



Tulare County Transportation Authority

210 N. Church Street, Suite B  
Visalia, California 93291  
Phone (559) 623-0450  
Fax (559) 733-6720  
[www.tularecog.org](http://www.tularecog.org)

Tulare County Transportation Authority	Date: <b>Monday, February 28, 2022</b> Time: <b>1:00 p.m.</b> Place: Tulare County Human Resources & Development 2500 W. Burrell Avenue   Visalia, CA 93291
Technical Advisory Committee	Date: <b>Thursday February 24, 2022</b> Time: <b>1:30 p.m.</b> Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to Assembly Bill 361, available at <a href="https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361">https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361</a></p> <p><b>Zoom Meeting   Direct Link:</b> <a href="https://bit.ly/2Zt4BQY">https://bit.ly/2Zt4BQY</a>  <b>Toll Free Call in:</b> 1(888) 475-4499   <b>Meeting ID:</b> 744 710 0343   <b>Passcode:</b> 82243742  <b>Call in only instructions:</b>  Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting. If information is needed in another language, contact (559) 623-0450. Si se necesita esta información en español, llame (559) 623-0450. Kung ang kailangang impormasyon ay sa Tagalog, tawagan ang (559) 623-0450

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

## I. CALL TO ORDER & WELCOME

## II. PUBLIC COMMENTS-TIMED ITEM

### NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

### ***Convene as the Tulare County Transportation Authority***

***All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.***

### **III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**

#### **Request approval of the Authority Consent Calendar Action Items III-A through III-D.**

- A. Action: Minutes of January 24, 2022 Authority Meeting (Pages 01 - 02)
- B. Action: Minutes of January 20, 2022 Technical Advisory Committee Meeting (Pages 03 - 04)
- C. Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings (Pages 05 - 06)
- D. Action: Adoption of Resolution: Approve the Measure R Additional Funding for Litter Abatement Pilot (LAP) Program for the City of Porterville (Pages 07 - 10)

### **IV. AUTHORITY ACTION/DISCUSSION ITEMS**

- A. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 6 (Pages 11 - 14)
- B. Information: Measure R Update and Revenues for January 2022 (Pages 15 - 16)
- C. Information: TCTA and Member Agency Measure R Audit Year End June 30, 2021 (Pages 17 - 20)

### **V. OTHER BUSINESS**

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

### **VI. ADJOURN**

The next scheduled Tulare County Transportation Authority (TCTA) Board meeting will be held on **Monday, March 21, 2022 at 1:00 p.m.** at the **Lamp Liter Inn, 3300 West Mineral King Avenue, Visalia, CA 93291.** The Technical Advisory Committee will meet on **Thursday, March 17, 2022 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

TULARE COUNTY TRANSPORTATION AUTHORITY

<b>BOARD OF GOVERNORS</b>	<b>AGENCY</b>	<b>ALTERNATE</b>
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Steve Garver
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Brian Poochigian	City of Visalia	<i>Vacant</i>
Rudy Mendoza	City of Woodlake	Florencio Guerra Jr

**\*No Alternate (Required to be an elected official)**

=====

**TCAG STAFF**

Ted Smalley, Executive Director  
Ben Kimball, Deputy Executive Director  
Ben Giuliani, Executive Officer- LAFCO  
Leslie Davis, Finance Director  
Elizabeth Forte, Principal Regional Planner  
Roberto Brady, Principal Regional Planner  
Derek Winning, Senior Regional Planner  
Gabriel Gutierrez, Senior Regional Planner  
Kasia Poleszczuk, Senior Regional Planner  
Steven Ingoldsby, Senior Regional Planner  
Giancarlo Bruno, Regional Planner  
Sheela Bhongir, Regional Planner  
Gail Miller, Associate Regional Planner-EH  
Barbara Pilegard, Associate Regional Planner-EH  
Maria Garza, Associate Regional Planner-EH  
Jennifer Miller, Associate Regional Planner-EH  
Michele Boling, TCAG Accountant III  
Brideget Moore, TCAG Staff Services Analyst III  
Amie Kane, TCAG Administrative Clerk II  
Servando Quintanilla, TCAG Administrative Clerk  
Holly Gallo, Office Assistant III

