



Tulare County Transportation Authority

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www.tularecog.org

Tulare County Transportation Authority	Date: Monday, January 27, 2020 Time: 1:00 p.m. TCTA Board Meeting Place: Farmersville Community Center 623 N. Avery Street Farmersville, CA 93223
Technical Advisory Committee	Date: Wednesday, January 22, 2020 Time: 1:30 p.m. Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting.

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

I. CALL TO ORDER & WELCOME

II. PUBLIC COMMENTS-TIMED ITEM

NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

Convene as the Tulare County Transportation Authority

All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-B.

- A. Action: Minutes of December 9, 2019 Authority Meeting (Pages 1-2)
- B. Action: Minutes of December 5, 2019 Technical Advisory Committee Meeting (Pages 3-4)

IV. AUTHORITY ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: KNN Fee Proposal for the 2020 Sales Tax Revenue Bonds (Pages 5-10)

- B. Action: Adoption of Resolution: Approving the Schedule for the Fifth Measure R Expenditure Plan Amendment Process (Pages 11-16)
- C. Information: Measure R Revenue for November-December 2019 (Pages 17-18)

V. OTHER BUSINESS

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

VI. ADJOURN

The next scheduled Tulare County Transportation Authority (TCTA) meeting will be held on **Monday, February 24, 2020 at 1:00 p.m.** at the **Woodlake Community Center, 145 N. Magnolia Street, Woodlake, CA 93286.** The Technical Advisory Committee will meet on **Thursday, February 20, 2020 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

TULARE COUNTY TRANSPORTATION AUTHORITY

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Kuyler Crocker – Chair	Tulare County-District 1	*
Pete Vander Poel	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Dave Hails
Paul Boyer	City of Farmersville	Ruben Macareno
Pamela Kimball	City of Lindsay	Brian Watson
Martha A. Flores	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Carlton Jones
Bob Link – Vice-Chair	City of Visalia	Phil Cox
Rudy Mendoza	City of Woodlake	Frances Ortiz

***No Alternate (Required to be an elected official)**

TCAG STAFF

Ted Smalley, Executive Director
 Ben Kimball, Deputy Executive Director
 Ben Giuliani, Executive Officer- LAFCO
 Leslie Davis, Fiscal Manager
 Elizabeth Forte, Principal Regional Planner
 Roberto Brady, Principal Regional Planner
 Mark Hays, Senior Regional Planner
 Derek Winning, Senior Regional Planner
 Gabriel Gutierrez, Senior Regional Planner
 Kasia Poleszczuk, Associate Regional Planner
 Steven Ingoldsby, Associate Regional Planner
 Giancarlo Bruno, Regional Planner
 Barbara Pilegard, Associate Regional Planner-EH
 Maria Garza, Associate Regional Planner-EH
 Michele Boling, Accountant II
 Brideget Moore, Staff Services Analyst III
 Amie Kane, Administrative Clerk II
 Servando Quintanilla, Administrative Clerk
 Olivia Forte, Intern Apprentice-EH

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AGENDA ITEM: III-A
TULARE COUNTY ASSOCIATION OF GOVERNMENTS
TULARE COUNTY TRANSPORTATION AUTHORITY

Executive Minutes December 9, 2019

Board Members	Alternates	Member/Alternate	Agency
Kuyler Crocker (<i>Chair</i>)	*	M	Tulare County-Dist. 1
Pete Vander Poel	*	M	Tulare County-Dist. 2
Amy Shuklian	*	M	Tulare County-Dist. 3
Eddie Valero	*		Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer	M	City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno	M	City of Farmersville
Pamela Kimball	Brian Watson	M	City of Lindsay
Martha A. Flores	Milt Stowe	M	City of Porterville
Terry Sayre	Carlton Jones	M	City of Tulare
Bob Link (<i>Vice-Chair</i>)	Phil Cox	M/A	City of Visalia
Rudy Mendoza	Francis Ortiz		City of Woodlake

Counsel and TCAG Staff Present (X)

