the Unmet Transit Needs in the county. This review results in a recommendation of findings to the TCAG Board of Governors, who considers the recommendation and make the final annual Unmet Needs Determination.

Dan Fox	Potential Transit User Over 60 Years of Age
Rebecca Donabed	Potential Transit User, disabled
John Mauro	Social Service Provider for seniors
Vacant	Social Service Provider for seniors
Norma Verduzco	Social Service Provider for disabled
Mark Michaelian	Social Service Provider for disabled
Albert Cendejas	Social Service Provider for Persons of Limited Means
Teresa Ortega	Transit Operator
Angelina Soper	Transit Operator
J. Carlos Garza	Potential Transit User from Local Youth

## Transportation Forecasting Model Technical Advisory Committee (TFMTAC)

In order to increase input on, and understanding of, the evolving capabilities of the regional transportation model by our member agencies and other interested parties, establishment of a transportation forecasting model technical advisory committee was approved by the TCAG Board in December of 2014.

The initial statement of purpose and function of the Transportation Forecasting Model Technical Advisory Committee is *to review, consider, investigate, advise and report on highly technical matters in the development and use of the transportation forecasting model, recognizing that technical and policy matters are not always distinct and separable*. While the TFMTAC will provide comments and input on issues brought to it by TCAG staff and other parties, the final approval of major modeling changes will continue to be the responsibility of the TCAG Board of Governors.

Staff circulated draft policies and procedures for the TFMTAC to the nine TCAG member agencies and Caltrans District 6 for initial comment and buy-in. Each of these agencies were invited to name a member to the TFMTAC. The policies provide for membership to expand, or contract, as the committee evolves.

Vacant	City of Dinuba
Mike Miller	City of Tulare
Lisa Wallis-Dutra	City of Farmersville
Nick Mascia	City of Visalia
Vacant	City of Porterville
David Berggren	Caltrans, District 6

## Rail Advisory Committee

The purpose of the Rail Advisory Committee is to provide a forum to identify, discuss, and make recommendations regarding commercial rail in Tulare County. This includes rail abandonments, rail goods movement, rail consolidation and other pertinent issues related to commercial rail in the county. The committee meets on an as-needed basis.

Vacant	Tulare County Association of Governments (TCAG)
Vacant	Tulare County Association of Governments (TCAG)
Mike Knopf	Measure R Citizens' Oversight Committee
Vacant	City of Exeter, TCAG
Pam Kimball, Chair	City of Lindsay, TCAG
Bob Link	City of Visalia
Vacant	City of Porterville, TCAG
Vacant	City of Dinuba
Bob Bloomer	Shipper Stakeholder Member
Richard Best	Shipper Stakeholder Member
Vacant	Non-Incorporated Member

### Staff Support:

Paul Saldana	Tulare County Economic Development Corporation
Gabriel Gutierrez	TCAG
Ted Smalley	TCAG
Michael Washam	Tulare County Staff
Randy Groom	City of Visalia



## Measure R Citizens' Oversight Committee

The Measure R Citizens' Oversight Committee meets quarterly and is responsible for providing input on implementation of the Measure R Expenditure Plan, advising the TCAG Board if and when the plan needs to be augmented, and ensuring that the funds are being spent in accordance with the expenditure plan.

This committee is comprised of non-elected citizen representatives from the following categories: the County of Tulare, one representative each the eight incorporated cities, a major private sector employer (nominated by the Tulare County Economic Development Corporation), a building industry representative (nominated by the Home Builders Association of Tulare and Kings Counties), an agriculture industry representative (nominated by the Tulare County Farm Bureau), a representative of the Tulare-Kings Hispanic Chamber of Commerce, an advocate representing bicyclists, pedestrians and/or transit (selected through application), a professional in the field of audit, finance and/or budgeting (selected through application), and an environmental advocacy representative (selected through application).

## Active Transportation Advisory Committee

The Active Transportation Advisory Committee (ATAC), formerly the Bicycle Advisory Committee (BAC), is an advisory committee established by TCAG to advise on non-motorized transportation issues. One of the ATAC's main focuses is to help identify and prioritize bicycle/pedestrian projects and provide comments and input on issues related to development of the Regional Active Transportation Plan (RATP). Final decisions on the RATP will be the responsibility of the TCAG Board of Governors.

Steve Beal	California Highway Patrol
<i>vacant</i>	City of Dinuba
Lisa Wallis-Dutra	City of Farmersville (QK)
Monique Mello	City of Woodlake (QK)
Michael Camarena, Vice-Chair	City of Lindsay
Richard Tree	City of Porterville
Dave Bryant	County of Tulare
Mark Wall/Grant Barnes	City of Visalia Waterways & Trails Committee
Russ Dahler	Citizens Oversight Committee
Ted Macaulay, Chair	City of Exeter
Jan Bown	City of Tulare
Frank Senteno or Rebecca Keenan	City of Visalia
Jose Ruiz-Salas/Sharon Minnick	Tulare County Public Health
Michael Winton	Tulare County Resource Management Agency (RMA)
Gracie Johnson	Tulare County Sheriff
Pedro Ramirez	Caltrans District 6
Mark Wall	Southern Sierra Cyclists

## Congestion Management Process Steering Committee

The Congestion Management Process Steering Committee's (CMPSC's) primary responsibilities are to evaluate the significance and extent of congestion in Tulare County, both from a rural and urban perspective, establish the CMP network of regional roads and intersections to be monitored for congestion, develop objectives for congestion management which draw on the regional vision and goals articulated in TCAG's RTP, establish performance measures that identify, assess, and communicate performance of the system to local decision makers for project selection, and to prepare and evaluate strategies on which to mitigate potential system breakdowns before they become a significant problem.

Additional responsibilities of the committee include obtaining signoff on the CMP from the various TCAG committees and Board of Governors and making the necessary adjustments to the TCAG planning process.

Vacant	City of Dinuba
Mike Camarena	City of Lindsay
Javier Sanchez	City of Porterville
Tony Treveno	City of Tulare
Leslie Blair	City of Visalia (Chair)
Mike Winton	County of Tulare
Mike Navarro	Caltrans District 6
Ted Smalley	TCAG
Mark Hays	TCAG (Vice Chair)

## Sustainable Corridor Committees

The TCAG Board authorized the establishment of four ***Sustainable Corridor Committees (SCC)*** at its December 2018 meeting. The ***purpose of the SCCs*** is as follows, although the committees themselves will have the latitude to decide the membership, over-all direction, focus, and emphasis of the committee: *The SCC is a body of agency and public stakeholders created to support and connect planning and funding opportunities for the highway corridor and to advise the TCAG Governing Board in all matters pertaining to the enhanced sustainability and beautification of the corridor. The corridor is broadly defined to include the communities and natural and working lands along it, including any project area of potential effect, as determined by Caltrans.*

The TCAG Board has approved initiation of the four SCCs following:

### **State Route 65 Sustainable Corridor Committee**

Kuyler Crocker, Elected Official	Member
Dennis Townsend, Elected Official	Member
Martha Flores, Elected Official	Member
Gail Miller/Michael Navarro, Caltrans	Member
Aaron Bock/Johnson Vang, County of Tulare	Member
Eddie Wendt/Daymon Qualls, City of Exeter	Member
Jeff Cowart/Michael Camarena, City of Lindsay	Member
Jenni Byers, City of Porterville	Member
Karl Schoettler, Planner	Member
Mark Hays, TCAG	Staff
Brad Cole, Caltrans	Staff

***State Route 99 Sustainable Corridor Committee***

Eddie Valero, Elected Official	Member
Pete Vander Poel, Elected Official	Member
Michael Navarro, Caltrans	Member
Michael Washam/Dave Bryant, County of Tulare	Member
Jan Bowen, City of Tulare	Member
Karl Schoettler, Planner	Member
Derek Winning, TCAG	Staff
Brad Cole, Caltrans	Staff

***State Route 190 Sustainable Corridor Committee***

Dennis Townsend, Elected Official	Member
Martha Flores, Elected Official	Member
Michael Navarro, Caltrans	Member
Aaron Bock/Michael Winton, County of Tulare	Member
Jenni Byers, City of Porterville	Member
Lisa Ruffa, Springville/Realtor	Member
Karl Schoettler, Planner	Member
Mark Hays, TCAG	Staff
Brad Cole, Caltrans	Staff

***State Route 198 Sustainable Corridor Committee***

Amy Shuklian, Elected Official	Member
Kuyler Crocker, Elected Official	Member
Paul Boyer, Elected Official	Member
Michael Navarro, Caltrans	Member
Dave Bryant/Johnson Vang, County of Tulare	Member
Frank Senteno, City of Visalia	Member
Karl Schoettler, Planner	Member
Kasia Poleszczuk, TCAG	Staff
Brad Cole, Caltrans	Staff

## Certification Procedure and Criteria

Federal regulations require the State and TCAG to certify that the planning process is being carried out in conformance with all applicable federal laws and regulations. Current applicable laws and regulations consist of the following:

\* 23 U.S.C. 135, and 49 U.S.C. 5323(k), 23 CFR 450 and Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d)).

<b>Certification Factor</b>	<b>Documentation</b>
MPO Boundary Map	Copy of approved map
MPO designation {23 U.S.C. 135, 49 U.S.C. 5323(k)}	Copy of designation letter
Overall Work Program {23 U.S.C. 135, 49 U.S.C. 5323(k)}	Copy of documentation and MPO endorsement
Agreement between San Joaquin Valley RTPAs	MOU
Agreement between San Joaquin Valley RTPAs and SJVUAPCD	MOU
Regional Transportation Plan {23 U.S.C. 135, 49 U.S.C. 5323(k)}	Available on the TCAG Website
Regional Transportation Improvement Program {23 U.S.C. 135, 49 U.S.C. 5323(k)}	Available on the TCAG Website
Conformity/Consistency Report (Sec. 174 and 176(c) and (d) of the CAA)	Available on the TCAG Website

Any additional documents requested by Caltrans, the Federal Highway Administration (FHWA), and/or the Federal Transit Administration (FTA) will be provided as necessary.

## TCAG Funding Priorities

There are a number of key priorities for TCAG over the next year. TCAG priorities overlap with both planning factors of MAP-21 (integrating the newly adopted FAST Act guidelines) and Planning Emphasis Areas. The following is a summary:

1. Federal Transportation Improvement Program (FTIP). All projects with federal funding are included in the FTIP. The 2019 FTIP will address performance measures as required by MAP-21 and the FAST Act.
2. Congestion Management Process (CMP) Implementation – The first TCAG CMP was completed in fiscal year 15/16. Implementation of the CMP will include integration to project selection. The monitoring program will be revised to look at key corridors. (605.01)

As Fast ACT guidelines or rule making occurs, the San Joaquin Valley will continue to work together to implement new planning regulations as well as MAP-21 requirements still in process. The Valley has a long history of planning together as well as partnering with Caltrans District 6. TCAG is confident that the strong partnerships will lead to a quality planning.

The first **Congestion Management Program (CMP)** was adopted in fiscal year 2015/16. In fiscal year 2013/14 TCAG staff prepared a preliminary program. After consultation with the FHWA, TCAG initiated a comprehensive effort to evaluate and prepare a CMP. In fiscal year 2013/14, a CMP committee was established that included participation from member agencies, Caltrans, and FHWA. The CMP network and definition of congestions have been defined, multi-modal performance measures have been defined, and a range of mitigating strategies have been developed to address Tulare County's growing congestion problem. Since adoption the strategies are being programmed and implemented as well as evaluated.

TCAG adopted a focused ITS Strategic Deployment Plan (SDP) for the urbanized areas of Visalia, Tulare, and Porterville within Tulare County in June, 2018. The study addresses the expanded realm of ITS and responds to specific recommendations and requirements needed to bring the MPO into compliance (23 CFR 940) with current ITS program standards set by the Federal Highway Administration (FHWA) for Development of Architecture and strategic plans as well as the Federal Transit Administration's National ITS Architecture Policy on Transit Projects. Furthermore, the SDP provides a vision for ITS, outlines a program of low, medium, and high priority projects, identifies an funding strategy, and establishes a plan for managing, integrating, operating, and maintaining the ITS elements in the region that are being implemented over a 20 year horizon.

**Environmental Justice/Title VI/Disadvantage Communities** collaboration is a priority for the Tulare County Association of Governments. TCAG has a published and approved Title VI Program, provides staff training on Title VI, and also offers translation services in dozens of languages. Additionally, the County of Tulare is conducting Complete Streets studies for disadvantaged communities, primarily funded by TCAG sources. The studies will include prioritization of projects and development of funding and implementation strategies.

**Public participation/information** and valley-wide coordination remain high priority planning areas. TCAG continues to use social media for dissemination of information as well as frequent updates to the [www.tularecog.org](http://www.tularecog.org) website. TCAG staff regularly conduct public presentations for communities, civic groups, municipalities, and any interested party. While technology use continues to grow, a significant number of residents in Tulare County do not use or have access to all technological platforms or forms of social media. Public outreach through radio, newspaper, and postings at locations all over the county are also highly employed outreach tools utilized by TCAG.

## State and Federal Funding Priorities

TCAG staff has considered each of the funding priorities issued by Caltrans, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). Specific Planning Emphasis Areas (PEAs) are discussed below. Goals such as vehicle travel reduction or financial planning, for example, can be found in multiple work elements. The RTP, TIP, CMP, and/or Air Quality Planning work elements are broad and overlapping and address multiple goals. Work Elements in this OWP that are related to the state and federal funding priorities are shown on the following pages.

The Overall Work Program (OWP) also supports the ten planning factors of Map-21 and the FAST Act planning factors. The following are a *few* examples:

1. Economic vitality – The many studies prepared often include coordination with economic development agencies and the private sector as well as public agencies. Collective partnerships allow for investments that lead to job creation. For example, the improvement of the Betty Drive corridor in the City of Visalia has led to job creation in the Visalia industrial park.
2. Safety – Monitoring and partnerships with local agencies Caltrans have led to investments related to safety. The key is having flexible funding such as Measure R.
3. Increase accessibility and mobility of people and freight.
4. Security – Security is part of transit planning as well bike planning. As an example, for a major bike/pedestrian corridor between Visalia and Tulare a MOU was required between agencies to identify policing of the corridor.
5. Quality of Life – Investments in ATP projects demonstrate the desire to improve quality of life.
6. Multimodal integration - The major regional studies being prepared above are the key to ensure integration and proper placement of bike paths as well transit stops.
7. System management - TCAG has financially supported agencies to update and modernize their road maintenance plans (non-federal funds) as well as require as part of transit development plans.
8. Preservation – perhaps the most challenging for valley counties. Tulare County alone has over 3,000 miles of county roads. One project that demonstrates our efforts to ensure the best investment is to work with the Farm Bureau on area priorities for rehabilitation investment. Many of interchanges require replacement due to age. This is costly and requires significant effort to evaluate.
9. Resiliency and Reliability – Improving the resiliency and reliability of the transportation system and reducing or mitigating storm water impacts on the surface is a major priority.
10. Travel and Tourism – Enhancing the opportunities for travel and tourism is a major priority.



## WORK ELEMENTS

SUB CATEGORY 601 ADMINISTRATION

WORK ELEMENT: 601.01 Transit Administration & Project Implementation

PURPOSE:

Manage the Local Transportation Fund, State Transit Assistance Fund and State of Good Repair Program as prescribed by the Transportation Development Act and Senate Bill 1.  
Conduct an independent, objective evaluation of the efficiency and effectiveness of public transit services in Tulare County, and provide transit management and decision makers with constructive and practical recommendations for improvement.  
Manage preparation of fiscal and performance audits.  
Prepare, program, and process applications and projects for FTA Programs such as 5311, 5307, 5339, and 5310.  
Implement the Tulare County Coordinated Transportation Plan.  
Allocate and coordinate funds under the California transit Cap and Trade program: Low Carbon Transit Operations Program (LCTOP).  
Coordinate regional programs, including the T-Pass, COS student pass and route planning.  
Convene and coordinate SSTAC meetings.  
Manage Annual Unmet Needs Process.  
Prepare annual Unmet Needs Analysis Report.  
Assist with and prepare transit provider Title VI Programs, Paratransit Plans, Transit Asset Management Plans, Safety Plans, and more as requested  
Assist agencies in coordinating transit systems

PRODUCTS:

1. LTF and STA transit claims for the cities and county for 2020/21
2. LTF and STA apportionments for 2020/21
3. COS transit pass funding allocations and ridership totals
4. FTA project programming
5. LCTOP allocations
6. TDA Claims Manual
7. Triennial Performance Audits and Fiscal Audits
8. Project List for 2020/21 SGR Program
9. Annual Unmet Needs Findings and Report

### DISCUSSION:

Every year, the Tulare County Association of Governments (TCAG) allocates Local Transportation Funds (LTF) and State Transit Assistance (STA) funds to member agencies as set forth in the Transportation Development Act. In 2018, State of Good Repair funding was added into the STA program via SB1. This requires the assemblage of and approval of project lists from TCAG, and expenditure reporting by TCAG and transit agencies. There are a number of requirements for agencies to complete before submitting claims for TDA funds. Examples include: fulfillment of Unmet Needs requests found Reasonable to Meet (if claiming funds for streets and roads), proof of performance audit compliance, California Highway Patrol inspections, efficiency calculations,

budget submittals, etc. TCAG staff processes and verifies the claims prior to presentation to the Board and upon approval, submits to the Tulare County Auditor's Office for fund disbursement. TCAG has prepared a TDA claims manual which assists agencies in applying for funds and understanding the rules and regulations under the TDA and updates it as needed.

As required by TDA law, every three years TCAG procures an independent firm to prepare a performance audit of TCAG and all Tulare County agencies that receive TDA funds in order to ensure compliance with the law. The most recent Triennial Performance Audit was completed in 2018. Annually, a fiscal audit is performed for all agencies in Tulare County, and for TCAG, specifically looking at TDA funding. TCAG procures a firm to conduct these audits.

TCAG serves as the coordination/administration agency for regional transit passes in Tulare County. TCAG coordinates among transit agencies in Tulare County for the College of Sequoias Student Transit Pass Program and the regional T-Pass. TCAG also manages the agreement for route planning software.

The Social Services Transportation Advisory Council (SSTAC) meets quarterly to discuss current transit issues in Tulare County. One meeting a year is specifically held for the discussion of Unmet Transit Needs.

Various FTA funds flow directly through TCAG or are programmed by TCAG after an outside project selection process. Section 5310, 5307, 5339, and 5311 are examples of the funding types that TCAG programs into the FTIP. Section 5310 requires TCAG to complete a call for projects and to score candidate projects to submit to Caltrans; this can be seen as implementation of the Coordinated Transportation Plan prepared by TCAG staff. FTA 5311 and 5307 funds are allocated to the applicable transit operators according to needs; 5311 requires TCAG to prepare a Program of Projects (POP).

In March of each year, TCAG holds at least two hearings inviting the public to comment on any unmet transit needs in Tulare County. There is extensive outreach conducted to advertise the Unmet Transit Needs process. Outreach includes newspaper postings, direct mail, social media, online surveys, CCTV videos, posters with comment cards distributed throughout the county, and more. The self-addressed comment cards have resulted in a large increase of public participation and rider satisfaction over the last several years. TCAG continues to enjoy increased public participation from the non-English speaking, disadvantaged communities, and transit users across the county. Public notices are published in English and fully translated into Spanish. Notes and contact information are included on posters in Tagalog. Unmet needs requests are provided to the applicable transit providers for response and then presented to the SSTAC for recommendations prior to final approval by the TCAG Board. The TCAG Board makes findings of Unmet Needs that are reasonable to meet and staff submits all documentation of the process to Caltrans each year.

TCAG manages funding allocations for a transit program from state Cap and Trade: the Low Carbon Transit Operations Program (LCTOP). TCAG allocates the funding in the same manner as STA funds; certain funds are directly allocated by the state on a revenue-based formula and others are allocated based on population.

TCAG staff is working with member agencies to further coordinate their services. A committee has been formed to discuss and propose more formalized coordination.

<b>Task Description</b>	<b>Work Perform By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Prepare LTF and STA apportionments	TCAG Staff	3%	Jul 20 – Jun 21	TDA Funding
Review and process LTF and STA claims	TCAG Staff	10%	Dec 20 – June 21	TDA Funding
Coordinate State of Good Repair Project Lists	TCAG Staff	3%	Jul 20 – Nov 21	TDA Funding
Update TDA Manual as needed	TCAG Staff	3%	Jul 20 – Jun 21	TDA Funding
Monitor Triennial Performance Audit recommendation implementation	TCAG Staff	3%	Jul 20 – Jun 21	TDA Funding
Manage FTA funding programs	TCAG Staff	9%	Jul 20 – Jun 21	TDA Funding
Manage and Convene the SSTAC	TCAG Staff	10%	Jul 20 – Jun 21	TDA Funding
Coordinate and disperse funds for the COS Student Transit Pass Program	TCAG Staff	3%	Jul 20 – Jun 21	TDA Funding
Prepare LCTOP allocations	TCAG Staff	3%	Jul 20 – Jun 21	TDA Funding
Assist agencies in plan and program development, and regional coordination implementation	Consultant and TCAG Staff	25%	Jul 20 – Jun 21	TDA Funding
Conduct Annual Unmet Needs process and findings	TCAG Staff	15%	Jan 20 - Jul 21	TDA Funding
Prepare Annual Unmet Needs Analysis Report	TCAG Staff	10%	Jul 20 – Jun 21	TDA Funding
Coordinate Annual Fiscal Audits	Consultant	3%	Jul 20 – Apr 21	TDA Funding

**PREVIOUS WORK:**

LTF and STA transit claims  
 Triennial Performance Audits  
 Fiscal Audits  
 Programming of FTA funds  
 SGR Project List  
 LCTOP allocations  
 TDA Claims Manual  
 COS transit pass allocations and disbursements  
 Completion of Dinuba, Visalia, Tulare, Woodlake, and Exeter Title VI Programs

**W.E 601.01 Transit Administration & Project Implementation**

REVENUES	DOLLARS
Member Dues	
Local Contribution	
TDA	230,000
FHWA PL (carryover)	
FHWA PL	
FTA Section 5303 (carryover)	
FTA Section 5303	
FTA Section 5304	
FTA Section 5305	
DMV	
City of Dinuba	
City of Exeter	
City of Farmersville	
City of Lindsay	
City of Porterville	
City of Tulare	
City of Visalia	
City of Woodlake	
County of Tulare	
Measure R	
LAFCO	
TCAG Reserves	
SB1 Sustainable Community Grant	
Other Grants	
<b>Total Revenues</b>	<b>230,000</b>
Toll Credits(5303&Carryover) (Not Revenues)	
Toll Credits(PL&Carryover) (Not Revenues)	

EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
TCAG Staff	93,660	10.0
City of Dinuba		
City of Exeter		
City of Farmersville		
City of Lindsay		
City of Porterville		
City of Tulare		
City of Visalia		
City of Woodlake		
County of Tulare		
Insurance		
Memberships		
Office Expense		
Consultant	136,340	
Publications and Legal Notice		
Training		
Transportation and Travel		
Print Services		
County Counsel		
Auditor		
Motorpool		
Rent		
Special Dept Exp		
Dues/Subscriptions		
Utilities		
Office Equipment		
<b>Total Expenditures</b>	<b>230,000</b>	<b>10.0</b>

**Consultant**

\$40,000 TDA audits( incl Dinuba, Exeter, Farmersville,Lindsay,Porterville,Tulare,Visalia,Woodlake,County)  
 \$56,340 (Yr 2 of 3) per year for 3 years Remix Software and Services  
 \$40,000 SBLB Transit Coordination Implementation

SUBCATEGORY: 601 ADMINISTRATION

WORK ELEMENT: 601.02 TCAG Administration

PURPOSE: Develop and manage the transportation planning effort in Tulare County and the urbanized Areas of Visalia and Porterville. Coordinate work with the California Transportation Commission, Tule River Indian Tribal Government, and Caltrans. Serve as the Area-wide Clearinghouse for Agencies and projects seeking grant funds.

PRODUCTS:

1. Agenda and Meeting Minutes of monthly and/or quarterly TAC, TCAG, and other board and committee meetings
2. Administrative and Accounting Policies and Procedures (semi-annually)
3. Annual Local Motion Event Luncheon
4. TCAG Annual Financial Audit and document preparation for outside auditors.
5. Submission of quarterly OWP billing and reports to Caltrans/FHWA

#### DISCUSSION:

TCAG administration provides direction and management of the numerous routine and special projects that comprise the TCAG Work Program.

#### **Maintain and Produce TCAG files and records:**

Requires TCAG to be the keeper of record to various boards. Agendas and minutes are prepared and processed for distribution and then final resolutions are prepared and submitted for authorized signature once the board has approved. In addition, TCAG oversees administration of board member appointments, Form 700- California Fair Political Practices Commission for all board members, Coordinates Special TCAG functions, and updates and maintains databases.

#### **Administrative and Accounting Procedures Manual:**

The Administrative Procedures Manual update will be an ongoing process and will be updated semi-annually with policies and workflow components are identified. The Administrative Procedures Manual is comprised of written policies, procedures, techniques, and concepts under which TCAG operates. This information will be set forth in such a manner and style as to be easily referenced and fully understood. The Administrative Procedures Manual would entail how to coordinate workflow, ensure consistent performance of routines, establish a "tickler" system, and provide detailed instruction on how to set up files, manage contracts, set up board meetings, and take meeting minutes, and these manuals would contain instructions, procedures, and information, which are technical in nature to simplify office management

#### **TCAG Annual Local Motion Event Luncheon:**

TCAG hosts the Annual Local Motion Event Luncheon annually. This event gives Tulare County the opportunity to honor the projects, citizens, public officials, and plans that have contributed to transportation planning in Tulare County. The event includes venue and catering arrangements

and setup, graphic design of programs, poster boards, and invitations, labor hours for public outreach, obtaining sponsors, registration organization, working with the selection committee for the selection of winners, and trophy design.

#### **Local Clearinghouse Review:**

TCAG coordinates the review of local clearinghouse applications for federal grants, loans and financial assistance. This process requires application review, composing agenda items for TCAG Board review and drafting letters to the applicant, State clearinghouse and those who may be locally affected by the requests.

#### **Finance Tasks and OWP Billing and Review:**

The annual Work Program is created and adopted yearly before the Fiscal Year (FY) begins. The Work Program quarterly financial reports and reimbursements are created and submitted to Caltrans, FHWA, and FTA as part of administration. These reports and reimbursements allow for the funding of TCAG to continue. Budget adjustments, narrative changes, and transfers are prepared periodically to maintain a working budget.

TCAG accounting staff participates in the prior year audit by the outside Auditing firm, pulling requested source documents for outside auditor review, preparing and sending audit confirmations, preparing accruals and adjusting entries for year end and preparing and providing supplemental statements as requested by auditor.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Produce and distribute agenda and minutes for TCAG meetings	TCAG Staff	10	Jul 20 – Jun 21	Local Contribution
Maintain all TCAG records, agreements, and governing documents	TCAG Staff	15	Jul 20 – Jun 21	Local Contribution
Take meeting minutes and attend monthly and/or quarterly TAC, TCAG and other board and committee meetings	TCAG Staff	20	Jul 20 – Jun 21	Local Contribution
Provide general administrative support	TCAG Staff	5	Jul 20 – Jun 21	Local Contribution
Produce and Maintain Procedures Manual for Administration	TCAG Staff	5	Jul 20 – Jun 21	Local Contribution
Coordinate venue location, sponsorship coordination efforts, public outreach for registration of Local Motion Awards, work with selection committee, order trophies, and design and create flyers, poster boards, other media, and decorations as needed	TCAG Staff	10	Jul 20 – Jun 21	Local Contribution
Annual TCAG Audit	TCAG Staff and Consultant	10	Nov 20 – Mar 21	Local Contribution

Area-wide Clearinghouse Review	TCAG Staff	2	Jul 20 – Jun 21	Local Contribution
Schedule training and travel at request	TCAG Staff	2	Jul 20 – Jun 21	Local Contribution
Schedule and coordinate the Local Motion Program	TCAG Staff	4	Jul 20 – Jan 21	Local Contribution
Coordinate government to government consultation and collaboration efforts with the Tule River Indian Tribal Council	TCAG Staff	2	Jul 20 – Jun 21	Local Contribution
OWP budget review, invoicing and reconciliations	TCAG Staff	15	Jul 20 – Jun 21	Local Contributions

PREVIOUS WORK: The is an ongoing work element. Work completed includes monthly and quarterly meeting preparation, minutes. Semi-annual update of all policies and procedures. Annual Local Motion event held January 2020. Local Clearing House reviews as applicable. Fiscal year end 18/19 financial audit, and state controllers report completed. OWP invoicing for FY 18/19-19/20 concluded.

**W.E. 601.02 TCAG Administration**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	125,000	13.3
Local Contribution	217,430	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships	1,230	
City of Farmersville		Office Expense		
City of Lindsay		Consultant	33,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	3,600	
City of Visalia		Transportation and Travel	4,600	
City of Woodlake		Print Services		
County of Tulare		County Counsel	15,000	
Measure R		Auditor	1,000	
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Exp	34,000	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>217,430</b>	<b>Total Expenditures</b>	<b>217,430</b>	<b>13.3</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

Member Agencies are allocated \$500 to assist with training

**Memberships**

HR Association Membership	\$300
GIS Association Membership	\$300
3 APA Membership	\$200
1 CSMFO (Ca Society Municipal Finance Officers	\$110
2 GFOA Memberships	\$320

**Consultant**

\$33,000 Outside Auditor(City/County TDA audit are included in 601.01)

**Training**

2 State American Planning Assoc Conf	\$1,000
Member Agency & Regional Training Efforts	\$2,000
Webinars & Misc Training	\$600

**Transportation /Travel**

2 State American Planning Assoc Conf	\$1,500
Annual Central Section APA Retreat	\$200
Misc in County Travel	\$500
3 Board Workshop Lunches	\$1,500
4 Misc Training Courses	\$900

**Special Dept Exp**

\$15,000 Contingency for General Association Activities (100% member Contingency funds are spent as authorized by the TCAG Executive

\$4,000 Local Motion

\$15,000 Safety Helmets & Vests for ATP



SUBCATEGORY: 601 ADMINISTRATION

WORK ELEMENT: 601.04 Office Expenses and Fixed Assets

PURPOSE: Procure and manage the assets and annual office expenses of the Tulare County Association of Governments.

PRODUCTS: Maintain financial records for the purchase of all operational expense for TCAG and LAFCO that includes office supplies, insurance, membership dues, printing costs, dues/subscriptions, utilities, rent and office equipment/fixed assets as outlined. Maintain contact with County of Tulare to provide staffing, IT, custodial, payroll administration, interoffice mail, copying, and telecom services as well as legal, financial, and Human Resource assistance.