**Office Address**

Tulare County Association of Governments  
210 N. Church, Suite B  
Visalia, CA 93291  
P: (559) 623-0450  
F: (559) 733-6720  
[www.tularecog.org](http://www.tularecog.org)  
[www.tcmeasurer.com](http://www.tcmeasurer.com)

**TCRTA STAFF**

Richard Tree, Executive Director - TCRTA

*This page intentionally left blank.*

**AGENDA ITEM: III-A**  
**TULARE COUNTY ASSOCIATION OF GOVERNMENTS**  
**TULARE COUNTY TRANSPORTATION AUTHORITY**  
 \*\*\*\*\*

**Executive Minutes January 24, 2022**

Board Members	Alternates	Member/Alternate	Agency
Larry Micari	*	M	Tulare County-Dist. 1
Pete Vander Poel, Chair	*	M	Tulare County-Dist. 2
Amy Shuklian	*	M	Tulare County-Dist. 3
Eddie Valero	*	M	Tulare County-Dist. 4
Dennis Townsend	*	M	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer		City of Dinuba
Frankie Alves	Dave Hails	M	City of Exeter
Paul Boyer	Ruben Macareno		City of Farmersville
Ramona Caudillo	Hipolito Cerros	M	City of Lindsay
Martha A. Flores, Vice-Chair	Milt Stowe	M	City of Porterville
Terry Sayre	Jose Sigala		City of Tulare
Brian Poochigian	<i>Vacant</i>	M	City of Visalia
Rudy Mendoza	Emmanuel Llamas		City of Woodlake

**Counsel and TCAG Staff Present (X)**

X	Jeff Kuhn, Tulare Co. Deputy Counsel		Steven Ingoldsby, Associate Regional Planner
X	Ted Smalley, Executive Director	X	Giancarlo Bruno, Regional Planner
	Benjamin Kimball, Deputy Executive Director		Sheela Bhongir, Regional Planner
	Benjamin Giuliani, Executive Officer-LAFCO		Gail Miller, Associate Regional Planner/EH
X	Leslie Davis, Finance Director		Maria Garza, Associate Regional Planner/EH
X	Elizabeth Forte, Principal Regional Planner		Barbara Pilegard, Associate Regional Planner/EH
	Roberto Brady, Principal Regional Planner		Michele Boling, Accountant III
	Derek Winning, Senior Regional Planner	X	Brideget Moore, Staff Services Analyst III
	Gabriel Gutierrez, Senior Regional Planner	X	Amie Kane, TCAG Administrative Clerk II
	Kasia Poleszczuk, Associate Regional Planner	X	Servando Quintanilla, TCAG Administrative Clerk II
	Jennie Miller, Associate Regional Planner EH		Holly Gallo, Office Assistant III

**I. CALL TO ORDER & WELCOME**

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 2:08 p.m. on January 24, 2022 at the Tulare County Human Resources & Development offices, 2500 W. Burrell Avenue, Visalia, CA 93291.

**II. PUBLIC COMMENTS**

Public comments opened/closed at 2:08 p.m. No public comments received.

**III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS**

Request approval of the Authority Consent Calendar Action Items III-A through III-D.

**A. Action: Minutes of December 6, 2021 Authority Meeting**

**B. Action: Minutes of December 2, 2021 Technical Advisory Committee Meeting**

**C. Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings**

#### **D. Action: Adoption of Resolution: Affirm Citizens' Oversight Committee Members**

Upon a motion by Member Valero, and second by Member Shuklian, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-D. Absent: Reynosa, Boyer, Sayre, and Mendoza.

#### **IV. AUTHORITY ACTION/DISCUSSION ITEMS**

##### **A. Action: Adoption of Resolution: Update No. 2 to the Measure R Sales Tax Data Access**

Ms. Davis explained that this was an update to the item that had been presented in September 2020 and provided a brief background. She discussed the resolution and highlighted the conditions that would be met by a designated party. Ms. Davis stated that staff recommended to update the resolution to designate appropriate staff to have access to the newly appointed tax consultant.