	Jeff Kuhn, Tulare Co. Deputy Counsel	X	Kasia Poleszczuk, Associate Regional Planner
X	Ted Smalley, Executive Director	X	Steven Ingoldsby, Associate Regional Planner
X	Benjamin Kimball, Deputy Executive Director	X	Giancarlo Bruno, Regional Planner
X	Benjamin Giuliani, Executive Officer-LAFCO		Maria Garza, Associate Regional Planner/EH
X	Leslie Davis, Finance Director		Barbara Pilegard, Associate Regional Planner/EH
X	Elizabeth Forte, Principal Regional Planner	X	Michele Boling, Accountant III
X	Roberto Brady, Principal Regional Planner	X	Brideget Moore, Staff Services Analyst III
	Mark Hays, Senior Regional Planner	X	Amie Kane, TCAG Administrative Clerk II
X	Derek Winning, Senior Regional Planner	X	Servando Quintanilla, TCAG Administrative Clerk
X	Gabriel Gutierrez, Senior Regional Planner		Olivia Forte, Intern Apprentice/EH

I. CALL TO ORDER & WELCOME

The Tulare County Transportation Authority was called to order by Chair Crocker at 2:24 p.m. on December 9, 2019 at the Tulare Ag Auditorium, 4437 S. Laspina, Tulare, CA 93274.

II. PUBLIC COMMENTS

Public comments opened/closed at 2:24 p.m. No public comments received.

III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-D.

A. Action: Minutes of October 21, 2019 Authority Meeting

B. Action: Minutes of October 17, 2019 Technical Advisory Committee Meeting

C. Action: Approval of Measure R Audit Extensions for Member Agencies

D. Action: Adoption of Resolution: Verifying the Availability of Measure R Funding for the State Route (SR) 99/Commercial Avenue Interchange Project

Upon a motion by Member Link, and seconded by Member Flores, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-D. Absent: Valero and Mendoza.

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Authorization to Proceed with the Draft Related Bond Documents

Ms. Davis stated that based on the proposed funding scenarios presented by KNN during the workshop, the recommendation would be to proceed with the proposed funding scenario #3 for the draft bond. Ms. Davis explained that this scenario included repayment of the existing variable loan of \$20 million with the County of Tulare and net bonding proceeds of 60 million. A copy of financing scenario #3 from Financial Advisor KNN was distributed for review.

Upon a motion by Member Vander Poel, and seconded by Member Reynosa, the Tulare County Transportation Authority unanimously approved the recommendation to proceed with proposal funding scenario #3 as it was presented. Absent: Valero and Mendoza.

B. Action: Adoption of Resolution: KNN Fee Proposal for the 2020 Sales Tax Revenue Bonds

Ms. Davis outlined the fees agreement proposed with KNN which would authorize a payment of \$135,000 as a fixed transaction fee to be paid from the bond proceeds. Additionally, reasonable out of pocket expenses would be authorized up to \$5,000. Member Vander Poel inquired about the cost compared to other financial firms and Member Boyer asked about the costs for legal counsel or additional costs associated with the bond.

Given the questions posed by the Members it was requested that the item return in January 2020 with additional information and for action. No action was taken.

C. Information: Measure R Revenue for October 2019

Ms. Davis shared that the Measure R Revenue for October 2019 was \$3,259,423 compared to \$3,453,863 for the same period the previous year. The year to date amount was \$12,012,224 compared to \$11,511,423 for the same period the previous year and represented a 4.4% increase.

V. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

There were no items reported or comments noted for Other Business Items V-A through V-D.

VI. ADJOURN

The Tulare County Transportation Authority adjourned at 2:30 p.m.

AGENDA ITEM: III-B
TCTA Technical Advisory Committee Meeting
Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291
December 5, 2019 – Summary Meeting Minutes

ATTENDANCE LIST

City of Dinuba	<i>Absent</i>
City of Exeter	<i>Eddie Wendt</i>
Cities of Farmersville, Woodlake	<i>Absent</i>
City of Lindsay	<i>Absent</i>
County of Tulare	Johnson Vang
City of Porterville	Javier Sanchez
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Benjamin Kimball
Caltrans	Mike Navarro

Others Present:

TCAG Staff Present: Elizabeth Forte, Leslie Davis, Theodore Smalley, Benjamin Giuliani, Gabriel Gutierrez, Roberto Brady, Giancarlo Bruno, and Brideget Moore Recording.