DISCUSSION:

TCAG maintains an Office Expense/Fixed Asset account in the general ledger to procure office equipment and supplies necessary to essential agency business. TCAG budgeted for the additional office computers, and office software updates as well as office furniture for the additional office space this fiscal year.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Procurement of routine office supplies and equipment	N/A	45	Jul 20 - Jun 21	Local Contributions
Maintenance of existing equipment	N/A	10	Jul 20 - Jun 21	Local Contributions
Purchase of computer hardware and software upgrades and office furniture	N/A	25	Jul 20 - Jun 21	Local Contributions
Procurement of County of Tulare Services, dues, subscriptions, licenses	N/A	20	Jul 20 - Jun 21	Local Contributions

PREVIOUS WORK: Purchased personal computers, printers and associated equipment for the new office space and employees.  
Maintain supplies used and purchased for TCAG and LAFCO

**W.E. 601.04 Office Expenses/Fixed Assets**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff		
Local Contribution	477,639	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare	270,254	
City of Dinuba		Insurance	5,500	
City of Exeter		Memberships		
City of Farmersville		Office Expense	20,000	
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves	32,000	Rent	160,885	
SB1 Sustainable Community Grant		Special Dept Expense	32,000	
Other Grants		Dues/Subscriptions/Licenses	2,000	
		Utilities	16,000	
		Office Equipment	3,000	
<b>Total Revenues</b>	<b>509,639</b>	<b>Total Expenditures</b>	<b>509,639</b>	
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**County of Tulare**

\$115,338 IT charges  
 \$38,461 Cowcap  
 \$79,960 Workers Comp  
 \$8,300 Custodial /Bldg Maint  
 \$2,998 ADP Svcs  
 \$5,000 Mail/Courier Services  
 \$2,500 Copier/Co Print Services  
 \$13,037 Phone/Conference services  
 \$4,660 Comcast Services

**Office Expense**

\$20,000 general office supplies

**Special Dept Exp**

\$32,000 EV Charging Station

**Dues/Subscriptions/Licenses**

Visalia Times & Microsoft 365 \$300

Photoshop & Illustrator 2 licenses \$1,700

**Office Equipment**

Routine office equipment upgrades

SUBCATEGORY: 601 ADMINISTRATION

WORK ELEMENT: 601.06 Overall Work Program and Budget

PURPOSE: Develop, prepare, review and submit for approval the annual work program OWP. Maintain an ongoing transportation planning process; involve local technical staff, administrative officers, Caltrans, Tribal Government, and elected officials in the transportation planning process.

PRODUCTS: Annual Overall Work Program (OWP) and supporting documents

DISCUSSION:

Development of the next fiscal year's annual overall work plan (OWP) is started late December and continues on through March. A draft budget is developed to meet the deadline requirement and prevent budgetary lapses.

The TCAG management team reviews a number of critical items as part of the annual Overall Work Program (OWP) process. First, the initial draft budget is reviewed for core planning functions. The team reviews the draft OWP to ensure critical planning efforts are adequately budgeted prior to adding other planning efforts.

Second, the Regional Transportation Plan (RTP) tasks are reviewed. The RTP takes approximately two and half years to complete. This results in some RTP related activities in every year. For example, significant modeling is required the year prior to developing scenarios. Funding for the RTP is a top priority.

Third, the management team discusses current and projected consultant projects. Request for Proposals (RFP) schedules are discussed as needed to ensure adequate time for the procurement process. Existing schedules are reviewed to determine if contract extensions are required as well.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Development of the next fiscal year's budget	TCAG Staff	50	Dec 20 – Feb 21	PL Funding
Printed and electronic draft is sent to Caltrans, FTA, & FHWA	TCAG Staff	5	Mar21	PL Funding
Draft OWP is presented at Board Meeting for review	TCAG Staff	5	Mar 21, Apr 21	PL Funding
Review and incorporation of Caltrans, FTA & FHWA comments	TCAG Staff	30	Mar, Apr 21	PL Funding
Final Preparation and approval of OWP by Board, Caltrans, FTA & FHWA	TCAG Staff	10	May 21	PL Funding

PREVIOUS WORK:

This is an ongoing work element. Work completed includes development, preparation, review, approval and submittal of 2019/2020 OWP.

**W.E. 601.06 Overall Work Program and Budget**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	85,000	9.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	86,000	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services	1,000	
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>86,000</b>	<b>Total Expenditures</b>	<b>86,000</b>	<b>9.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	9,864			

**Printing Services**

\$1,000 printing of OWP

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SUBCATEGORY: 601 ADMINISTRATION

WORK ELEMENT: 601.08 Advocacy

PURPOSE: Travel to various local, regional, statewide, Tribal Council, and national meetings as necessary. Staff participation in CALCOG, NARC, CTC, Self Help Counties, the state, the San Joaquin Valley Policy Council, and RTPA meetings are a large part of government relations outreach. Allows training for staff in the general area of transportation planning and its relationship to air quality, land use and socio-economic activity.

PRODUCTS: Delegation to Washington DC and Sacramento  
Participation in CALCOG, NARC, CTC, Self Help Counties, SJVPC, the state, and RTPA meetings

DISCUSSION:

Work Element 601.08 Advocacy allows staff to attend local, regional, and statewide meetings to further transportation planning and funding knowledge that staff requires. All meetings attended under this W.E. are considered unallowable for PL and TDA reimbursement. Membership dues and local contributions fund these meetings.

Major trips taken by staff and local leaders are the, "One Voice Trips" to Washington D.C. These trips allow Tulare County leaders to travel to D.C. and advocate for Tulare County transportation issues. One Voice trips are a success in helping support the future funding of transportation projects throughout the county, both for specific projects and for national policy that benefits Tulare County. TCAG leaders travel to Sacramento with a Tulare County delegation as needed, and to Washington D.C. and Sacramento as part of a valley-wide effort.

Non-reimbursable staff and member agency trainings and seminars are regularly attended. TCAG coordinates with other regional Councils of Governments (COGs), as well as various state, Tribal, and federal agencies involved in transportation, air quality and area-wide planning matters, regarding grant funding opportunities and other advocacy issues.

Through the California Association of Councils of Government (CalCOG), and direct research by TCAG staff, the TCAG Board receives reports on state legislation that may affect its members. This includes legislation on transportation, housing, the state budget, government restructuring, infrastructure banks, environmental issues, etc. TCAG is involved in similar tracking of federal legislation with assistance from the National Association of Regional Councils (NARC), California Association of Councils of Governments (CALCOG), and Self Help Counties Coalition.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
TCAG/Valley Voice Delegates to Washington D.C. and Sacramento	Consultant	40	Feb 21 – Jun 21	Local Contributions First, Member Dues Second
Legislative Tracking and Reporting	Consultant	25	Jul 20 – Jun 21	Local Contributions First, Member Dues Second
Participate in CALCOG, NARC, CTS, SJVAPCD and State, Valley COG and RTPA meetings	TCAG Staff	25	Jul 20 – Jun 21	Local Contributions First, Member Dues Second
Conduct monthly board meetings/workshops to review status of transportation issues and impacts to Tulare County	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions First, Member Dues Second

**PREVIOUS WORK:**

TCAG Delegates to Washington D.C.  
TCAG Delegates to Sacramento.  
CalCOG, Self Help, APA Meetings and other statewide efforts and events.



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**W.E. 601.08 Advocacy**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues	140,500	TCAG Staff	69,000	7.4
Local Contribution	75,600	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships	10,100	
City of Farmersville		Office Expense		
City of Lindsay		Consultant	105,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel	31,000	
City of Woodlake		Print Services	1,000	
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>216,100</b>	<b>Total Expenditures</b>	<b>216,100</b>	<b>7.4</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Membership**

CALCOG

**Consultant**

\$57,000 Federal Government Relations

\$43,000 State Consultant

\$5,000 Calcog (RTP/AQ)

**Transportation and Travel**

CALCOG 4 @ \$600 incls 2 TCAG/2 Board \$2,400

Valley Voice to Sacramento 4 @ \$400 \$1,600

TCAG delegates to DC \$15,000

Valley Voice to DC \$7,000

Director to CTC/RTPA 5 @ \$500 \$2,500

1 NARC Conference \$500

2 AMPO Conference \$ 2,000

SUBCATEGORY: 601 ADMINISTRATION

WORK ELEMENT: 601.09 Performance Measures

PURPOSE: Comply with MAP 21 requirement for Transportation Performance Management and work with federal/state agencies, local governments and stakeholders to establish appropriate targets for the region.

PRODUCTS : 2020 Safety Performance Management (PM1) Target adoption  
Pavement and Bridge Condition (PM2) Target adoption  
Transit Asset Management (TAM) Target Adoption  
Public Transit Safety Performance Target Adoption  
Performance of NHS, Freight, and CMAQ Measures (PM3) Target Adoption

#### DISCUSSION:

Beginning with the Moving Ahead for Progress in the 21st Century Act (MAP-21) and continuing under the Fixing America's Surface Transportation Act (FAST Act), state departments of transportation are required to set and report on progress toward achieving performance measures targets related to safety, air pollution emissions, infrastructure condition, freight movement, congestion, and reliability. Following the state target setting process, Metropolitan Planning Organizations (MPOs) have 180 days to set their own targets or elect to support the state's targets. Following the establishment of both state and regional targets, MPOs must report annually to the state on progress toward meeting those targets.

The TCAG Board approved supporting the performance targets approved by Caltrans for Safety Performance Management (PM1), National Highway System Pavement & Bridge Performance Management (PM2), and System Performance/Freight/CMAQ Targets Performance Management (PM3). In supporting the performance targets approved by Caltrans for PM1, PM2, and PM3, TCAG also agreed to assist member agencies to plan and program projects that contribute to the goals. Such assistance includes coordination with member agencies, Caltrans, and key transportation planning stakeholders to identify and find solutions for critical transportation issues related to each of the performance measures.

Transit Asset Management Targets were approved by TCAG with input from TAMs from each transit provider. This fiscal year TCAG will gather information from transit providers to set Public Transit Safety Performance Targets.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Public Transit Safety Performance Target Adoption	TCAG Staff	25	Jan 21	PL Funding
Participate in training, workshops, meetings and related performance measures activities	TCAG Staff	25	Jul 20 – Jun 21	PL Funding
Assist member agencies to plan and program projects that contribute to the achievement of performance targets	TCAG Staff	25	Jul 20 – Jun 21	PL Funding
Coordinate with member agencies, Caltrans and key transportation planning stakeholders to identify and find solutions for critical transportation issues related to each of the performance measures	TCAG Staff	25	Jul 20 – Jun 21	PL Funding

**PREVIOUS AND CONTINUING WORK:**

Support of Caltrans PM1 performance measures approved by TCAG Board in February 2018, February 2019, February 2020  
Support of Caltrans PM2 and PM3 performance measures approved by TCAG Board in October 2018.  
Adoption of Transit Asset Management Targets  
Continue to work with Caltrans and member agencies to plan and program projects that contribute to performance goals

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**W. E. 601.09 Performance Measures**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	12,000	1.3
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)	5,289	City of Farmersville		
FHWA PL	6,711	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>12,000</b>	<b>Total Expenditures</b>	<b>12,000</b>	<b>1.3</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	1,376			

SUBCATEGORY:	602 LONG RANGE PLANNING
WORK ELEMENT:	602.01 Regional Transportation Plan
PURPOSE:	Prepare Regional Transportation Plans (RTP) and review plans and projects for consistency with the RTP.
PRODUCTS:	Regional Transportation Plan (RTP) Formation of the RTP Roundtable Formation of the Rural Communities Committee Hiring an Environmental Consultant Initial Steps of a CEQA Analysis Initial Steps of the Modeling Efforts Initial Steps of the RHNA Determination Initial Steps of Air Quality Conformity Initial Steps of a Policy Element Initial Steps of a Financial Element Initial Steps of an Action Element Initial Public Outreach including the Tribe
DISCUSSION:	

The Regional Transportation Plan (RTP) is a 20-year, long-range transportation planning document for the Tulare County region. The plan is required by the State of California through California Government Code Sections 14522 and 65080: *"...each transportation planning agency shall adopt and submit, [at least] every four years, an updated regional transportation plan to the California Transportation Commission and the Department of Transportation.....When applicable, the plan shall be consistent with Federal planning and programming requirements and shall conform to the regional transportation plan guidelines adopted by the CTC."* TCAG prepared its first RTP in 2075.

The 2018 RTP integrated multiple planning processes. A Sustainable Communities Strategy (SCS), a requirement of Senate Bill 375, was included as part of the 2018 RTP. This involved the study of a range of land use and transportation scenarios to show that the Tulare County region can reduce greenhouse gas emissions per capita at a rate set by the California Air Resources Board. Another major planning process that was integrated into the 2018 RTP was the inclusion of new performance measures. The 2018 RTP and associated documents were adopted in August 2018.

The next RTP update has already begun and will include a large portion of the work to update the regional travel model, and early stages of planning and public outreach in the 2020/2021 fiscal year. Policies will be reviewed for updating and new additions, including Complete Streets Policies. Preliminary efforts to develop the Action and Financial Elements will take place. Environmental Review will be initiated with the help of a consultant. Programming of projects will commence. Regional and valley-wide efforts will be made to develop air quality conformity will take place. Public outreach will continue.

The TCAG board authorized the creation of a subcommittee from the RTP Roundtable. The purpose of the subcommittee is to focus on disadvantaged and rural communities. The committee will work in a collaborative manner to identify and develop solutions to issues. The solutions will become part of the next RTP update.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Maintain Fast Act compliance	TCAG Staff	1	Jul 20 – Jun 21	PL Funding
Consultant Selection for EIR (in WE 602.07)	TCAG Staff	3	Jul 20 – Oct 20	TDA Funding
EIR Kickoff Meeting (in WE 602.07)	Consultant	2	Sept 20 – Nov 20	TDA Funding
Notice of Preparation (in WE 602.07)	Consultant	2	Sept 20 – Feb 21	TDA Funding
Public Scoping Meeting (in WE 602.07)	Consultant	2	Sept 20 – Mar 21	TDA Funding
Demographic Forecast (in WE 602.07)	TCAG Staff	5	Jul 20 – Jun 21	TDA Funding
Draft Scenarios (in WE 602.07)	TCAG Staff	5	Jul 20 – Jun 21	TDA Funding
Policy Outline to TCAG Board	TCAG Staff	2	Apr 21 – Sep 21	PL Funding
Policy Element	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
Action Element Outreach	TCAG Staff	3	Jul 20 – Jun 21	PL Funding
Action Element	TCAG Staff	4	Jul 20 – Jun 21	PL Funding
Financial Element	TCAG Staff	4	Jul 20 – Jun 21	PL Funding
Enter Projects into Model	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
Review of Existing Project Programming Updates	TCAG Staff	3	Jul 20 – Jun 21	PL Funding
Formation of the RTP Roundtable	TCAG Staff	5	Jul 20 – Nov 20	PL Funding
Report to Board on Transportation Needs	TCAG Staff	1	Jul 20 – Jan 21	PL Funding
Preparation for SCS Workshops (in WE 602.07)	TCAG Staff	5	Jul 20 – Jun 21	TDA Funding
CMAQ/STBG call for projects	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
CMAQ/STBG lifeline application	TCAG Staff	4	Jul 20 – Jun 21	PL Funding
Formation of RHNA Subcommittee ( in WE 670.10)	TCAG Staff	5	Jul 20 – Jun 21	State Funding
RHNA Survey of Agencies (in WE 670.10)	TCAG Staff	5	Jul 20 – Jun 21	State Funding
Publish Survey Report (in WE 6710.10)	TCAG Staff	2	Feb 21 – Jun 21	State Funding
FHNA Determination(in WE 670.10)	TCAG Staff	5	Feb 21 – Jun 21	State Funding
RHNA Methodology(in WE 670.10)	TCAG Staff	3	H=Jul 20 – Jun 21	State Funding
Meet with other San Joaquin Valley TPAs to coordinate Valleywide RTP effort by	TCAG Staff	2	Jul 20 – Jun 21	PL Funding
Process RTP Amendments	TCAG Staff	2	Jul 20 – Jun 21	PL Funding
Conduct Rural Communities	TCAG Staff	3	Jul 20 – Jun 21	PL Funding



Committee Meetings				
Coordinate, consult, and collaborate with Tule River Indian Tribal Council Evaluate National Planning Emphasis Areas for implementation in 2018 RTP	TCAG Staff	2	Jul 20 – Jun 21	PL Funding

PREVIOUS WORK:      Adopted 2018 RTP, EIR, and SCS (Air Quality Conformity under Work Element 610.01.)

**W. E. 602.01 Regional Transportation Plan**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	66,916	7.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	71,916	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel	5,000	
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>71,916</b>	<b>Total Expenditures</b>	<b>71,916</b>	<b>7.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	8,249			

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.02 Traffic Forecasting / Model Development

PURPOSE: To maintain and improve the existing travel demand forecasting model. The model is primarily used to meet state and federal forecasting requirements for transportation funding and air quality conformity. The model is also used to develop the RTP/SCS and run scenarios for other related transportation and land use planning activities.

PRODUCTS:

1. Model Forecast Data for Air quality studies and FTIP amendment as necessary (approximately quarterly)
2. Updated road and transit network
3. Horizon Year regional growth forecast for the 2022 RTP/SCS and TDM socioeconomic data input files based on the growth forecast

DISCUSSION:

With the adoption of the 2018 RTP/SCS in August 2018, TCAG had a new official traffic model representing the completion of the second part of a major upgrade as part of the San Joaquin Valley Model Improvement Program (SJMIP). The SJMIP was a joint venture with the seven other valley MPOs funded by a grant from the California Strategic Growth Council under Proposition 84. One purpose of the SJMIP was to bring each MPO's model up to the standards needed to meet the requirements of SB 375. (See discussion under Work Element 602.01.) Regional travel forecasting in the 2020/21 fiscal year will focus on continuing the development of updated road and transit network, socioeconomic data, and growth forecasts in preparation of the 2022 RTP/SCS update.

TCAG continues to consult with local agencies for updates on current and future land use, and traffic network development. The use of current data will assist with federal and state requirements to use the "latest planning assumptions" for conducting regional travel forecasts. Additional coordination is provided by the Transportation Forecasting Model Technical Advisory Committee (TFMTAC) established in December 2014. The purpose of the TFMTAC is to review, consider, investigate, advise and report on highly technical matters in the development and use of the transportation forecasting model, recognizing that technical and policy matters are not always distinct and separable. While the TFMTAC will provide comments and input on issues brought to it by TCAG staff and other parties, the final approval of major modeling changes will continue to be the responsibility of the TCAG Board of Governors. The TFMTAC is not involved in project funding decisions.

Task Description	Work Performed	% of Work	Work Schedule	Proposed Funding
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	<b>By</b>			
Travel demand model upgrading and testing including recalibration and revalidation of the TCAG regional model.	TCAG Staff and Consultant	40	Jul 20 – Jun 21	PL Funding
Scenario development and model runs for RTP update, TIP amendments and updates and air quality conformity.	TCAG Staff and Consultant	20	Jul 20 – Jun 21	PL Funding
Coordinate with Valley-wide and State-wide modeling forums.	TCAG Staff and Consultant	5	Jul 20 – Jun 21	PL Funding
Modeling for air quality and congestions management planning.	TCAG Staff and Consultant	20	Jul 20 – Jun 21	PL Funding
Training to maintain and improve staff modeling knowledge and skills.	TCAG Staff and Consultant	10	Jul 20 – Jun 21	PL Funding
Provide Staff support to the Travel Forecasting Model Technical Advisory Committee (TFMTAC)	TCAG Staff	5	Jul 20 – Jun 21	PL Funding

**PREVIOUS WORK:**

Public transit network updates based on provider route and service plan changes.  
Modeling for the Conformity Analysis for the 2021 FTIP, and SAFE  
Vehicle Rule off-model adjustment testing.

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**W.E. 602.02 Traffic Forecasting/Model Development**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	236,000	25.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)	3,597	City of Farmersville		
FHWA PL	283,803	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	25,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	5,400	
City of Visalia		Transportation and Travel	1,500	
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense	10,000	
Other Grants		Dues/Subscriptions/Licenses	4,500	
		Utilities		
		Office Equipment	5,000	
<b>Total Revenues</b>	<b>287,400</b>	<b>Total Expenditures</b>	<b>287,400</b>	<b>25.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	32,965			

**Consultant**

\$25,000 Traffic Modeling Assistance

**Training**

1 State APA \$500

3 ESRI \$4,500

Misc Training \$400

**Transportation/Travel**

1 State APA \$1,000

Misc Training \$500

**Special Dept Expense**

\$10,000 GIS services ( special projects)

**Dues/Subscriptions/Licenses**

TCAG Share Enterprise license for Cube software \$4,500

**Office Equipment**

Upgrades to modeling workstations

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.03 Active Transportation Planning

PURPOSE: Manage regional level bicycle and pedestrian planning in Tulare County.

PRODUCTS:

1. Active Transportation Outreach and Regional Coordination (quarterly)
2. Local ATP policies and project selection and programming (February)
3. ATAC Meetings (monthly) (see pg. 8)
4. Update to the RATP, October 2020 (See also Work Element 602.10)

#### DISCUSSION:

With state legislation passed in 2013 (SB 99), BTA funding has been combined with Safe Routes to School and Transportation Alternative Program funding into a new State-administered Active Transportation Program (ATP). The ATP was created to encourage the increased use of active modes of transportation such as biking and walking. The program funding is competitive and is split between a State and MPO project selection process. TCAG will encourage member agencies to apply for ATP funding at the state level and will select projects at the local level if they are not selected at the statewide competition level. TCAG will continue coordination and consultation with the Tule River Indian Tribe as well as disadvantaged communities to assure inclusion in the competitive ATP funding. (See also Work Element 604.01).

A focus area of this work element in Fiscal Year 2015/16 was to address the new statutory requirements through the development of a Regional Active Transportation Plan (RATP) for the Tulare County region. The RATP planning effort, also known as "Walk N' Bike Tulare County" was adopted in 2016 and made part of the Regional Transportation Plan and Sustainable Communities Strategy update in 2018. The goal of the plan is to help prepare the TCAG member agencies, the Tule River Tribal Government, and other local government entities to apply for the various types of funding included as part of the Active Transportation Program. The plan meets the requirements set forth by the California Transportation Commission in the ATP Guidelines. More generally, the plan influences and guides policies, programs, and development standards to make walking and bicycling more safe, comfortable, convenient, and enjoyable for the residents of Tulare County. The California State Bicycle and Pedestrian Plan (CSBPP), a state-wide plan spearheaded by Caltrans, is a "visionary and comprehensive policy plan to promote a multi-modal transportation system that supports active modes of transportation and creates a framework to increase safe bicycling and walking." TCAG has reviewed and updated the RATP as necessary to address the new visions and goals of the CSBPP.

The Active Transportation Advisory Committee (ATAC), formerly the Bicycle Advisory Committee (BAC), is an advisory committee established by TCAG to advise on non-motorized transportation issues. One of the ATAC's main focuses is to help identify and prioritize bicycle/pedestrian projects and provide comments and input on issues related to development of the Regional Active Transportation Plan (RATP). Final decisions on the RATP will be the responsibility of the TCAG Board of Governors.

TCAG continues to encourage all member agencies to apply for funds that fund bikeways and bicycle amenities that can be used to complete, connect or complement their existing bicycle network. TCAG will continue to work with member agencies to encourage bicycle planning and construction of bicycle facilities. See also 602.10 (Multi-modal data collection). TCAG will also continue to assist local agencies in implementing the Complete Streets Act (AB 1358, 2008) through regional coordination of complete streets projects and regulations and collaboration with Caltrans. Complete streets are public spaces that

are planned, designed, operated, and maintained to provide safe mobility for all users, including bicyclists, pedestrians, transit vehicles, truckers and motorists, appropriate to the function and context of the facility.

Extended bicycle routes and complete streets upgrade projects are planned in several cities. Measure R funds enhance the development of the Tulare County bicycle network. Funds for Measure R bicycle projects across the county will be distributed to agencies for grant matches, bicycle infrastructure, including the Santa Fe Trail Connection. (Measure R Santa Fe Trail Connection: Work Element 700.02).

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Provide grant research and application assistance	TCAG Staff	15	Jul 20 – Jun 21	FTA funding first, PL funding second
Review area bike & pedestrian plans. Update and provide revised Active Transportation data to member agencies	TCAG Staff	10	Jul 20 – Jun 21	FTA funding first, PL funding second
Attend Bicycle & Pedestrian Committee and Community meetings	TCAG Staff	10	Jul 20 – Jun 21	FTA funding first, PL funding second
Bicycle & Pedestrian Safety Outreach, inclusive of Environmental Justice/Disadvantaged Communities	TCAG Staff	30	Jul 20 – Jun 21	FTA funding first, PL funding second
Pedestrian & Bicycle Corridor counts/surveys.	TCAG Staff	10	Oct 20 – Mar 21	FTA funding first, PL funding second
Planning implementation of Regional Active Transportation Plan. Inclusive of coordination and consultation with the Tule River Indian Tribe	TCAG Staff	25	Jul 20 – Jun 21	FTA funding first, PL funding second

**PREVIOUS WORK:**

2018 Completion of Bike and Stride Outreach Program  
 2016 Regional Active Transportation Plan incorporated as part of the 2018 RTP/SCS.  
 Review of local agency active transportation plans.  
 Agency ATP grant application assistance.  
 Provided staff support for ten meetings of the ATAC during FY 2019/20.



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**W.E. 602.03 Active Transportation Planning**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	126,615	13.5
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	71,830	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303	72,785	City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	500	
City of Visalia		Transportation and Travel	500	
City of Woodlake		Print Services	2,000	
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense	15,000	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>144,615</b>	<b>Total Expenditures</b>	<b>144,615</b>	<b>13.5</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	8,239			

**Printing Services**

\$2,000 Bicycle Safety Promotion Materials

**Training**

Misc Training

**Transportation /Travel**

Misc Travel

**Special Dept Exp**

\$15,000 Advertising

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.04 Transit Planning and Coordination

PURPOSE: To plan and coordinate transit services in the Tulare County region

- PRODUCTS:
1. 2020/21 Monthly Meetings of the Transit Forum
  2. Transit Service Changes Updated on Google Transit
  3. Outreach material for transit advocacy and regional programs: fliers, video production, event presentations, and printed materials
  4. 2020 Title VI Program
  5. Title VI Program Training
  6. Analysis on relevant CARES Act, TDA, and other regulatory changes

DISCUSSION:

TCAG staff facilitates the Tulare County Transit Forum that meets approximately twelve times throughout the year to discuss various issues related to transit: planning, coordination, funding, coordinated ITS outreach and region programs, regulations and requirements, etc.

TCAG will work with Tulare County Transit agencies to keep their transit routes/schedules up-to-date on Google Transit. This is a continual task throughout the full fiscal year. Numerous changes are expected to occur due to COVID-19 service responses. TCAG staff will also continue transit outreach efforts to communities in Tulare County. Advertising mediums used include: print, movie theater advertising, art contests, social media promotions, and more, as time and budget allow. This is a continual task throughout the full fiscal year.

TCAG staff has an adopted Title VI program that is FTA approved. TCAG will ensure compliance with the program and will provide trainings, report on any complaints, and carry out required tasks under Title VI. The plan will be updated every three years; the next update is due in September 2020 and finalization of the updated plan will occur this fiscal year.

TCAG staff will continue to monitor and assist the San Joaquin Regional Rail Commission and continue to update the TCAG Board on their efforts. TCAG is also a member of the CalVans technical advisory committee and is an active participant and promoter of the program. This is a continual task throughout the full fiscal year with monthly meetings and tasks.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Monitor, analyze and report on new federal & state transit planning requirements	TCAG Staff	30	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last
Assist local agencies including Tribal Government with transit planning efforts	TCAG Staff	25	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last
Update and Implement Title VI Plans	TCAG Staff	10	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last
Conduct Transit Forum Meetings	TCAG Staff	10	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last
Passenger Rail Planning and Coordination	TCAG Staff	5	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last
Google Transit	TCAG Staff	15	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last
CalVans Coordination	TCAG Staff	5	Jul 20 – Jun 21	FTA funding first, PL funding second, TDA funding last

**PREVIOUS WORK:**

2019/20 Monthly Transit Forum Meetings  
 CalVans and SJVRC appointments and monthly meeting participation  
 Completion of Woodlake, Dinuba, Tulare and Tulare County Transit Development Plans (TDPs)  
 Completion of TCAG Title VI Program trainings  
 Google Transit uploading for Visalia, Dinuba, and Tulare County route changes  
 Preparation and distribution of public outreach materials: website, surveys, social media posts, printed posters, and videos

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**W.E. 602.04 Transit Planning and Coordination**

REVENUES		DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues			TCAG Staff	121,650	13.0
Local Contributions			City of Dinuba		
TDA	32,000		City of Exeter		
FHWA PL (carryover)			City of Farmersville		
FHWA PL	43,000		City of Lindsay		
FTA Section 5303 (carryover)	5,000		City of Porterville		
FTA Section 5303	100,000		City of Tulare		
FTA Section 5304			City of Visalia		
FTA Section 5305			City of Woodlake		
DMV			County of Tulare		
City of Dinuba			Insurance		
City of Exeter			Memberships		
City of Farmersville			Office Expense		
City of Lindsay			Consultant		
City of Porterville			Publications and Legal Notice		
City of Tulare			Training	1,650	
City of Visalia			Transportation and Travel	1,700	
City of Woodlake			Print Services	5,000	
County of Tulare			County Counsel		
Measure R			Auditor		
LAFCO			Motorpool		
TCAG Reserves			Rent		
SB1 Sustainable Community Grant			Special Dept Expense	50,000	
Other Grants			Dues/Subscriptions		
			Utilities		
			Office Equipment		
<b>Total Revenues</b>	<b>180,000</b>		<b>Total Expenditures</b>	<b>180,000</b>	<b>13.0</b>
Toll Credits(5303&Carryover) (Not Revenues)	12,044				
Toll Credits(PL&Carryover) (Not Revenues)	4,932				

**Training**

2 CalAct Conferences \$1,150  
Misc Training \$500

**Transportation/Travel**

2 CalAct Conferences \$1,200  
Misc Training \$500

**Print Services**

\$5,000 printing services

**Special Dept Expense**

\$50,000 CalVans contribution

SUBCATEGORY:	602 LONG RANGE PLANNING
WORK ELEMENT:	602.04-0045 City of Tulare 2020 Short Range Transit Plan (SRTP)
PURPOSE:	To plan and coordinate transit services in the City of Tulare
PRODUCTS:	<ol style="list-style-type: none"> <li>1. Agendas and meeting notes</li> <li>2. RFP &amp; Agreement</li> <li>3. Quarterly reports and invoices</li> <li>4. Goals, Objectives, and Standards Update</li> <li>5. Service Evaluation Report</li> <li>6. Needs Assessment and Service Expansion Recommendations</li> <li>7. Operations Plan</li> <li>8. Capital and Financial Plan</li> <li>9. Draft and Final SRTP</li> </ol>

#### DISCUSSION:

TCAG will serve as the grant administrator for the Caltrans Strategic Partnerships grant awarded for the City of Tulare's updated Short Range Transit Plan (SRTP), a five-year framework for the maintenance and development of the city's transit system.