Upon a motion by Member Micari, and second by Member Valero, the Tulare County Transportation Authority unanimously approved Item IV-A as presented. Absent: Reynosa, Boyer, Sayre, and Mendoza.

##### **B. Information: Measure R Revenues for October, November, and December 2021**

Ms. Davis reported that the Measure R allocations for October were \$4,442,594, November was \$4,016,372, and December was \$3,492,613. The 21/22 fiscal year to date amount was \$24,485,338 compared to \$20,207,977 for the same period last year, representing a 21% increase for the fiscal year.

Mr. Smalley discussed the cost increases for construction and that these rising costs offset the gain in revenue that have been reported. However, Mr. Smalley believes that the projects scheduled will continue to be on-time and an alternative would be to evaluate dedicating a percentage of STGBG federal funds to regional projects.

#### **V. OTHER BUSINESS**

##### **A. Information: Items from Staff**

##### **B. Information: Items from Board Members**

##### **C. Information: Other Items**

##### **D. Request from Board Members for Future Agenda Items**

There were no items reported or comments noted for Other Business Items V-A through V-D.

#### **VI. ADJOURN**

The Tulare County Transportation Authority adjourned at 2:23 p.m.

**Item III-B**  
**TCTA Technical Advisory Committee Meeting**  
**Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291**  
**January 20, 2022 – Summary Meeting Minutes**  
**ATTENDANCE LIST**

City of Dinuba	George Avila
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	<i>Absent</i>
City of Lindsay	Neyba Amezcua
County of Tulare	Karla Artega
City of Porterville	Javier Sanchez
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Elizabeth Forte
Caltrans	Lorena Mendibles

**Others Present:** Dave Deel, Caltrans

**TCAG Staff Present:** Ted Smalley, Steven Ingoldsby, Giancarlo Bruno, Gail Miller, Michele Boling, Leslie Davis, Sheela Bhongir, Amie Kane, Brideget Moore, Holly Gallo and Servando Quintanilla Jr. Recording.

**SUMMARY MEETING MINUTES**

(Minutes reflect agenda items discussed only)

- 
- I. CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Ms. Forte at 2:00 p.m.
- All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for January 24, 2022.
- III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**
- C. Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings**
- Ms. Davis stated this is the same item as in TCAG agenda in regard to having remote attendance in public meetings.
- D. Action: Adoption of Resolution: Affirm Citizens’ Oversight Committee Members**
- Ms. Davis informed that the Tulare Kings Hispanic Chamber of Commerce has appointed Gil Jaramillo as representative for July 1, 2021, through June 30, 2023.
- IV. AUTHORITY ACTION/DISCUSSION ITEMS**
- A. Action: Adoption of Resolution: Update No. 2 to Measure R Sales Tax Data Access**
- Ms. Davis stated that this item is to allow access to TCTA consultant for sales tax data.
- B. Information: Measure R Update and Revenues for October, November and December 2021**
- Ms. Davis gave an update on the Fiscal Year 2021-2022 Measure R allocations had been received, payment request and distribution made through December 2022 and the allocation for the month of October is \$4,442,594, November is \$4,016,372 and December is \$3,492,613 and the 21/22 fiscal year to date amount is \$24,485,338 compared to \$20,207,977 for the same period last year representing a 21% increase thus far for the 21/22 fiscal year. Mr. Smalley also

stated that the cost of materials had increased and to make sure everyone updates their bids for projects.

## **VI. ADJOURN**

The TCTA Technical Advisory Committee adjourned at 2:05 p.m.

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, February 28, 2022, at 1:00 p.m., at the Tulare County Human Resources and Development 2500 W. Burrel Avenue Visalia, CA 93291**. The Technical Advisory Committee will meet on **Thursday, February 24, 2022 at 1:30 p.m. at the Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291**.

