



Tulare County Transportation Authority

210 N. Church Street, Suite B
Visalia, California 93291
Phone (559) 623-0450
Fax (559) 733-6720
www.tularecog.org

Tulare County Transportation Authority	Date: Monday, December 6, 2021 Time: 1:00 p.m. Place: Tulare Ag Auditorium 4437 S. Laspina, Tulare, CA 93274
Technical Advisory Committee	Date: Thursday December 2, 2021 Time: 1:30 p.m. Place: Tulare County Association of Governments 210 N. Church Street, Suite B (Sequoia Conference Room) Visalia, CA 93291
<p>NOTE: This meeting will allow Board Members and the public to participate in the meeting via Teleconference, pursuant to Assembly Bill 361, available at https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361</p> <p>Zoom Meeting Direct Link: https://bit.ly/2Zt4BQY Toll Free Call in: 1(888) 475-4499 Meeting ID: 744 710 0343 Passcode: 82243742 Call in only instructions: Enter your meeting ID followed by #, Enter # for participant ID, Enter the passcode followed by #.</p>	

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the TCAG office at 559-623-0450 at least 3 days prior to the meeting. If information is needed in another language, contact (559) 623-0450. Si se necesita esta información en español, llame (559) 623-0450. Kung ang kailangang impormasyon ay sa Tagalog, tagawan ang (559) 623-0450

Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCAG office.

I. CALL TO ORDER & WELCOME

II. PUBLIC COMMENTS-TIMED ITEM

**NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCAG but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

Convene as the Tulare County Transportation Authority

All items on the Consent Agenda are considered to be routine and non-controversial by Authority staff and will be approved by one motion if no member of the Authority Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

III. AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-D.

- A. Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings (Pages 1-2)
- B. Action: Minutes of October 18, 2021 Authority Meeting (Pages 3-4)
- C. Action: Minutes of October 14, 2021 Technical Advisory Committee Meeting (Pages 5-6)
- D. Action: Approve the 2022 Tulare County Transportation Authority (TCTA), and Technical Advisory Committee (TAC) Meeting Calendar and Reconfirm the Cancellation Policy (Pages 7-8)

IV. AUTHORITY ACTION/DISCUSSION ITEMS

- A. Information: Measure R Revenues for October 2021 (Pages 9-10)

V. OTHER BUSINESS

- A. Information: Item from Staff
- B. Information: Item from Board Members
- C. Information: Other Items
- D. Request from Board Members for Future Agenda Items

VI. ADJOURN

The next scheduled Tulare County Transportation Authority (TCTA) Board meeting will be held on **Monday, January 24, 2022 at 1:00 p.m.** at the **Tulare County Human Resources & Development, 2500 W. Burrel Avenue, Visalia, CA 93291.** The Technical Advisory Committee (TAC) will meet on Thursday, **January 20, 2022 at 1:30 p.m.** at the **Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

TULARE COUNTY TRANSPORTATION AUTHORITY

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Larry Micari	Tulare County-District 1	*
Pete Vander Poel – Chair	Tulare County-District 2	*
Amy Shuklian	Tulare County-District 3	*
Eddie Valero	Tulare County-District 4	*
Dennis Townsend	Tulare County-District 5	*
Maribel Reynosa	City of Dinuba	Linda Launer
Frankie Alves	City of Exeter	Steve Garver
Paul Boyer	City of Farmersville	Ruben Macareno
Ramona Caudillo	City of Lindsay	Hipolito Cerros
Martha A. Flores – Vice-Chair	City of Porterville	Milt Stowe
Terry Sayre	City of Tulare	Jose Sigala
Brian Poochigian	City of Visalia	<i>Vacant</i>
Rudy Mendoza	City of Woodlake	Florencio Guerra Jr

***No Alternate (Required to be an elected official)**

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TCAG STAFF

Ted Smalley, Executive Director
 Ben Kimball, Deputy Executive Director
 Ben Giuliani, Executive Officer- LAFCO
 Leslie Davis, Finance Director
 Elizabeth Forte, Principal Regional Planner
 Roberto Brady, Principal Regional Planner
 Derek Winning, Senior Regional Planner
 Gabriel Gutierrez, Senior Regional Planner
 Kasia Poleszczuk, Senior Regional Planner
 Steven Ingoldsby, Senior Regional Planner
 Giancarlo Bruno, Regional Planner
 Sheela Bhongir, Regional Planner
 Gail Miller, Associate Regional Planner-EH
 Barbara Pilegard, Associate Regional Planner-EH
 Maria Garza, Associate Regional Planner-EH
 Jennifer Miller, Associate Regional Planner-EH
 Michele Boling, TCAG Accountant III
 Brideget Moore, TCAG Staff Services Analyst III
 Amie Kane, TCAG Administrative Clerk II
 Servando Quintanilla, TCAG Administrative Clerk
 Holly Gallo, Office Assistant III