TCAG will conduct the initial project kickoff meeting between the City of Tulare, Caltrans and TCAG staff to establish the objectives of the SRTP as well as outline grant procedures and program expectations. Following the kickoff, TCAG staff will prepare and issue a Request for Proposals (RFP) and procure a consultant for plan preparation. The City of Tulare will work with the selected consultant throughout the planning project, with TCAG assistance as appropriate. The SRTP will focus on evaluation of existing services, including provision of service, capital needs and condition, and financial and other productivity measures. Needs of the community will be considered in development of the SRTP. Residents' needs and access to services, emissions reductions, cost-efficiency, and other issues will be taken into consideration.

The final plan will be reviewed for compliance by TCAG and adopted by the City of Tulare.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Kick-off and Procurement	TCAG Staff	10	Jul 20 – Oct 20	5304 Funding at 88.53% ; City contribution at 11.47%
Quarterly Reports and Invoices	TCAG Staff	5	Aug 20- Jun 21	5304 Funding at 88.53% ; City contribution at 11.47%
Goals, Standards, Service Evaluation, & Needs Assessment Report	TCAG Staff	25	Nov 20- Feb 21	5304 Funding at 88.53% ; City contribution at 11.47%
Operations Plan	TCAG Staff	20	Feb 21- Apr 21	5304 Funding at 88.53% ; City contribution at 11.47%
Capital and Financial Plan	TCAG Staff	20	Apr 21 – Jun 21	5304 Funding at 88.53% ; City contribution at 11.47%
Final SRTP	TCAG Staff	20	Jun 21	5304 Funding at 88.53% ; City contribution at 11.47%

PREVIOUS WORK:               None (new Work Element)



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**W.E 602.04-0045 Transit Planning and Coordination- City of Tulare 2020 Short Range Transit Plan ( SRTP)**

REVENUES		DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues			TCAG Staff	9,200	1.0
Local Contributions			City of Dinuba		
TDA			City of Exeter		
FHWA PL (carryover)			City of Farmersville		
FHWA PL			City of Lindsay		
FTA Section 5303 (carryover)			City of Porterville		
FTA Section 5303			City of Tulare		
FTA Section 5304	105,528		City of Visalia		
FTA Section 5305			City of Woodlake		
DMV			County of Tulare		
City of Dinuba			Insurance		
City of Exeter			Memberships		
City of Farmersville			Office Expense		
City of Lindsay			Consultant	110,000	
City of Porterville			Publications and Legal Notice		
City of Tulare	13,672		Training		
City of Visalia			Transportation and Travel		
City of Woodlake			Print Services		
County of Tulare			County Counsel		
Measure R			Auditor		
LAFCO			Motorpool		
TCAG Reserves			Rent		
SB1 Sustainable Community Grant			Special Dept Expense		
Other Grants			Dues/Subscriptions		
			Utilities		
			Office Equipment		
<b>Total Revenues</b>	<b>119,200</b>		<b>Total Expenditures</b>	<b>119,200</b>	<b>1.0</b>
Toll Credits(5303&Carryover) (Not Revenues)					
Toll Credits(PL&Carryover) (Not Revenues)					

**Labor**

\$9,200 Mgmt of SRTP

**Consultant**

\$110,000 Tulare SRTP

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.06 Special Transportation Project Studies

PURPOSE: Conduct ad hoc transportation studies on the regional system.

PRODUCTS: As needed (none currently scheduled)

DISCUSSION:

TCAG provides oversight, direction, accounting, and ultimately TCAG Board approval for specific planning-level transportation studies that address critical planning needs by our member agencies. TCAG administers the funding for these studies as well. The member agencies then handle the specific day-to-day operations of the preparation of the studies under TCAG supervision. These planning-level studies are eligible for federal planning funding.

Caltrans funded, through the Caltrans Sustainable Transportation Planning Grant Program, the Sustainable Transportation Element/Circulation Element for the Comprehensive Master Plan for Tule River Native Community in 2018. A copy of this document can be found here:

<insert web link>

TCAG staff will assist with any future projects that result from the plan upon request by Caltrans. This assistance is included in W.E. 670.05 Local Coordination and Project Implementation.

There are currently no qualifying transportation studies planned for FY/20/21. If the need for these types of studies arise in FY20/21, they will be amended into the OWP. The projects that result from these types planning-level studies will become project priorities in the Regional Transportation Plan.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
None currently scheduled				PL Funding

PREVIOUS WORK:

None in FY 19/20. The following were completed in prior years:

Dinuba Complete Streets Study

Lindsay Pedestrian Pathway Program Study

SR 65/Rocky Hill Multi Modal Concept Alternative Project

City of Tulare SR-99 Corridor Study

City of Dinuba El Monte Way Roundabouts Feasibility Study

County of Tulare Complete Streets Studies

Sustainable Transportation Element/Circulation Element for the Comprehensive Master Plan for Tule River Native Community

**W.E. 602.06 Special Transportation Project Studies**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	1,000	0.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	1,000	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>1,000</b>	<b>Total Expenditures</b>	<b>1,000</b>	<b>0.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	115			

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.07 Special Transportation Project Studies (Non-Federal)

PURPOSE: Conduct project specific transportation studies on the regional system.

PRODUCTS:
 

1. PSR edits as necessary
2. County of Tulare Matheny Tract
3. EIR draft scenarios

**DISCUSSION:**

Previous Project Study Reports (PSRs) were prepared for various potential projects in Tulare County. In order for projects to be considered for programming with Federal/State funds by TCAG, PSRs must be completed or updated, Project Initiation Documents (PIDs), including PSRs, are project specific documents and are not funded with federal planning funding.

It is anticipated that PSR edits may be needed in fiscal year 2017/18 to evaluate or improve the transportation system in Tulare County. In order to function efficiently, funding has been budgeted to consultant work and staff time in this work element.

Development of the EIR as it pertains to the RTP, PL funding was not used.

<b>Work Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Assist in development of PIDs and ITS plans	TCAG Staff	100	Jul 20 – Jun 21	County of Tulare

PREVIOUS WORK:

- City of Kingsburg Partnership Study
- City of Visalia SR-208 Corridor Study
- City of Visalia ITS Strategic Plan
- Corridor study for the City of Farmersville.
- K Road Corridor Study for City of Visalia
- SR-99/Ave. 200 (Paige Avenue) Project Study Report.
- SR-200/Main St. Project Study Report
- SR-208/Akers Project Study Report

**W.E. 602.07 Special Transportation Project Studies (Non-Federal)**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	29,994	3.2
Local Contribution		City of Dinuba		
TDA	20,000	City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare	9,994	County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>29,994</b>	<b>Total Expenditures</b>	<b>29,994</b>	<b>3.2</b>
Toll Credits(5303) (Not Revenues)				
Toll Credits(PL) (Not Revenues)				

**County of Tulare**

County of Tulare Matheny Tract TCC

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.10-1121 Sustainable Communities Planning Grants-Environmental Justice and Health Impact Assessments (FY20/21)

PURPOSE: Development of documents to analyze health and environmental impacts of planned projects.

PRODUCTS: Draft Segments of Environmental Justice Report and Health Impact Assessment

DISCUSSION:

TCAG strives to plan for a comprehensive transportation system that supports the health and well-being of Tulare County residents in an equitable way. One way to put this into practice is to evaluate social determinants of health, determinants such as the built environment where people live, transportation safety and functionality, and access to services, and to incorporate these analyses into the Regional Transportation Plan update process. Consistent with the recommendations in the RTP Guidelines, TCAG recognizes the importance in our region to focus on air quality effects, physical activity and safety, accommodating economic opportunity, and supporting access to essential destinations when planning the long range transportation system. The Environmental Justice Report will assess transportation and land use changes for disparate impacts to minority communities and disadvantaged populations as the 2022 Regional Transportation Plan is developed. It will identify and address, as appropriate, disproportionately high and adverse human health or environmental effects of programs, policies, and activities on low-income, minority, and disadvantaged populations. The Health Impact Assessment will also be prepared concurrently to the development of the 2022 Regional Transportation Plan. It will examine population characteristics including physical health factors, residents' access to resources and services, the relationship between transportation and health throughout the planning process.

This project was awarded SB1 Sustainable Communities Formula funds in fiscal year 20/21 - \$69,884 to work element 602.10-1121 with an expiration date of 2022-2023.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Initial research and outreach for EJ Report	Consultant and TCAG Staff	35	Jul 20 – Mar 21	SB 1 funding 88.53%; Local Contribution 11.47%
Initial research and outreach for HIA	Consultant and TCAG Staff	35	Jul 20 – Mar 21	SB 1 funding 88.53%; Local Contribution 11.47%
Draft Segments of EJ Report	Consultant and TCAG Staff	15	Jan 21 – June 21	SB 1 funding 88.53%; Local Contribution 11.47%
Draft Segments of HIA	Consultant and TCAG Staff	15	Jan 21 – June 21	SB 1 funding 88.53%; Local Contribution 11.47%

PREVIOUS WORK: This is a new work element.



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**W.E. 602.10-1121 Sustainable Communities Planning Grant - Environmental Justice and Health Impact  
Assessments FY 20-21**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	18,938	2.0
Local Contribution	9,054	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	60,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Communities Grant	69,884	Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>78,938</b>	<b>Total Expenditures</b>	<b>78,938</b>	<b>2.0</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SB1 match FY 20/21 \$9,054

**SB1 Grant**

SB1 grant funding FY 20/21 \$69,884

**Labor**

FY 20/21 \$ 18,938

**Consultant**

FY 20/21 \$ 60,000

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.10-1221 Sustainable Communities Planning Grants-Sustainable Communities Strategy (FY20/21)

PURPOSE: To update the region's development forecast (SCS) and enhance the way that stakeholders can compare and test different land use and transportation investment strategies.

PRODUCTS: Demographic forecast, Growth Forecast White Paper, land use data (Data Collection). ABM Calibration Report. Preliminary scenario descriptions for the 2022 RTP/SCS, preliminary performance indicators, Scenario Outreach Summaries (Scenario Planning).

#### DISCUSSION:

TCAG is updating its Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) with a target for adoption in June 2022. By providing resources to implement state-of-the-practice planning data and modeling tools, this grant allows for substantial updating and enhancement of the scenario planning process. This project closes the connection between data gathering and modeling, and transportation infrastructure investment through implementation, in the RTP/SCS. This project includes phases for data collection, refined calibration of an activity-based model and SCS scenario development. These tasks are brought together to assure that there are rich and up-to-date data sources, analytical tools, and resources for stakeholder involvement in scenario planning available to create SCS scenarios comprehensively considering region-specific issues of forecasted future growth pattern. In this, the project seeks to build upon the practice standards for scenario planning described in the CTC's 2017 RTP Guidelines (e.g. examples from AMBAG, Fresno COG and Kern COG in Appendix L, pages 340-341.) TCAG has been extensively involved in outreach to hard-to-count communities regarding the 2020 Census. This project implements 2020 Census data, as it is rolled out, to better account for disadvantaged communities in regional planning.

This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 20/21 - \$177,060 to work element 602.10-1221 with an expiration date of 2022-2023.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Administration	TCAG Staff	4	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Data Collection	TCAG Staff and Consultant	20	Aug 20 – Dec 20	SB 1 funding 88.53%; Local Contribution 11.47%
Activity-based Travel Demand Model (ABM) Calibration to Tulare Region Data	TCAG Staff and Consultant	50	Aug 20 – May 21	SB 1 funding 88.53%; Local Contribution 11.47%
Scenario Planning	TCAG Staff and Consultant	25	Dec 20 – Dec 21	SB 1 funding 88.53%; Local Contribution 11.47%

PREVIOUS WORK: This is a new work element.

**W.E. 602.10-1221 Sustainable Communities Planning Grant - Sustainable Communities Strategy FY 20/21**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	75,000	8.0
Local Contribution	22,940	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant	177,060	Special Dept Expense	125,000	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>200,000</b>	<b>Total Expenditures</b>	<b>200,000</b>	<b>8.0</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SB1 match FY 20/21 \$22,940

**SB1Grant**

SB1 grant funding FY 20/21 \$ 177,060

**Labor**

FY 20/21 \$75,000

**Consultant**

FY 20/21 \$125,000

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.10-3020 Sustainable Communities Planning Grants-Sustainability Model Enhancements (FY19/20)

PURPOSE: Prepare Sustainable Communities Planning Studies

PRODUCTS: Sustainability Model Enhancements

DISCUSSION:

With the passage of SB-1 TCAG is allocated annual formula funding for Sustainable Communities Transportation Planning Grants through Caltrans. These plans will further the goals of TCAG's Regional Transportation Plan/Sustainable Communities Strategy by supporting active transportation, transit and air quality efforts. With these funds TCAG will be preparing the following plan/planning activity:

*Sustainability Model Enhancements:*

In Fiscal Year 2017/18, the Tulare County Association of Governments (TCAG) undertook a planning study that would apply innovative techniques that allow travel demand and scenario planning models to better capture interactions between neighborhood-scale land use characteristics and travel patterns. This is also important for such sustainable growth applications as SB 743 (Vehicle Miles Traveled (VMT) impact analysis). This study lead to the development of TCAG's first activity-base travel forecasting model (ABM). The ABM structure and base-year inputs are complete. Phase Two would complete calibration and preliminary validation.

TCAG will retain a consulting firm to perform this work. TCAG has not yet selected a consulting firm and the proper procurement procedures will be used through a competitive RFP process. TCAG staff anticipates these figures will not differ substantially and will not exceed the grant request amount.

This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 19/20 - \$53,118 to work element 602.10-3020 with an expiration date of 2021-2022.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Project Management		12	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Create external auto trip matrices	Consultant	4	Completed Oct 18-Jun 21 of FY 18-20	SB 1 funding 88.53%; Local Contribution 11.47%
Incorporate external auto trips in model	Consultant	6	Sept 20 – Jan 21	SB 1 funding 88.53%; Local Contribution 11.47%
Incorporate new all-streets network	Consultant	11	Jul 20 – Sept 20	SB 1 funding 88.53%; Local Contribution 11.47%
Calibration	Consultant	37	Nov 20 – Jan 21	SB 1 funding 88.53%; Local Contribution 11.47%
Validation	Consultant	18	Jan 21 – Mar 21	SB 1 funding 88.53%; Local Contribution 11.47%
Documentation	Consultant	12	Mar 20	SB 1 funding 88.53%; Local Contribution 11.47%

**PREVIOUS WORK:**

Approval of SB 1 funding was delayed and therefore did not allow for work to proceed prior to the development of this OWP.

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**W.E. 602.10-3020 Sustainable Communities Planning Grant - Sustainability Model Enhancements FY 19/20**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff		
Local Contribution	6,882	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	60,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant	53,118	Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>60,000</b>	<b>Total Expenditures</b>	<b>60,000</b>	
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SBI match FY 19/20 \$6,882

**Other Grants**

SBI grant funding FY 19/20 \$53,118

**Consultant**

Sustainability Model Enhancements (FY 19/20) \$60,000



SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.10-5020 Sustainable Communities Planning Grants-  
Multimodal Data Collection for Short & Long Term Planning  
(FY 19/20)

PURPOSE: Prepare Sustainable Communities Planning Studies

PRODUCTS: Multimodal Data Collection for Short and Long Term Planning

DISCUSSION:

With the passage of SB-1 TCAG is allocated annual formula funding for Sustainable Communities Transportation Planning Grants through Caltrans. These plans will further the goals of TCAG's Regional Transportation Plan/Sustainable Communities Strategy by supporting active transportation, transit and air quality efforts. With these funds TCAG will be preparing the following plan/planning activity:

*Multimodal Data Collection for Short and Long Term Planning.* Transportation planning is moving away from a paradigm of "predict and provide" to a process that fosters the conditions that support the desired multimodal transportation options and character of place. Collection of data to support this kind of planning will include but not limited to: bidirectional traffic volume/classification counts and AM, Midday and PM peak hour turning movement counts as required for analyzing current and future traffic conditions, bike/pedestrian counts, inventory of crosswalks and sidewalks dimensions and conditions, transit routes and stops, transit ridership/boarding and alighting counts, parking supply and utilization, ACS or other demographic data (i.e., population by age cohort, pop historic trends in Tulare County) and commuting patterns.

The kick-off meeting was completed in August 2018. Invoicing, quarterly reports, and projects management will occur throughout the project's duration.

This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 2019-2020 - \$16,650 to work element 602.10-5020 with an expiration date of 2021-2022.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Invoicing, quarterly report	TCAG Staff	6	Jul 20, Oct 20, Jan 20, Apr 20,	SB 1 funding 88.53%; Local Contribution 11.47%
Staff Coordination/Project Management	TCAG Staff	4	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Traffic Counts and Turning Movements	TCAG and member agency staff, Consultant	57	Fall 2020, Spring 2021	SB 1 funding 88.53%; Local Contribution 11.47%
Bike and Pedestrian Counts	TCAG and member agency staff, Consultant	20	Fall 2020, Spring 2021	SB 1 funding 88.53%; Local Contribution 11.47%
Transit Monitoring	TCAG and member agency staff, Consultant	10	Fall 2020, Spring 2021	SB 1 funding 88.53%; Local Contribution 11.47%
Demographics and Community Patterns Data Collection	TCAG Staff and Consultant	5	Fall 2020, Spring 2021	SB 1 funding 88.53%; PL 11.47%

**PREVIOUS WORK:**

Approval of SB 1 funding was delayed and therefore did not allow for work to proceed prior to the development of this OWP.

Procurement and analysis of 2017 and 2018 travel time data. (Refer to WE 602.10-5000)

Public health measures related to the COVID-19 pandemic have altered the volumes and patterns of all modes of travel. These measures mainly began to take effect in March of 2020 and are expected to continue to have an effect on "normal" travel behavior at least through the end of FY 2019/20. Most monitoring activities under this work element are therefore suspended until Fall, 2020 when the ability to conduct counts that will be valid for the intended planning purposes will be reevaluated.

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**W.E. 602.10-5020 Sustainable Communities Planning Grant - Multimodal Data Collection for Short & Long Term Planning FY 19/20**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	10,000	1.1
Local Contribution	1,147	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	1,010	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	8,807	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant	16,650	Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>18,807</b>	<b>Total Expenditures</b>	<b>18,807</b>	<b>1.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SBI match FY19/20 \$2,157

**Other Grants**

SBI grant funding FY 19/20 \$16,650

**Labor**

Multimodal Data Collection for Short&Long Term Planning (FY 19/20)  
\$10,000

**Consultant**

Multimodal Data Collection for Short&Long Term Planning (FY 19/20)  
\$8,807

SUBCATEGORY: 602 LONG RANGE PLANNING

WORK ELEMENT: 602.10-6000 Sustainable Communities Planning Grants-Multimodal Outreach & Safety Program (FY 18/19)

PURPOSE: Prepare Sustainable Communities Planning Studies

PRODUCTS: Multimodal Outreach and Safety Program

DISCUSSION:

With the passage of SB-1 TCAG is allocated annual formula funding for Sustainable Communities Transportation Planning Grants through Caltrans. These plans will further the goals of TCAG's Regional Transportation Plan/Sustainable Communities Strategy by supporting active transportation, transit and air quality efforts. With these funds TCAG will be preparing the following plan/planning activity:

*Multimodal Outreach & Safety Program.* This Program aims to enhance TCAG's outreach efforts for active and transit modes of transportation. This program will continue to enhance the success of our existing outreach in the county with our local partners and the public through community outreach activities at schools, clubs, and non-profit organizations. This outreach and data collection effort would serve our residents through active transportation safety education as well as ensure that future transportation investments reflect the needs of our county while improving transportation safety and air quality.

The kickoff meeting took place in August of 2018. Invoicing and quarterly reports will occur quarterly throughout the projects duration and accounted for quarterly. Program management work will be completed by June 30th, with final deliverables and accomplishments provided by June 30<sup>th</sup> or by the completion of each function. A draft report on outreach activities for Bike Rodeos, Air Quality Outreach and Transit Outreach is estimated to be completed by June 30<sup>th</sup>. The report will be presented for TCAG Board review by the meeting scheduled for August 2020. Final program completion for the funds allocated is the end of FY 2020/2021.

This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 2018-2019 - \$93,786 to work element 602.10-6000 with an expiration date of 2020-2021.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Invoicing, Quarterly report	TCAG Staff	3	Jul 20, Oct 20, Jan 21, Apr 21	SB 1 funding 88.53%; Local Contribution 11.47%
Staff Coordination/Project Management	TCAG Staff	5	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Bike Rodeo	TCAG Staff	47	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Transit Outreach	TCAG Staff	45	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%

**PREVIOUS WORK:**

Tulare County Fair, Create Tulare County Coalition Meetings, Tule River Bike rodeo, Walk & Roll Art Contest and Transit advertising, Poplar Bike Rodeo, Adult Bike Safety Class, Whitman Village Community Center Bike Rodeo, Police Activities League Program Open House and Bike Event, Bike Safety Class for Parents, Woodlake Kiwanis Bike Rodeo.

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**W.E. 602.10-6000 Sustainable Communities Planning Grant - Multimodal Outreach & Safety Program  
FY 18/19**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	19,430	2.1
Local Contribution	3,239	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services	4,109	
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant	25,000	Special Dept Expense	4,700	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>28,239</b>	<b>Total Expenditures</b>	<b>28,239</b>	<b>2.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SBI match FY18/19 \$3,239

**Other Grants**

SBI grant funding FY 18/19 \$25,000

**Labor**

Multimodal Outreach & Safety Program (FY 18/19) \$19,430

**Printing**

Multimodal Outreach & Safety Program (FY 18/19) \$4,109

**Special Dept Exp**

Advertising \$4,700



SUBCATEGORY: 602 Sustainable Communities Planning Grant

WORK ELEMENT: 602.10-7020 Sustainable Communities Planning Grant - Complete Streets (FY 19/20)

PURPOSE: To develop Complete Streets plans in rural, unincorporated communities that are economically and otherwise disadvantaged. Complete Streets plans include adding transportation modes other than the automobile and generally focus on active transportation. These plans can be used to obtain and guide funding for capital projects in these communities.

PRODUCTS: Complete Streets Plans for the Communities of: London, Matheny Tract, East Porterville and the Paige-Moore Tract.

DISCUSSION:

TCAG works with the Tulare County Resource Management Agency to prepare plans for complete streets projects in disadvantaged, unincorporated communities in Tulare County. The plans include analysis of conditions and ultimately the most ideal projects to improve mode choice in these communities, based on meeting local needs, and project costs. The County has prepared these plans before and has a well-established system and expertise to conduct the work using their in-house staff. Despite doing this work in the past, there are many communities that still need these plans prepared

In this year, we will be preparing plans for four communities: London, Matheny Tract, East Porterville and the Paige Moore Tract. The following constitutes a project scope for each community.

This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 2019-2020 - \$140,708 to work element 602.10-7020 with an expiration date of 2021-2022.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Project Planning & Coordination	TCAG Staff and County	34	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Fiscal Management & Administration	TCAG Staff and County	14	Monthly , Quarterly	SB 1 funding 88.53%; Local Contribution 11.47%
Outreach & Publicity	County	8	Jul 20	SB 1 funding 88.53%; Local Contribution 11.47%
Draft Report	County	30	Nov 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Final Report	County	14	Jul 21	SB 1 funding 88.53%; Local Contribution 11.47%

PREVIOUS WORK: None. Work Began at the end of FY 19/20

**W.E. 602.10-7020 Sustainable Communities Planning Grant - Complete Streets FY 19/20**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	10,000	1.1
Local Contribution	18,230	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant	140,708	Special Dept Expense	148,938	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>158,938</b>	<b>Total Expenditures</b>	<b>158,938</b>	<b>1.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SBI match FY19/20 \$18,230

**SB1 Grant**

SBI grant funding FY 19/20 \$140,708

**Labor**

(FY 19/20) \$10,000

**Special Dept Expense**

(FY 19/20) \$148,938

SUBCATEGORY: 602 Sustainable Communities Planning Grant

WORK ELEMENT: 602.10-7120 Sustainable Communities Planning Grant - Regional Active Transportation Plan Update 2020 (FY19/20)

PURPOSE: Prepare Sustainable Communities Planning Studies

PRODUCTS: Final Plan Document

DISCUSSION:

Put simply, the objective of Walk 'n Bike Tulare County is to make walking and biking around the county safer and easier. Within this overarching objective, the plan has two main purposes. The first is to be the foundation for the pedestrian and bicycle component of the soon-to-be updated Tulare County Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). The second main purpose of Walk 'n Bike Tulare County is to position these high-priority projects to compete better for funding from federal, state and regional sources. That's particularly true for the California Transportation Commission's Active Transportation Program, the main statewide source of funding for pedestrian and bicycle projects. This update would provide the foundation for the active transportation component of the next RTP/SCS update in 2022. It would also update the listing and evaluation of high-priority projects.

This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 2019-2020 - \$50,000 to work element 602.10-7120 with an expiration date of 2021-2022.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Invoicing, quarterly report	TCAG Staff	3	Jul 20, Sep 20, Jan 21, Apr 21, Jul 21	SB 1 funding 88.53%; Local Contribution 11.47%
Project Management	TCAG Staff	5	Jul 20 – Jun 21	SB 1 funding 88.53%; Local Contribution 11.47%
Scope Development	TCAG Staff	5	Completed Aug 19	SB 1 funding 88.53%; Local Contribution 11.47%
Team Meetings	TCAG Staff	5	Monthly	SB 1 funding 88.53%; Local Contribution 11.47%
Active Transportation Advisory Committee (ATAC) Participation	TCAG Staff	5	Monthly	SB 1 funding 88.53%; Local Contribution 11.47%
Governing Board and Technical Advisory committee (TAC) participation	TCAG Staff	5	Sept 20, Oct 20	SB 1 funding 88.53%; Local Contribution 11.47%
Update Chapters and Appendices	TCAG Staff	35	Sept 19, Feb 20 – Jul 20	SB 1 funding 88.53%; Local Contribution

				11.47%
Update Graphics	TCAG Staff	20	Sept 19, Feb 20 – Jul 20	SB 1 funding 88.53%; Local Contribution 11.47%
Develop Regional Maps	TCAG Staff	10	Sept 19, Feb 20 – Jul 20	SB 1 funding 88.53%; Local Contribution 11.47%
Circulate Public Draft	TCAG Staff	5	Sept 20	SB 1 funding 88.53%; Local Contribution 11.47%
Adoption Meetings and Governing Board Agenda Items	TCAG Staff	2	Oct 20	SB 1 funding 88.53%; Local Contribution 11.47%

PREVIOUS WORK:                      Kick-off meeting and initial project management

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**W.E. 602.10-7120 Sustainable Communities Planning Grant - Regional Active Transportation Plan Update  
2020 FY 19/20**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	15,000	1.6
Local Contribution	5,735	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant	44,265	Special Dept Expense	35,000	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>50,000</b>	<b>Total Expenditures</b>	<b>50,000</b>	<b>1.6</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Local Contributions**

SBI match FY19/20 \$5,735

**SB1 Grant**

SBI grant funding FY 19/20 \$44,265

**Labor**

(FY 19/20) \$15,000

**Special Dept Expense**

(FY 19/20) \$35,000

SUBCATEGORY: 603 TRANSPORTATION SYSTEM MANAGEMENT

WORK ELEMENT: 603.02 Intelligent Transportation Systems (ITS)

PURPOSE: Develop and implement ITS strategies in Tulare County.

PRODUCTS:

1. ITS data requested by member agencies. (monthly)
2. Staff training activities. (December, June)

DISCUSSION:

In 2015/16 TCAG procured a consultant to update the Tulare County Urban Area ITS Strategic Deployment Plan (SDP). This Plan addressed the expanded realm of ITS in the urban areas (Visalia, Tulare and Porterville) within Tulare County and responded to specific recommendations and requirements needed to bring the MPO into compliance (23 CFR 940) with current ITS program standards set by the Federal Highway Administration (FHWA) for development of architecture and strategic plans as well as the Federal Transit Administration's National ITS Architecture Policy on Transit Projects. Furthermore, the SDP provided a vision for ITS, outlined a program of low, medium and high priority projects, identified a funding strategy, and established a plan for managing, integrating, operating, and maintaining the ITS elements in the region that are being implemented over a 20- year horizon. The SDP was adopted in June 2018. FY 2020-21 will focus on continued training and coordination with local agencies and partners.

The Tulare County Association of Governments (TCAG) adopted the San Joaquin Valley Intelligent Transportation System (ITS) Strategic Deployment Plan in November 2001. To remain relevant the ITS Strategic Deployment Plan requires periodic maintenance and update. In order to accomplish this, the eight San Joaquin Valley Councils of Government adopted the San Joaquin Valley ITS Maintenance Plan and formed the San Joaquin Valley ITS Maintenance Team.

The goal of the San Joaquin Valley Maintenance Plan is to foster the integration or regional ITS systems and define the system components, key functions, stakeholders, and information sharing. It guides the development and deployment of ITS projects and safeguards against loss of federal funding. The ITS Maintenance Team consisting of representatives from each of the San Joaquin Valley COGs is responsible for implementation and review of the maintenance plan.

TCAG staff will also continue to provide ITS information to member agencies as needed.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Provide ITS information to member agencies as needed	TCAG Staff	25	Jul 20 – Jun 21	Local Contributions
Coordinate with other Valley COGs to prepare for possible update to the Regional ITS Infrastructure and Strategic Deployment Plan	TCAG Staff	40	Jul 20 – Jun 21	Local Contributions
Urbanized area ITS Plan implementation and training	TCAG Staff	25	Jul 20 – Jun 21	Local Contributions
Staff Training Activities	TCAG Staff	10	Dec 20 - Jun 21	Local Contributions

PREVIOUS WORK:

Adoption of the Tulare County Intelligent Transportation-  
Systems Urban Area Strategic Deployment Plan  
Adoption of the San Joaquin Valley Strategic Deployment Plan.  
Adoption of the San Joaquin Valley ITS Maintenance Plan.  
Participation on the San Joaquin Valley ITS Maintenance Team in 2015



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W.E. 603.02 Intelligent Transportation Systems (ITS)				
REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	5,000	0.5
Local Contribution	6,000	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	500	
City of Visalia		Transportation and Travel	500	
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>6,000</b>	<b>Total Expenditures</b>	<b>6,000</b>	<b>0.5</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Training**

Misc Training

**Transportation/Travel**

Misc Travel

SUBCATEGORY:	604 PROGRAMMING WORK
WORK ELEMENT:	604.01 Transportation Improvement Program
PURPOSE:	Prepare, Maintain, and Amend the Federal Transportation Improvement Program (FTIP) and Regional Transportation Improvement Program (RTIP) Program and manage CMAQ, ATP, and STBGP funding
PRODUCTS:	<ol style="list-style-type: none"> <li>1. 2021 FTIP (To Caltrans Aug 2020)</li> <li>2. Amendments to the FTIP (as needed)</li> <li>3. Amendments to the RTIP/STIP (as needed)</li> <li>4. Public Notices and Inter Agency Consultation Public Comment Information</li> <li>5. Project selection and implementation for CMAQ</li> <li>6. Interagency Consultation and Hot-Spot Analyses as necessary for implementation</li> <li>7. Provide project eligibility information and emissions calculations for CMAQ projects</li> <li>8. Annual listing of federal projects and annual reports (Obligation reports, CMAQ reports, etc.) (to be completed by 12/31/20)</li> <li>9. Monitor and manage fund balances</li> <li>10. ATP Cycle 5 call for projects (submit to CTC June 2021)</li> </ol>

#### DISCUSSION:

The FTIP is FAST Act compliant and will be amended as required. The FTIP includes a discussion of project timing, the public participation plan, visualization techniques, publication of the annual list of obligation projects, system preservation and operation, and expanded consultation requirements. TCAG staff will continue to work with FHWA to ensure that the FTIP remains FAST Act compliant. The FTIP will continue to be maintained and amended in coordination with the other seven MPOs of the San Joaquin Valley and as needed by TCAG local agencies and organizations. Amendments to the FTIP will be submitted to Inter-Agency Consultation members, Caltrans, and FHWA/FTA for formal approval as needed. The 2019 FTIP and 2020 RTIP were also developed in coordination with local agencies, the Valley MPOs, Caltrans, FHWA/FTA, other interested agencies, and the public.