DRAFT



Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

## **AGENDA ITEM III-C**

**February 28, 2022**

**Prepared by Jeff Kuhn, Chief Deputy County Counsel**

### **SUBJECT:**

**Action:** Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings

### **BACKGROUND:**

In response to the COVID-19 pandemic, the Governor suspended part of the Brown Act concerning the requirements for allowing Governing Board members to remotely participate in Board meetings. The suspended provisions require that (1) Governing Board meeting agendas allowing remote Board Member participation list each of the specific locations from which Board members will be remotely participating, (2) such agendas be posted at each such location, and (3) members of the general public must be allowed to remotely participate in the meeting from each of the listed locations. The suspension was done to promote social distancing and so to help limit the spread of COVID-19.

### **DISCUSSION:**

The Governor's suspension of these Brown Act provisions expired as of September 30 and was replaced by new AB 361, an urgency statute that became effective as of September 30. Under AB 361, Governing Boards can continue to allow remote Board members participation in Brown Act public meetings if several conditions are met:

1. The meeting is held during a declared State of Emergency (Like the Governor's COVID-19 pandemic State of Emergency that's still in effect in California);
2. The Governing Board adopts findings to the effect that allowing remote meeting participation by Governing Board members promotes social distancing, which in turn helps prevent the spread of COVID-19;
3. The Governing Board confirms these conditions continue to be met every 30 days.

The Tulare County Transportation Authority Board of Governors passed a resolution adopting a policy of remote attendance pursuant to AB 361 on October 18, 2021.

### **RECOMMENDATION:**

Reaffirm the decision to continue allowing the option to participate in its governing board meetings remotely through the use of the teleconferencing provisions of AB 361.

### **FISCAL IMPACT:**

None

### **ATTACHMENT:**

None

Work Element 601.02 TCAG Administration

*This page intentionally left blank.*

# Tulare County Transportation Authority

## AGENDA ITEM III-D

February 28, 2022

Prepared by Leslie Davis, TCAG Staff

### SUBJECT:

**Action:** Adoption of Resolution: Approve the Measure R Additional Funding for Litter Abatement Pilot (LAP) Program for the City of Porterville

### BACKGROUND:

On May 17, 2021, Tulare County Transportation Authority (TCTA) authorized the use of Measure R funds through Resolution No. 2021-101, for a 3-year Litter Abatement Pilot (LAP) Program in the City of Porterville, to service two State highways (SR-190 and SR-65) within the city limits. The program is planned to be completed in partnership with the California Department of Transportation (Caltrans) District 6 and TCAG. Subsequently, the City of Porterville staff reached out to local non-profit agencies that have the capacity to operate a litter abatement program and provide employment opportunities for individuals experiencing homelessness.

### DISCUSSION:

TCAG allocated funds specifically for the Porterville SR 190 and SR 65 corridor improvement component with Measure “R” funds. The California Department of Transportation District 6 has also committed to matching local funds as well as utilizing Clean California funds to support the program, allocating \$80,000 for the Porterville Delegated Maintenance Agreement for three years. TCAG has committed \$42,000 of Measure R funds annually. An additional appropriation of \$20,000 of Measure R funds are needed to cover the estimated expenses of purchasing the required equipment for the first year of the program. This cross jurisdictional approach brings a variety of funding sources (state/regional/local) to address the litter problem as it overlaps jurisdictions and provides employment opportunities for individuals experiencing homelessness. The use of Caltrans funds will be limited to state highways. The proposed revised funding table for the Litter Abatement program is broken down below.

3 Year Program			
Source of Funding	Year 1	Year 2	Year 3
TCAG	\$62,000	\$42,000	\$42,000
Caltrans	\$80,000	\$80,000	\$80,000
City of Porterville	\$50,000	\$50,000	\$50,000
Total	\$192,000	\$172,000	\$172,000

### RECOMMENDATIONS:

Staff is recommending that the Board approve the additional \$20,000 needed for the purchase of required equipment for the first year.

**FISCAL IMPACT:**

There are no anticipated costs to TCAG. \$20,000 LAP for the FY 21/22 funding is coming from the City of Porterville SR 190 corridor improvement funding and is already in the expenditure plan.