SUMMARY MEETING MINUTES

(Minutes reflect agenda items discussed only)

- I. Call to Order:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:22 p.m.

All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for December 9, 2019.

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

C. Action: Approval of Measure R Audit Extensions for Member Agencies

Ms. Davis stated that the deadline was extended to the end of March.

D. Action: Adoption of Resolution: Verifying the Availability of Measure R Funding for the State Route (SR) 99/Commercial Avenue Interchange Project

Mr. Giuliani discussed funding details for State Route 99 Commercial Avenue Right of Way phase and verifying available construction funding. Mr. Giuliani stated that other funding sources would be sought as well.

IV. Authority Action/Discussion Items

A. Action: Adoption of Resolution: Authorization to Proceed with the Draft Related Bond Documents

Ms. Davis stated that there would be a presentation on bonding with KNN during the workshop and that TCAG was seeking authorization to proceed with bond documents; highlighting the scenario that they thought would work best. Additionally Ms. Davis discussed the 60 million dollar bond based on projects ready to go and an additional 40 million dollar bond.

B. Action: Adoption of Resolution: KNN Fee Proposal for the 2020 Sales Tax Revenue Bonds

Ms. Davis highlighted pages 20 and 21 and discussed what the scope of services would be and the cost.

C. Information: Measure R Revenue for October 2019

Ms. Davis shared that the Measure R Revenue for October 2019 was \$3,259,423 compared to \$3,453,863 for the same period the previous year. The year to date amount was \$12,012,224 compared to \$11,511,423 for the same period the previous year and represented a 4.4% increase.

VI. ADJOURN

The TCAG Technical Advisory Committee adjourned at 2:27 p.m.

DRAFT

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-A

January 27, 2020

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Action: Adoption of Resolution: KNN Fee Proposal for the 2020 Sales Tax Revenue Bonds

BACKGROUND:

At the October 21, 2019 Board meeting, KNN was selected as a financial consultant to assist with the strategic planning of Measure R financing for both short term and long term. KNN, in 2010, assisted (TCTA) in obtaining an "A" rating with Standard & Poor's. As a result of securing a short term note with the County of Tulare Treasury and the timing of interchange construction, bonding or long-term financing has not been required during the first five years of Measure R. Since this time, KNN in 2014 assisted (TCTA) in obtaining a bond for Cartmill/SR-99 Interchange, Betty Drive/SR-99 Interchange and SR-198/City of Visalia Interchange Improvements. Additionally, KNN assisted (TCTA) in obtaining an "AA" rating with Standard & Poor's. KNN's fee schedule was presented at the December 9, 2019 board meeting for approval. A request was made to review fees and report at the January 27, 2020 board meeting.

DISCUSSION:

The Measure R 2018 Strategic Work Plan was approved by the Authority on June 18, 2018 with Resolution No. 2018-102. The Work Plan serves as a guide for the delivery of Measure R projects in the upcoming five-year period. The 2018 Strategic Work Plan was amended on March 18, 2019 with Resolution No. 2019-104 and on April 15, 2019 with Resolution No. 2019-105.

As part of the Strategic Work Plan, bonding capacity is prioritized for this list that reflects the Measure R projects that would potentially be financed by the proceeds of future debt issues:

- Caldwell Ave Widening which includes: Santa Fe to Lovers Lane, Lovers Lane to Farmersville City Limit, and Farmersville City Limit to Exeter City Limit
- Porterville SR 190 Corridor Projects
- Caldwell/SR 99 Interchange
- Exeter and Lindsay Spruce Mitigation Projects
- SR 198 Corridor improvements
- Visalia Caldwell
- Tulare Commercial Interchange
- Porterville Rehabilitation Program
- Exeter Firebaugh/Rocky Hill
- Farmersville/Dinuba/Lindsay /Woodlake Roundabouts
- Farmersville Corridor improvements
- County Bridge Improvement Program
- Harvest Road improvements
- SR-198 Interchange improvements
- County Road Rehabilitation Program