Office Address

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TCRTA STAFF

Richard Tree, Executive Director - TCRTA

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Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM III-A

December 6, 2021

Prepared by Jeff Kuhn, Chief Deputy County Counsel

SUBJECT:

Action: Reaffirm Conditions of State Assembly Bill 361 to Continue Remote Attendance at Public Meetings

BACKGROUND:

In response to the COVID-19 pandemic, the Governor suspended part of the Brown Act concerning the requirements for allowing Governing Board members to remotely participate in Board meetings. The suspended provisions require that (1) Governing Board meeting agendas allowing remote Board Member participation list each of the specific locations from which Board members will be remotely participating, (2) such agendas be posted at each such location, and (3) members of the general public must be allowed to remotely participate in the meeting from each of the listed locations. The suspension was done to promote social distancing and so to help limit the spread of COVID-19.

DISCUSSION:

The Governor's suspension of these Brown Act provisions expired as of September 30 and was replaced by new AB 361, an urgency statute that became effective as of September 30. Under AB 361, Governing Boards can continue to allow remote Board members participation in Brown Act public meetings if several conditions are met:

1. The meeting is held during a declared State of Emergency (Like the Governor's COVID-19 pandemic State of Emergency that's still in effect in California);
2. The Governing Board adopts findings to the effect that allowing remote meeting participation by Governing Board members promotes social distancing, which in turn helps prevent the spread of COVID-19;
3. The Governing Board confirms these conditions continue to be met every 30 days.

The Tulare County Transportation Authority Board of Governors passed a resolution adopting a policy of remote attendance pursuant to AB 361 on October 18, 2021.

RECOMMENDATION:

Reaffirm the decision to continue allowing the option to participate in its governing board meetings remotely through the use of the teleconferencing provisions of AB 361.

FISCAL IMPACT:

None

ATTACHMENT:

None
Work Element 601.02 TCAG Administration

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AGENDA ITEM: III-B
TULARE COUNTY ASSOCIATION OF GOVERNMENTS
TULARE COUNTY TRANSPORTATION AUTHORITY

Executive Minutes October 18, 2021

Board Members	Alternates	Member/Alternate	Agency
Larry Micari	*	X	Tulare County-Dist. 1
Pete Vander Poel, Chair	*	X	Tulare County-Dist. 2
Amy Shuklian	*	X	Tulare County-Dist. 3
Eddie Valero	*	X	Tulare County-Dist. 4
Dennis Townsend	*	X	Tulare County-Dist. 5
Maribel Reynosa	Linda Launer	X	City of Dinuba
Frankie Alves	Dave Hails	X	City of Exeter
Paul Boyer	Ruben Macareno	X	City of Farmersville
Ramona Caudillo	Hipolito Cerros		City of Lindsay
Martha A. Flores, Vice-Chair	Milt Stowe	X	City of Porterville
Terry Sayre	Jose Sigala	X	City of Tulare
Brian Poochigian	<i>Vacant</i>	X	City of Visalia
Rudy Mendoza	Emmanuel Llamas	X	City of Woodlake

Counsel and TCAG Staff Present (X)

<u>X</u> Jeff Kuhn, Tulare Co. Deputy Counsel	<u>X</u> Steven Ingoldsby, Associate Regional Planner
<u>X</u> Ted Smalley, Executive Director	<u>X</u> Giancarlo Bruno, Regional Planner
<u>X</u> Benjamin Kimball, Deputy Executive Director	<u>X</u> Sheela Bhongir, Regional Planner
<u>X</u> Benjamin Giuliani, Executive Officer-LAFCO	___ Gail Miller, Associate Regional Planner/EH
<u>X</u> Leslie Davis, Finance Director	___ Maria Garza, Associate Regional Planner/EH
<u>X</u> Elizabeth Forte, Principal Regional Planner	___ Barbara Pilegard, Associate Regional Planner/EH
___ Roberto Brady, Principal Regional Planner	___ Michele Boling, Accountant III
___ Derek Winning, Senior Regional Planner	<u>X</u> Brideget Moore, Staff Services Analyst III
<u>X</u> Gabriel Gutierrez, Senior Regional Planner	<u>X</u> Amie Kane, TCAG Administrative Clerk II
___ Kasia Poleszczuk, Associate Regional Planner	<u>X</u> Servando Quintanilla, TCAG Administrative Clerk II
___ Jennie Miller, Associate Regional Planner EH	<u>X</u> Holly Gallo, Office Assistant III

I. CALL TO ORDER & WELCOME

The Tulare County Transportation Authority was called to order by Chair Vander Poel at 1:54 p.m. on October 18, 2021 at the Tulare County Human Resources & Development Office, 2500 W. Burrel Avenue, Visalia, CA 93291.