**ATTACHMENTS:**

1. Resolution approving additional \$20,000 for the purchase of required equipment for the first year.

BEFORE THE  
TULARE COUNTY TRANSPORTATION AUTHORITY  
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

ADOPTION OF MEASURE R FUNDING FOR )  
LITTER ABATEMENT PILOT PROGRAM )  
FOR THE CITY OF PORTERVILLE )

Resolution No. 2022-xxx

WHEREAS, On May 17, 2021, Tulare County Transportation Authority (TCTA) authorized the use of Measure R funds through Resolution No. 2021-101, for a 3-year Litter Abatement Pilot (LAP) Program in the City of Porterville, to service two State highways (SR-190 and SR-65) within the city limits; and

WHEREAS, the program is planned to be completed in partnership with the California Department of Transportation (Caltrans) District 6 and TCAG. Subsequently, the City of Porterville staff reached out to local non-profit agencies that have the capacity to operate a litter abatement program and provide employment opportunities for individuals experiencing homelessness; and

WHEREAS, an additional appropriation of \$20,000 of Measure R funds are needed to cover the estimated expenses of purchasing the required equipment for the first year of the program.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED that the Tulare County Transportation Authority does hereby approve the additional \$20,000 funding from Measure R funds be utilized for the City of Porterville Litter Abatement Program for the purchase of required equipment.

The foregoing Resolution was adopted upon motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, at a regular meeting held on the 28<sup>th</sup> day of February 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TULARE COUNTY ASSOCIATION OF GOVERNMENTS

\_\_\_\_\_  
Pete Vander Poel III  
Chair, TCAG

\_\_\_\_\_  
Ted Smalley  
Executive Director, TCAG

*This page intentionally left blank.*

Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

## **AGENDA ITEM VI-A**

**February 28, 2022**

**Prepared by Leslie Davis and Ted Smalley, TCAG Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 6

### **BACKGROUND:**

The Measure R Expenditure Plan serves as a guide for the use of transportation funds that will be generated through the Tulare County half-cent transportation sales tax through 2037. The Expenditure Plan was developed by the Tulare County Association of Governments and its nine member agencies (Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, Visalia, Woodlake, and the County of Tulare) and approved by the voters in November 2006. The Expenditure Plan represents diverse community interests and addresses major regional transportation needs in Tulare County through the year 2037. The Plan provides a detailed blueprint that will allow for the leveraging of state and federal funds through the revenues that are received through Measure R. The Plan provides funds for regional road improvements, public transit, rehabilitation of existing roads, and other transportation programs that will improve mobility and air quality within the County and each of the cities.

The Measure R Strategic Work Plan is the master plan for the delivery of Measure R projects over a five-year period. The 2020 plan was approved with Resolution No. 2020-119 at the October 1, 2020 Board meeting and Amendment No. 1 was approved with Resolution No. 2020-120 on December 14, 2020, Amendment No. 2 was approved with Resolution No. 2021-100 on April 19, 2021, Amendment No. 3 was approved on August 16, 2021 with Resolution No. 2021-106, Amendment No. 4 was approved September 20, 2021 with Resolution No. 2021-107. Amendment No. 5 was approved on October 18, 2021 with Resolution No. 2021-112. It details the revenue projections and possible financing tools needed to deliver Measure R projects. It takes into consideration the Measure R Expenditure Plan and the Measure R Policies and Procedures and gathers them into one document that will produce Measure R projects in a timely and efficient manner. The Strategic Work Plan is updated every two years and amended when there are financial changes that affect the member agencies.

### **DISCUSSION:**

In partnership with the City of Visalia (Visalia Transit), the Tulare County Regional Transit Agency (TCRTA) is requesting financial assistance from the Measure R Transit, Regional Technology, funding for the purpose of procuring a regional fare collection system that will be deployed on all fixed route buses in Tulare County.

The proposed regional fare collection will benefit the region by providing a unified and connected next-generation fare collection system for both transit providers. The fare collection system is designed to improve the customer experience, making it easier to pay for the ride, and promote increased ridership. The proposed fare collection will be provided by Genfare, the nation's largest and most advanced fare collection vendor, and will include features such as mobile ticketing, open payments (Apple and Google

Pay), account-based smart cards, and validating fare boxes. Deploying a regional fare system across the region will allow seamless transfers between Visalia and TCRTA services, the ability for day, week, and monthly passes, and centralized customer service.