- Riggin Road improvements

Critical to the structuring of the Bonds is the TCTA cash flow model. Detailed modeling was required to establish bond structures that optimize the funds available for projects while allowing for sufficient ending cash balances. Bond structure considerations include program revenue coverage, authority-wide coverage, delayed principal, capitalized interest and the use of a fully or partially funded debt service reserve fund, if possible.

The legal documentation of the bond offering involved developing the covenants critical to this and all subsequent Authority bond offerings. KNN has and will continue to participate in all document review sessions to ensure that the bond covenants meet the market's requirements for the highest ratings possible while still providing adequate flexibility and debt capacity for the Authority in the future. KNN contributed thoughts and expertise to the structure of the Master Indenture and the First Supplemental Indenture, including the nature of the revenue pledge, flow of funds, and additional bonds test. Overall, KNN will manage the scheduling of the bond offering, including ratings, bond insurance bidding, documentation and pricing.

The fee proposal also reflects the enhanced scope of services that TCAG and Tulare County have come to expect from the KNN team. There is a high degree of service and placement of particular emphasis on providing independent, objective analysis to support informed decision making, staff and Board training, as well as rating agency, investor outreach and bond pricing strategies designed to reduce the total interest cost of the financing.

The existing contract with KNN Public Finance, Exhibit D, Contract Budget, allows for the afore-mentioned fixed fees contingent upon the successful sale of the bonds as well as out of pocket costs. KNN continues to meet deadlines and produce excellent products. Based on performance and product delivery it is recommended to authorize the requested payment of \$125,000 as the fixed transaction fee to be paid from the bond proceeds. Additionally, it is recommended to authorize the reimbursement for reasonable out of pocket expenses not to exceed \$5,000.

RECOMMENDATIONS:

Authorize the fee proposal and out of pocket expenses related to the bonding and Authorize Fiscal Manager to sign KNN letter of Acknowledgement and Acceptance of fees as described in discussion.

FISCAL IMPACT:

The 19-20 OWP will be increased to accommodate the not to exceed \$ 5,000 to cover the out of pocket expenses per the contract with Measure R Administration Funds. The increase to the OWP will not result in an increase in fees for member agencies. The \$125,000 will be paid from bond proceeds.

ATTACHMENTS:

1. Resolution Approving fixed transaction fee and out of pocket expenses related to the bonding
2. KNN Acknowledgement and Acceptance Letter

BEFORE THE
TULARE COUNTY TRANSPORTATION AUTHORITY
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

AUTHORIZE FEE PROPOSAL FOR THE) Resolution No. []
2020 SALES TAX REVENUE BONDS)

WHEREAS, on October 21, 2019 the Tulare County Transportation Authority (TCTA) selected KNN Public Finance to assist with strategic planning of Measure R financing for both short term and long term; and

WHEREAS, the contract with KNN, Exhibit D, Contract Budget, allows for fixed fees contingent upon the successful sale of the bonds; and

WHEREAS, the contact with KNN, Exhibit D, Contract budget, allows for reimbursement of out of pocket costs not to exceed \$5,000; and

WHEREAS, the Finance Director is authorized to sign the KNN Acknowledgement and Acceptance Letter of said fees.

NOW, THEREFORE, BE IT RESOLVED that the Transportation Authority of the County of Tulare approves the fee proposal for the 2020 sales tax revenues bonds to KNN in the amount of \$125,000 to be deducted from bond proceeds and reimbursement of out of pocket cost not to exceed \$ 5,000 from Measure R Administration budget; and approves the Finance Director to sign the KNN Acknowledgment and Acceptance Letter.