II. PUBLIC COMMENTS

Public comments opened/closed at 1:55 p.m. No public comments received.

III. AUTHORITY CONSENT CALENDAR – ACTION/INFORMATION ITEMS

Request approval of the Authority Consent Calendar Action Items III-A through III-C and III-E; Item III-D was pulled for discussion.

A. Action: Minutes of September 20, 2021 Authority Meeting

B. Action: Minutes of September 16, 2021 Technical Advisory Committee Meeting

C. Action: Cancel the November and Reschedule the December 2021 Tulare County Transportation Authority (TCTA) and the Technical Advisory Committee (TAC) Meetings

E. Action: Adoption of Resolution: Measure R Arbitrage Rebate Consultant Services

Upon a motion by Member Micari, and second by Member Valero, the Tulare County Transportation Authority unanimously approved the Authority Consent Calendar Action Items III-A through III-E. Absent: Caudillo.

D. Action: Adoption of Resolution: Affirm Citizens' Oversight Committee Members

Ms. Davis announced that after the agenda and report went out a submission was received to reappoint Ms. Cathy Capone, representative for the city of Porterville.

Upon a motion by Member Boyer, and second by Member Micari, the Tulare County Transportation Authority unanimously approved item III-D as reported. Absent: Caudillo.

IV. AUTHORITY ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Approve Remote Attendance at Public Meetings Pursuant to State Assembly 361

Mr. Smalley pulled the item to be reported at the top of the agenda so that all action items could be voted on. Mr. Kuhn outlined AB 361 and explained that it would need to be reaffirmed every 30 days.

Upon a motion by Member Valero, and second by Member Micari, the Tulare County Transportation Authority unanimously approved item IV-A as reported. Absent: Caudillo.

B. Action: Adoption of Resolution: Measure R Policies and Procedures Agency Cooperative Agreement with Tulare County Regional Transit Agency (TCRTA)

Ms. Davis outlined the proposed agreement between TCTA and the TCRTA and stated that the agreement would allow TCRTA to request funding through a supplemental agreement.

Upon a motion by Member Shuklian, and second by Member Micari, the Tulare County Transportation Authority unanimously approved item IV-B as reported. Absent: Caudillo.

C. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 5

Ms. Davis discussed the proposed amendment to the strategic work plan and highlighted the funding of the Lindsay Transit Center project.

Upon a motion by Member Micari, and second by Member Townsend, the Tulare County Transportation Authority unanimously approved item IV-C as recommended. Absent: Caudillo.

D. Information: Measure R Revenues for September 2021

Ms. Davis shared that the Measure R allocations for September were \$3,600,596 compared to \$3,066,906 for the same period the previous year. The 21/22 fiscal year to date amount was \$12,533,760 compared to \$10,248,396 for the same period last year, representing a 22% increase for the fiscal year. Ms. Davis explained that given that the fiscal year is only 3 months in the overall numbers would be expected to level out or reduce.

V. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Board Members

C. Information: Other Items

D. Request from Board Members for Future Agenda Items

There were no items reported or comments noted for Other Business Items V-A through V-D.

VI. ADJOURN

The Tulare County Transportation Authority adjourned at 2:03 p.m.

Item III-C

TCTA Technical Advisory Committee Meeting

Tulare County Association of Governments - 210 N. Church Street, Suite B, Visalia, CA 93291

September 16, 2021 – Summary Meeting Minutes

ATTENDANCE LIST

City of Dinuba	George Avila
City of Exeter	Eddie Wendt
Cities of Farmersville, Woodlake	<i>Absent</i>
City of Lindsay	<i>Absent</i>
County of Tulare	Karla Artega
City of Porterville	Rich Tree
City of Tulare	<i>Absent</i>
City of Visalia	Dolores Verduzco
Tule River Indian Reservation	<i>Absent</i>
TCAG	Benjamin Kimball
Caltrans	Lorena Mendibles

Others Present: Curt Hatton, Caltrans

TCAG Staff Present: Ted Smalley, Steven Ingoldsby, Elizabeth Forte, Giancarlo Bruno, Sheela Bhongir, Michele Boling, Gabriel Gutierrez, Roberto Brady, Amie Kane, Brideget Moore, Holly Gallo and Servando Quintanilla Jr. Recording.