The Draft 2021 FTIP is due to begin development by March 2020 with the draft will be released in June, 2020 and submission to Caltrans in August, 2020. However, this timeline may be impacted by State legislation that could delay the FTIP update due to issues regarding air quality modeling. Amendments to the FTIP/RTIP and IAC/hot spot analysis are completed on an as needed basis. The annual listing of federal projects will be completed by 12/31/20.

TCAG staff provides continued project monitoring for federally funded projects and assists member agencies with programming projects. TCAG staff will participate with California Financial Planning Group (CFPG) meetings to discuss programming issues statewide. TCAG will coordinate with the eight (including TCAG) San Joaquin Valley MPOs with Inter-Agency Consultation (IAC) partners and participate in conference calls as required. Staff will continue with meetings with member agencies and reports to the TCAG Board to help reduce or eliminate obligation delays and loss of funding on projects programmed in the FTIP.

TCAG staff will provide oversight and will monitor Congestion Mitigation and Air Quality Improvement Program (CMAQ), Active Transportation Program (ATP), Surface Transportation Block Grant Program (STBGP), STIP and other federalized projects for timely obligation, project expenditures, and final invoicing between Caltrans and member agencies. TCAG staff will assist member agencies with programming any federally funded project into the FTIP and procuring the authorization to proceed (E-76) from Caltrans District Local Assistance. As part of the monitoring process, an annual obligation plan is submitted to Caltrans to help ensure the obligation of funds has commenced to comply with the provisions of AB 1012- (timely use of funds). Staff conducts meetings as necessary with member agencies to discuss project progress, obligation status, and to provide assistance when needed.

Staff attends Project Development Team (PDT) meetings for the various projects that have received past or current STIP funding. Staff is also participating in the Regional Transportation Planning Agencies (RTPA) meetings and California Transportation Commission (CTC) meetings monthly and often participates in special-topic sub-groups of the RTPA and CTC. TCAG staff will participate in quarterly meetings with Caltrans District 6 project management teams to monitor progress on Tulare County State Highway and Caltrans (local) Oversight projects.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Complete 2021 FTIP	TCAG Staff	15	Mar 20 – Jun 21	PL Funding
Process 2019/2021 FTIP and 2020 STIP amendments	TCAG Staff	30	Jul 20 – Jun 21	PL Funding
Attend CTC & RTPA Meetings	TCAG Staff	5	Aug 20, Oct 20, Dec 20, Jan 21, Mar 21, May 21, Jun 21	PL Funding
Manage STBGP, CMAQ and other federal programs, STBGP exchange agreement, State status reports and call for projects	TCAG Staff	25	Jul 20 – Jun 21	PL Funding
Participate on STIP project Development Teams (PDT)	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
Maintain Priority of Projects List	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
Coordinate, consult, and collaborate with Tule River Indian Tribal Council	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
Manage ATP Program	TCAG Staff	5	Jul 20 – Jun 21	PL Funding
ATP Cycle 5 Call for Projects	TCAG Staff	5	Mar 21 – call for projects Jun 21 – submit to CTC	PL Funding

PREVIOUS WORK: 2020 RTIP (including presentations to the CTC)  
2019 CMAQ call for projects  
STBGP call for projects  
CMAQ project emission reduction calculations  
2019 Annual Listing, 2020 CMAQ report, 2020 Obligation Report  
ATP/STBGP/CMAQ Programming  
FY 19/20 STBGP Exchange

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**W.E. 604.01    Transportation Improvement Program**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	119,993	12.8
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	129,713	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice	500	
City of Tulare		Training		
City of Visalia		Transportation and Travel	9,220	
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>129,713</b>	<b>Total Expenditures</b>	<b>129,713</b>	<b>12.8</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	14,878			

**Transportation & Travel**

16 RTPA./CTC @ \$500 each \$8,000

18 Caltrans @ \$40 \$720

Misc Travel 2@2 \$500

SUBCATEGORY: 605 CONGESTION MANAGEMENT PROCESS (CMP)

WORK ELEMENT: 605.01 Congestion Management Process (CMP)

PURPOSE: This Work Element was established in fiscal year 2013. TCAG was designated as a Transportation Management Area (TMA) as a result of the 2010 census. One of the key elements of a TMA is the development of a Congestion Management Process (CMP). The Congestion Management Process is a method of monitoring, evaluating, and implementing congestion relief projects.

PRODUCTS:

1. Congestion Management Process Document updates
2. Travel Time/Corridor Studies (quarterly)
3. Traffic monitoring data updates (tables, maps & website)

DISCUSSION:

In fiscal year 2013/14 TCAG established a road map and committee for the development of the Tulare County CMP. The CMP is a performance-based planning process that is ongoing and required by federal regulations of Tulare County Association of Governments (TCAG) as part of the metropolitan transportation planning process in urbanized areas with populations over 200,000.

Knowing where, when, and what type of congestion occurs along areas of streets and roads is only part of the process. Developing a range of mitigating strategies to address any issues is the key to managing the Tulare County's growing congestion problem. TCAG performs travel time studies on major corridors as part of the CMP process. These studies help to prioritize projects in these corridors. In fiscal year 2020/2021 this task is to be supplemented by Multi-Modal data collection funding. (see W.E. 602.10).

The CMP contains all the elements of the previous monitoring system, and is meant to be part of the continuing, coordinated transportation planning process that examines all aspects of the regional transportation system, such as roadway, transit, and non-motorized options, in conjunction with local land use policies and their overall impact to a wide range of environmental and social factors. Many of the aspects of the CMP are already in place including monitoring, corridor studies, and cost-effective analysis. The CMP brings all aspects together in one framework.

Since 2007, TCAG has monitored a minimum of 25 intersections per year throughout Tulare County for congestion and safety purposes. The monitoring program assists local agencies in identifying non-signalized intersections that are operating at unacceptable levels of service (LOS), and makes recommendations to improve service. Such measures typically include installation of traffic signals, adding lanes, optimizing signal timing and phasing, and identifying stop-controlled intersections that meet traffic signal warrants. Yearly analysis of the intersections is compiled into the *Transportation Monitoring Program Report* that is presented to the TCAG Board and member agencies during a regular Board meeting. The annual monitoring program also includes updating the Regional Count Book that is a compilation of year-to-year traffic count data available to the public and local agencies. This data is available on the TCAG website at [www.tularecog.org](http://www.tularecog.org).

Each year TCAG staff conducts traffic counts on strategic areas of the county road network known as screen lines and gateway cordons. There are a total of 108 screen lines and 45 gateways within Tulare County. TCAG conducts counts such that all screen line and gateway locations are counted at least once every three years. The screen line and gateway count data is used in traffic model validation and calibration. TCAG expects to count all of the total screen lines and gateways in the county in a three-year cycle.

Transportation System Management (TSM) activities are implemented by the cities of Visalia, Tulare and Porterville.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Continue development of the Congestion Management Process (CMP) through the CMP Steering Committee and stakeholder input.	TCAG Staff	30	Jul 20 – Jun 21	PL Funding
Travel Time Studies: collect and analyze traffic count data as required to perform various traffic studies, facilitate model validation, and update regional count book.	TCAG Staff and Consultant	50	Oct 20 – May 21	PL Funding
Continue annual Traffic Signal Timing Project Planning Studies	TCAG Staff	20	Oct 20 – May 21	PL Funding

**PREVIOUS WORK:**

2018 TCAG Regional Count Book updates (on-line)  
 2018 Screen line and Gateway Traffic Counts  
 2018 Intersection Monitoring Program



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**W.E. 605.01 Congestion Management Program (CMP)**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	118,000	12.6
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL	136,350	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	15,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	1,000	
City of Visalia		Transportation and Travel	1,000	
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense	1,350	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>136,350</b>	<b>Total Expenditures</b>	<b>136,350</b>	<b>12.6</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	15,639			

**Consultants**

\$15,000 Traffic Count Data Collection  
25 intersection locations, 50 locations per year

**Training**

Misc Training

**Transportation/Travel**

Misc Training

**Special Dept Expense**

CMP Committee Mtgs \$600

HCS \$750

SUBCATEGORY: 610 AIR QUALITY PLANNING

WORK ELEMENT: 610.01 Air Quality Planning and Analysis

PURPOSE: Complete the Air Quality Conformity process as required and track and inform member agencies of evolving and upcoming air quality programs, rules, and regulations. Participate in the IAC process and coordinate with local, regional, and federal agencies.

PRODUCTS:

1. Air Quality Conformity Determinations using regional VMT forecasts and EMFAC models.
2. Air Quality conformity analysis document(s).
3. Hot Spot Analyses as needed

DISCUSSION:

TCAG continues to work with other San Joaquin Valley MPOs, the San Joaquin Valley Air Pollution Control District (SJVAPCD), the California Air Resources Board (ARB), and the U.S. Environmental Protection Agency (EPA), the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Caltrans in a collaborative effort to address air quality issues and requirements affecting the San Joaquin Valley.

TCAG staff participates in quarterly interagency consultation conference calls to address specific air quality issues affecting transportation, air quality, and transportation funding and programming in the Valley. Included in these calls are discussions and updates on the development and implementation of new rules and plans by the SJVAPCD, updates on SIP development and budgets, interagency consultation and PM2.5 Hotspot Analysis assessments, related legislative issues, and other issues as they arise. Interagency consultation can occur in addition to the regular quarterly meetings at the request of any involved agency. TCAG staff also participates in MPO staff only calls and workshops to discuss similar air quality issues.

TCAG staff monitors the development of rules and regulations by the SJVAPCD and ARB. Staff also updates the Board on important state and federal legislation affecting transportation and air quality in the valley.

TCAG staff prepares a conformity document as needed. It includes updated plan information that is often coordinated with the other SJV MPOs and undergoes consultation by other agency partners. The process includes public notice and requires TCAG, state, and federal approval. TCAG staff evaluate emissions for conformity via the current required version of EMFAC. The most recent version is EMFAC2017.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Coordinate with Valley MPOs and Interagency Consultation (IAC) Group	TCAG Staff	20	Jul 20 – Jun 21	PL Funding first, Local Contributions second
Monitor State and Federal air quality regulations as promulgated by new clean air legislation	TCAG Staff	10	Jul 20 – Jun 21	PL Funding first, Local Contributions second
Implement air quality conformity process	TCAG Staff and Consultant	40	Jul 20 – Jun 21	PL Funding first, Local Contributions second
IAC process and Hot-Spot Analyses	TCAG Staff and Consultant	10	Jul 20 – Jun 21	PL Funding first, Local Contributions second
Air Quality Outreach	TCAG Staff	10	Jul 20 – Jun 21	PL Funding first, Local Contributions second
Attend training on new State and Federal conformity process	TCAG Staff	10	Jul 20 – Jun 21	PL Funding first, Local Contributions second

**PREVIOUS WORK:**

Interagency Consultation Participation  
 Prepare Federal Conformity Findings in relation to the 2021 FTIP, various air quality plans and SAFE Vehicle Rule adjustments  
 Complete Project level PM 2.5 Hot-Spot Assessments for the IAC Group

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**W.E. 610.01 Air Quality Planning and Analysis**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	85,179	9.1
Local Contribution	1,415	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)	4,029	City of Farmersville		
FHWA PL	118,735	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	36,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	1,000	
City of Visalia		Transportation and Travel	2,000	
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>124,179</b>	<b>Total Expenditures</b>	<b>124,179</b>	<b>9.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	14,081			

**Consultant**

\$16,000 for Air Quality Consultant Contract

\$20,000 Air Quality conformity coordination/8 Valley coord efforts

**Training**

Valleywide air quality meetings and state updates/training on conformity

**Transportation & Travel**

Valleywide air quality meetings and state updates/training on conformity

SUBCATEGORY: 620 VALLEYWIDE COORDINATION

WORK ELEMENT: 620.01 Valleywide Coordination

PURPOSE: To coordinate transportation, air quality, and other planning activities with the seven other San Joaquin Valley Transportation Planning Agencies (SJVTPA) and the San Joaquin Valley Unified Air Pollution Control District (SVUAPCD).

PRODUCTS: 1. Participate in Valley Planning efforts, such as development of the San Joaquin Valley Interregional Goods Movement Plan.

DISCUSSION:

TCAG works with the seven other San Joaquin Valley Regional Governments on issues of Valley-Wide Importance. Last year, much of this effort was directed toward coordinating a common schedule for completion of each County's Regional Transportation Plan and Air Quality Conformity. At the federal level, TCAG will be working with the other Valley COGs in ensuring that SR-99 remains known nationwide as a corridor of national goods movement significance that requires upgrades and funding. The Valleywide effort is essential to help SR-99 receive much needed funding for widening and other improvements throughout its length from south of Bakersfield to Sacramento. TCAG also studies other Valleywide transportation issues, including regional transit. All of these improvements are vital to the Valley and State's economy.

The Valley also coordinates on legislative tracking and reporting under this work element. Lobbying activities are not funded or carried out under this work element. TCAG lobbying activities are carried out under Advocacy work element 601.08.

Typical meetings throughout the year will include:

- Monthly Valley COG Director's Meetings
- Regular San Joaquin Valley Policy Council Meetings
- Occasional Valley RTP Coordination Meetings

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Attend SJVTPA Directors Meetings	TCAG Staff	50	Jul 20 – Jun 21	Local Contributions
Coordinate Valleywide Management Systems Issues	Consultant and TCAG Staff	25	Jul 20 – Jun 21	Local Contributions
Coordination with the valley agencies on matters of mutual interest. Hold regular meetings with COG Directors, San Joaquin Valley Policy council. Promote Highway 99 projects. Address valley-wide air quality issues	Consultant and TCAG Staff	25	Jul 20 – Jun 21	Local Contributions

PREVIOUS WORK:

Established the San Joaquin Valley COG (Councils of Governments)  
Directors Association  
Executed SJVTPA Memorandum of Understanding (MOU) and  
SJVTPA/SJVUAPCD MOU.



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**W.E. 620.01 Valleywide Coordination**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	55,000	5.9
Local Contribution	69,200	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	13,000	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel	1,200	
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>69,200</b>	<b>Total Expenditures</b>	<b>69,200</b>	<b>5.9</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**Consultant**

\$13,000 Regional Policy Council Coordination Consultant and website maintenance

**Transportation/ Travel**

8 Fall Policy Conference

SUBCATEGORY: 620 VALLEYWIDE COORDINATION

WORK ELEMENT: 620.02 Goods Movement

**PURPOSE:** To study and identify the current state of the Valley-wide goods movement system, and to coordinate and implement improvements to the system. Activities will be coordinated with Caltrans, the local air district, and other agencies as appropriate. Valleywide coordination centers on the economic and transportation lifeline of the Valley – SR 99 and the existing short and long-haul rail systems throughout the Valley.

**PRODUCTS:** Continue to work and coordinate with the San Joaquin Valley MPOs regarding goods movement issues culminating in joint initiatives and scope development for studies in subsequent budget years.

**DISCUSSION:**

TCAG will continue to monitor issues related to goods movement. Information will be provided to member agencies on grant programs and other important issues related to goods movement.

TCAG was a participating agency in a grant received by the San Joaquin Valley for the development of the San Joaquin Valley Interregional Goods Movement Plan. The purpose of the plan was to identify a comprehensive interregional strategy that identified a future preferred goods movement system for the region. A general description of goods movement and its economic benefits, data compilation and strategy development, and a final plan for future implementation was included under this work element. TCAG participated with the development of the San Joaquin Valley Interregional Goods Movement Plan. TCAG participated in conference calls and provide Tulare County Goods Movement information to the consultant and monitored that Tulare County's interest are included in the Plan.

Much of the Valleywide coordination centers on the economic and transportation lifeline of the valley – SR-99 and the protection of the existing of the short and long-haul rail systems in Tulare County and the adjacent counties inclusive system as a whole. TCAG will continue to coordinate with Kern, Kings, Fresno, Madera, Merced, and Stanislaus Counties to protect the goods movement corridors throughout the Valley including rail, truck, or airplane. Goods movement transportation corridors are vital to the maintenance and the development of future business opportunities that maintains access to national and international markets.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Monitoring Interregional goods movement issues	TCAG Staff	45	Jul 20 – Jun 21	PL Funding
Participate in State and Federal goods movement planning	TCAG Staff	50	Jul 20 – Jun 21	PL Funding
Monitor emerging issues related to rail	TCAG Staff	5	Jul 20 – Jun 21	PL Funding

**PREVIOUS WORK:** Participation in I-5/SR-99 Goods Movement Corridor Studies

**W.E. 620.02 Goods Movement**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	19,262	2.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)	18,835	City of Farmersville		
FHWA PL	427	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>19,262</b>	<b>Total Expenditures</b>	<b>19,262</b>	<b>2.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	2,209			

In Kind staffing Contributions for the San Joaquin Valley Goods  
Movement Sustainable Implementation Plan

SUBCATEGORY: 650 PUBLIC INFORMATION

WORK ELEMENT: 650.01 Public Information and Participation

PURPOSE: To inform the public of issues and processes involved with TCAG activities and encourage public participation in the transportation planning process. To respond to requests from the public for information about TCAG and the transportation planning process in Tulare County.

PRODUCTS:

1. TCAG Annual Report
2. Public hearings and public meetings
3. Annual TCAG Directory
4. Public Information Booth at various fairs and events
5. Maintain and Improve TCAG Website
6. Maintain and Improve TCAG Social Media Outlets
6. TCAG outreach/informational documents

DISCUSSION:

Public input is obtained to help identify transportation problems, issues, and priorities in Tulare County. The input is gathered through public advisory groups, hearings, and workshops in various communities. In addition, flyers, local radio and newspaper announcements, internet postings, social media posts, and direct mailings are used on a regular basis. Directories are provided for communities throughout the county. Efforts also include providing announcements and fliers in Spanish and providing an interpreter at hearings and public meetings. Presentations are also made in disadvantaged communities, and the Tule Reservation as requested.

TCAG Staff conducts presentations to local community groups upon request. TCAG publishes a directory (annually), and an annual report (annually) to keep the general public updated on TCAG efforts. The TCAG website is updated with current projects and information on TCAG related material as they become available for the public to view. Press releases and interviews with media are conducted as needed. TCAG staff also regularly prepares outreach documents and plans to inform the public of issues and projects related to TCAG.

TCAG includes outreach to Tribal liaison within Caltrans and the liaison within the Tribe by email, phone contact and invitations to all meetings and potential grant funding opportunities. The Tribe is notified of all Agenda meetings.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Website upkeep and maintenance	TCAG Staff	20	Jul 20 – Jun 21	PL funding first, Local Contributions second
Attendance at community group Transportation Committee Meetings and Transit Committee Meetings	TCAG Staff	5	Jul 20 – Jun 21	PL funding first, Local Contributions second
Presentations and speaking engagement at civic groups to raise public awareness of the TPA and its responsibilities	TCAG Staff	15	Jul 20 – Jun 21	PL funding first, Local Contributions second
Publication of Tulare County, State and Federal transportation information through production of regular E blasts, social media	TCAG Staff	20	Jul 20 – Jun 21	PL funding first, Local Contributions second
Coordinate, consult, and collaborate with Tule River Indian Tribal Council	TCAG Staff	5	Jul 20 – Jun 21	PL funding first, Local Contributions second
Public information dissemination on public needs and potential solutions	TCAG Staff	10	Jul 20 – Jun 21	PL funding first, Local Contributions second
Preparation and attendance of community outreach events	TCAG Staff	5	Jul 20 – Jun 21	PL funding first, Local Contributions second
Outreach to Environmental Justice and Disadvantaged Communities	TCAG Staff	20	Jul 20 – Jun 21	PL funding first, Local Contributions second

**PREVIOUS WORK:**

Update TCAG Website  
Publish and distribute TCAG Directory  
TCAG Newsletters

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**W.E. 650.01    Public Information and Participation**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	79,018	8.4
Local Contribution	445	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)	18,250	City of Farmersville		
FHWA PL	68,023	City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense	2,500	
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice	200	
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services	5,000	
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>86,718</b>	<b>Total Expenditures</b>	<b>86,718</b>	<b>8.4</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)	9,895			

**Office Supplies**

Fees and supplies for community outreach events



SUBCATEGORY: 670 GENERAL ASSOCIATION

WORK ELEMENT: 670.01 Environmental Information

PURPOSE: Regularly review, monitor, and report on federal, state, or local environmental programs that may affect Tulare County.

PRODUCTS:

1. Facilitate the Environmental Advisory Committee with its meetings, agenda preparation, and reports to TCAG.
2. Monitor environmental legislation changes and provide updates to the member agencies.

DISCUSSION:

The Environmental Advisory Committee's role consists of observing, analyzing, and reporting on new programs such as the 2097 amendments to the California Endangered Species Act, the Recovery Plan for Upland Species of the San Joaquin Valley, Sequoia National Forest Service Management Plans, new listing or delisting proposals, proposed changes to the California Environmental Quality Act, and any federal, state, or local agency proposal that affects environmental issues in Tulare County, including important NEPA and CEQA documents, and any particular project TCAG may assign to the Committee.

The committee will investigate and recommend an action plan to the TCAG board for development projects within Tulare County affected by federal and state Endangered Species Act. Additionally, the committee will monitor other social, economic, and environmental issues affecting the region and provide recommendations to the Board.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Monitor, analyze and report on new environmental and/or endangered species legislation	TCAG Staff	10	Jul 20 – Jun 21	Member Dues
Report on proposals to list or delist endangered species in Tulare County	TCAG Staff	5	Jul 20 – Jun 21	Member Dues
Analyze any federal, state or local agency proposal including important NEOPA and CEQA documents that affects environmental quality in Tulare County	TCAG Staff	28	Jul 20 – Jun 21	Member Dues
Special environmental related transportation planning projects assigned to the Committee by TCAG	TCAG Staff	30	Jul 20 – Jun 21	Member Dues
Conduct Environmental Advisory Committee meetings	TCAG Staff	20	Jul 20 – Jun 21	Member Dues
Continue analysis of an endangered species mitigation banking program for Tulare County	TCAG Staff	5	Jul 20 – Jun 21	Member Dues

Coordinate, consult, and collaborate with Tule River Indian Tribal Council	TCAG Staff	2	Jul 20 – Jun 21	Member Dues
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PREVIOUS WORK:

Draft Riparian Corridor Conservation Report

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**W.E. 670.01 Environmental Information**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues	1,000	TCAG Staff	1,000	0.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>1,000</b>	<b>Total Expenditures</b>	<b>1,000</b>	<b>0.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

SUBCATEGORY: 670 GENERAL ASSOCIATION

WORK ELEMENT: 670.05 Local Coordination and Project Implementation

PURPOSE: To provide member agencies with comprehensive regional planning coordination. Many regional planning issues develop which require regional coordination including regional planning efforts, freight rail, and aviation planning issues.

PRODUCTS:

1. Assist member agencies with information on project and finance opportunities
2. Assist member agencies with the application for and management of various project grants.
3. Monitor, analyze, and report on new planning requirements.
4. Support TCAG Rail Advisory Committee
5. Support the Sustainable Corridor Committee (see Pg. 9)
6. Future projects that result from corridor plans and other plans such as the Comprehensive Master Plan for the Tulare River Native Community

DISCUSSION:

The Local Coordination Work Element provides member agencies with the ability to have TCAG coordinate regional planning issues and meet requirements. Examples include project funding efforts and ideas, the investigation of developing a mitigation bank program for Tulare County, assisting in AB 170 compliance, and regional smart growth coordination. TCAG will also provide assistance to member agencies with the preparation of General Plan updates. TCAG also coordinates with Caltrans for partnership projects. TCAG and Caltrans meet quarterly to review all partnership projects and meet as needed regarding specific projects.

TCAG Staff also participates and facilitates the TCAG Rail Advisory Committee. This committee provides a forum to identify, discuss, and make recommendations regarding commercial rail in Tulare County. This includes rail-planning studies, rail abandonments, goods movement rail, rail consolidation and other pertinent issues related to commercial rail in the County. TCAG staff also coordinates with agencies in the development of Public Private Partnerships between the private rail companies and appropriate governmental agencies.

TCAG is taking the lead on the implementation of Senate Bill 325 (Rubio), which established the Central California Railroad Authority. The Authority will have representatives from Kern, Kings, Tulare, Fresno, and Merced counties (San Joaquin, Madera, and Stanislaus may join). The bill authorizes the authority to acquire and operate railroads or select a franchisee to operate a rail transportation system, to prepare a plan for acquisition and operation of specified railroad lines, and establish criteria for award of a franchise for the acquisition, financing, and operation of the railroad system. SB 325 authorizes the authority to issue revenue bonds pursuant to the Revenue Bond Law of 2041.

The update for the Sustainable Transportation Element/Circulation Element for the Comprehensive Master Plan for the Tule River Native Community was completed by Caltrans in 2018. TCAG staff will assist Caltrans and the Tule River Native Community for future projects that result from this plan.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Monitor, analyze and report on new planning requirements	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Coordinate non transportation regional planning efforts for Tulare County	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Monitor project authorization, implementation, billings and funding	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Participate in Rail Advisory Committee	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Maintain 2010 Census files as a California Census Data Affiliate	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Provide TCAG member agencies with demographic information periodically and upon request	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Assist State and Federal agencies with post 2010 Census activities	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Process public request for census/demographic information	TCAG Staff	5	Jul 20 – Jun 21	Local Contributions
Coordinate, consult, and collaborate with non-metro transit agencies and the Tule River Indian Tribal Council on transit planning needs	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Coordination with Tulare County agencies and Caltrans on matters of mutual interest. Support the Sustainable Corridor Committees.	TCAG Staff	10	Jul 20 – Jun 21	Local Contributions
Develop programs to meet agency needs on a regional basis	TCAG Staff	5	Jul 20 – Jun 21	Local Contributions

**PREVIOUS WORK:**

2001 Tulare County Central California Aviation System Plan  
2005 Capital Improvement Program (CIP) Recommendations  
Creation of the Railroad Advisory Committee  
Short Line Rail Feasibility Study

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**W.E. 670.05 Local Coordination & Project Implementation**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	183,125	19.5
Local Contribution	190,075	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel	4,000	
City of Woodlake		Print Services	1,250	
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense	1,700	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>190,075</b>	<b>Total Expenditures</b>	<b>190,075</b>	<b>19.5</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

ATP application review

**Special Dept Exp**

Cal Trans Qtrly Mtgs \$1,200

Host Sustainable Corridor Committee \$500

**Transportation/Travel**

Travel for City Manager Meetings, quarterly small city meetings, informational and training sessions with member agencies, High Speed Census Training



SUBCATEGORY: 670 GENERAL ASSOCIATION

WORK ELEMENT: 670.07 Abandoned Vehicle Abatement

PURPOSE: Implement the Abandoned Vehicle Abatement program within Tulare County and ensuring adherence to all State requirements.

PRODUCTS: Quarterly reports to agencies/TCAG Board.  
Quarterly funding distributions to agencies

DISCUSSION:

TCAG has been named the Service Authority for the Tulare County Abandoned Vehicle Abatement Program as approved by the State. Though not a cost recovery program, the program will allow jurisdictions to receive funding for the removal of abandoned vehicles. Funding for the program comes from receiving one dollar (\$1) from each vehicle registered with the Department of Motor Vehicles within the Service Authority jurisdiction. The State will keep one (1) percent for administration and will make the remainder available to the Authority for disbursement to the individual jurisdictions. State guidelines allow TCAG to keep one (1) percent for its administration of the program.

These funds are distributed on a quarterly basis to TCAG's member agencies. The DMV deposits the money into an AVA trust fund on a monthly basis, giving control of the fund to the State Controller. The Controller's Office pays out on a quarterly basis, usually within 45 days after the end of the quarter. TCAG staff then distributes the money to the member agencies.

The California Vehicle Code requires AVA funds to be distributed based upon the population of participating jurisdictions and percentage of vehicles abated. California Vehicle Code also mandates annual reports by all Service Authorities and their member agencies and requires that program expenditures exceed revenues each fiscal year, or funding will be suspended by the state for one year. Although the AVA program in Tulare County was originally scheduled to sunset in April 2002, SB 106 was approved in August 2001, authorizing extension of the AVA program in 10 year increments subject to a two-thirds approval vote by the County Board of Supervisors and approved by a majority of the cities having a majority of the incorporated population within the county. TCAG approved the extension of the AVA program on November 20, 2001, so that continuous appropriations to TCAG were available through 2011. The program was recently extended for a second ten-year increment through 2022.

Staff revised the AVA program last fiscal year to include voluntary abatements when the member agencies can provide proper documentation of abatement by an agency certified vendor to include the VIN. The new changes were accepted by the California Highway Patrol and become effective 1/1/2015.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
As the Service Authority for the Tulare County Abandoned Vehicle Abatement Program distribute funds collected through vehicle registration to member agencies	TCAG Staff	75	July 20, Oct 20, Jan 21, Apr 21	DMV
Audit Cities/County, prepare quarterly reporting	TCAG Staff	25	July 20, Oct 20, Jan 21, Apr 21, Jun 21	DMV

PREVIOUS WORK:

Revised the AVA Program beginning FY 2015  
Tulare County Abandoned Vehicle Abatement programs (1991-2015).  
Renewal of the AVA Program for the following years (2012-2022).

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**W.E. 670.07    Abandoned Vehicle Abatement**

<b>REVENUES</b>	<b>DOLLARS</b>
Member Dues	
Local Contribution	
TDA	
FHWA PL (carryover)	
FHWA PL	
FTA Section 5303 (carryover)	
FTA Section 5303	
FTA Section 5304	
FTA Section 5305	
DMV	3,000
City of Dinuba	
City of Exeter	
City of Farmersville	
City of Lindsay	
City of Porterville	
City of Tulare	
City of Visalia	
City of Woodlake	
County of Tulare	
Measure R	
LAFCO	
TCAG Reserves	
SB1 Sustainable Community Grant	
Other Grants	
<b>Total Revenues</b>	<b>3,000</b>
Toll Credits(5303&Carryover) (Not Revenues)	
Toll Credits(PL&Carryover) (Not Revenues)	

<b>EXPENDITURES</b>	<b>DOLLARS</b>	<b>STAFF PERSON MONTHS</b>
TCAG Staff	3,000	0.3
City of Dinuba		
City of Exeter		
City of Farmersville		
City of Lindsay		
City of Porterville		
City of Tulare		
City of Visalia		
City of Woodlake		
County of Tulare		
Insurance		
Memberships		
Office Expense		
Consultant		
Publications and Legal Notice		
Training		
Transportation and Travel		
Print Services		
County Counsel		
Auditor		
Motorpool		
Rent		
Special Dept Expense		
Dues/Subscriptions		
Utilities		
Office Equipment		
<b>Total Expenditures</b>	<b>3,000</b>	<b>0.3</b>

SUBCATEGORY: 670 GENERAL ASSOCIATION

WORK ELEMENT: 670.10 Regional Housing

PURPOSE: To develop, promote and implement regional and local strategies to resolve housing and related infrastructure needs.