The foregoing Resolution was adopted upon motion of Member _____, seconded by Member _____, at a regular meeting held on the 27th day of January 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY TRANSPORTATION AUTHORITY

Kuyler Crocker
Chair, TCTA

Ted Smalley
Executive Director, TCTA



MEMORANDUM

Date: January 8, 2020

To: Ted Smalley and Leslie Davis, Tulare County Transportation Authority

From: David Leifer and Bobby Cheung, KNN Public Finance, LLC

Re: Fee Approval for Tulare County Transportation Authority Sales Tax Revenue Bonds
(Limited Tax Bonds), Series 2020

I am writing to confirm that KNN Public Finance, LLC, is serving as Municipal Advisor to Tulare County Transportation Authority in connection with the above-referenced financing and will be paid a transaction fee of \$125,000, contingent upon the successful closing of the financing before June 30, 2020. In addition, KNN Public Finance, LLC will also be reimbursed for actual expenses incurred, not-to-exceed \$5,000.

As has been our past practice, KNN will continue to provide a comprehensive scope of services (detailed in the Appendix of this memorandum), including assisting with the administration of the pricing and closing.

Please confirm by signing this letter and returning it to our office. Thank you.

Regards,

Acknowledged and Accepted

David Leifer
Senior Managing Director

Leslie Davis, Tulare County Transportation Authority

Date: _____

Appendix: KNN Scope of Services

The KNN Transaction Scope of Services includes the following:

1. Create and maintain a Financing Schedule and Distribution List.
2. Participate in conference calls to review legal documents and Preliminary / Final Official Statement.
3. Develop plan of finance and alternative bond structure scenarios, as required.
4. Assist in procurement of financing team members, as necessary (including bond counsel, disclosure counsel, trustee, financial printer, etc., as needed).
5. Evaluate method of sale (competitive, negotiated, or direct purchase).
6. Prepare DBC debt service numbers and provide periodic updates.
7. Prepare cash flow and debt service coverage model.
8. Prepare rating agency presentation and coordinate meeting/conference call logistics, including rehearsal review sessions, and coordinate follow-up items with credit analysts.
9. Assist in determining parameters for the Board Resolution.
10. Monitor tax-exempt market conditions. Coordinate timing of sale for the financing.
11. Assist in development of Official Notice of Sale terms, conditions, and bid parameters.
12. Obtain CUSIP numbers in advance of competitive sales.
13. Coordinate outreach to potential underwriting firms and investors.
14. Coordinate and lead pre-pricing/market update calls.
15. Conduct all events on pricing date, including bid opening, bid confirmation, re-sizing, and good faith deposit logistics.
16. Prepare wire transfer memo.
17. Provide post-closing report.

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-B

January 27, 2020

Prepared by Ted Smalley & Leslie Davis, TCAG Staff

SUBJECT:

Action: Adoption of Resolution: Approving the Schedule for the Fifth Measure R Expenditure Plan Amendment Process

BACKGROUND:

The Measure R Expenditure Plan serves as a guide for the use of transportation funds that will be generated through the Tulare County half-cent transportation sales tax over the next thirty years. The Expenditure Plan was developed by the Tulare County Association of Governments (TCAG) and its nine member agencies (Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, Visalia, Woodlake, and the County of Tulare) and approved by the voters in November 2006. The Expenditure Plan represents diverse community interests and addresses major regional transportation needs in Tulare County through the year 2037. The Plan provides a detailed blueprint that will allow for the leveraging of state and federal funds through revenues that will be received through Measure R. The Plan provides funds for: regional road improvements, public transit, rehabilitation of existing roads, and other transportation programs that will improve mobility and air quality within the County and each of the cities.

DISCUSSION:

Attached is the proposed schedule for Amendment No. 5 to the Measure R Expenditure Plan. Upon approval by the Board, TCAG staff will send out a request to member agencies for amendments to the expenditure plan.

RECOMMENDATIONS:

Approve the Measure R Expenditure Plan Amendment No.5 schedule to allow for member agencies and the TCTA to have more opportunities to partner with other agencies, apply for grants, agency preference, plan clarification, and leverage state and federal funds.