SUMMARY MEETING MINUTES

(Minutes reflect agenda items discussed only)

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- I. **CALL TO ORDER:** The meeting convened as the Tulare County Transportation Authority Meeting and was called to order by Mr. Kimball at 2:24 p.m. All action and informational documents were distributed for review and discussion. All actionable items would be voted on at the next Tulare County Transportation Authority (TCTA) Board meeting, scheduled for October 18, 2021.
- III. **AUTHORITY CONSENT CALENDAR – ACTION AND INFORMATION ITEMS**
- C. **Action: Cancel the November and Reschedule the December 2021 Tulare County Transportation Authority (TCTA) and the Technical Advisory Committee (TAC) Meetings**
Ms. Kane informed members of holiday schedule changes for TCAG, TCTA, and TAC meetings.
- D. **Action: Adoption of Resolution: Affirm Citizens’ Oversight Committee Members**
Mr. Smalley stated that the item was to affirm the selection of Robyn Stearns, City of Exeter, Craig Vejvoda, City of Tulare, Gary Meling, City of Lindsay as COC representatives, and Environmental representative Courtney Barnes. Mr. Smalley noted that after agenda went to print that there would be an added member from the City of Porterville to COC.
- E. **Action: Adoption of Resolution: Measure R Arbitrage Rebate Consultant Services**
Mr. Smalley gave an update regarding details of the Arbitrage Rebate analysis.
- IV. **AUTHORITY ACTION/DISCUSSION ITEMS**
- A. **Action: Adoption of Resolution: Approve Remote Attendance at Public Meetings Pursuant to State Assembly 361**
Mr. Smalley stated that the item was to approve remote attendance for public meetings.

B. Action: Adoption of Resolution: Measure R Policies and Procedures Agency Cooperative Agreement with Tulare County Regional Transit Agency

Mr. Smalley explained that the item was to allow TCRTA to request funding through a Supplemental Agreement from the Authority for the transportation improvement projects that are specified in the Expenditure Plan.

C. Action: Adoption of Resolution: 2020 Measure R Strategic Work Plan – Amendment No. 5

Mr. Smalley explained that the City of Lindsay had proposed the demolition and design of the Lindsay Transit Center project. Phase I would demolish the existing packing house building within the property purchased for the proposed Lindsay Transit Center and phase II was the design. This phase will design and prepare plans and specifications for the proposed Lindsay Transit Center. Lindsay has requested funding set aside from their transit funding allocated within Measure R in the amount of \$500,000.

D. Information: Measure R Revenues for September 2021

Mr. Smalley gave an update on Measure R allocations that had been received, payment request and distribution made through September 2021 with the allocation for the month of September being \$3,600,596 compared to \$3,066,906 for the same period last year and the 21/22 fiscal year to date amount was \$12,533,760 compared to \$10,248,396 for the same period last year representing a 22% increase thus far for the new fiscal year.

VI. ADJOURN

The TCAG Technical Advisory Committee adjourned at 2:28 p.m.

The next scheduled Tulare County Association of Governments (TCAG) Board meeting will be held on **Monday, December 6, 2021, at 11:00 a.m., at the Tulare Ag Auditorium 4437 S. Laspina, Tulare, CA 93274.** The Technical Advisory Committee will meet on **Thursday, December 2, 2021 at 1:30 p.m. at the Tulare County Association of Governments (TCAG), 210 N. Church Street, Suite B, Sequoia Conference Room, Visalia, CA 93291.**

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM III-D

December 6, 2021

Prepared by Amie Kane, TCAG Staff

SUBJECT:

Action: Approve the 2022 Tulare County Transportation Authority (TCTA), and Technical Advisory Committee (TAC) Meeting Calendar and Reconfirm Cancellation Policy

BACKGROUND:

Tulare County Transportation Authority (TCTA) does not have its own facility to accommodate Board meetings. Past TCTA Chairs and member agencies have requested that the location for the TCAG and TCTA Board meetings rotate throughout the county. However due to COVID-19 meetings have been held at the Board of Supervisors so that facilitation of remote participation can be had. However, if Covid infection rates decrease we are planning to hold meeting in various cities for the last half of 2022 but will maintain that locations are subject to change with notice.