PRODUCTS: Regional Housing Needs Study (Jun 2020)

DISCUSSION:

Section 65584 of the California Government Code requires each Council of Governments to determine the share for each city or county of the projected housing need for its region, based on the number of units and types provided by the State Department of Housing and Community Development (HCD). The distribution of regional housing needs includes consideration of housing needs of all income levels (market rate as well as non-market rate housing), market demand for housing, employment opportunities, the availability of suitable sites and public facilities, commuting patterns, type and tenure of housing need, the loss of units contained in assisted housing developments that changed to non-low-income use, and the housing needs of farm workers. The RHNA was integrated with long-term land use and transportation planning in Tulare County, and was more closely tied to those systems. The local share of housing needs was considered during preparation of local housing element updates by the eight incorporated cities and the County of Tulare. TCAG prepared the 201 RHNA as part of the Regional Transportation Plan update.

Most of the work for this plan is completed. Remaining follow up items will likely need to take place in assisting member agencies with follow-up work on their Housing Element updates and certification.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Assist with the implementation of RHNA	TCAG Staff	75	Jul 20 – Jun 21	Local Contributions
Assist member agencies with housing related, regional infrastructure needs	TCAG Staff	25	Jul 20 – Jun 21	Local Contributions

PREVIOUS WORK: 2002 Regional Housing Needs Plan Assessment Plan adopted November 18, 2002  
2007 Regional Housing Needs Assessment Plan adopted July 28, 2008  
2014 Regional Housing Needs Assessment Plan adopted June 30, 2014

**W.E. 670.10    Regional Housing**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	40,000	4.3
Local Contribution	11,059	City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves	28,941	Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>40,000</b>	<b>Total Expenditures</b>	<b>40,000</b>	<b>4.3</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

This work element is currently being proposed by the State to pay for RHNA process. These Costs will be adjusted to reflect that when finalized.

SUBCATEGORY 680 EXTRA ACTIVITIES

WORK ELEMENT: 680.02 Film Promotion

**PURPOSE** To provide funding for the promotion of Tulare County through multiple economic development activities including: the Tulare County Film Commission; the Sequoia Regional Visitors Council; and other activities resulting in direct and indirect economic benefit to Tulare County. The Association of Film Commissioners International (AFCI) now certifies Tulare County Film Commission.

**PRODUCTS:**

1. Enhancement of the digital highlighting possible film locations and tourist destinations
2. "Film Services and Supply Resources Directory" update.
3. Respond to requests for tourist information about Tulare County.
4. Respond to all possible film-related Location Requests.

**DISCUSSION:**

Along with the typical tasks completed, the tourism and film production efforts include priorities such as the adoption of a Film Ordinance; better tracking filming activities in Tulare County; advocating for continued state incentives to film within California, especially in rural areas; re-organize existing databases to develop an up-to-date, user-friendly digital photo library on the County website and other appropriate venues; with the Tulare County Film Commission as support/administrator; increased interaction with other California Film Commissions and increased awareness and exposure for the Tulare County Film Commission.

The Tulare County Film Commission provides assistance to the film industry in finding locations within the County for filming movies and television shows, commercials and still photography shoots. The Film Liaison helps to facilitate any filming activity needs (e.g. permits or resources needed).

Filming activity provides widespread economic benefits to Tulare County. The temporary influx of a film crew is like a shot in the arm for local hotels, motels, restaurants, and retail businesses. Film projects also occasionally hire local residents to work on different aspects of the filming process. The Film Commission has also been able to add a career development aspect to local students and residents seeking to work in media and film-related occupations, providing additional public value.

The Sequoia Tourism Council provides economic benefits to the County by promoting tourism and travel throughout the area. These activities translate into increased occupancy of local hotels and motels, including additional customers for local restaurants and retail stores and regional scenic attractions.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Coordinate the work of the Tulare County Film Liaison Office	County of Tulare	20	Jul 20 – Jun 21	Member Dues
Continually develop and maintain a film location photo library	County of Tulare	20	Jul 20 – Jun 21	Member Dues
Print, distribute and maintain a film series and supplies directory	County of Tulare	15	Jul 20 – Jun 21	Member Dues
Develop and maintain a county-wide ordinance for film location permitting and fee structure	County of Tulare	35	Jul 20 – Jun 21	Member Dues
Development of on-line access to Tulare County Film Library	County of Tulare	10	Jul 20 – Jun 21	Member Dues

**PREVIOUS AND CONTINUING WORK:** Film location photo library (updates ongoing)  
Film services and supplies directories; advertising and promotions targeting film and tourism industry.  
Continued development of a uniform film ordinance drafted for Tulare County. Coordination with other California County Film Commissions: Membership and participation in Film Liaisons in California Statewide (FLICS)  
Active membership in the Sequoia Tourism Council.



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**W.E. 680.02 Film Promotion**

REVENUES	DOLLARS
Member Dues	50,000
Local Contribution	
TDA	
FHWA PL (carryover)	
FHWA PL	
FTA Section 5303 (carryover)	
FTA Section 5303	
FTA Section 5304	
FTA Section 5305	
DMV	
City of Dinuba	
City of Exeter	
City of Farmersville	
City of Lindsay	
City of Porterville	
City of Tulare	
City of Visalia	
City of Woodlake	
County of Tulare	
Measure R	
LAFCO	
TCAG Reserves	
SB1 Sustainable Community Grant	
Other Grants	
<b>Total Revenues</b>	<b>50,000</b>
Toll Credits(5303&Carryover) (Not Revenues)	
Toll Credits(PL&Carryover) (Not Revenues)	

EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
TCAG Staff		
City of Dinuba		
City of Exeter		
City of Farmersville		
City of Lindsay		
City of Porterville		
City of Tulare		
City of Visalia		
City of Woodlake		
County of Tulare	50,000	
Insurance		
Memberships		
Office Expense		
Consultant		
Publications and Legal Notice		
Training		
Transportation and Travel		
Print Services		
County Counsel		
Auditor		
Motorpool		
Rent		
Special Dept Expense		
Dues/Subscriptions		
Utilities		
Office Equipment		
<b>Total Expenditures</b>	<b>50,000</b>	

\*Work in this element is performed by Tulare County Staff

SUBCATEGORY: 680 EXTRA ACTIVITIES

WORK ELEMENT: 680.03 2020 Census Complete Count Outreach

PURPOSE: Under agreement with the County of Tulare, form a Regional Complete Count Committee and implement a county-level census outreach strategy to encourage full participation in the 2020 Census.

PRODUCTS:

1. Strategic Plan and sub-plans.
2. Quarterly reports.
3. Implementation Plan.
4. Final Report (Due in FY 2020/21)

#### DISCUSSION:

The U.S. Census Bureau counts each resident of the country, where they live on April 1, of every decade. The Constitution mandates the enumeration to determine how to apportion the House of Representatives among the states and to distribute billions of dollars in federal funds to local communities. More than 70 federal programs that benefit California, including education, health, and transportation, use Census numbers as part of their funding formulas

California Complete Count – Census 2020 is a statewide outreach and awareness campaign designed to ensure the federal government collects an accurate and complete count of all California residents in the upcoming U.S. Census 2020. California’s Census efforts are designed to supplement the U.S. Census Bureau’s outreach campaign and, through collaboration, avoid duplication of work.

State leaders have made a significant commitment to California’s outreach and communication efforts in support of the U.S. Census 2020 by investing in strategies and activities that will help ensure an accurate and successful count of all Californians, including approximately \$27 million in funding for local governments. The County of Tulare has chosen to participate in this funding program and executed an Agreement with the State of California, California Complete Count – Census 2020 in the amount of \$582,714 on March 26, 2020.

For both the 2000 and 2010 censuses, TCAG was the lead agency in Tulare County for formation of a Census Complete Count Committee and conducting outreach related to the California Complete Count. In terms of census outreach, California is considered to have one of the largest proportions of “hard to reach” populations in the nation. Tulare County is also considered to have one the highest proportions in the state. Tulare County has approached TCAG to again take the lead in these tasks for the 2020 Census. On January 28, 2020, the TCAG Board authorized the Executive Director to negotiate an agreement with Tulare County to conduct outreach for the 2020 Census. The agreement between TCAG and the County was executed on April 15, 2020.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Development of the Strategic Plan and sub-plans	TCAG Staff	30	Jul 20 – Jun 21	State Census 2020 Grant
Monthly Meetings and Quarterly reporting	TCAG Staff	10	Jul 20 – Jun 21	State Census 2020 Grant
Implementation Plan	TCAG Staff	25	Nov 20 – Mar 21	State Census 2020 Grant
Final Report (Due FY 2020/2021)	TCAG Staff	35	Apr 20 – Jun 21	State Census 2020 Grant

PREVIOUS WORK:       Agreements, strategic planning and formation of the Complete Count Committee began in FY 2019/20.

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**W.E. 680.03    Census Project**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	9,000	1.0
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant		
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R		Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense	50,000	
Other Grants, Census	59,000	Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>59,000</b>	<b>Total Expenditures</b>	<b>59,000</b>	<b>1.0</b>
Toll Credits(5303&Carryover) (Not Revenues)	0			
Toll Credits(PL&Carryover) (Not Revenues)	0			
				<b>1.0</b>

SUBCATEGORY: 700 MEASURE R

WORK ELEMENT: 700.01 Measure R Administration and Planning

PURPOSE: To implement Measure R and fund projects as designated by the adopted Measure R Expenditure Plan and the Measure R Work Plan.

PRODUCTS: Quarterly Reports on Expenditures and Revenues  
Audits in collaboration with outside auditor (Nov 2020, Dec 2020)  
2020 Strategic Work Plan (Aug 2020)  
Military Discount Program Ridership Counts and Tracking (qtrly)  
Arbitrage Reports  
2020 Bond  
City/County Various Feasibility Studies as outlined in the OWP Table

#### DISCUSSION:

Tulare County voters passed Measure R in November 2006. Fiscal Year 2019/2020 will be the thirteenth (13) year of expenditures and revenues for Measure R. Over the next year, review of procedures will continue and edits will be made to continue improving the policies and procedures that implement the Measure. A finance committee met to review potential bonding and short term lending scenarios for the early delivery of projects and bonding was secured July of 2014. The committees' main task is to provide recommendations that will allow for the best use of Measure R funds. Along with the Measure R Finance Committee, the Measure R Citizens Oversight Committee has continued to meet regularly and provide input on the implementation of Measure R.

Measure R funds are being disbursed to local cities and the county from trust fund (783 Measure R). This will improve the ability to track all types of transactions that will take place within Measure R. Measure R has been given its own trust fund and budget to reduce any possibility of the commingling of these funds. TCAG will administer trust fund 783 and 1% of Measure R funds will be used for these types of administration duties. Other duties will include the preparation of a strategic work plan and updates.

Measure R funds will continue to be used for Regional Projects, Local Programs, and Transit/Bike/Environmental Projects. Regional Projects have been dedicated 50% of all the Measure R funds. These funds will be used for things such as freeway interchange improvements, adding additional lanes, increasing safety and the improvement and reconstruction of major commute corridors. The projects will allow for the movement of goods, services, and people throughout Tulare County.

The Local Program of Measure R will be allocated 35% of all Measure R Funds. The purpose of this program is to improve transportation in all member cities of TCAG plus the County. This funding will help cities and the County to meet scheduled maintenance needs and aid in the rehabilitation of their aging transportation systems. Such repairs will include pothole repair, repaving streets, bridge repair or replacement, traffic signals, addition of lanes and improvement of sidewalks.

The last portion of Measure R funds will be used for transit, bikes, and an environmental mitigation projects. This program will use 14% of all Measure R funds. The goal of this program is to expand and enhance public transit programs that address the transit dependent population. Mobility will also be improved through the construction of bike lanes that have a demonstrated ability to get people out of

their cars and improve air quality and the environment. In 2016 the TCTA approved the Military Transit Discount Program, which will be administered via Measure R.

Staff will prepare all necessary quarterly reports, develop the 2020 Strategic Work Plan, and continue to collaborate with outside auditors to prepare audits.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Assist with implementation of Measure R projects and funding	TCAG Staff	25	Jul 20 – Jun 21	MR Sales Tax Administration funds
Implementation of 2020 Strategic Work Plan	TCAG Staff	10	Jul 20 – Jun 21	MR Sales Tax Administration funds
Attend Self-Help County Coalition training and seminars	TCAG Staff	5	Jul 20 – Jun 21	MR Sales Tax Administration funds
Maintain and Audit Bond	TCAG Staff	20	Jul 20 – Jun 21	MR Sales Tax Administration funds
Financial Audits for TCTA and Member Agencies	TCAG Staff and Consultant	15	Jul 20 – Mar 21	MR Sales Tax Administration funds
Develop short term lending strategy with financial consultant	TCAG Staff And Consultant	10	Jul 20 – Jun 21	MR Sales Tax Administration funds
Administer Veterans Transit Program	TCAG Staff	5	Jul 20 – Jun 21	MR Sales Tax Administration funds
TCTA Measure R Review, Audit preparation and Arbitrage Reporting	TCAG Staff And Consultant	10	Aug 20 – Dec 20	MR Sales Tax Administration funds

#### PREVIOUS WORK

2014, 2016, 2018 Measure R Strategic Work Plan  
 Measure R Bonds  
 Military Discount Program Ridership Counts and Tracking  
 Mitigation Banking Committee  
 Preliminary Arbitrage Report and 5 year Arbitrage report



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**W. E. 700.01 Measure R Administration and Planning**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	244,979	26.1
Local Contribution		City of Dinuba	40,000	
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare		
FTA Section 5304		City of Visalia		
FTA Section 5305		City of Woodlake		
DMV		County of Tulare		
City of Dinuba		Insurance		
City of Exeter		Memberships	2,500	
City of Farmersville		Office Expense		
City of Lindsay		Consultant	60,500	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training	2,000	
City of Visalia		Transportation and Travel	3,000	
City of Woodlake		Print Services	3,500	
County of Tulare		County Counsel	2,000	
Measure R	370,979	Auditor	1,500	
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense	11,000	
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>370,979</b>	<b>Total Expenditures</b>	<b>370,979</b>	<b>26.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**All the Cities/County**

Auditing Services for MR

**Memberships**

\$2,500 Self Help

**Consultant**

\$44,000 Audit Services

\$15,000 Financial Services

\$1,500 BLX Arbitrage Services

**Training**

2 Self Help Annual Conference/ 2 Self Help Qtrly mtgs

**Transportation & Travel**

2 Self Help Annual Conference/ 2 Self Help Qtrly mtgs

**Special Dept Expense**

\$1,000 - Quarterly COC meetings

\$10,000 Veterans Transit Discount Program

SUBCATEGORY: 700 MEASURE R

WORK ELEMENT: 700.02 Measure R: Santa Fe Trail Connection

PURPOSE: TCAG to serve as the lead agency in the development and progress of the Santa Fe Trail Connection.

PRODUCTS: Final Design and alignment of the Santa Fe Trail Connection

DISCUSSION:

Tulare County voters passed Measure R in November 2006. Fiscal Year 2016/2017 will be the tenth year of expenditures and revenues for Measure R. As part of the Measure R Expenditure Plan 14% of Measure R funds will be allocated to Bike/Transit/Environmental projects over the next thirty years. The funds were instrumental in the creation of a Measure R Work Plan that will allow for the delivery of projects including the Santa Fe Trail Connection.

TCAG serves as the Santa Fe Trail Connection project lead agency and coordinates efforts between the consultant, the City of Visalia, the City of Tulare, and the County of Tulare. RRM Design Group was selected in 2008 for development of the Santa Fe Trail. RRM Design began Phase 1 (preliminary design and environmental compliance) of the Santa Fe Trail Connection in 2008 and completed the Environmental documentation in 2011. RRM Design began their work on Phase 2 (Right of way and Design) of the project in Spring 2011. TCAG is working with the City of Visalia, Tulare, and Tulare County to coordinate right of way purchases, and construction of the trail.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
Project Coordination with City of Visalia, City of Tulare and County of Tulare	TCAG Staff and Consultant	20	Jul 20 – Jun 21	MR Sales Tax Bike Funding
Coordinating project ROW & design	TCAG Staff and Consultant	80	Jul 20 – Jun 21	MR Sales Tax Bike Funding

PREVIOUS WORK

Project coordination with the City of Visalia, County of Tulare, and City of Tulare.  
Project CEQA and NEPA compliance and document approval.  
Completion of preliminary design.

**W. E. 700.02 Measure R - Santa Fe Trail Connection**

REVENUES	DOLLARS	EXPENDITURES	DOLLARS	STAFF PERSON MONTHS
Member Dues		TCAG Staff	500	0.1
Local Contribution		City of Dinuba		
TDA		City of Exeter		
FHWA PL (carryover)		City of Farmersville		
FHWA PL		City of Lindsay		
FTA Section 5303 (carryover)		City of Porterville		
FTA Section 5303		City of Tulare	500	
FTA Section 5304		City of Visalia	500	
FTA Section 5305		City of Woodlake		
DMV		County of Tulare	500	
City of Dinuba		Insurance		
City of Exeter		Memberships		
City of Farmersville		Office Expense		
City of Lindsay		Consultant	500	
City of Porterville		Publications and Legal Notice		
City of Tulare		Training		
City of Visalia		Transportation and Travel		
City of Woodlake		Print Services		
County of Tulare		County Counsel		
Measure R	2,500	Auditor		
LAFCO		Motorpool		
TCAG Reserves		Rent		
SB1 Sustainable Community Grant		Special Dept Expense		
Other Grants		Dues/Subscriptions		
		Utilities		
		Office Equipment		
<b>Total Revenues</b>	<b>2,500</b>	<b>Total Expenditures</b>	<b>2,500</b>	<b>0.1</b>
Toll Credits(5303&Carryover) (Not Revenues)				
Toll Credits(PL&Carryover) (Not Revenues)				

**City of Tulare**

\$500 Engineering, Project Management

**City of Visalia**

\$500 Engineering, Project Management

**County of Tulare**

\$500 Engineering, Project Management

**Consultant**

\$500 Engineering & Design Services

**Note: The revenues for these expenses are from the AQ funds of measure R**

SUBCATEGORY: 800 LAFCO

WORK ELEMENT: 800.01 LAFCO

PURPOSE: TCAG provides staffing for the Tulare County Local Agency Formation Commission (LAFCO)

PRODUCTS:

1. Changes of Organization
2. Extraterritorial Service Agreements
3. Municipal Service Review Updates
4. City and Special District Sphere of Influence Updates
5. Cities and Special Districts Inventory Updates

DISCUSSION:

During FY 2009/10, the TCAG and LAFCO boards agreed for TCAG staffing of LAFCO beginning on July 1, 2010. TCAG provides staff and overhead only. The Commission provides all direction for LAFCO activities. LAFCO adopts an independent budget and work program annually. The Tulare County LAFCO is responsible for coordinating logical and timely changes in local governmental boundaries, conducting special studies that review ways to reorganize, simplify, and streamline governmental structure and preparing Spheres of Influence for each city and special district within each county. The Commission's efforts are directed to seeing that services are provided efficiently and economically while agricultural and open-space lands are protected.

<b>Task Description</b>	<b>Work Performed By</b>	<b>% of Work</b>	<b>Work Schedule</b>	<b>Proposed Funding</b>
LAFCO staff support	LAFCO Staff	100	Jul 20 – Jun 21	LAFCO

PREVIOUS WORK:

Various Extra-Territorial Service Agreements, Annexations, Reorganizations and SOI amendments  
Various policy amendments  
Local Agency Municipal Service Reviews and SOI Updates

**W.E. 800.01    LAFCO**

<b>REVENUES</b>	<b>DOLLARS</b>
Member Dues	
Local Contribution	
TDA	
FHWA PL (carryover)	
FHWA PL	
FTA Section 5303 (carryover)	
FTA Section 5303	
FTA Section 5304	
FTA Section 5305	
DMV	
City of Dinuba	
City of Exeter	
City of Farmersville	
City of Lindsay	
City of Porterville	
City of Tulare	
City of Visalia	
City of Woodlake	
County of Tulare	
Measure R	
LAFCO	255,500
TCAG Reserves	
SB1 Sustainable Community Grant	
Other Grants	
<b>Total Revenues</b>	<b>255,500</b>
Toll Credits(5303&Carryover) (Not Revenues)	
Toll Credits(PL&Carryover) (Not Revenues)	

<b>EXPENDITURES</b>	<b>DOLLARS</b>	<b>STAFF PERSON MONTHS</b>
TCAG Staff	165,000	17.6
City of Dinuba		
City of Exeter		
City of Farmersville		
City of Lindsay		
City of Porterville		
City of Tulare		
City of Visalia		
City of Woodlake		
County of Tulare		
Insurance		
Memberships		
Office Expense		
Consultant		
Publications and Legal Notice		
Training		
Transportation and Travel		
Print Services		
County Counsel		
Auditor		
Motorpool		
Rent		
Special Dept Expense	90,500	
Dues/Subscriptions		
Utilities		
Office Equipment		
<b>Total Expenditures</b>	<b>255,500</b>	<b>17.6</b>

## 2020/2021 Overall Work Summary

SUMMARY						
REVENUES		DOLLARS	EXPENDITURES		DOLLARS	STAFF PERSON MONTHS
Member Dues (191,500)		191,500	TCAG Staff		2,252,459	242
Local Contribution		1,116,090	City of Dinuba		40,000	
TDA		282,000	City of Exeter			
FHWA PL (carryover)		50,000	City of Farmersville			
FHWA PL		1,018,518	City of Lindsay			
FTA Section 5303 (carryover)		5,000	City of Porterville			
FTA Section 5303		172,785	City of Tulare		500	
FTA Section 5304		105,528	City of Visalia		500	
FTA Section 5305			City of Woodlake			
DMV		3,000	County of Tulare		320,754	
City of Dinuba			Insurance		5,500	
City of Exeter			Memberships		13,830	
City of Farmersville			Office Expense		22,500	
City of Lindsay			Consultant		663,147	
City of Porterville			Publications/ Legal Notice/Dues		700	
City of Tulare		13,672	Training		15,650	
City of Visalia			Transportation and Travel		60,220	
City of Woodlake			Print Services		22,859	
County of Tulare		9,994	County Counsel		22,000	
Measure R		373,479	Auditor		2,500	
LAFCO		255,500	Motorpool			
TCAG Reserves		60,941	Rent		160,885	
SB1 Sustainable Community Grant		526,685	Special Dept Expense		609,188	
Other Grants (Census)		59,000	Dues/Subscriptions		6,500	
			Utilities		16,000	
			Office Equipment		8,000	
Total Revenues		4,243,692	Total Expenditures		4,243,692	241.6
Toll Credits(5303) (Not Revenues)		20,392				
Toll Credits(PL) (Not Revenues)		122,443				

\* FHWA PL Funding  
 Carryover \$50,000  
Current Year funding: \$1,018,518  
**Total Funding \$1,068,518**

## Product Timetable

<u>PRODUCT (Work Element)</u>	<u>Completion Date</u>	<u>PL</u>	<u>FTA</u>
Approved TDA Claims (601.01)	5/2021		
Unmet Transit Needs Findings (601.01)	6/2021		
Circular A-128 Audit (601.01)	12/2021		
LTF and STAF Audits (601.01)	3/2021		
Financial Transactions Report of Special Districts (601.01)	3/2021		
Quarterly Progress Reports (601.06)	6/2021	X	X
2021/2022 Overall Work Program (601.06)	5/2021	X	X
Amendments to Federal TIP (604.01)	7/2021	X	X
Congestion Management Program (605.01)	7/2021	X	



## PL FUNDS AVAILABLE

<u>YEAR</u>	<u>ALLOCATION</u>	<u>OWP</u>	<u>CARRY-OVER TO NEXT FY</u>
Balance Forward			
1999/2000	\$0	\$0	\$904,420
2000/01	\$583,939	\$581,476	\$906,883
2001/02	\$584,144	\$757,139	\$733,888
2002/03	\$578,423	\$660,737	\$651,575
2003/04	\$702,133	\$693,983	\$659,725
2004/05	\$868,431	\$629,426	\$898,730
2005/06	\$840,292	\$648,482	\$1,090,540
2006/07	\$846,089	\$1,172,121	\$764,508
2007/08	\$815,718	\$789,904	\$790,322
2008/09	\$851,204	\$858,268	\$783,258
2009/10	\$869,450	\$969,915	\$682,793
2010/11	\$1,005,110	\$770,442	\$917,461
2011/12	\$811,171	\$829,045	\$899,587
2012/13	\$924,102	\$1,001,047	\$822,642
2013/2014	\$945,195	\$1,206,713	\$561,125
2014/2015	\$838,284	\$1,013,261	\$386,148
2015/2016	\$903,960	\$1,266,175	\$23,933
2016/2017	\$927,943	\$947,969	\$3,907
2017/2018	\$930,335	\$895,996	\$38,246
2018/2019	\$940,828	\$918,412	\$60,662
2019/2020	\$976,806	\$987,468	\$50,000
<b>2020/2021</b>	<b>\$1,018,518</b>	<b>\$1,068,518</b>	<b>\$0</b>

OE Preliminary Estimates

Note: See OWP Summary on page for carryover summary.

**OWP expense amounts are estimates.** TCAG staff does not anticipate estimated expense amounts to be spent in full.

## SECTION 5303

<u>YEAR</u>	<u>ALLOCATION</u>	<u>OWP</u>	<u>CARRY-OVER TO NEXT FY</u>
Balance Forward			
1999/2000	0	0	\$48,746.42
2000/01	\$42,044	\$49,303	\$41,487
2001/02	\$43,519	\$21,164	\$63,842
2002/03	\$45,413	\$86,478	\$22,778
2003/04	\$71,165	\$53,306	\$40,636
2004/05	\$89,260	\$89,260	\$40,636
2005/06	\$88,133	\$27,220	\$101,550
2006/07	\$92,128	\$30,088	\$163,590
2007/08	\$97,721	\$124,811	\$136,500
2008/09	\$102,876	\$93,246	\$146,130
2009/10	\$102,902	\$36,046	\$212,987
2010/11	\$102,689	\$103,094	\$212,581
2011/12	\$178,613	\$110,988	\$280,206
2012/13	\$148,442	\$26,690	\$401,958
2013/2014	\$151,341	\$134,068	\$419,232
2014/2015	\$150,614	\$486,082	\$83,763
2015/2016	\$152,314	\$192,922	\$43,155
2016/2017	\$155,162	\$193,055	\$5,263
2017/2018	\$156,883	\$162,146	\$0
2018/2019	\$159,817	\$158,396	\$1,421
2019/2020	\$162,899	\$159,320	\$5,000
<b>2020/2021</b>	<b>\$172,785</b>	<b>\$177,785</b>	<b>\$0</b>

### ❶ Preliminary Estimates

Note: See OWP Summary on page for carryover summary.

**OWP expense amounts are estimates.** TCAG staff does not anticipate estimated expense amounts to be spent in full.

## Fiscal Year 2020/2021 Overall Work Program

“Toll Credits provided by the State of California are being utilized as a match for federal FHWA PL and FTA 5303 funds. The FHWA PL and FTA 5303 amounts should in the Budget Revenue Summary Sheet represent 100% of the total federal participation cost, therefore toll credits are not included in the total revenue amount.