FISCAL IMPACT:

There is no fiscal impact to the operating budget of TCAG. The fiscal impact to Measure R programs are not known at this time. Once the proposed amendments are provided the potential fiscal impact will be evaluated.

ATTACHMENTS:

1. Resolution approving the schedule to the Measure R Expenditure Plan Amendment No. 5
2. Draft Schedule
3. Draft Memo outlining parameters for potential amendments

Work Element: 700.01 Measure R Implementation

BEFORE THE
TULARE COUNTY TRANSPORTATION AUTHORITY
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

APPROVING THE SCHEDULE FOR)
MEASURE R EXPENDITURE PLAN) Resolution No.
AMENDMENT NO. 5

WHEREAS, on November 7, 2006, the citizens of Tulare County approved Measure R and the Measure R Expenditure Plan; and

WHEREAS, the Measure R Expenditure Plan serves as a guide for the use of transportation funds that will be generated through the Tulare County half-cent transportation sales tax over the next thirty years; and

WHEREAS, the Measure R Expenditure Plan outlines the process for amendments; and

WHEREAS, the Measure R Expenditure Plan Amendment No. 5 schedule includes additional time for public input, allow for member agencies and the TCTA to have more opportunities to partner with other agencies, apply for grants, agency preference, plan clarification, and leverage state and federal funds; and

WHEREAS, TCAG staff recommends the approval of the attached Measure R Expenditure Plan Amendment No. 5 schedule.

NOW, THEREFORE, BE IT RESOLVED that the Transportation Authority of the County of Tulare approves the schedule for Amendment No. 5

The foregoing Resolution was adopted upon motion of Member _____, seconded by Member _____, at a regular meeting held on the 27th day of January, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY TRANSPORTATION AUTHORITY

Kuyler Crocker
Chair, TCTA

Ted Smalley
Executive Director, TCTA

Proposed Measure R Expenditure Plan Amendment No. 5 Schedule

1. January 27, 2020 – Tulare County Transportation Authority (TCTA) approves Expenditure Plan Amendment No. 5 schedule
2. February 3, 2020 – Tulare County Transportation Authority (TCTA) staff releases directions for submittal of agency requested changes to the Measure R Expenditure Plan (per direction from Board)
3. March 9, 2020 – All potential agency requested changes to be submitted to TCTA Director by 11:00 am
4. April 13, 2020 – City Manager/CAO meeting to discuss the potential changes that have been submitted
5. May 11, 2020 – Meeting with Citizens' Oversight Committee to discuss proposed amendment components
6. May 14, 2020 – TCAG TAC meeting/ further discussion as needed
7. May 18, 2020 – TCTA approval to submit the draft Expenditure Plan amendment to member agencies for Board/Council approvals
8. May 18, - June 30, 2020 All nine agencies present Amendment No. 5 (majority of population along with Board of Supervisors is required for the TCTA to adopt)
9. July 20, 2020 - TCTA Adopts Expenditure Plan Amendment
10. Amendment can be implemented 45 days from TCTA Approval
(September 3, 2020)



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DRAFT MEMORANDUM

To: Tulare County City Managers & County CAO
From: Ted Smalley, TCAG Executive Director
Date: January 27, 2020
Subject: Measure R Expenditure Plan Amendment Five

The Tulare County Transportation Authority (TCTA) on January 27, 2020 adopted a schedule for the fourth Measure R Expenditure Plan Amendment process. Attached is the adopted timeline. All potential agencies requested changes are due by **March 9, 2020 at 11:00 AM**.

Similar to Amendment #4 an additional round of discussion with the TCTA Board and expanded outreach will occur. A workshop will be conducted in the agency's respective jurisdiction for each agency that has an Expenditure Plan request. Also, if desired, a meeting with the Citizens' Oversight Committee (COC) will be conducted.

The following parameters are based on the first three amendments to the Measure R Expenditure Plan. The following is a discussion of amendment parameters by Measure R category.