The Technical Advisory Committee (TAC) meeting locations are held at the TCAG office at 210 North Church Street, Suite B, Visalia, CA 93291.

DISCUSSION:

The 2022 Tulare County Association of Governments (TCAG), Tulare County Transportation Authority (TCTA), and Technical Advisory Committee (TAC) meeting schedule is attached for the Governing Board's review and approval. Generally, the TCAG and TCTA Board meeting is held on the third Monday of each month, with a few exceptions. The TAC meeting is held the Thursday, prior to the TCAG Board meeting. Due to occasional conflicts, meetings are subject to change with notice. The Chair in consultation with the Executive Director may cancel or reschedule a meeting.

RECOMMENDATIONS:

Approve the 2022 TCAG, TCTA and TAC Meeting Calendar, including the provision allowing the Chair, in consultation with the Executive Director, to cancel or reschedule a meeting.

ATTACHMENT:

1. 2022 TCAG, TCTA and TAC Meeting Calendar

2022 TCAG/TCTA and TAC Meeting Calendar with Meeting Locations

<u>TAC Meeting (Thursdays, 1:30 p.m.)</u>	<u>TCAG/TCTA Board Meeting (3rd Monday, 1:00 pm)</u>	<u>Location#</u>
January 20, 2022*	January 24, 2022*	Tulare County Human Resources & Development 2500 W. Burrel Avenue Visalia, CA 93291
February 24, 2022*	February 28, 2022*	Tulare County Human Resources & Development 2500 W. Burrel Avenue Visalia, CA 93291
March 17, 2022	^March 21, 2022	Tulare County Human Resources & Development 2500 W. Burrel Avenue Visalia, CA 93291
April 14, 2022*	^April 18, 2022*	Tulare Ag Auditorium 4437 S. Laspina Tulare CA 93274
May 12, 2022	May 16, 2022	Tulare County Human Resources & Development 2500 W. Burrel Avenue Visalia, CA 93291
June 23, 2022	June 27, 2022	Tulare County Human Resources & Development 2500 W. Burrel Avenue Visalia, CA 93291
July 14, 2022*	July 18, 2022*	TBD
August 11, 2022	August 15, 2022	Woodlake Community Center 145 N. Magnolia Street Woodlake, CA 93286
September 15, 2022	September 19, 2022	Lindsay Wellness Center 860 N. Sequoia Lindsay, CA 93247
October 13, 2022	October 17, 2022	Porterville Fire Department Training Facility 500 N. Newcomb Street Porterville, CA 93257
November 17, 2022*	November 21, 2022*	TBD
December 15, 2022*	^December 19, 2022*	Tulare Ag Auditorium 4437 S. Laspina Tulare CA 93274

* Exception to standard board meeting dates is due to Holidays or a meeting conflict.

Meeting locations are subject to change.

^ Times may vary if a workshop precedes a meeting.

Tulare County Association of Governments
Sitting as the Tulare County Transportation Authority

AGENDA ITEM IV-A

December 6, 2021

Prepared by Leslie Davis, TCAG Staff

SUBJECT:

Information: Measure R Revenues for October 2021

BACKGROUND:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

Measure R revenue collection began on April 1, 2007. Monthly Measure R advancements are received by TCAG from the State Board of Equalization followed by quarterly clean-up disbursements. In total, TCAG receives eight advancements and four clean-up disbursements throughout a fiscal year.

The Measure R 2020 Strategic Work Plan was approved by the Authority on October 19, 2020 with Resolution No. 2020-119, amended on December 14, 2020 with Resolution No. 2020-120, amended on April 19, 2021 with Resolution No. 2021-100 and amended August 26, 2021 with Resolution No. 2021-106.

DISCUSSION, 2021

Status of Measure R Revenues

Fiscal Year 2020/2021 and 2021/2022 - Measure R allocations have been received, payment request and distribution made through October 2021. The allocation for the month of October is \$4,442,594 compared to \$3,669,963 for the same period last year. The 21/22 fiscal year to date amount is \$16,976,353 compared to \$13,918,359 for the same period last year representing a 22% increase thus far for the new fiscal year.

See attached revenue chart covering fiscal years 2018/2019, 2019/2020, 2020/2021 and 2021/2022 year to date.

ATTACHMENT:

1. Annual Revenue Comparison through October of Each Fiscal Year

Attachment 1