The estimated project cost is \$2,400,000 and TCRTA is requesting Measure R financial assistance in the amount of \$2,000,000, which has been allocated for a regional significant transit project. The funds request includes upgrades for the City of Visalia.

**RECOMMENDATIONS:**

Approve the funding of \$2,000,000 for the purpose of procuring a regional fare collection system that will be deployed on all fixed route buses in Tulare County.

**FISCAL IMPACT:**

No fiscal impact, funding is already allocated within the expenditure plan.

**ATTACHMENTS:**

1. Resolution authorizing the 2020 Strategic Work Plan Amendment No. 6 as outlined above under recommendation.



BEFORE THE  
TULARE COUNTY TRANSPORTATION AUTHORITY  
COUNTY OF TULARE, STATE OF CALIFORNIA

In the matter of:

APPROVE AMENDMENT NO. 6 TO THE )  
MEASURE R 2020 STRATEGIC WORK PLAN)

Resolution No. 2022-XXX

WHEREAS, on November 7, 2006, the citizens of Tulare County approved Measure R and the Measure R Expenditure Plan; and

WHEREAS, on April 16, 2007, the Measure R Policies and Procedures were adopted; and

WHEREAS, the Measure R Expenditure Plan serves as a guide for the use of transportation funds that will be generated through the Tulare County half-cent transportation sales tax over the next thirty years; and

WHEREAS, the member agencies approved the Measure R Expenditure Plan Amendment No. 5 by their respective Boards during the months of July and August 2020; and

WHEREAS, the Measure R Expenditure Plan Amendment No. 5 was approved by the Board on August 17, 2020 with Resolution No. 2020-111 and is effective October 1, 2020; and

WHEREAS, the 2020 Strategic Work Plan was approved on October 19, 2020 with Resolution No. 2020-119. Amendment No.1 was approved with Resolution No. 2020-120 on December 14, 2020, Amendment No. 2 was approved with Resolution No. 2021-100 on April 19, 2021, Amendment No. 3 was approved on August 16, 2021 with Resolution No. 2021-106, Amendment No. 4 was approved September 20, 2021 with Resolution No. 2021-107. Amendment No. 5 was approved on October 18, 2021 with Resolution No. 2021-112, and

WHEREAS, the Tulare County Regional Transit Agency (TCRTA), in partnership with the City of Visalia (Visalia Transit), is requesting financial assistance from the Measure R Transit, Regional Technology, funding for the purpose of procuring a regional fare collection system that will be deployed on all fixed route buses in Tulare County; and

WHEREAS, there is no fiscal impact, funding is already allocated within the expenditure plan.

NOW, THEREFORE, BE IT RESOLVED that the Transportation Authority of the County of Tulare authorizes Amendment No. 6 to the 2020 Strategic Work Plan to approve the funding of \$2,000,000 for the purpose of procuring a regional fare collection system that will be deployed on all fixed route buses in Tulare County.

The foregoing Resolution was adopted upon motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, at a regular meeting held on the 28<sup>th</sup> day of February 2022, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

TULARE COUNTY TRANSPORTATION AUTHORITY

\_\_\_\_\_  
Pete Vander Poel III  
Chair, TCTA

\_\_\_\_\_  
Ted Smalley  
Executive Director, TCTA

Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

## **AGENDA ITEM IV-B**

**February 28, 2022**

**Prepared by Leslie Davis, TCAG Staff**

### **SUBJECT:**

**Information:** Measure R Revenues for January 2022

### **BACKGROUND:**

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119, amended on December 14, 2020 with Resolution No. 2020-120, amended on April 19, 2021 with Resolution No. 2021-100 and amended August 26, 2021 with Resolution No. 2021-106.