Local Programs (35%)

In summary, there are no expected changes to the Local Programs category. The Local Program part of Measure R has a defined distribution formula with an annual update to reflect changes in population and mileage information for each agency. Also, there were no new incorporated cities in Tulare County that would result in a need to change the number of agencies shown in the Expenditure Plan. As a result, it is unlikely that the TCTA Board would support any changes to the Local Program category of Measure R.

Administration (1%)

Similar to the Local Programs, there are no expected changes to the Administration category. TCTA Board has committed to the public that the administration percentage will not be increased. TCTA staff also combined other transportation planning efforts resulting in cost effective use of multiple funding sources. Also, there is no new planning or reporting regulations that would result in additional work not originally projected. As a result, it is unlikely that the TCTA Board would support any changes to the Administration category of Measure R.

Regional Projects Program (50%)

The Regional Projects Program represents the largest section of Measure R. The projects were also the featured items presented to the public during the Measure R public information effort prior to the approval of Measure R. As a result, potential changes, additions or removal of regional projects would require careful review and public outreach to explain the benefit.

Any request that changes regional projects or regional project funding should include the following discussion:

1. Is the requested change revenue neutral? If not, what is the effect?
2. Does the change enhance the ability to obtain additional grant funding? If so, from what source?
3. Describe how the prospective amendment improves the ability to address regional transportation needs in an agency's region and for Tulare County.

In the prior three amendments changes that were approved included language to *clarify* projects or enhance grant opportunities.

TCTA staff is willing to discuss potential changes prior to submittal.

Transit/Bike/Environmental Projects Program (14%)

The Transit/Bike/Environmental Projects Program (or Air Quality program) represents the most diverse section of Measure R. Related to bikes and transit, implementation has already occurred. Preliminary planning studies have been initiated on potential environmental projects. As a result of the success of Measure R transit projects, there should be no reduction or removal of transit.

Potential changes that were approved in the past include the creation of a grant program for all agencies, a rail preservation fund, and language to clarify projects or enhance grant opportunities. One agency also was approved to shift *general* bike funding to transit.

Any request that changes project funding should include the following discussion:

1. Is the requested change revenue neutral? If not, what is the effect to the projected reserve? Does the requested change impact other already approved projects?
2. Does the change enhance the ability to obtain additional grant funding? If so, from what source?
3. Describe how the prospective amendment improves the ability to address pedestrian/bike/transit/environmental needs in an agency's region and for Tulare County.

In the prior three amendments changes that were approved include language to *clarify* projects or enhance grant opportunities.

TCTA staff is willing to discuss potential changes prior to submittal.

Agency submittal of proposed changes

An overall amendment schedule is attached for reference. Agency requested proposed changes are due to **TCTA by March 9, 2020 at 11:00 AM**. The requests should be on Agency letterhead from the City Manager/CAO (or with an accompanying council resolution). Each request should include a detailed reason of how the request will further the objectives of the Measure R Expenditure Plan.

If you have further questions, please call Ted Smalley at (559) 623-0450. Thank you again for the opportunity to work together on our Measure R Expenditure Plan.

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-C

January 27, 2020

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Measure R Revenue for November-December 2019

BACKGROUND:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2018 Strategic Work Plan was approved by the Authority on June 18, 2018 with Resolution No. 2018-102. The Work Plan serves as a guide for the delivery of Measure R projects in the upcoming five-year period. The 2018 Strategic Work Plan was amended on March 18, 2019 with Resolution No. 2019-104 and on April 15, 2019 with Resolution No. 2019-105.

DISCUSSION:

Status of Measure R Revenues

Fiscal Year 2019/2020 - Measure R allocations have been received, payment requested and distribution made through November 2019. The allocation for the month of November is \$2,979,449 compared to \$2,803,142 for the same period last year. The month of December is \$2,741,976 compared to \$2,790,961. The year to date amount is \$17,744,649 compared to \$17,105,526 for the same period last year, representing a 3.7% increase for the fiscal year.

See attached revenue chart covering fiscal years 2015/2016, 2016/2017, 2017/2018, 2018/2019 and 2019/2020 year to date.

ATTACHMENT:

1. Annual Revenue Comparison through December of Each Fiscal Year

Attachment 1