## EXPENDITURES

### Fiscal Year 2020/2021 Overall Work Plan

WORK ELEMENT	TCAG	Dinuba	Exeter	Farmersville	Lindsay	Porterville	Tulare	Visalia	Woodlake	County	Consultant	Other/Print/Legal/T&T	TOTAL
601.01 TRANSIT ADMINISTRATION	93,660										136,340		230,000
601.02 TCAG ADMINISTRATION	125,000										33,000	59,430	217,430
601.04 OFFICE EXPENSES/FIXED ASSETS										270,254		239,385	509,639
601.06 OWP & BUDGET	85,000											1,000	86,000
601.08 ADVOCACY	69,000										105,000	42,100	216,100
601.09 PERFORMANCE MEASURES	12,000												12,000
602.01 REGIONAL TRANSP. PLAN	66,916											5,000	71,916
602.02 TRAFFIC FORECASTING/MODEL DEVELOPMENT	236,000										25,000	26,400	287,400
602.03 REGIONAL BICYCLE & PEDESTRIAN PLANNING	126,615											18,000	144,615
602.04 TRANSIT PLANNING AND COORDINATION	125,000											55,000	180,000
602.04-0045 TRANSIT PLANNING AND COORDINATION-City of Tulare SRTF	9,200										110,000		119,200
602.06 SPECIAL TRANSPORTATION PROJECT STUDIES	1,000												1,000
602.07 SPECIAL TRANSPORTATION PROJECT STUDIES NON FED	29,994												29,994
602.10-1100 SUSTAINABLE COMMUNITIES PLANNING GRANT- Environmental Justice & Health Impact Assessments FY 20-21	18,938											60,000	78,938
602.10-1200 SUSTAINABLE COMMUNITIES PLANNING GRANT- SUSTAINABLE COMMUNITIES STRATEGY FY 20-21	75,000											125,000	200,000
602.10-3020 SUSTAINABLE COMMUNITIES PLANNING GRANT- SUSTAINABILITY MODEL ENHANCEMENTS FY 19/20											60,000		60,000
602.10-5020 SUSTAINABLE COMMUNITIES PLANNING GRANT- MULTIMODAL DATA COLLECTION FOR SHORT & LONG TERM PLANNING FY 19/20	10,000										8,807		18,807
602.10-6000 SUSTAINABLE COMMUNITIES PLANNING GRANT- MULTIMODAL OUTREACH & SAFETY PROGRAM FY 18/19	19,430											8,809	28,239
602.10-7020 SUSTAINABLE COMMUNITIES PLANNING GRANT- COMPLETE STREETS FY 19/20	10,000											148,938	158,938
602.10-7120 SUSTAINABLE COMMUNITIES PLANNING GRANT-FY 19/20	15,000											35,000	50,000
603.02 INTELLIGENT TRANSPORTATION SYSTEMS	5,000											1,000	6,000
604.01 TRANSPORTATION IMPROVEMENT PROGRAM	119,993											9,720	129,713
605.01 CONGESTION MANAGEMENT PROGRAM	118,000										15,000	3,350	136,350
610.01 AIR QUALITY PLANNING & ANALYSIS	85,179										36,000	3,000	124,179
620.01 VALLEYWIDE COORDINATION	55,000										13,000	1,200	69,200
620.02 GOODS MOVEMENT	19,262												19,262
650.01 PUBLIC INFORMATION & PARTICIPATION	79,018											7,700	86,718
670.01 ENVIRONMENTAL INFORMATION	1,000												1,000
670.05 LOCAL COORDINATION	183,125											6,950	190,075
670.07 ABANDONED VEHICLE ABATEMENT	3,000												3,000
670.1 REGIONAL HOUSING	40,000												40,000
680.02 FILM PROMOTION										50,000			50,000
680.03 CENSUS PROJECT	9,000											50,000	59,000
700.01 MEASURE R ADMINISTRATION & PLANNING	244,979	40,000									60,500	25,500	370,979
700.02 SANTA FE TRAIL CONNECTION	500						500	500		500	500		2,500
800.01 LAFCO	165,000											90,500	255,500
<b>TOTALS</b>	<b>\$2,255,809</b>	<b>\$40,000</b>					<b>\$500</b>	<b>\$500</b>		<b>\$320,754</b>	<b>\$603,147</b>	<b>\$1,022,982</b>	<b>\$4,243,692</b>

# EXPENDITURES BY FUNDING SOURCE

## Fiscal Year 2020/2021 Overall Work Program

WORK ELEMENT	MEMBER DUES/ TCAG RESERVES		DMV	LOCAL PLANNING CONTRIBUTION		TDA/Transit Admin FUNDS		FHWA PL FUNDS		FTA TPA		SB 1 Sustainable Communities		LEGACI GRANT/OTHER/TOLL		TOTALS
	TCAG	CO. SPCL		TCAG	CITY/CO. CONSUL	TCAG	CONSUL	TCAG	CITY/CO. CONSUL	TCAG	CONSUL	TCAG	CONSUL	TCAG/CITY	CONSUL	
601.01 TRANSIT ADMINISTRATION						230,000										230,000
601.02 TCAG ADMINISTRATION				184,430	33,000											217,430
601.04 OFFICE EXPENSES/FIXED ASSETS	32,000			207,385	270,254											509,639
601.06 OWP & BUDGET								85,000	1,000							86,000
601.08 ADVOCACY	111,100	29,400			75,600											216,100
601.09 PERFORMANCE MEASURES								12,000								12,000
602.01 REGIONAL TRANSP. PLAN								71,916								71,916
602.02 TRAFFIC FORECASTING/MODEL DEVELOPMENT								262,400	25,000							287,400
602.03 REGIONAL BICYCLE & PEDESTRIAN PLANNING								71,830		72,785						144,615
602.04 TRANSIT PLANNING AND COORDINATION						32,000		43,000		105,000						180,000
602.04-0045 TRANSIT PLANNING AND COORDINATION-City of Tulare SRTP										105,528				9,200	4,472	119,200
602.06 SPECIAL TRANSPORTATION PROJECT STUDIES								1,000								1,000
602.07 SPECIAL TRANSPORTATION PROJECT STUDIES- NON FEDERAL						20,000								9,994		29,994
602.10-1100 SUSTAINABLE COMMUNITIES PLANNING GRANT-ENVIRONMENTAL JUSTICE & HEALTH IMPACT ASSESSMENTS FY 20/21				9,054								9,884	60,000			78,938
602.10-1200 SUSTAINABLE COMMUNITIES PLANNING GRANT-SUSTAINABLE COMMUNITIES STRATEGY FY 20/21				22,940								52,060	125,000			200,000
602.10-3020 SUSTAINABLE COMMUNITIES PLANNING GRANT-SUSTAINABILITY MODEL ENHANCEMENTS FY 19/20					6,882							53,118				60,000
602.10-5020 SUSTAINABLE COMMUNITIES PLANNING GRANT-MULTIMODAL DATA COLLECTION FOR SHORT & LONG TERM PLANNING FY 19/20				1,147				1,010				7,843	8,807			18,807
602.10-6000 SUSTAINABLE COMMUNITIES PLANNING GRANT-MULTIMODAL OUTREACH & SAFETY PROGRAM FY 18/19				3,239								25,000				28,239
602.10-7020 SUSTAINABLE COMMUNITIES PLANNING GRANT-COMplete STREETS FY 19/20				10,000	8,230							140,708				158,938
602.10-7120 SUSTAINABLE COMMUNITIES PLANNING GRANT- REGIONAL ACTIVE TRANSPORTATION PLAN UPDATE FY 19/20				5,735								44,265				50,000
603.02 INTELLIGENT TRANSPORTATION SYSTEMS				6,000												6,000
604.01 TRANSPORTATION IMPROVEMENT PROGRAM								129,713								129,713
605.01 CONGESTION MANAGEMENT PROGRAM								121,350	15,000							136,350
610.01 AIR QUALITY PLANNING & ANALYSIS				1,415				86,764	36,000							124,179
620.01 VALLEYWIDE COORDINATION				56,200	13,000											69,200
620.02 GOODS MOVEMENT								19,262								19,262
650.01 PUBLIC INFORMATION & PARTICIPATION				445				86,273								86,718
670.01 ENVIRONMENTAL INFORMATION	1,000															1,000
670.05 LOCAL COORDINATION				190,075												190,075
670.07 ABANDONED VEHICLE ABATEMENT			3,000													3,000
670.1 REGIONAL HOUSING	28,941			11,059												40,000
680.02 FILM PROMOTION		50,000														50,000
680.03 CENSUS PROJECT														59,000		59,000
700.01 MEASURE R ADMINISTRATION & PLANNING														310,479	60,500	370,979
700.02 SANTA FE TRAIL CONNECTION														2,500		2,500
800.01 LAFCO														255,500		255,500
SUBTOTALS	173,041	79,400	3,000	709,124	270,254	136,712	282,000	0	991,518	0	77,000	177,785	105,528	139,052	387,633	4,243,692
TOTALS	252,441		3,000		1,116,090		282,000		1,068,518		283,313		526,665		711,645	4,243,692

TCAG Agency Dues and Contributions for the 2020/2021 Overall Work Program

Agency	Population January 2019	Member Dues	2020/2021 Agency Contributions				GRAND TOTAL
			TDA/Transit (Admin)	Local Contributions Trans. Planning	Coordination, Management & Project Implementation	Total	
Dinuba	25,328	\$10,123.55	\$14,907.78	\$47,032.51	\$11,968.99	\$73,909.28	\$84,032.83
Exeter	11,002	\$4,397.47	\$6,475.65	\$20,430.03	\$5,199.10	\$32,104.78	\$36,502.26
Farmersville	11,358	\$4,539.77	\$6,685.19	\$21,091.10	\$5,367.33	\$33,143.62	\$37,683.39
Lindsay	13,358	\$5,339.16	\$7,862.37	\$24,804.97	\$6,312.45	\$38,979.79	\$44,318.96
Porterville	60,260	\$24,085.79	\$35,468.37	\$111,899.05	\$28,476.44	\$175,843.86	\$199,929.65
Tulare	66,967	\$26,766.56	\$39,416.03	\$124,353.53	\$31,645.90	\$195,415.46	\$222,182.02
Visalia	138,207	\$55,241.03	\$81,347.10	\$256,641.75	\$65,311.05	\$403,299.91	\$458,540.94
Woodlake	7,891	\$3,154.02	\$4,644.55	\$14,653.09	\$3,728.97	\$23,026.62	\$26,180.63
County	144,741	\$57,852.66	\$85,192.94	\$268,774.98	\$68,398.76	\$422,366.68	\$480,219.34
Total	479,112	\$191,500.00	\$282,000.00	\$889,681.00	\$226,409.00	\$1,398,090.00	\$1,589,590.00

**Total Membership Dues:                   \$191,500.00**

## APPENDIX

Cal Trans Planning Grant Scope, Schedule, and Budget for FY 2020/2021 Funding

Planning Activities within the Region

Public Participation Plan Outreach Chart

TCAG Translation Services

OWP Approval Resolution

Certifications and Assurances Statement

MPO Boundary Map

FTA/FHWA Comments

Caltrans Comments

MOU between San Joaquin Valley RTPAs and the SJVUAPCD

MOU between San Joaquin Valley RTPAs

MOU between TCAG and Valley COGs for Regional Planning Activities

Glossary of Terms and Definitions

Abbreviations and Acronyms

## Scope of Work

**Grantee:** TCAG

**Project Title:** Environmental Justice and Health Impact Reports

W.E. 602-10-1121

### Introduction

The Environmental Justice Report will assess transportation and land use changes for disparate impacts to minority communities and disadvantaged populations as the 2022 Regional Transportation Plan is developed. It will identify and address, as appropriate, disproportionately high and adverse human health or environmental effects of programs, policies, and activities on low-income, minority, and disadvantaged populations. The Health Impact Assessment will also be prepared concurrently to the development of the 2022 Regional Transportation Plan. It will examine population characteristics including physical health factors, residents' access to resources and services, and the relationship between transportation and health throughout the planning process.

### Responsible Parties

TCAG & Consultant

### Overall Project Objectives

Assessment of Environmental Justice and Health Impacts as they relate to the transportation planning process.

## 1. Project Initiation

### Task 1.1: Kickoff Meeting

- Kickoff Meeting with Caltrans and TCAG staff to discuss grant administration.

**Responsible Party: TCAG**

### Task 1.2: RFP and Procurement

- Release Request for Proposals and Procure Consultant(s) for preparation of the reports.

**Responsible Party: TCAG**

Task #	Deliverable
1.1	Kickoff Meeting Agenda



1.2	RFP and Agreement(s)
-----	----------------------

**Project Title: Environmental Justice and Health Impact Reports Con't**  
**W.E. 602-10-1121**

**2. Administration**

**Task 2.1: Invoicing**

- Quarterly project invoicing.  
**Responsible Party: TCAG**

**Task 2.2: Quarterly Reports**

- Prepare and submit quarterly reports.  
**Responsible Party: TCAG**

**Task 2.3: Project Management**

- Additional administration and grant management.  
**Responsible Party: TCAG**

Task #	Deliverable
2.1	Invoices
2.2	Quarterly Reports
2.3	Project Management Documentation

**3. Background Information**

**Task 3.1: Background, Demographics, and Current Conditions**

- A significant part of assessing projects and planning for impacts to environmental justice/disadvantaged communities and residents' health is to understand a) the background of the assessments, what they are and what their significance is, b) demographics of the area to understand the area makeup and characteristics in order to be able to assess impacts of projects on specific factors and targeted populations, and c) to outline the current conditions- existing physical infrastructure, statistical conditions, and other relevant factors.  
**Responsible Party: Consultant & TCAG**

Task #	Deliverable
3.1	Background Reports

**Project Title: Environmental Justice and Health Impact Reports Con't**  
**W.E. 602-10-1121**

**4. Public Outreach**

**Task 4.1: Public Outreach**

- Consultant and TCAG will conduct outreach in multiple forums: general public, stakeholder groups, governmental bodies, and relevant committees. General public outreach focus will be on existing community events as well as strategic and targeted outreach particularly to potentially affected populations. Committees include those such as TCAG's RTP Roundtable/Environmental Justice Committee, Social Services Transportation Advisory Committee, other relevant stakeholder groups, and any group or organization that requests presentations of dialogue.

**Responsible Party: Consultant & TCAG**

Task #	Deliverable
4.1	Outreach Reports

**5. Planning and Project Assessments**

**Task 5.1: Planning and Project Assessments**

- Assessments of current planning and project proposals being developed with the planning process of the 2022 Regional Transportation Plan will be performed and reported in the Environmental Justice and Health Impact assessments. Assessments will be developed considering a number of items, such as public outreach, project and funding feasibility, planning requirements such as emissions reductions, and other factors.

**Responsible Party: Consultant & TCAG**

Task #	Deliverable
5.1	Planning and Project Assessments

**Project Title: Environmental Justice and Health Impact Reports Con't**  
**W.E. 602-10-1121**

**6. Draft Reports**

**Task 6.1: Draft Environmental Justice and Health Impact Reports**

- Previous work and developed products will be used to develop comprehensive Environmental Justice and Health Impact Reports. Draft reports will be presented to various governing bodies, committees, and other organizations for review and comment.

**Responsible Party: Consultant & TCAG**

Task #	Deliverable
6.1	Draft Environmental Justice and Health Impact Reports

**7. Final Reports**

**Task 7.1: Final Environmental Justice and Health Impact Reports**

- Once comments have been considered and addressed final reports will be prepared and presented to the TCAG Board.

**Responsible Party: Consultant & TCAG**

Task #	Deliverable
7.1	Final Environmental Justice and Health Impact Reports

California Department of Transportation  
Transportation Planning Grants  
Fiscal Year 2020/21

PROJECT TIMELINE

Environmental Justice and Health Impact Reports W.E 602.10-1121

Project Title: Environmental Justice and Health Impact Reports																	Grantee		TCAG																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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## Scope of Work

**Grantee:** Tulare County Association of Governments (TCAG)

**Project Title:** Sustainable Communities Strategy Development

**W. E. 602-10-1221**

### Introduction

TCAG is updating its Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) with a target for adoption in June, 2022. By providing resources to implement state-of-the-practice planning data and modeling tools, this grant allows for substantial updating and enhancement of the scenario planning process. This project closes the connection between data gathering and modeling and transportation infrastructure investment through implementation in the RTP/SCS. TCAG has been extensively involved in outreach to hard-to-count communities regarding the 2020 Census. This project implements 2020 Census data, as it is rolled out, to better account for disadvantaged communities in regional planning.

### Responsible Parties

TCAG is the grantee and project manager. Caltrans is project sponsor and will provide support and oversight.

### Overall Project Objectives

The overall project objective is to update the region's development forecast and enhance the way that stakeholders can compare and test different land use and transportation investment strategies. This will be done by integrating a new demographic forecast, an updated land use scenario building tool, such as Envision Tomorrow, and an activity-based transportation demand model. The product will meet the requirements set forth in the CTC's 2017 RTP Guidelines.

## 1. Administration

Project management and documentation.

### Task 1.1: Kick off Meeting with Caltrans

- Meeting for all staff and Caltrans to discuss project tasks, roles and communication.

**Responsible Party: TCAG (Project Manager)**

### Task 1.2: Team Meetings

- Regular progress meetings. Caltrans invited.

**Project Title: Sustainable Communities Strategy Development Con't**  
**W. E. 602-10-1221**

**Responsible Party: TCAG (PM)**

**Task 1.3: Invoicing**

- Prepare, submit, and track invoices.

**Responsible Party: TCAG (PM and Fiscal)**

**Task 1.4: Quarterly Reporting**

- Compile work status and financial data. Prepare and submit quarterly reports.

**Responsible Party: TCAG (PM and Fiscal)**

<b>Task #</b>	<b>Deliverable</b>
1.1	Kick-off meeting notes, project charter documents.
1.2	Progress meeting notes.
1.3	Invoices
1.4	Quarterly reports.

**2. Data Collection**

**Task 2.1: Demographic Forecast**

- Update sub-regional demographic forecasts to 2045 or RTP horizon year. Present to advisory committees and TCAG Board.

**Responsible Party: TCAG**

**Task 2.2: Growth Forecast White Paper**

- Survey the state-of-practice and make recommendation on methodology to develop regional growth forecast as basis for SCS development.

**Responsible Party: TCAG**

**Task 2.3: Land Use Data**

- Land use data survey for 2020. Updated survey of local general plan and zoning policies. Data purchases as appropriate.

**Responsible Party: TCAG**

## **Project Title: Sustainable Communities Strategy Development Con't**

**W. E. 602-10-1221**

<b>Task #</b>	<b>Deliverable</b>
2.1	Demographic Forecast Report
2.2	Growth Forecast White Paper
2.3	GIS land use data

### **3. Activity-based Travel Demand Model (ABM) Calibration to Tulare Region Data**

#### **Task 3.1: ABM Calibration**

- The consultant will calibrate the base year AB model to represent travel behavior local to Tulare County using the 2012 California Household Travel Survey (CHTS) data and other sources. (First phase of calibration was to Fresno travel characteristics.)
- Consultant selection for modeling support will occur in a previous, related, grant project.

**Responsible Party: TCAG/Consultant**

#### **Task 3.2: ABM Validation**

- This task will validate the activity-based model against observed traffic counts and transit boardings for the chosen base year. TCAG will provide traffic counts joined to model network and boardings by transit routes. The highway validation would adopt Caltrans recommended summaries for traffic count validation such as estimated to observed deviation, percent of links within allowable estimated to observed deviation, correlation coefficient, and percent root mean square error. Transit validation would compare estimate boardings with transit boarding by route.

**Responsible Party: TCAG/Consultant**

#### **Task 3.3: ABM Sensitivity Testing**

- TCAG will prepare setups and run tests to examine sensitivities in the model system. Consultant will provide guidance in designing the tests, reviewing the results, and documenting.

**Responsible Party: TCAG/Consultant**

### **Task 3.4: ABM User Guide and Training**

- The consultant will prepare one final report that will include all technical memorandums in other tasks. The consultant will also create a model user's guide describing the model system, installation, setup, and use.
- The consultant will hold an on-site training covering fundamentals of the activity-based model, the Tulare ABM implementation and examples of its application to real-world projects.

**Responsible Party: TCAG/Consultant**

## **Project Title: Sustainable Communities Strategy Development Con't**

**W. E. 602-10-1221**

<b>Task #</b>	<b>Deliverable</b>
3.1	Calibrated ABM (Cube model)
3.2	Validation Report
3.3	Sensitivity run outputs and Summary Report
3.4	User Guide and training materials

## **4. Scenario Planning**

### **Task 4.1: Develop Preliminary Scenarios and Indicators**

- Sub-regional growth allocation consistent with local general plans and regional forecast control totals.
- Present to advisory committees and TCAG Board.

**Responsible Party: TCAG**

### **Task 4.2: Conduct Scenario Outreach**

- Conduct three scenario feedback workshops.
- Develop and deploy on-line scenario outreach.
- Compile feedback by jurisdiction/sub-region.

**Responsible Party: TCAG**

### **Task 4.3: SCS Chapter Development**

- Preferred Scenario Recommendation.
- Presentation to TCAG Board
- Draft SCS Chapter, technical and administrative review, integration with RTP document. Revised and finalize RTP/SCS.

**Responsible Party: TCAG**



<b>Task #</b>	<b>Deliverable</b>
4.1	Scenario data and visuals
4.2	Preferred Scenario Recommendation. TCAG Board action.
4.3	Final SCS Chapter, 2020 RTP

## **Project Title: Sustainable Communities Strategy Development**

**W. E. 602-10-1221**

### **5. Project Close Out**

#### **Task 5.1: Post Final Document**

- Post to website. Hard copies to Caltrans.
- Assemble data for submittal to ARB.

**Responsible Party: TCAG**

#### **Task 5.2: Complete File Closure Checklist**

- Final invoices
- Approval by Project Manager and Caltrans

**Responsible Party: TCAG/Caltrans**

<b>Task #</b>	<b>Deliverable</b>
5.1	Final documentation
5.2	File Closure Checklist

California Department of Transportation  
Transportation Planning Grants  
Fiscal Year 2020-21

## Project Timeline

Sustainable Communities Strategy Development W.E. 602.10-1221

Grantee:		Tulare County Association of Governments (TCAG)				Project Title: Sustainable Communities Strategy Development			
		Fiscal Year 2020/21				FY 2021/22			
		Fiscal Year 2022/23							
Task Number	Responsible Party	Total Cost	Grant Amount	Local Cash Match	Local In-Kind Match	J	J	J	J
<b>1 Administration</b>									
1.1	Kick-off Meeting with Caltrans	\$6,000.00	\$5,311.80	\$688.20					
1.2	Team Meetings	\$4,000.00	\$3,541.20	\$458.80					
1.3	Invoicing	\$2,000.00	\$1,770.60	\$229.40					
1.4	Quarterly Reporting	\$2,000.00	\$1,770.60	\$229.40					
<b>2 Data Collection</b>									
2.1	Demographic Forecast	\$12,500.00	\$11,066.25	\$1,433.75					
2.2	Growth Forecast White Paper	\$7,500.00	\$6,639.75	\$860.25					
2.3	Land Use Data	\$17,500.00	\$15,492.75	\$2,007.25					
<b>3 Activity-Based Model Calibration</b>									
3.1	A8M Calibration	\$34,300.00	\$30,365.79	\$3,934.21					
3.2	A8M Validation	\$26,000.00	\$23,017.80	\$2,982.20					
3.3	Sensitivity Testing	\$11,600.00	\$10,269.48	\$1,330.52					
3.4	A8M User Guide and Training	\$22,400.00	\$19,830.72	\$2,569.28					
<b>4 Scenario Planning</b>									
4.1	Develop Prelim. Scenario/Indicators	\$15,000.00	\$13,279.50	\$1,720.50					
4.2	Conduct Scenario Outreach	\$20,000.00	\$17,706.00	\$2,294.00					
4.3	SCS Chapter Development	\$15,000.00	\$13,279.50	\$1,720.50					
<b>5 Project Close Out</b>									
5.1	Post Final Document	\$2,100.00	\$1,859.13	\$240.87					
5.2	Complete File Closure Checklist	\$0.00	\$1,859.13	\$240.87					
<b>TOTALS</b>		\$200,000.00	\$177,060.00	\$22,940.00	\$0.00				

## Regional Project Table

<b>ATTACHMENT A</b> <b>TULARE COUNTY ASSOCIATION of GOVERNMENTS</b> <b>PLANNING ACTIVITIES WITHIN THE REGION</b> <b>FY 2020 - 2021</b>						
<b>Informational Element Matrix</b>						
The following is a list of planning activities involving Caltrans within the MPO metropolitan planning area.						
<b>Activity</b>	<b>MPO Work Element Number</b>	<b>Funding Type</b>	<b>Description/Product(s)</b>	<b>Work Performed By</b>	<b>Due Date</b>	<b>FSTIP Prgmg.</b>
<b>OWP Management</b>	N/A	FED/ STATE	Caltrans work elements for OWP reimbursement and monitoring	Caltrans	On-going	No
<b>IGR/local development reviews</b>	N/A	STATE	Recommended mitigation for development impacts on State facilities	Caltrans	On-going	No
<b>System Planning</b>	N/A	STATE	Update documents related to system functionality	Caltrans	On-going	No
<b>Valley-wide GIS</b>	N/A	STATE	Coordinate integration of Valley wide GIS into Caltrans GIS	Caltrans	On-going	No
<b>California Transportation Plan</b>	N/A	FED/ STATE	The CTP will assess how MPO's RTP/Sustainable Communities Strategies will influence the Statewide Multimodal Transportation system.	Caltrans	Updates Every 5 years	No
<b>District 6 Bicycle Guide and Complete Street Elements</b>	N/A	STATE	State Route Bicycle Guide with Bicycle Maps and Complete Streets Elements	Caltrans	Completed 2019	No
<b>Tribal Coordination</b>	N/A	FED/ STATE	Coordination with Tule River Indian Tribe	Caltrans, Tribal Governments	On-going	No
<b>Tribal Consultation</b>	N/A	STATE	Coordinating projects that impact the State Routes 65, 99 Tule River Rancheria, Tule River Indian Tribe	Caltrans	On-going	No
<b>SBI Sustainable Communities Grants &amp; Formula Grants</b>	602.10	STATE	Regional Transit Coordination Study Electric Vehicle Implementation Plan Sustainability Model Enhancements Multimodal Data Collection Multimodal Outreach & Safety Complete Streets Active Transportation Plan Update 2020	Caltrans, TCAG	17/18 17/18 17/18,18/19 18/19,19/20 18/19 19/20 19/20	No

Route 99 Corridor Enhancement Master Plan	N/A	STATE	Updated Enhancement Master Plan with beautification project listing and new ongoing Advisory Committee.	Caltrans - Districts 6 & 10 Kern, <b>Tulare</b> , Fresno, Madera, Merced, Stanislaus, and San Joaquin	On-going	No
Towards an Active California State Bicycle and Pedestrian Plan	N/A	STATE	Plan to provide multimodal transportation throughout California. May 2017 - Final	Caltrans	Completed	No
Mass Transit County of Tulare	N/A	STATE	Coordinate & Administer 5311, CMAQ, Capital, STIP programs w/local agencies to enhance the use of the public transportation system in city and rural areas.	Caltrans, TCAG, Tulare County	On-going	No
Goods Movement & Highway Planning	N/A	STATE	San Joaquin Valley I-5 Good Movement. June 2017 - Final	Madera, Fresno, <b>Tulare</b> Kern, Kings, Merced San Joaquin, Stanislaus	Completed	No
CT Sustainable Transportation Planning Grant	N/A	STATE	A comprehensive master plan for Tule River Native Community	Caltrans, Tule River Indian Tribe	Completed 2/01/2017	No





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<b>Asia, continued</b>	
<b>Burmese</b> မြန်မာစာလုံးများကို အသုံးပြုပါ။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။	<b>Birman</b> ʔi-mə ʔi-mə Taw bu ko hom bu. Yar bu ru bu ng neg buhs bu. Yar bu mi neg buhs bu yan bu ko bu bu thar dib bu.
<b>Indonesian</b> Tunjuklah bahasa anda. Fonetikmalah akan diberikan. Penunjuklah dicatatkan garis tanpa diberikan bunyi.	<b>Hindo</b> ʔi-mə Bahasa Indonesia ʔi-mə Tunjuklah bahasa anda. Fonetikmalah akan diberikan. Penunjuklah dicatatkan garis tanpa diberikan bunyi.
<b>Japanese</b> あなたの名を音書を頼じてください。 あなたの名をローマ字で表わします。	<b>日本語</b> ʔi-mə おなづなを ねがひて ください。 あなたの名をローマ字で表わします。
<b>Karen</b> အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။	<b>ကရင်</b> ʔi-mə အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။
<b>Khmer (Cambodian)</b> အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။	<b>ខ្មែរ (Cambodian)</b> ʔi-mə အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။
<b>Korean</b> ကို리ယ어 기용하는 언어는 지명이나 대명 언어 용어 기입을 무료로 제공할 예정입니다.	<b>한국어</b> ʔi-mə Korean ʔi-mə Korean ʔi-mə Korean ʔi-mə
<b>Laotian</b> အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။	<b>ລາວ</b> ʔi-mə Laotian ʔi-mə Laotian ʔi-mə Laotian ʔi-mə
<b>Malay</b> Tunjuklah bahasa anda. Jumbuhlah akan diberikan. Jumbuhlah akan dicatatkan tanpa anda diberikan bunyi.	<b>Bahasa Melayu</b> ʔi-mə Tunjuklah bahasa anda. Jumbuhlah akan diberikan. Jumbuhlah akan dicatatkan tanpa anda diberikan bunyi.
<b>Mien</b> အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။	<b>Main</b> ʔi-mə Mien ʔi-mə Mien ʔi-mə Mien ʔi-mə
<b>Mongolian</b> Түндэг хэл нь Ойро-Могой хэлний бүлэгт Oйро-Могой хэлний бүлэгт хамаарна.	<b>Монгол</b> ʔi-mə Tundeg hæl næl Oйro-Mогой хэлний бүлэгт Oйro-Mогой хэлний бүлэгт хамаарна.
<b>Thai</b> အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။ အသုံးပြုရာတွင် နှစ်ခုစီ ဖတ်ရမည်။	<b>ไทย</b> ʔi-mə Thai ʔi-mə Thai ʔi-mə Thai ʔi-mə
<b>Vietnamese</b> Mỗi chữ một nét gạch dưới. Một chữ một nét gạch	<b>Tiếng Việt</b> ʔi-mə Mỗi chữ một nét gạch dưới. Một chữ một nét gạch Mỗi chữ một nét gạch dưới. Một chữ một nét gạch

**LEFT BLANK FOR APPROVING RESOLUTION Page 1**

**TCAG Board to approve at the May 18, 2020 Board Meeting.**

**LEFT BLANK FOR APPROVING RESOLUTION Page 2**

**TCAG Board to approve at the May 18, 2020 Board Meeting.**



## FY 2020/2021 FHWA and FTA Metropolitan Transportation Planning Process Self-Certification

In accordance with 23 CFR part 450, the California Department of Transportation and Tulare County Association of Governments, the designated Metropolitan Planning Organization for the County of Tulare urbanized area(s), hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

  
\_\_\_\_\_  
MPO Authorizing Signature

\_\_\_\_\_  
Executive Director  
Title

\_\_\_\_\_  
March 18, 2020  
Date

  
\_\_\_\_\_  
Caltrans District Approval Signature LAURA GORDON

\_\_\_\_\_  
Deputy District Director Planning & Local Assistance  
Title

\_\_\_\_\_  
2020-03-30  
Date

January 2020

**FEDERAL FISCAL YEAR 2020 CERTIFICATIONS AND ASSURANCES FOR FTA  
ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Tulare County Association of Governments

The Applicant certifies to the applicable provisions of categories 01–20. X

*Or,*

The Applicant certifies to the applicable provisions of the categories it has selected:

<b>Category</b>	<b>Certification</b>
01 Certifications and Assurances Required of Every Applicant	_____
02 Public Transportation Agency Safety Plans	_____
03 Tax Liability and Felony Convictions	_____
04 Lobbying	_____
05 Private Sector Protections	_____
06 Transit Asset Management Plan	_____
07 Rolling Stock Buy America Reviews and Bus Testing	_____
08 Urbanized Area Formula Grants Program	_____
09 Formula Grants for Rural Areas	_____
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

Certifications and Assurances

Fiscal Year 2020

- 12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs
- 13 State of Good Repair Grants
- 14 Infrastructure Finance Programs
- 15 Alcohol and Controlled Substances Testing
- 16 Rail Safety Training and Oversight
- 17 Demand Responsive Service
- 18 Interest and Financing Costs
- 19 Construction Hiring Preferences
- 20 Cybersecurity Certification for Rail Rolling Stock and Operations

**FEDERAL FISCAL YEAR 2020 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE**

**PAGE**

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2020)

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Tulare County Association of Governments

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2020, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

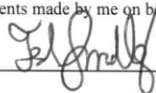
FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2020.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

Certifications and Assurances

Fiscal Year 2020

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature  Date: 3-18-2020

Name Theodore Smalley, Executive Director Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Tulare County Association of Governments

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature  Date: 4-1-20

Name Jeffrey L. Kuhn Attorney for Applicant  
Chief Deputy County Counsel

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

**Fiscal Year 2020/2021 California Department of Transportation  
Debarment and Suspension Certification**

*As required by U.S. DOT regulations on governmentwide Debarment and Suspension  
(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
  - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
  - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

January 2020

**DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2020/2021  
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date 3/18/2020

Printed Name Theodore Smalley, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT'S ATTORNEY

For Tulare County Association of Governments (Name of Applicant)

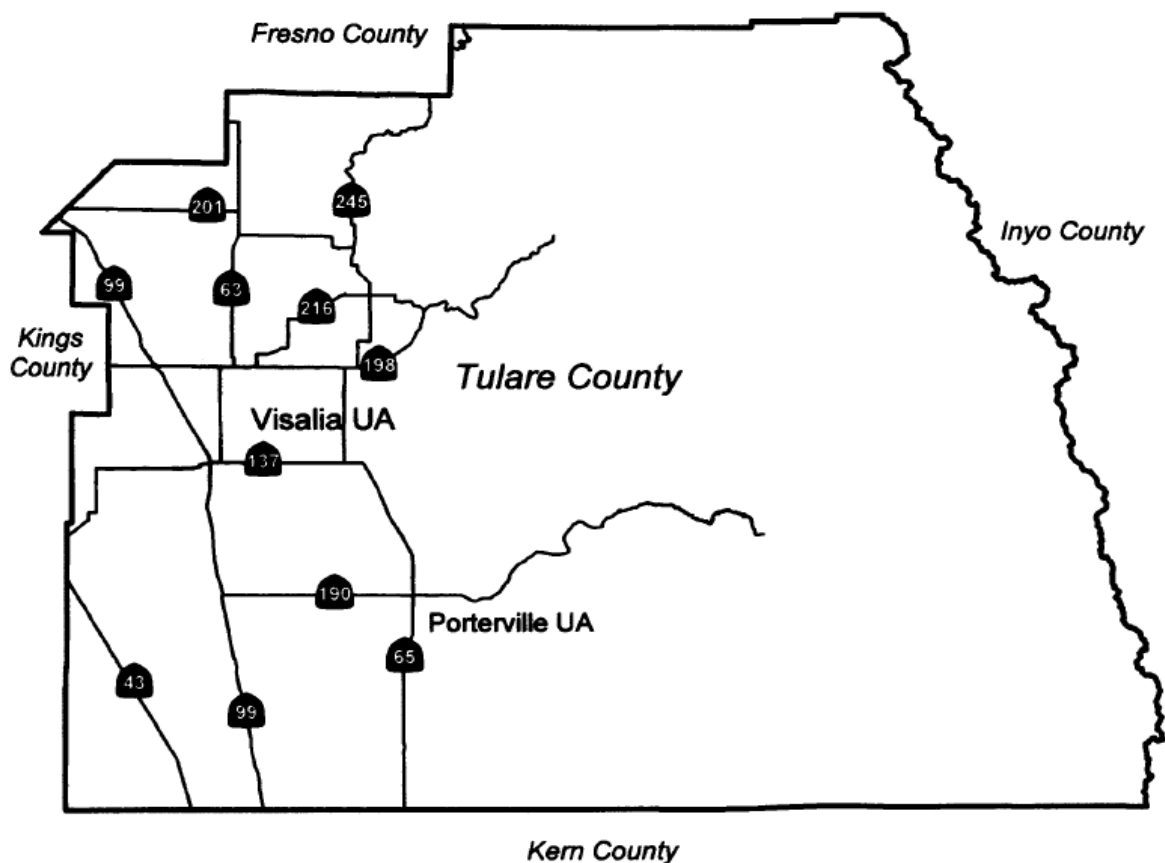
Signature  Date 4-1-20




Printed Name of Applicant's Attorney Jeffrey L. Kuhn  
Chief Deputy County Counsel


January 2020

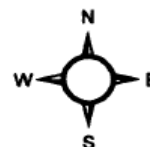
# Tulare County Association of Governments

Exhibit A



 MPO Boundary  
 Urbanized Areas  
 State Highways

0 5 10 15 20  
 Miles



By: \_\_\_\_\_ Date: \_\_\_\_\_  
Ted Smalley  
Executive Director  
Tulare County Association of Governments

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Brian Kelly  
Secretary  
California State Transportation Agency

## Overall Work Plan Public Review Process and Comments

Tulare County Association of Governments (TCAG) prepares a draft Overall Work Plan (OWP) for review and comment by March 1<sup>st</sup> of each year. The draft is distributed to Caltrans, FHWA and FTA; placed on the TCAG web site and reviewed by the TCAG Technical Advisory Committee (TAC) and Board on the first available TAC and Board meeting after the draft completion and again at the next TAC and Board meeting in April for any comments from TAC, the Board or the public.