### **DISCUSSION**

#### **Status of Measure R Revenues**

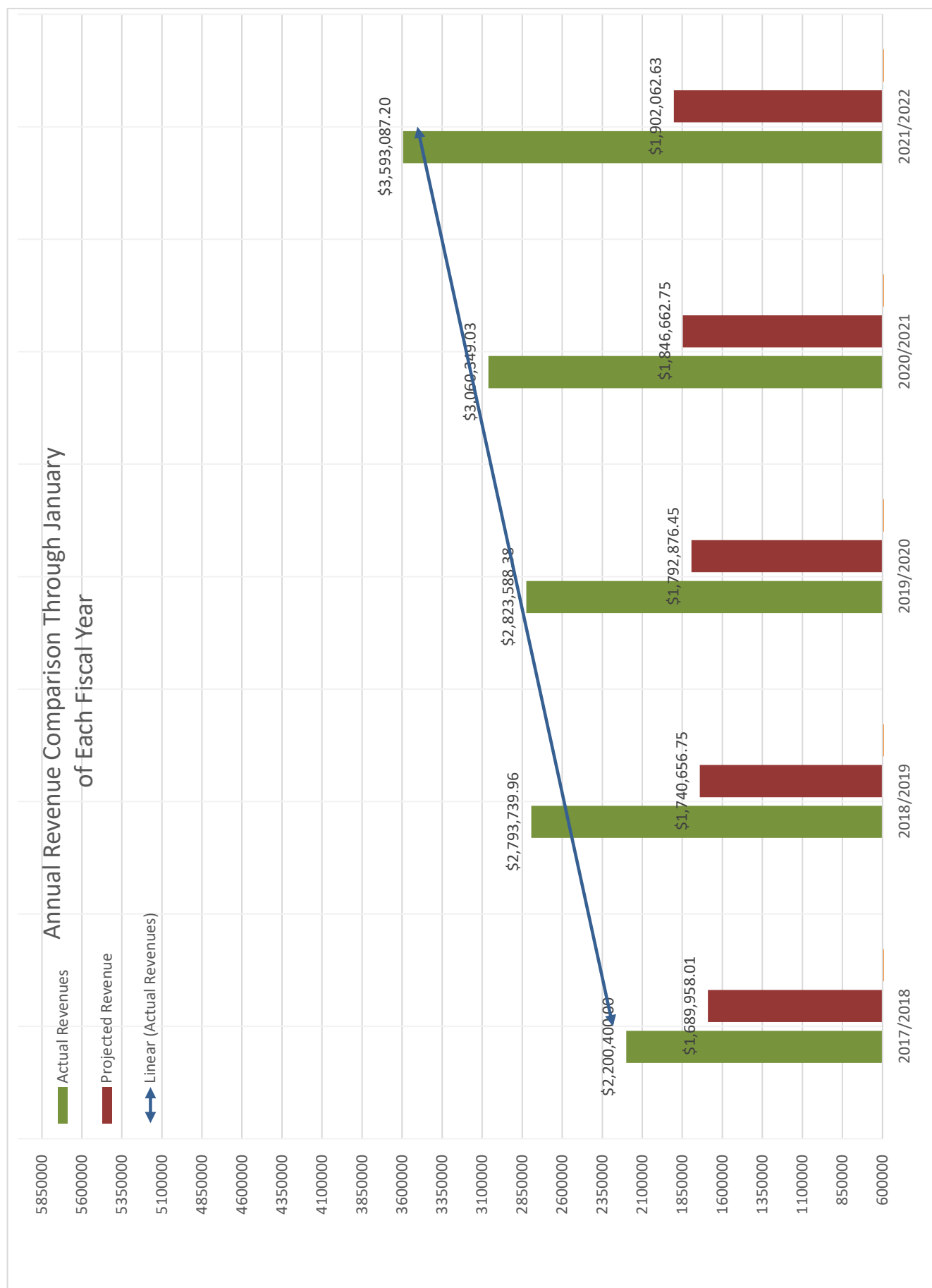
Fiscal Year 2021-2022 Measure R allocations have been received, payment request and distribution made through January 2022. The allocation for the month of January is \$3,593,087. The 21/22 fiscal year to date amount is \$28,078,425 compared to \$23,268,326 for the same period last year representing a 21% increase for the 21/22 fiscal year.

See attached revenue chart covering fiscal years 2017/2018, 2018/2019, 2019/2020, 2020/2021 and 2021/2022 year to date.