The draft OWP is reviewed with the Citizens Oversight Committee (COC) on the first available quarterly meeting in May for comments.

All comments would be gathered, answered and published within the OWP.

No comments were received from the public, the TCAG Board, TAC or the COC for the FY 20/21 OWP.

Comments to the FY 20/21 OWP received from Caltrans, FHWA and FTA and the corresponding responses are published herein.



**DEPARTMENT OF TRANSPORTATION****DIVISION OF TRANSPORTATION PLANNING**

P.O. BOX 942874, MS-32

SACRAMENTO, CA 94274-0001

PHONE (916) 653-1637

FAX (916) 653-1447

TTY 711

[www.dot.ca.gov/hq/tpp/](http://www.dot.ca.gov/hq/tpp/)*Flex your power!  
Be energy efficient!*

September 18, 2013

TO: Metropolitan Planning Organization Executive Directors

RE: Revised Overall Work Program Procedures for Fiscal Year 2014/15.

Following the annual Metropolitan Planning Organization (MPO) meetings for fiscal year (FY) 2013/14, representatives from the California Department of Transportation (Caltrans), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) met to discuss possible improvements to the ongoing coordinated Overall Work Program (OWP) development and comment process.

As currently structured, the annual MPO meetings provide limited opportunity for Caltrans and its federal partners to adequately discuss observations and comments on draft OWPs. The lateness of these meetings within the approval cycle provides insufficient time for the complete consideration of comments before MPOs adoption of final OWP's. As a result, we are requesting an additional meeting during the period of November through February for early coordination on OWP development. We have attached a draft proposed timeline for your review and comment.

By October 1 of each year, Caltrans in coordination with our federal partners will provide a guidance document that identifies core elements to be included in each of the work programs, describes Planning Emphasis Areas and significant issues that may be considered as appropriate. Additionally, estimates of available FHWA Metropolitan Planning (PL) and FTA 5303 funds for the program year will be identified.

Subsequently, during the months prior to submittal of the draft OWP, Caltrans, along with FHWA and FTA representatives, will work directly with the MPOs to develop the draft OWPs. Our hope is that this "team" approach will resolve any issues left over from prior work programs and help the MPOs prioritize work tasks for the upcoming year. We believe that earlier communication will improve OWP development process and reduce the time needed for Caltrans and federal partners to review and approve work programs.

We request that draft OWPs be submitted for review by March 1<sup>st</sup> each year. If early coordination works as we envision, we would expect very little review time on draft OWPs because most issues would have been previously addressed. Once we receive the draft documents, Caltrans will work with the MPOs to schedule the annual meetings. Because the OWP approvals do not depend on the timing of the annual meetings, they can be structured to meet the needs of the MPOs to present recent accomplishments and discuss future goals.

*"Caltrans improves mobility across California"*

MPO Executive Directors  
September 18, 2013  
Page 2

We expect that early and more frequent coordination will reduce the chances that the draft OWPs will need significant revision late in the fiscal year. These proposed changes will lead to a more streamlined process and better communication between each MPO, Caltrans, FHWA and FTA.

Caltrans is scheduling two informational teleconferences to discuss this early coordination process and to allow MPO representatives to ask questions. The format for both teleconferences will be identical and it is not necessary to participate in both. The teleconference dates are:

- October 9, 2013 from 10:00 AM to 11:00 AM
- October 10, 2013 from 2:00 PM to 3:00 PM

The call-in information for both teleconferences is:

- Call-in number: 1-877-601-4513
- Participant code: 9867481

If you have any questions prior to these teleconferences, please contact either me at [garth.hopkins@dot.ca.gov](mailto:garth.hopkins@dot.ca.gov) or (916) 654-8175; or Tyler Monson of my staff at [tyler.monson@dot.ca.gov](mailto:tyler.monson@dot.ca.gov) or (916) 653-8699.

Sincerely,



C. GARTH HOPKINS, Chief  
Office of Regional and Interagency Planning  
Division of Transportation Planning

C: Jermaine Hannon- FHWA Calif. Division  
Ray Sukys -- FTA Region IX  
Katie Benouar, Caltrans HQ Planning  
Caltrans Planning Deputy District Directors

*"Caltrans improves mobility across California"*

**Revised Timeline for Review and Comment of Overall Work Programs (OWPs)**  
**Prepared by Metropolitan Planning Organizations (MPOs)**

**October 1**

California Planning Emphasis Areas and FHWA PL and FTA 5303 funding estimates are released to the MPOs to be included in the draft OWPs.

**November 1 to February 28**

FHWA, FTA and Caltrans meet with each MPO to discuss the required core functions of an OWP, comments/issues from the prior FY OWP, discuss ongoing activities to be carried over into the upcoming FY draft OWP and any new activities for the upcoming FY draft OWP. The purpose of these meetings is to discuss the draft OWP early in the development process so the necessary changes can be made.

**March 1**

All draft OWPs are due to Caltrans, FHWA, and FTA for review.

**March 1 to June 1**

Annual MPO Meetings are held, but the purpose is not solely tied to the draft OWP submittal and comments. It is an opportunity to discuss the MPOs accomplishments, goals, and upcoming planning activities, as well as any statewide regional transportation planning topics.

**May 31**

Final OWP's are submitted to Caltrans, FHWA, and FTA for approval

**June 30**

FHWA and FTA send OWP approval letter to MPOs.

**DEPARTMENT OF TRANSPORTATION****DISTRICT 6 OFFICE**

1352 WEST OLIVE AVENUE  
P.O. BOX 12616  
FRESNO, CA 93778-2616  
PHONE (559) 488-7396  
FAX (559) 488-4088  
TTY 711  
www.dot.ca.gov



Making Conservation  
a California Way of Life

April 3, 2020

**SENT VIA EMAIL**

Mr. Ted Smalley  
Executive Director  
Tulare County Association of Governments  
210 N. Church Street, Suite B  
Visalia, CA 93245

Dear Mr. Smalley:

Thank you for the opportunity to review the Draft Tulare County Association of Governments (TCAG) Fiscal Year (FY) 2020-2021 Overall Work Program (OWP). Caltrans has the following comments:

**TRANSPORTATION PLANNING – DISTRICT 6:**

1. TCAG continues to provide a detailed and comprehensive OWP. TCAG is commended for their continued efforts to partner with Caltrans on transportation projects that study future growth, identify regional priorities and plan for infrastructure improvements for the State Highway System.
2. TCAG is commended for their continued efforts for Environmental Justice/Disadvantage Communities and current projects that consist of their Sustainable Communities Strategies Grants program through Senate Bill 1 (SB1) Formula funds. These projects have provided funding to enhance collaboration with the Tule River Tribe to hold several events that promote bike safety and road navigation which demonstrate a conscious effort to create strong partnerships that leads to quality planning.
3. TCAG is commended for their continued efforts to enhance the government to government relationship between TCAG and the Native American Tribes in the region.
4. **Work Element 602.06, Special Transportation Project Studies, page 53:** identifies the Comprehensive Master Plan for the Tule River Native Community. Caltrans recommends that a copy of this plan be included in the OWP appendix.
5. Caltrans encourages TCAG to continue their efforts to comply with the Title VI requirements.
6. TCAG has indicated their commitment to use their new traffic model to achieve the

*"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"*



Sustainable Communities Strategies (SCS) goals for the Regional Transportation Plan (RTP) on pages 39 and 67.

7. TCAG has indicated their commitment to study the Valley-wide goods movement system by funding Work Element 620.02 on page 99. Other related Work Elements: 620.01, 670.05, and 700.01 meet goods movement expectations.
8. Attachment "A" contains the Informational Matrix for the County of Tulare. The matrix lists Planning activities that Caltrans will be involved in throughout the region for FY 2019-2020.

**OFFICE OF REGIONAL PLANNING – HEADQUARTERS:**

9. TCAG is commended for providing a thorough Prospectus that outlines the roles and responsibilities of TCAG within Tulare County.
10. Caltrans appreciates TCAG for submitting a "Response to Comments" letter for the FY 19-20 Draft OWP. Thank you for acknowledging the feedback we provided for last year's Draft OWP and incorporating the recommendations into the Final OWP.
11. Please note that although FHWA PL and FTA 5303 carryover estimates must be identified in the final OWP, they cannot be identified in the FY 18-19 OWPA until a reconciliation letter has been signed by both Caltrans and TCAG certifying the FHWA PL and FTA 5303 carryover amounts. Toll Credit match amounts cannot be modified after the Final OWP is submitted.
12. The Planning Emphasis Areas (PEAs) are no longer in effect and should be removed from the document. *PEA's have been removed*
13. On page 12: eight (8) planning factors are referenced, however the FAST Act has ten (10) Planning Factors. All ten (10) factors are listed so the initial mention of eight (8) needs correction. *narratives corrected to 10*
14. Most work elements (WE) do not include comprehensive task schedules or products and there is not enough detail to track progress in quarterly reports throughout the year when the tasks do not identify estimated time frames and completion dates. The TASK DESCRIPTIONS for each of the following WEs do not adequately meet the federal requirements for work element detail: 601.9, 602.01, 602.02, 602.03, 602.04, 602.06, 610.01, 620.02, 650.01. *Task schedules/products were enhanced as requested*

**Comments for Senate Bill 1 (SB 1) Sustainable Communities Formula-Funded Work Elements:**

15. Overall, the activities proposed for FY 2020-21 SB 1 Sustainable Communities Formula grant funds are eligible. However, the comments below must be incorporated in the final OWP in order for Caltrans to authorize the start of reimbursable work on July 1, 2020:

*"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"*

**16. Work Elements 602.10-1121, Sustainable Communities Planning Grants - Environmental Justice and Health Impact Assessments, Page 57:**

- a. Discussion Section – Revise the last sentence to read, “This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 20-21.” In addition, explain how this Work Elements specifically aligns with the Sustainable Communities Grant Specific Objectives. One approach is to review the 2017 Regional Transportation Plan (RTP) Guidelines, Appendix K, Promoting Health and Health Equity in Metropolitan Planning Organization RTPs; and, insert a statement to describe how this activity is furthering specific best practices in this appendix. *incorporated*
- b. Scope of Work, Task 7, Final Reports – Update Task 7.1 Deliverable to read, “Final Environmental Justice and Health Impact Reports.” *language changed*

**17. Work Element 602.10-1221, Sustainable Communities Planning Grants - Sustainable Communities Strategy, Page 65:**

- a. Discussion Sections – Revise the last sentence to read, “This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 20-21.” *incorporated*
- b. In addition, explain how this Work Elements specifically aligns with the Sustainable Communities Grant Specific Objectives. One suggestion is to review the 2017 RTP Guidelines, Appendix L, Planning Practice Examples; and, insert a statement to describe how this activity is furthering specific best practices in this appendix. *reviewed and amended*

**18. Work Element 602.10-3020, Sustainable Communities Planning Grants - Sustainability Model Enhancements, Page 73:**

- a. The last sentence of the DISCUSSION should read – This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 19-20. *incorporated*
- b. The Previous Work section should be updated to reflect the work that was completed during FY 19-20. *Funding approval was delayed and no work has been accomplished during the time of this publication; however, language was amended to reflect this statement.*
- c. The Task Descriptions should not include activities already completed and should reflect the work taking place to support those products to be delivered. *Completed tasks removed*

**19. Work Element 602.10-5020, Sustainable Communities Planning Grants - Multimodal Data Collection for Short & Long Term Planning, Page 75:**

- a. The last sentence of the DISCUSSION should read – This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 19-20. *language changed*
- b. The Previous Work section should be updated to reflect the work that was completed during the previous FY. *Completed tasks removed*

*“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”*

**20. Work Element 602.10-6000, Sustainable Communities Planning Grants - Multimodal Outreach & Safety Program, Page 77:**

- a. The last sentence of the DISCUSSION should read – This project was awarded SB 1 Sustainable Communities Formula funds in fiscal year 18-19. *language changed*
- b. The Previous Work section should be updated to reflect the work that was completed during FY 19-20. *Completed tasks removed*

**21. Work Element 602.10-7020, Sustainable Communities Planning Grant - Complete Streets, Page 79:** The last sentence of the DISCUSSION should read – This project was awarded SB 1 Sustainable Communities Formula funds in FY 19-20. *Language changed*

**22. Work Element 602.10-7120, Sustainable Communities Planning Grant - Regional Active Transportation Plan Update 2020, Page 81:**

- a. The last sentence of the DISCUSSION should read – This project was awarded SB 1 Sustainable Communities Formula funds in FY 19-20. *Language changed*
- b. The Previous Work section should be updated to reflect the work that was completed during the previous FY. *Completed tasks removed*

**SPECIFIC OWP COMMENTS:**

**23. Work Element 601.06, Overall Work Program and Budget, Page 25:**

- a. These are the same comments as last year.
- b. TCAG must allocate other non-Federal CPG funds to this WE as the OWP includes other fund sources that are managed throughout the year. *All non PL work has been removed from this work element and moved to WE 601.02 TCAG Administration*
- c. TCAG should at least mirror CPG match versus local funds percentage breakdown for the WE.
- d. Preparing documentation for financial audits and outside auditor review is not eligible and must be removed. *Those tasks were removed and included in WE 601.02 TCAG Administration*
- e. TASK DESCRIPTIONS should only entail tasks that are within the purview of FY 19-20. *4th Qtr invoicing for the prior FY is done in July of each year. Development of the OWP for the next FY is done starting Jan-May of each FY.*

**24. Work Element 601.09, Performance Measures, Page 31:** More detailed tasks are needed for this activity. *Task detail was updated*

**25. Work Element 602.01, Regional Transportation Plan, Page 35:**

- a. The RTP should not be included as a PRODUCT as it will not be completed in FY 20-21. *The Product RTP was removed*

*"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"*



- b. The PRODUCTS section is exactly same the same included in the FY 19-20 OWP. This section must include new work products to be completed in FY 20-21.

26. **Work Element 602.02, Traffic Forecasting/Model Development, Page 39:** This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *WE was updated as requested*

27. **Work Element 602.03, Active Transportation Planning, Page 43:**

- a. This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *WE was updated as requested*
- b. Toll credits for the FTA 5303 funds are included in the Budget Revenue Summary, but not in the WE funding table. *Corrected*

28. **Work Element 602.04, Transit Planning and Coordination, Page 47:** This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *WE was updated as requested*

29. **Work Element 602.06, Special Transportation Project Studies, Page 53:**

- a. This WE appears to be administrative in nature. There is only one TASK DESCRIPTION and appears to be ineligible. TCAG must provide a clear tie of these activities to the regional planning process or the RTP. *Support for projects stemming from the Tule River Master Plan was moved to WE 610-05-Local Coordination*
- b. Please remove PL funds from this WE or add additional DISCUSSION and TASK DESCRIPTIONS that would be eligible for PL funding. *Discussion added*

3D. **Work Element 604.01, Transportation Improvement Program, Page 85:**

- a. This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *This WE was not exactly the same, however, it was updated*
- b. In the Previous Work section, the "from" date for the FTIPs and RTIPS is listed as 2082 and should be corrected to reflect 1982. *corrected*

*"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"*



**31. Work Element 605.01, Congestion Management Process (CMP), Page 89:**

- a. This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *Updated as requested*
- b. The fourth paragraph starts with "Since **2097**" and should be corrected to reflect 1997. *Corrected*

**32. Work Element 610.01, Air Quality Planning and Analysis, Page 93:** This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *Updated as requested*

**33. Work Element 620.02, Goods Movement, Page 99:** This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *Updated as requested*

**34. Work Element 650.01, Public Information and Participation, Page 101:** This WE appears to be exactly the same as FY 19-20. The Previous Work section should include those activities that were completed in FY 19-20. The PRODUCTS section should include new work products to be completed in FY 20-21 and the Task Descriptions should reflect the work taking place to support those products to be delivered. *Updated as requested*

**FHWA COMMENTS:**

35. The OWP is a robust work program with detail on previous efforts and upcoming deliverables.
36. More detail needed on who will perform work associated with the work elements. Work Element 602-10-1121 Environmental Justice and Health Impact Reports is a good example. It clearly lists the responsible party for each task deliverable. The remaining work elements would benefit from a similar description to meet the requirements of CFR 450.308 subpart (c). *Every work element was updated to include responsible party for each task*
37. More information is needed to define the proposed funding by activity/task and meet the requirement of CFR 450.308 subpart (c). *Every work element was updated to include funding by task*
38. Planning Emphasis Areas (PEAs), Page 12:

*"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"*

Mr. Ted Smalley – FY 20/21 OWP Draft  
April 3, 2020  
Page 7

a. Please note that the FHWA/FTA have not issued any new Planning Emphasis Areas for 2020. It is unclear where the emphasis areas listed have come from.

b. Please review and correct. *PEA's were removed*

39. State of Good Repair, Page 14:

a. The table description refers to the "2019/20 fiscal year OWP work elements".

b. Please review to ensure that the appropriate OWP is listed. *Date was corrected to FY 20/21*

40. All Work Elements: *Each Work Element was updated to include responsible party and funding sources*

a. It is not clear who (e.g., MPO, State, public transportation operator, local government, or consultant) will perform the work associated with work elements.

b. Please see CFR 450.308 subpart (c).

c. Each work element includes a summary table that lists the Revenue by Source and Expenditure. It is not clear from these tables, the proposed funding by activity/task.

d. Please see CFR 450.308 subpart (c).

Please utilize this Caltrans comment letter and respond to the recommendations upon incorporating them into the Final OWP. Thank you again for continued collaboration and partnership. If you have any other questions, please call me at (559) 488-7396.

Sincerely,



DAVID DEEL  
Associate Transportation Planner  
Transportation Planning

Attachment

Copy via email: Caltrans D6 – Michael Navarro, Lorena Mendibles  
Caltrans HQ – Kevin Marant  
FHWA – Jasmine Amanin  
FTA – Ted Matley

"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"

MEMORANDUM OF UNDERSTANDING  
OF THE  
REGIONAL PLANNING AGENCIES  
IN THE  
SAN JOAQUIN VALLEY

THIS MEMORANDUM OF THE UNDERSTANDING, which shall be effective upon the 21<sup>st</sup> day of September 2006, between and among the Council of Fresno County Governments, the Kern Council of Governments, the Kings County Association of Governments, the Madera County Transportation Commission, the Merced County Association of Governments, the San Joaquin Council of Governments, the Stanislaus Council of Governments, and the Tulare County Association of Governments, herein referred to as regional planning agencies. Hereby enter into this Memorandum of Understanding;

**WITNESSET**

**H:**

WHEREAS, the above listed regional planning agencies first entered into a Memorandum of Understanding on September 21, 2002, agreeing to coordinate regional planning activities; and

WHEREAS, this memorandum of understanding shall supersede and replace the existing memorandum of understanding; and

WHEREAS, since 2002 the above listed regional planning agencies have cooperatively addressed issues pertaining to transportation planning and related air quality responsibilities, transportation modeling, geographic information mapping; and

WHEREAS, the regional planning agencies of the counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare are federally designated metropolitan planning organizations (MPOs) responsible for implementing the federal comprehensive transportation process and have specified air quality/transportation planning responsibilities for their respective areas; and

WHEREAS, the eight regional planning agencies of the counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare (hereinafter referred to as the "Eight Valley RPAs" are state designated regional transportation planning agencies (RTPA) or local transportation commissions (LTC) responsible for the state comprehensive transportation planning process; and

WHEREAS, the Eight Valley RPAs shall cause to be developed and adopted a Valley Chapter of the Regional Transportation Plan, which shall be included within each regional planning agency's own plan. This chapter shall address issues that cross jurisdictional boundaries and specifically affect several counties, such as a transportation corridor, and may include air quality, highways, streets and roads, aviation, rail, goods movement, and transportation demand management efforts; and

WHEREAS, the regional planning agencies of the counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare are responsible for the allocation of projected housing needs to their respective cities and county; and

WHEREAS, the San Joaquin Valley is designated as:

- a nonattainment area for the 8-hour ozone standard,
- a nonattainment area for both PM-10 and PM-2.5 standards, and
- the urban areas of Bakersfield, Fresno, Modesto and Stockton are designated as maintenance areas for carbon monoxide, and

WHEREAS, the Federal Clean Air Act requires non-attainment area plans to include transportation control measures; and

WHEREAS, the California Clean Air Act requires nonattainment area plans to include reasonably available transportation control measures; and

WHEREAS, the Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users of 2005, and any successor federal act, requires that when multiple Metropolitan Planning Organizations exist within designated air quality nonattainment areas they shall consult with each other and with the state in the coordination of plans and programs; and

WHEREAS, the Eight Valley RPAs shall develop and maintain a unified and coordinated approach to air quality management planning process issues; and

WHEREAS, the cities and counties within the San Joaquin Valley are projected to have significant increases in population, housing and employment during the next thirty years requiring a cooperative, comprehensive, and coordinated planning process.

WHEREAS, the Eight Valley RPAs shall serve as a forum to encourage and facilitate regional data sharing, GIS development and mapping; and

WHEREAS, the Eight Valley RPAs shall rely, as much as practicable, on existing regional planning agencies for its financing, data and expertise, but may jointly contract for services if provided for in each of their individual Overall Work Programs and Budgets.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED that the regional planning agencies of the counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare shall coordinate as the San Joaquin Valley Regional Planning Agencies with respect to the performance of the following tasks when interregional issues are involved:

1. Preparation of multi-modal transportation plans that will include coordinated forecast methodologies for future population, housing, employment, land use, and air quality, and identify other common elements in relationship to the San Joaquin Valley and major interregional transportation corridors.
2. Preparation of regional transportation plans and policies addressing identified common transportation issues occurring within the Valley.
3. Preparation and development of regional transportation improvement programs and other short-range programs to provide for timely implementation of transportation control measures consistent with schedules included in applicable Air Quality Attainment plans.
4. Coordination with the San Joaquin Valley Unified Air Pollution Control District on emission reduction projects necessary for the implementation of the California Clean Air Act.
5. Coordination with Caltrans District Offices on transportation system planning efforts.
6. Coordinate planning efforts with the appropriate state and federal agencies to insure good communication is maintained on issues important to the San Joaquin Valley.
7. Development and use of coordinated transportation and traffic database information for transportation modeling and related emission modeling.  
Preparation of interregional technical and transportation systems studies in developing transportation corridor or plan alternatives.

Memorandum of Understanding – San Joaquin Valley Regional Planning Agencies

Page2

Final 2

8. Coordination on rail issues (both passenger rail and goods movement) within the Valley, including the development of plans and policies that affect rail service.
9. Provide a leadership role for all Valley Blueprint activities by planning for future growth and quality of life through the integration of transportation, housing, land use, economic development and environmental protection elements. Such integration to result in a more efficient and effective transportation system and land use pattern to achieve the three outcomes (3Es) that define quality of life- prosperous economy, quality environment, and social equity.
10. Provide a leadership role and act as a forum for Valley issues and concerns, where such issues and concerns transcend boundaries, allowing the development and consensus of policy questions of mutual interest in order to pursue a coordinated course of action without infringing on the jurisdictional powers of the individual governments.

BE IT FURTHER UNDERSTOOD AND AGREED that to oversee the coordination efforts the following organizational structures shall be established:

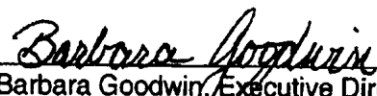
11. The San Joaquin Valley Regional Planning Agencies Policy Council is hereby created consisting of two elected officials (and one alternate) appointed from each of the regional planning agencies policy boards listed herein. The Policy Council shall meet at least twice each fiscal year to provide guidance on common interregional policy issues. The Policy Council shall also represent the San Joaquin Valley at public forums, including before the California Transportation Commission, the Governor and his/her administration, and before State and Federal legislative bodies that require a common voice. The Policy Council shall also provide direction and guidance to the Regional Planning Agencies Executive Directors Committee.
  - a. The Policy Council shall cause to be created a set of By-Laws which shall further describe its operational structure and the operational structure of any subcommittees it may create.
  - b. The Policy Council shall provide direction to the Regional Planning Agencies Executive Committee on the development of an Annual Work Program and Budget for activities to be carried out jointly, including identifying revenue for the implementation of these activities. The Annual Work Program and Budget is to be reflected in each respective regional planning agency's budget documents as appropriate.
  - c. Nothing herein shall be construed as limiting in any manner the authority and responsibilities of the respective regional planning agencies, and all plans, programs and activities shall at all times be carried out in such manner as to maintain and recognize the separateness and autonomy of the individual regional planning agencies.
12. The San Joaquin Valley Regional Planning Agencies Executive Directors Committee consisting of the regional planning agencies' Executive Directors {or their designees} shall hereby continue to provide coordination and direction on all administrative work required to carry out the development of plans that address interregional issues. The Executive Directors Committee may establish technical committees to assist in research and plan development that address interregional issues as defined herein and on other interregional Issues as directed by the Policy Council. One of the primary roles of the Executive Directors Committee shall be as the primary advisory body to the Policy Council on all items appearing on its agenda, and one of its functions shall be to recommend agenda items for the Policy Council's regular agenda. The Executive

Directors Committee shall implement the Annual Work Program and Budget as approved by the Policy Council.

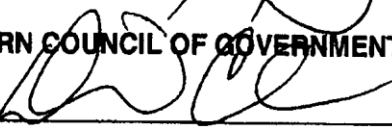
IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their respective officers to be effective on the date first above

**COUNCIL OF FRESNO COUNTY GOVERNMENTS**

  
Mayor Pro Tem Trinidad M. Rodriguez, Chairman

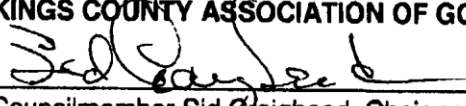
  
Barbara Goodwin, Executive Director

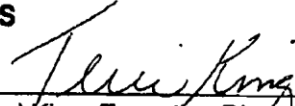
**KERN COUNCIL OF GOVERNMENTS**

  
Councilmember David Couch, Chairman

  
Ronald E. Brummett, Executive Director

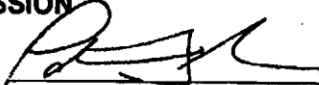
**KINGS COUNTY ASSOCIATION OF GOVERNMENTS**

  
Councilmember Sid Craighead, Chairman

  
Terri King, Executive Director


**MADERA COUNTY TRANSPORTATION COMMISSION**

  
Councilman Gordon Skeels, Chairman

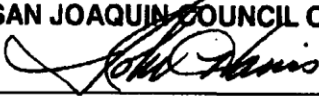
  
Patricia Taylor, Executive Director


**MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

  
Councilmember William Spriggs, Chairman

  
Jesse Brown, Executive Director

**SAN JOAQUIN COUNCIL OF GOVERNMENTS**

  
Councilman John W. Harris, Chairman


  
Andrew Chesley, Executive Director

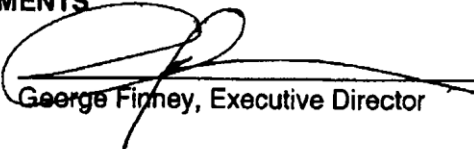
**STANISLAUS COUNCIL OF GOVERNMENTS**

  
Mayor James Ridenour, Chairman

  
Vince Harris, Executive Director

**TULARE COUNTY ASSOCIATION OF GOVERNMENTS**

  
Supervisor Allen Ishida, Chairman

  
George Finney, Executive Director

MEMORANDUM OF UNDERSTANDING  
BETWEEN AND AMONG THE  
REGIONAL PLANNING AGENCIES IN THE SAN JOAQUIN VALLEY  
AND THE  
SAN JOAQUIN VALLEY UNIFIED AIR POLLUTION CONTROL DISTRICT

THIS MEMORANDUM OF UNDERSTANDING (hereinafter "MOU"), which shall be effective the 9<sup>th</sup> day of September 2009 between and among the Council of Fresno County Governments, Kern Council of Governments, Kings County Association of Governments, Madera County Transportation Commission, Merced County Association of Governments, San Joaquin Council of Governments, Stanislaus Council of Governments, and Tulare County Association of Governments, herein referred to as regional planning agencies (hereinafter "RPA"s), and the San Joaquin Valley Unified Air Pollution Control District (hereinafter "SJVUAPCD"), hereby enter into this Memorandum of Understanding;

WITNESSETH

WHEREAS, the above listed regional planning agencies are the Metropolitan Planning Organizations from the eight San Joaquin Valley counties, and are responsible for implementing the federal comprehensive transportation planning process, including associated air quality responsibilities; and

WHEREAS, the San Joaquin Valley Unified Air Pollution Control District has the authority to adopt rules and regulations to protect the public health and prevent violations of ambient air quality standards in the San Joaquin Valley Air Basin, which is designated a nonattainment area for the National Ambient Air Quality Standards. The San Joaquin Valley Air Basin includes eight counties: San Joaquin, Stanislaus, Merced, Madera, Fresno, Kings, Tulare and the valley portion of Kern; and

WHEREAS, on September 21, 2002 the eight Valley RPAs entered into a Memorandum of Understanding with one another to ensure a coordinated regional approach to transportation and air quality planning efforts; and

WHEREAS, on October 29, 2002 the eight Valley RPAs and the SJVUAPCD entered into a Memorandum of Understanding to ensure a coordinated transportation and air quality planning approach. The parties involved concur that this agreement is in need of revision; and

WHEREAS, on September 21, 2006 the eight Valley RPAs entered into a Memorandum of Understanding to update and solidify the partnership agreed upon in the September 21, 2002 MOU, and to create the San Joaquin Valley Regional Planning Agencies' Policy Council. The parties involved concur that this agreement is in need of amending.

**NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED** that the formal cooperative relationship between the Valley RPAs and the SJVUAPCD is established and continued to ensure the effectiveness of regional transportation plans, to comply with the requirements of state and federal law, and to contribute toward the attainment of federal and state ambient air quality standards. This Memorandum of Understanding constitutes a statement of the intentions, obligations and policies of the parties involved. Therefore it is agreed that:

1. This Memorandum of Understanding amends that certain agreement entered into the 21<sup>st</sup> day of September, 2006 between and among the RPAs, to increase the membership of the San Joaquin Valley Regional Planning Agencies' Policy Council by one, in order to accommodate a representative of the SJVUAPCD. No member of the Policy Council shall simultaneously represent both the SJVUAPCD and a RPA.
2. This Memorandum of Understanding supersedes that certain agreement entered into the 29<sup>th</sup> day of October, 2092 between and among the above listed eight Valley RPAs and the SJVUAPCD.
3. The SJVUAPCD has the lead for air quality planning, but effective air quality strategies require the cooperation and joint actions of the Valley RPAs, other local, regional, state and federal government agencies, and the people of the San Joaquin Valley Air Basin. Toward that end, the Valley RPAs and the SJVUAPCD agree to participate in regularly scheduled conference calls with local, state and federal agencies including the California Air Resources Board (ARB), the California Department of Transportation (Caltrans), the U.S. Environmental Protection Agency (EPA), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) to insure good communication is maintained on issues important to the San Joaquin Valley.
4. The parties involved will comply with the Federal Clean Air Act and related regulations and guidance requiring that transportation-related State Implementation Plan (SIP) development decisions be made through interagency consultation. The parties agree to use the latest planning assumptions and emissions factors, conduct regional emissions analyses, and coordinate on the development of motor vehicle emissions budgets. The Valley RPAs will work with the SJVUAPCD in keeping the Transportation Conformity Rule current with federal requirements and guidance, as appropriate. The SJVUAPCD will also assist the Valley RPAs in obtaining appropriate and timely technical assistance from the ARB.
5. The Valley RPAs and the SJVUAPCD agree that it is in their interest to work closely together and develop joint or consistent policy positions whenever possible when dealing with state and federal air quality and transportation agencies. Each party has the responsibility to notify the other in a timely manner of anticipated or known policy issues with state and federal agencies, and to coordinate their response in an effort to present a unified position.



The Valley RPAs will take the lead in compliance with Section 108(f)(1) of the Federal Clean Air Act in developing the transportation control measure (hereinafter "TCM") component of air quality plans (State Implementation Plans or SIPs). The Valley RPAs will consult with their member jurisdictions to facilitate consensus on implementing measures to address transportation related sources of air pollution. The Valley RPAs have limited legal authority to implement emission reduction measures directly, but will seek commitments from member jurisdictions, as appropriate, for inclusion in air quality plans. The Valley RPAs will submit an analysis and recommendation concerning which TCMs are reasonably available control measures for formal consideration by the

SJVUAPCD.

6. The Valley RPAs will take the lead in establishing and maintaining transportation conformity in the Valley as required by Section 176 (c) of the federal Clean Air Act, [42 U.S.C. 7506(c)] and U.S Environmental Protection Agency (40 CFR parts 51 and 93). The Valley RPAs will work to ensure that regulatory requirements are met and federal funding and approval are given to highway and transit projects that are consistent with and conform to the air quality goals established by the SIP. Conforming transportation plans, programs, and projects will not cause new air quality violations, worsen existing violations, or delay timely attainment of the National Ambient Air Quality Standards.
7. The Valley RPAs will coordinate with the SJVUAPCD in updating the status of implementing local agency transportation control measures described in adopted air quality plans (State Implementation Plans or SIPs).
8. The Valley RPAs and SJVUAPCD will work together in addressing state and federal initiatives such as greenhouse gas emission reductions as well as future air quality regulations. The parties recognize the importance and the expertise necessary to develop comprehensive local and regional approaches. The parties involved agree to dedicate staff resources as needed to cooperatively address state and federal requirements, while still meeting individual core mission elements such as protecting public health and delivering safe and efficient transportation projects.
9. The Valley RPAs will determine the allocation of Congestion Mitigation and Air Quality (CMAQ) funds to projects in a manner consistent with federal law and through locally developed project selection criteria. The Valley RPAs will consult with the SJVUAPCD on project selection.
10. The Valley RPAs and the SJVUAPCD will continue the coordination to develop a Valley-wide initiative (San Joaquin Valley Regional Blueprint Process) to provide more efficient and effective transportation systems and land use patterns through the integration of transportation, housing, land use, economic development and environmental protection elements; and to ensure continuity of air quality planning approaches throughout the Valley.
11. The parties involved agree to discuss key issues related to air quality and delivery of transportation projects. If staff level coordination is not adequate to achieve a unified position, either party has the option of bringing issues to senior management attention.

13. In order to reduce and resolve conflicts that may arise between the SJVUAPCD and the Valley RPAs in a timely manner, each party agrees to establish an issues resolution coordination procedure within its own organization. Each party will designate a policy- level staff person as the point of contact or "issues coordinator". When either party believes a conflict exists or is emerging, it is their responsibility to alert the other party through their issues coordinators. Each party will choose its own manner of communicating internally, but communications between the parties will be coordinated through the issues coordinators. If staff level coordination is not adequate to achieve a common position, either party has the option of bringing issues to senior management attention.

## **INDEMNIFICATION**

The parties shall mutually indemnify, defend, and save harmless each other, their officers, agents, and employees from and against any and all claims and losses whatsoever occurring or resulting from their respective performance of this MOU.

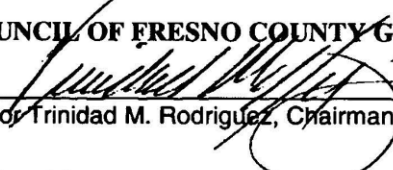
IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their respective officers to be effective on the date first above written.

**SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT**

  
Councilmember Chris Vierra, Chairman


  
Seyed Sadredin, Executive Director  
Air Pollution Control Officer

**COUNCIL OF FRESNO COUNTY GOVERNMENTS**

  
Mayor Trinidad M. Rodriguez, Chairman

  
Tony Boren, Executive Director

**KERN COUNCIL OF GOVERNMENTS**

  
Mayor Steven P. Morgan, Chair

  
Ronald E. Brummett, Executive Director

**KINGS COUNTY ASSOCIATION OF GOVERNMENTS**

  
Supervisor Joe Neves, Chairman

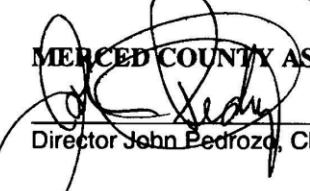
  
Terri King, Executive Director

**MADERA COUNTY TRANSPORTATION COMMISSION**

  
Supervisor Max Rodriguez, Chairman

  
Patricia Taylor, Executive Director

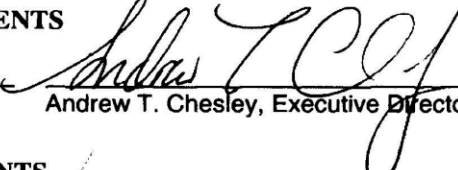
**MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

  
Director John Pedrozo, Chairman

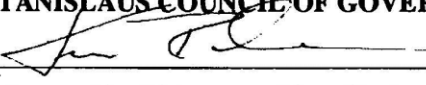
  
Jesse Brown, Executive Director

**SAN JOAQUIN COUNCIL OF GOVERNMENTS**

  
Mayor Larry Hansen, Chairman

  
Andrew T. Chesley, Executive Director

**STANISLAUS COUNCIL OF GOVERNMENTS**

  
Mayor Jim Ridenour, Vice Chair

  
Vince Harris, Executive Director

**TULARE COUNTY ASSOCIATION OF GOVERNMENTS**

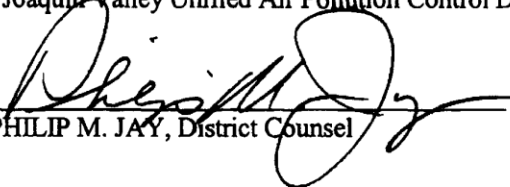
  
Supervisor Mike Ennis, Chairman

  
Ted Smalley, Executive Director

**APPROVED AS TO LEGAL FORM:**  
KEVIN BRIGGS, Interim County Counsel

By   
JANELLE E. KELLEY, Assistant County Counsel

San Joaquin Valley Unified Air Pollution Control District

By   
PHILIP M. JAY, District Counsel

## GLOSSARY OF TERMS AND DEFINITIONS

### **Advance Construction**

Smoothing out project programming levels by using State resources to fund projects in advance of receiving Federal participating funds through the annual Obligation Authority (OA).

### **Advance Construction (Retirement of/Conversion of)**

Allowance for (reduction in) current-year Federal Obligation Authority (OA) reimbursement for which State resources were expended in advance.

### **Allocation**

The distribution of funds to a specific project or group of projects, or statutory distribution based on formula.

### **Allocation Capacity**

The level at which state/federal capital project costs can be programmed using cash resources available (determined through the fund estimate process).

### **Apportionment**

The Fixing America's Surface Transportation Act (FAST Act) of 2015 established the annual apportionment levels for the Surface Transportation Block Grant Program (STBGP), Congestion Mitigation & Air Quality (CMAQ) Improvement Program, and Federal transit funds.

### **Article XIX**

Article of the State Constitution. Designates how State taxes on motor fuel and motor vehicles may be used for streets, highways and fixed guideway transit projects. Excludes funding for maintenance and operating costs for mass transit power systems and mass transit passenger facilities, vehicles, equipment, and services.

### **Capital Outlay**

Cost of construction of transportation facilities and acquisition of right of way. Excludes engineering and right of way support costs.

### **CEQA (California Environmental Quality Act)**

2070 act that requires that State agencies regulate activities with major consideration for environmental protection.

### **CMAQ (Congestion Mitigation & Air Quality) Improvement Program**

A funding program for projects and programs that will contribute to the attainment of a national ambient air quality standards. The funds are available to non-attainment areas to reduce ozone and particulate matter based on population and pollution severity. Federal statutes appoint Metropolitan Planning Organizations (MPOs) responsible for administering the CMAQ funds.

### **CTC (California Transportation Commission)**

The body established by AB 402 to advise and assist the California State Transportation Agency (CalSTA) and the Legislature in formulating and evaluating state policies and plans for transportation programs.

### **Escalation Factors**

Factors provided by the Department of Finance to reflect the increase or decrease of future capital and non-capital transportation costs used for STIP and SHOPP programming. Also called "inflation factors".

**Executive Order**

An order from the Governor's Office. May also be a Presidential order.

**Federal-Aid Highway Program**

Transportation financing programs created by Federal legislation.

**Federal Highway Administration Planning Funds (PL Funds)**

Source of funds used by Tulare County Association of Governments to fund regional planning efforts.

**Federal Minimum Allocation**

Minimum amount of Highway Trust Fund money returned to states. This is 85 percent of the state's share of total amount paid into the fund by all states.

**Federal TIP**

Portion of the Regional Transportation Improvement Program (RTIP) submitted to Federal agencies.

**Federal Transportation Program**

Is a reimbursable program. To receive Federal funding an Agency must first incur a cost, which meets Federal requirements. The Federal Highway Administration (FHWA) reimburses from 80 to 100 percent. In order to fund a project federally, the Apportionment and Obligation Authority (OA) must be available.

**Fiscal Year (FY)**

For California, the FY is the accounting period beginning July 1 and ending June 30. For the Federal budget and accounting purposes the FY period begins October 1 and ends September 30.

**Fund Estimate**

The fund estimate is a four-year estimate of State and Federal funds, for transportation purposes, that are expected to be available for State Transportation Improvement Program (STIP) programming. The California Transportation Commission uses the fund estimates as the basis for programming projects into the STIP. The fund estimate is produced based on trends and existing law. The creation of the fund estimate requires many significant assumptions. Should any of the key assumptions require revision at a later date, the programming levels displayed in the fund estimate would also need to be revised.

**Guideway**

A permanent facility, or structure, that dictates the route and course of a vehicle with or without operator guidance.

**Highway System**

Network of streets owned and maintained by Caltrans that carry automotive vehicles on local, arterial, ramps, and freeway-type facilities.

**Highway Trust Fund**

Federal user-fees on gasoline, etc., go into this fund. Used to reimburse states for Federal-aid projects.

**Intermodal Facilities and Systems Management System**

The Intermodal Transportation Management System (ITMS) is a decision support system that allows transportation planners to evaluate the relative performance of intermodal transportation investment alternatives for a corridor of statewide significance and system perspective. Intermodal facility refers to a transportation element that accommodates and interconnects different modes of transportation. Intermodal facilities include, but are not limited to, highway elements, coastal, inland and Great Lakes

ports, canals, pipeline farms, airports, marine and/or rail terminals, truck terminals, and intercity bus terminals. Intermodal transportation facilities serve intrastate, interstate, and international movement of goods and passengers. Intermodal system refers to a transportation network for moving people and goods using various combinations of transportation modes.

**IRRS (Interregional Road System)**

A series of interregional California highway routes, outside the urbanized areas, that provides access to, and links between, the State's economic centers, major recreational areas, and urban and rural regions.

**Matching Funds**

The share of funds provided by the State or local applicant to supplement the Federal share of funds to finance a Federal project.

**MPO (Metropolitan Planning Organizations)**

An organization designated by the Governor as a forum for cooperative decision making by principal elected officials of a general-purpose local government. Federal provisions require an MPO in urbanized areas.

**Obligation**

A commitment by the Federal government to reimburse the States the Federal share of Federal-Aid projects.

**Obligation Authority (OA)**

Obligation Authority is the ceiling Congress places on all commitments of apportionments for any given year. Individual States receive OA in proportion to their apportionments and allocations. From a fund estimate point of view, OA is the prime determinant of usable Federal funds. OA is only available for the current year.

**PS&E**

Plans, Specifications and Estimates: Final project documents and cost estimates prepared for construction contracts.

**Programming**

Process of selecting and scheduling high-priority capital outlay projects for development and implementation.

**R&D Funds**

Research and Development funds.

**ROW (Right of Way)**

Purchase of property for transportation project purposes (also R/W).

**RTIP (Regional Transportation Improvement Program)**

A list of proposed transportation projects submitted to the CTC by the regional transportation planning agencies candidates for STIP funding. The individual projects are first proposed by local jurisdictions, then evaluated and prioritized by the regional agency for submission to the CTC. The RTIP has a four-year planning horizon, and is updated every two years.

**RTP (Regional Transportation Plan)**

Federal and State-mandated document to be developed at last every four years by all RTPAs, describing existing and projected transportation conditions, needs, alternatives and their consequences. The RTP also serves as the Metropolitan Planning Organizations' long-range plan.

#### **Seismic Retrofit**

Projects on the state/local highway system to make bridges more earthquake safe through retrofit (usually refers to construction).

#### **SPR Funds**

Highway Planning and Research Funds are the 1-1/2 percent moneys allocated to states by Section 307(c) of Title 23 U.S.C. Caltrans and Local Agencies share to the use of these funds.

#### **State Highway Account (SHA)**

The SHA is the largest of the fund estimate accounts. Principle sources of funds: Excise taxes on motor vehicle fuels, truck weight fees and the Federal Highway Trust Fund. Supports the Departments: Local Assistance, Maintenance, Operation, Program Development and Project Support programs as well as administrative support.

#### **State Highway Operation and Protection Program (SHOPP)**

Projects programmed in the Department's State Highway Operation and Protection Program (SHOPP). A program created by State legislation that includes State highway safety and rehabilitation projects, Seismic Retrofit projects, land and building projects, landscaping, some operational improvements, bridge replacement and the minor program -- generally those types of projects that Caltrans as the owner-operator of the system uses to maintain the integrity of the system. Is comprised of state and federal funds. Unlike STIP projects, SHOPP projects may not increase roadway capacity. SHOPP is a four-year program of projects, adopted separately from the STIP cycle. The 2009 State gas tax increase partially funds the program, but it is primarily funded through the "old 9 cents-per-gallon State gas tax and from Federal funds.

#### **State Transportation Improvement Program (STIP)**

The STIP includes the following programs:

After considering the RTIPs, rural RTPA comments and input from public hearings, the CTC adopts the STIP that provides the delivery schedule of projects for the upcoming four years.

#### **State Transit Assistance (STA)**

Transportation Development Act funds provided for transit uses.

#### **Subventions**

Financial assistance to local governments (i.e., local assistance, guideway funds).

#### **Sustainable Communities Strategy (SCS)**

Developed in accordance with California Senate Bill 375 (SB 375, Statutes of 2008), the SCS must demonstrate how development patterns and transportation network, policies, and programs can work together to achieve greenhouse gas emission reduction targets for cars and light trucks, if there is a feasible way to do so. If a MPO cannot meet the targets through the SCS, then the region is required to develop an alternative planning strategy that demonstrates how targets could be achieved.

#### **TDA (Transportation Development Act)**

An act that specifies how the 1/4 percent of local sales tax for transportation purposes is distributed. TDA is codified in Sections 29530-29536 of the Government Code and Sections 99200-99408 of the Public Utilities Code.



**Toll Bridges & Toll Bridge Funds**

Toll revenues collected on nine State-owned toll bridges are deposited into four toll revenue funds to be used for bridge purposes such as debt retirement, bridge operations, administration, certain maintenance costs not paid from the SHA, Metropolitan Transportation Commission (MTC) transfer and construction projects.

**Unmet Needs**

The Unmet Transit Needs process is conducted every year, usually in March, where there is at least one public hearing held to solicit comments on unmet transit needs that may exist within Tulare County and may be reasonable to meet.

**Terms Related to Air Quality****Area sources**

Small stationary and non-transportation sources of air pollution that are too small or numerous to count as point sources for individual control, such as dry cleaners.

**Attainment Demonstrations**

A SIP revision that describes how an area will meet air quality standards before its attainment date.

**Build/No-build test**

A conformity test which demonstrates that the total emissions from the projects in a transportation plan or program (the "build" scenario) will be lower than emissions that would result if the projects were not build (the "no-build" scenario).

**Carbon Monoxide (CO)**

A colorless, odorless gas that largely results from incomplete combustion of fuel. CO is one of three pollutants linked to motor vehicle emissions that are regulated by the Clean Air Act.

**Conformity finding**

An MPO verification that the emissions produced by a plan or program are consistent with the goals of a SIP. Conformity is generally determined by either an emissions budget test or a "build/no-build" test, and a demonstration that Transportation Control Measures will be implemented in a timely fashion.

**Emissions budget**

A part of a SIP that identifies the maximum allowable emissions that may be produced by mobile, stationary and area sources.

**Emissions Budget Conformity Period**

The conformity period following the transitional period in which the emissions budget test is the sole test for conformity. The period begins when a 15 Percent SIP Revision is approved by EPA.

**Emissions budget test**

A conformity test in which MPOs demonstrate that the emissions from projects in a transportation plan or program will not exceed a SIP's emissions budget.

**Emissions inventories**

A complete list of the sources and amounts of pollutant emissions within a specific area and time interval.

**Federal Implementation Plan (FIP)**

A plan developed by EPA 24 months after a SIP is found deficient. A FIP provides strategies for attainment, but does not eliminate the state's responsibility to develop an approvable SIP.

**Hotspots**

A poorly ventilated area, such as a tunnel or intersection, where mobile source emissions (usually carbon monoxide or particle matter) are particularly high.

**Hydrocarbons**

A precursor of ozone in addition to nitrogen oxides (NO<sub>x</sub>). Hydrocarbons are also known as volatile organic compounds (VOC) or reactive organic gases (ROGs). Until recently, most efforts to reduce ozone have focused on controlling hydrocarbons.

**Mobile sources**

Motorized vehicles, including cars, trucks, buses and other modes of transportation.

**National Ambient Air Quality Standards (NAAQS)**

Federal standards that set allowable concentrations and exposure limits for various pollutants.

**Nitrogen Oxides (NO<sub>x</sub>)**

A precursor of ozone in addition to hydrocarbons.

**Offsets**

A compensation for the expansion or construction of a polluting stationary source. Before such expansion/construction begins, an offset permit is required to show that emissions will be reduced at another facility to offset new emissions increases. Under sanctions, the offset requirement would be increased to two-to-one.

**Ozone**

Ozone is formed when hydrocarbons and nitrogen oxides (NO<sub>x</sub>) combined in the presence of sunlight. Ground level ozone is a harmful pollutant, while stratospheric ozone protects life on earth from harmful ultraviolet rays.

**Particulate Matter (PM<sub>10</sub> PM<sub>2.5</sub>)**

Solid or liquid particles that measure less than 10 (or 2.5) microns. A micron is one millionth of a meter.

**Precursors**

The essential ingredients that form a secondary pollutant, e.g., nitrogen oxides and hydrocarbons are precursors in the formation of ozone.

**Sanctions**

EPA sanctions that will be imposed when a SIP revision is found deficient or not submitted. Sanctions can include two-to-one offsets for stationary sources, or a cutoff of highway funding.

**Single Occupant Vehicle (SOV)**

Vehicles with just one occupant. The reduction of SOVs is a major goal of many Transportation Control Measures (TCMs).

**State Implementation Plan (SIP)**

A plan containing the strategies to achieve attainment of NAAQS, and maintain air quality levels once attainment is achieved.

**Stationary sources**

Relatively large, fixed sources of emissions, such as factories or power stations.

**Technological mobile source reduction measures**

Techniques that seek to reduce the emissions of cars without changing traffic patterns or personal travel habits. Technological approaches include inspection and maintenance (I&M) programs and reformulated gasoline.

**Transitional Conformity Period**

Conformity period when ozone non-attainment MPOs must perform both the emissions budget test and the build/no-build test for hydrocarbons. The transitional period begins on the date when the 15 Percent Reasonable Further Progress SIP revision was due and ends when that SIP revision is approved.

**Transportation Control Measures (TCM)**

A measure that alters personal travel patterns or traffic flow to reduce emissions. TCM includes Transportation Systems Management (TSM) and Transportation Demand Management (TDM).

**Vehicle Miles Traveled (VMT)** The sum of distances traveled by all motor vehicles in a specified region.

**Volatile Organic Compounds (VOC)**

Another name for hydrocarbons, a precursor of ozone.

## ABBREVIATIONS AND ACRONYMS

<b>AASHTO</b>	<i>American Association of State Highway and Transportation Officials</i>
<b>ADA</b>	<i>Americans with Disabilities Act</i>
<b>ADT</b>	<i>Average Daily Traffic</i>
<b>ATP</b>	<i>Active Transportation Plan</i>
<b>ALUC</b>	<i>Airport Land Use Commission</i>
<b>AMPO</b>	<i>Association of Metropolitan Planning Organizations</i>
<b>APTA</b>	<i>American Public Transit Assoc.</i>
<b>ARB</b>	<i>Air Resources Board</i>
<b>BRT</b>	<i>Bus Rapid Transit</i>
<b>CAA</b>	<i>Clean Air Act</i>
<b>CAAA</b>	<i>Clean Air Act Amendment of 2090</i>
<b>CALCOG</b>	<i>California Association of Councils of Governments</i>
<b>CALTRANS</b>	<i>California Department Of Transportation</i>
<b>CALUP</b>	<i>Comprehensive Airport Land Use Plan</i>
<b>CARB</b>	<i>California Air Resource Board</i>
<b>CCAA</b>	<i>California Clean Air Act of 2088</i>
<b>CEQA</b>	<i>California Environmental Quality Act of 2070</i>
<b>CHP</b>	<i>California Highway Patrol</i>
<b>CIP</b>	<i>Capital Improvement Program</i>
<b>CMAQ</b>	<i>Congestion Mitigation and Air Quality Improvement Program</i>
<b>CMP</b>	<i>Congestion Management Process</i>
<b>CNG</b>	<i>Compressed Natural Gas</i>
<b>COG</b>	<i>Council of Governments</i>
<b>CSMP</b>	<i>Congestion System Management Plan</i>
<b>CTA</b>	<i>California Transit Association</i>
<b>CTC</b>	<i>California Transportation Commission</i>
<b>DOT</b>	<i>Department Of Transportation</i>
<b>EIR</b>	<i>Environmental Impact Report</i>
<b>EMFAC</b>	<i>Emissions Factors (model)</i>
<b>EPSP</b>	<i>Expedited Project Selection Procedures</i>
<b>FCAA</b>	<i>Federal Clean Air Act</i>
<b>FHWA</b>	<i>Federal Highway Administration</i>
<b>FTA</b>	<i>Federal Transit Administration</i>
<b>FTIP</b>	<i>Federal Transportation Improvement Program</i>
<b>HOV</b>	<i>High Occupancy Vehicle</i>
<b>HOT</b>	<i>High Occupancy Toll</i>
<b>HSRA</b>	<i>High Speed Rail Authority</i>
<b>IRRS</b>	<i>Interregional Road System</i>
<b>ITIP</b>	<i>Interregional Transportation Improvement Program</i>
<b>ITS</b>	<i>Intelligent Transportation Systems</i>
<b>LAFCo</b>	<i>Local Agency Formation Commission</i>
<b>LNG</b>	<i>Liquefied Natural Gas</i>
<b>LOS</b>	<i>Level of Service</i>
<b>L RTP</b>	<i>Long Range Transit Plan</i>
<b>LTC</b>	<i>Local Transportation Commission</i>
<b>LTF</b>	<i>Local Transportation Fund</i>
<b>MPO</b>	<i>Metropolitan Planning Organization</i>
<b>NAAQS</b>	<i>National Ambient Air Quality Standards</i>
<b>NARC</b>	<i>National Association of Regional Councils</i>
<b>NEPA</b>	<i>National Environmental Policy Act</i>
<b>NHS</b>	<i>National Highway System</i>
<b>OWP</b>	<i>Overall Work Program</i>
<b>PAC</b>	<i>Policy Advisory Committee</i>
<b>PID</b>	<i>Project Initiation Document</i>

<b>PMS</b>	<i>Pavement Management System</i>
<b>PPP</b>	<i>Public Participation Plan</i>
<b>PSR</b>	<i>Project Study Report</i>
<b>ROG</b>	<i>Reactive Organic Gases</i>
<b>RTIP</b>	<i>Regional Transportation Improvement Program</i>
<b>RTP</b>	<i>Regional Transportation Plan</i>
<b>RTPA</b>	<i>Regional Transportation Planning Agency</i>
<b>SCS</b>	<i>Sustainable Communities Strategy</i>
<b>SGR</b>	<i>State of Good Repair</i>
<b>SHOPP</b>	<i>State Highway Operation &amp; Protection Plan</i>
<b>SIP</b>	<i>State Implementation Plan</i>
<b>SOV</b>	<i>Single Occupancy Vehicle</i>
<b>SRTP</b>	<i>Short Range Transit Plan</i>
<b>SSTAC</b>	<i>Social Service Transportation Advisory Council</i>
<b>STA</b>	<i>State Transit Assistance</i>
<b>STIP</b>	<i>State Transportation Improvement Program</i>
<b>STBGP</b>	<i>Surface Transportation Block Grant Program</i>
<b>SJVAPCD</b>	<i>San Joaquin Valley Air Pollution Control District</i>
<b>TAC</b>	<i>Technical Advisory Committee</i>
<b>TAZ</b>	<i>Traffic Analysis Zone</i>
<b>TCAG</b>	<i>Tulare County Association of Governments</i>
<b>TCM</b>	<i>Transportation Control Measure</i>
<b>TCR</b>	<i>Transportation Concept Report</i>
<b>TCTA</b>	<i>Tulare County Transportation Authority</i>
<b>TDA</b>	<i>Transportation Development Act</i>
<b>TDM</b>	<i>Transportation Demand Management</i>
<b>TDP</b>	<i>Transit Development Plan</i>
<b>TIF</b>	<i>Transportation Impact Fee</i>
<b>TMA</b>	<i>Transportation Management Area</i>
<b>TOD</b>	<i>Transit Oriented Development</i>
<b>TPA</b>	<i>Transportation Planning Agency</i>

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# Certification Procedure and Criteria

**Tulare County Association of Governments**  
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**(559) 733-720 fax**  
**[www.TulareCOG.org](http://www.TulareCOG.org)**  
**[www.TCMeasureR.com](http://www.TCMeasureR.com)**

Federal regulations require the State and TCAG to certify that the planning process is being carried out in conformance with all applicable federal laws and regulations. Current applicable laws and regulations consist of the following:

- 23 U.S.C 135
- 49 U.S.C. 5323(k)
- 23 CFR 450
- 42 U.S.C 7504, 7506© and (d)

A certification statement is contained annually in this document (the OWP). Other documentation will be submitted to Caltrans

<b><u>Certification Factor</u></b>	<b><u>Documentation</u></b>
MPO Boundary Map	Copy of Approved Map
MPO Designation (23U.S.C. 135,49 U.S.C. 5323(k))	Copy of Designation Letter
Regional Transportation Plan (23U.S.C. 135,49 U.S.C. 5323(k))	Available on TCAG website
Regional Transportation Improvement Program (23U.S.C. 135,49 U.S.C. 5323(k))	Available on TCAG Website
Overall Work Program (23U.S.C. 135,49 U.S.C. 5323(k))	Copy of documentation and MPO endorsement
Conformity/Consistency Report 42 U.S.C. 7504,7506©(d)	Available on TCAG Website
Agreement between the San Joaquin Valley TRPAs	MOU
Agreement Between the San Joaquin Valley RTPAS and SJVUAPCD	MOU