### **ATTACHMENT:**

1. Annual Revenue Comparison through January of Each Fiscal Year

Work Element: 700.01 Measure R Implementation



Tulare County Association of Governments  
Sitting as the Tulare County Transportation Authority

## **AGENDA ITEM IV-C**

**February 28, 2022**

**Prepared by Leslie Davis, TCAG Staff**

### **SUBJECT:**

**Information:** TCTA and Member Agency Measure R Audit Year Ending June 30, 2021

### **BACKGROUND:**

The Member Agencies audit was completed for the year ending June 30, 2021 and issued February 9, 2022. The audited financial statements of the governmental activities and the major funds of the Member Agencies can be found at:

<https://tularecog.org/tcag/finance/audits/fy-20202021/tcta-fy-20-21-audit-financial-statements/>

The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States.

The Member Agency audit by Brown Armstrong Certified Public Accounts did not identify any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

### **DISCUSSION:**

Tulare County Association of Governments (TCAG) audit is complete and did not have any material weaknesses or instances of non-compliance for the year-ended June 30, 2021. The required communication with the Board of Directors (SAS 114) from Brown Armstrong CPA is attached.

Member Agencies: The City of Porterville and City of Tulare, City of Lindsay, City of Dinuba, City of Exeter, City of Farmersville, City of Woodlake, County of Tulare, and the City of Visalia Measure R audits have not been completed.

### **ATTACHMENT:**

1. Required Communication with the Board of Directors from Brown Armstrong CPA

**REQUIRED COMMUNICATION WITH THE BOARD OF DIRECTORS  
AT THE CONCLUSION OF THE AUDIT (SAS 114)**

To the Board of Directors  
Tulare County Transportation Authority  
Visalia, California

We have audited the financial statements of the governmental activities and the Measure R Fund of the Tulare County Transportation Authority (the Authority), a component unit of the Tulare County Association of Governments, Visalia, California, for the fiscal year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 2, 2021. Professional standards also require that we communicate to you the following information related to our audit.

**Significant Audit Findings***Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the financial statements. During the fiscal year ended June 30, 2021, the Authority implemented Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*, and GASB Statement No. 90, *Majority Equity Interests*. We noted no transaction entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the Authority's financial statements.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management and are attached to this letter.



#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 26, 2022.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### **Other Matters**

We applied certain limited procedures to the Required Supplementary Information (RSI), which consists of the Management's Discussion and Analysis and the Budgetary Comparison Schedules, that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Measure R Apportionments and Allocations, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

#### **Restriction on Use**

This information is intended solely for the information and use of Board of Directors and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

Bakersfield, California  
January 26, 2022

**Tulare County Association of Governments**  
**Material Auditor Proposed Journal Entries**  
**June 30, 2021**

Account No.	Description	Debit	Credit
<b>Adjusting Journal Entries JE # 1</b>			
To record prior year entry.			
783-01-1648	A/R Other Governments	\$ 279,463	\$ -
783-02-2805	Interest Payable	194,653	-
783-02-2810	Bonds Payable	7,571,279	-
783-02-2820	Loans Payable	20,232,000	-
783-00-3100	Fund Balance	-	28,277,395
<b>Total</b>		<b>\$ 28,277,395</b>	<b>\$ 28,277,395</b>
<b>Adjusting Journal Entries JE # 2</b>			
To adjust balances to actual.			
783-01-1648	A/R Other Governments	\$ 4,605,071	\$ -
783-02-2810	Bonds Payable	83,424,889	-
783-O-7400	Bond Issuance Costs	413,831	-
783-O-7400-1	County Loan Payment	20,000,000	-
783-O-7400-2	Bond Principal Payment	2,470,000	-
783-O-7415	Bond Interest Exp	3,920,197	-
783-O-7418	County Loan Interest Expense	201,844	-
783-01-1600	Accounts Receivable	-	3,891,474
783-02-2805	Interest Payable	-	180,919
783-02-2820	Loans Payable	-	20,232,000
783-R-4041	Measure R Sales Tax Proceeds	-	281,700
783-R-4800	Bond Proceeds	-	90,434,795
783-R-4813	Interest on Loans Receivable	-	14,944
<b>Total</b>		<b>\$ 115,035,832</b>	<b>\$ 115,035,832</b>